



**RECEIVED**

By Town Clerk's Office at 12:29 pm, Mar 16, 2022

# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means Town Hall II Subcommittee

DATE: March 14<sup>th</sup>, 2022

TIME: 10:00 AM

PLACE: Burlington Public Library/Director's Office/2<sup>nd</sup> Floor/22 Sears St/Burlington, MA 01803

MEMBERS IN ATTENDANCE: Michael Wick (Library Director), Phil Gallagher (Library Trustee), Hiral Gandhi (Library Trustee), John Iler (Ways & Means), Brad Bond (Ways & Means)

---

### MINUTES

Discussed the FY23 budget for the Burlington Public Library. There is a small increase in salaries due to steps. (Note that contracts have yet to be negotiated for FY23, so any such increases are not reflected in this budget.) Overtime is down because of retirements of staff higher in steps. There is an \$11,000 increase in Contracted Services from greater usage of the Ricoh copier for new event brochures and increased funding for organizing and advertising the library's speakers' series. There is an increase of \$3,500 in Materials and Supplies for displays and new furniture. The remaining increase is in Book and Periodical purchases which is required to meet the state requirement of 12% of the library's budget going towards such purchases. (Note that the 12% is valid as stands despite contracts not being finalized.) The budget request is for \$1,710,003 which is an increase of \$34,400 or 2.05%.

*Vote for FY23 Library budget – 2-0 in support.*

Discussed the FY23 budget for Facilities. The library has used estimates provided by the Superintendent of the DPW to model their occupancy costs at \$98,163 which is an increase of \$2,220 or 2.31%.

*Vote for FY23 Library Facilities budget – 2-0 in support.*

**Adjourned – 11:00 AM**

