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By Town Clerk's Office at 9:08 am, Apr 06, 2022

TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Town Wide DEI Committee

DATE: 2/17/2022

TIME: 6pm

PLACE: WebEx

MEMBERS IN ATTENDANCE:

Nancy Bonassera, Barbara Addison Reid, Carl Foss, Nick Priest

Call to order 6:01pm

1. Minutes and vote to approve 1/19 and 2/2

Need to Add Nick to list of attendees

Approved 4-0

2. Discussion/Approval: First Quarterly Report

Discussion of edits to Philosophy

Edit typo and add "security"

Discussion of edits to step 2 of strategy

We need to be careful of how we discuss businesses as they are private entities

Should delineate between municipal and private business

BJ will rework the language

Discussion of edits to step 3 of strategy

We should be careful of what the "organization"

Discussion of Step 4 of strategy

Language changes and edit typo

Discussion of Census/Employment Data

2020 data will be included as informational or an appendix, not comparing to the other data

Discussion of the Draft changes to the Select Board Mission Statement





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3. Diversity Score Card model: Discussion/Approval

- This is what a report looks like - if they approve, this provides guidance on how we might want to put it together
- The scorecard can help guide the town as it moves forward in DEI work
- Will this particular scorecard be overwhelming? What do we want Burlington's scorecard to look like?
- The Lesley scorecard is so granular, other towns have scorecards that are more broad
- We should present the Lesley scorecard and one other town's scorecard and make a recommendation to the Select Board as to what we should focus on

4. Select Board meeting: Monday 28 February 2022 at 6:00 p.m.

- Review and make edits to the "one-pager"
- Does this doc accurately reflect the 1st Quarterly Report?

5. DEI Committee meetings:

Wednesdays

3/9

3/23

4/6

4/20

all at 6pm

6. Adjourned at 7:48 Passed 4-0

