

# TOWN OF BURLINGTON

## *Meeting Minutes*

DEPT./BOARD: Ways and Means Town Hall 1 Subcommittee  
DATE: January 21, 2026  
TIME: 8:00 AM  
PLACE: Town Hall Main Conference Room

MEMBERS, INVITED OFFICIALS, and GUESTS:

**Present:**

John Danizio – Town Administrator  
Patrick Lawlor- Assistant Town Administrator  
Ed Parsons - W&M Vice Chair  
David Tait – W&M Town Hall 1 Chair  
Betsey Hughes- Government Review Committee Chair  
Eileen Stickler- Government Review Committee

**Absent:** Frank Monaco – W&M Town Hall 1

**Meeting Purpose:**

Review Town Meeting Warrants.

**Agenda Discussion**

**1. Article 4- Transfer from Free Cash to W&M Reserve Fund - \$100,000**

This is an annual article that's intended to fully fund the FY26 W&M's reserve fund. Town Meeting traditionally funds \$200,000 at the start of the fiscal year. Once free cash is certified, any expended funds year to date and an additional \$100,000 are requested to be funded at the January Town Meeting bringing the fund to balance of \$300,000. The fund allows W&M to act on any emergency funding needs without calling for a special Town Meeting.

Vote 2-0-0

**2. Article 5- Authorize Transportation Infrastructure Funds - \$43,148.40**

The Town has received \$43,148.40 from the various ride share services for rides originating in Burlington in 2024. Riders are assessed a \$0.20 fee on all rides and half is distributed to the municipality where the ride originated. The Town has established a Receipts Reserve for Appropriation account, and each appropriation must be voted by Town Meeting. The amount received and been steadily increasing but has not yet reached pre-covid levels. Funds in this account have been used a partial offset to our Town ride share program.

Vote: 2-0-0

**3. Article 7- Government Review Committee Survey Expenses - \$20,000**

The Government Review Committee is seeking \$20,000 for the purpose of funding expenses related to a community survey. The survey will be overseen by a third-party consultant and fund all costs associated including consultant fee, postage and promotional advertising. 2 third party quotes have been received



however, no consultant has been picked as of yet. The committee feels this community survey approach is the best way to gather information from the Town's residences to ensure an appropriate, effective and accountable organizational structure for the Town.

Vote: 2-0-0

**4. Article 11- Disposition/Sale of Surplus Town Property – 0 Polk Street**

This will allow the Select Board to negotiate and potentially sell a town owned parcel of land known as 0 Polk Street. The Town has owned the property since 1981 as the result of a tax taking and totals 2,615 +/- SF of land in a One Family Dwelling (RO) zoning district. The land has an assessed value of \$15,600. There is no anticipated need for this land by the Town in the future.

Vote: 2-0-0

**Adjourned 8:57 AM**

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