

RECEIVED

By Town Clerk's Office at 11:43 am, Apr 14, 2022



TOWN OF BURLINGTON

Scholarship Fund Committee

MINUTES OF January 11, 2022

Approved April 11, 2022

Members Present: Chair Gina Leary, Vice Chair Sheila Fitzpatrick, Rosalyn Minassian, William Boivin, Jennifer Kosses, Kent Moffatt

Members Absent: Joseph Attubato

1. The meeting was called to order at 6:38 pm.

- a. The minutes of the 11/30/2021 meeting were approved 6-0-0

2. Citizens' Time - No one was present

3. Other Items

- a. Kent reported that he sent a letter to the Select Board reminding them that the terms for all 6 of this committee's members expire in June of this year. The letter recommended that the next group of committee appointments have staggered terms, so they do not all expire at the same time. He also recommended at least some new members be selected prior to June so they could work with the existing committee during the 2022 scholarship selection and awarding process.
- b. The current balance available for awarding in 2022 is \$14,274.
- c. It was voted 6-0-0 to award four \$2,500 scholarships in 2022. That would maintain the same award size per scholarship as last year and leave some funds available towards the 2023 process. Kent will send an e-mail to the Select Board informing them of the planned number and amount of the 2022 awards.
- d. An idea was raised to designate one scholarship for high school senior Burlington residents NOT attending Burlington High School. It was decided to leave this topic for the next committee to decide.
- e. Two of the 2021 recipients have not yet claimed their scholarship funds.

4. Schedule next meeting and plan agenda

- a. The next meeting will be 3/15/2022. The actual application review



TOWN OF BURLINGTON

Scholarship Fund Committee

process is scheduled for a meeting on 4/19/2022 with another in April if needed.

- b. Under the new rotating chair policy, Kent will be chairing the 3/15/2022 meeting.

5. Adjourn

- a. Meeting was adjourned at 7:10 pm