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**By Town Clerk's Office at 1:00 pm, Jan 23, 2026**

## TOWN OF BURLINGTON

### *Meeting Minutes*

**Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you**

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Conservation Commission

DATE: January 8, 2026

TIME: 6:30 pm

PLACE: Town Hall Main Hearing Room and WebEx

MEMBERS IN ATTENDANCE: William Boivin, Vice Chair  
Rob Sheahan  
Sarah Wolinski  
Sadie Backstrom, Associate Commissioner  
Kent Moffat  
Indra Deb  
Ed LoTurco

MEMBERS ABSENT: Larry Cohen, Chair

STAFF MEMBERS PRESENT: Eileen Coleman, Conservation Administrator  
Lucy Hansen, Assistant Conservation Administrator

*Approved at the 1/22/26 Conservation Commission meeting*

#### Minutes

1. The meeting was called to order at 6:30 pm. The Pledge of Allegiance was recited.
2. Public Comments – None.
3. Approval of Minutes – November 13, 2025 and December 11, 2025

Motion – There was a motion made to approve the November 13, 2025 meeting minutes. The motion was seconded and approved by a vote of 5-0-1.

Motion – There was a motion made to approve the December 11, 2025 meeting minutes. The motion was seconded and approved by a vote of 5-0-1.

4. Request for Determination of Applicability

- a) 37 Freeport Drive – Zachary App – Remove trees

Certified Arborist Zachary App discussed how there was a request for approval to remove 9 trees that were dead and located on the bank of Sawmill Brook, which is regulated under both the MA Wetlands Protection Act and local Wetlands Bylaw. The trees have been removed already, and Assistant Administrator Hansen came by before work started and saw and confirmed the trees were dead. The Conservation Commission requested the applicant to plant new trees. The removed trees were left as snags. Mr. App respectfully requested the snag retention and natural regeneration of the habitat be approved to replace that request of planting new trees.





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Assistant Director Hansen did confirm the trees were dead and was delighted to see that all of the trees were left as snags. She discussed being okay with the request that the applicant is putting forth. Assistant Director Hansen discussed the draft determination. The planting requirement was stricken from the conditions.

Motion – There was a motion made to vote for a waiver of the do not disturb disturbance. The motion was seconded and approved by a vote of 6-0-0.

Motion – There was a motion made to approve a negative request for determination of applicability for box number 2 for 37 Freeport Drive. The motion was seconded and approved by a vote of 6-0-0.

5. Continued Public Hearing – Abbreviated Notice of Resource Area Delineation – 85 Wilmington Road – Mic Gandhi – Resource Area Boundary Confirmation – DEP #122-728

Wetland Scientist Andrew Thibault was present for the applicant and discussed getting a site plan in with the 4 items that were discussed needing to be done at the last meeting. Conservation Administrator Eileen Coleman said she had nothing to add and the minor changes were made and done smoothly. Administrator Coleman discussed the draft order of resource area delineation and there were no additional comments or concerns by the applicant.

Motion – There was a motion made to adopt the findings of the order of resource area delineation for the property at 85 Wilmington Road. The motion was seconded and approved by a vote of 6-0-0.

Motion – There was a motion made to approve the order of resource area delineation for the property at 85 Wilmington Road. The motion was seconded and approved by a vote of 6-0-0.

Motion – There was a motion made to approve the findings under the Wetlands Protection Act and the Burlington Wetlands Bylaw for the property at 85 Wilmington Road. The motion was seconded and approved by a vote of 6-0-0.

6. Continued Public Hearing – Notice of Intent – 114 Winn Street – Burlington Public Schools – redevelop playing field – DEP #122-713

An updated drainage report and plans were submitted. The updates were discussed. Administrator Coleman discussed liking the wetland restoration plans and the rain garden. There were some additional questions by staff about the rain garden. PFAS testing was discussed and will be looked into further. There is going to be curbing added and the area in front of the seating is to be switched to concrete. Administrator Coleman discussed proposing adding shrubs in the wetlands.

Motion – There was a motion made to continue the continued Public Hearing – Notice of Intent – 114 Winn Street – Burlington Public Schools – redevelop playing field – DEP #122-713 to the meeting of January 22, 2026. The motion was seconded and approved by a vote of 6-0-0.

7. Continued Public Hearing – Notice of Intent – 7 A Street – American Maplewood properties, LLC – material storage and crushed stone parking areas – DEP #122-715

Vice Chair Boivin discussed how this item started as a violation a couple of months ago and has been continually postponed. The violation continues to exist. He suggested trying to limit the continuances and for the matter to come in at the end February with some kind of plan. The Commission discussed implementing a fine if they do not come in by then.





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**Motion** – There was a motion made to continue Public Hearing – Notice of Intent – 7 A Street – American Maplewood properties, LLC – material storage and crushed stone parking areas – DEP #122-715 to the meeting of February 12, 2026. The motion was seconded and approved by a vote of 6-0-0.

**Motion** – There was a motion made to send a letter and give the applicant the next 3 meetings and to come in at the end of February to show progress. The motion was seconded and approved by a vote of 6-0-0.

### 8. Administration

- a) Planning Board comments – The Conservation Commission will be commenting about the 114 Winn Street redeveloping planning field discussion that happened tonight.
- b) Subcommittee and staff reports and updates – None.
- c) Other business – The Civic Expo will be held next week and the Conservation Commission will have a table. Gmail address cyber security training was discussed. The Conflict of Interest training must be completed by the Conservation Commission.
- d) Upcoming meetings: January 22, 2026 and February 12, 2026

### 9. Adjourn

**Motion** – There was a motion made to adjourn the meeting. The motion was seconded and approved by a vote of 6-0-0. The meeting adjourned at 8:03 pm.

*Respectfully submitted by Julie Faulkingham, Recording Clerk.*

