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# TOWN OF BURLINGTON

## *Meeting Minutes*

DEPT./BOARD: Ways and Means Town Hall 1 Subcommittee  
DATE: March 29, 2021  
TIME: 8:00AM  
PLACE: WebEx Conference Call

MEMBERS and INVITED OFFICIALS:

**Present:**

John Danizio – Assistant Town Administrator / Town Accountant  
Whitney Haskell – Budget Director  
Frank Monaco – Town Hall 1  
Paul Sagarino – Town Administrator  
David Tait – Chair Town Hall 1

**Absent:** None

**Meeting Purpose:**

Discuss FY 2022 Proposed Assessor's Budget

**Dept 141 Assessor \$416,779 a 1.1% Increase**

This was a followup meeting to detail the plan for the Department Head. Jim Doherty retired from this position Sept 2020. At that time a 2 year contract agreement was entered to cover the period Sept 2020 through Dec 2022. This allows Burlington to continue Jim in his position for all of FY22 and for overlap in FY23 when a permanent hire is completed.

The FY22 budget fully funds the contract for FY22. Although there is no plan in place at this time to bring his replacement on board in FY22, if that unlikely event should occur the administration intends to fund any desired overlap salary with a combination of RFT, residual from the contract line item, or depending on the timing with additional operating budget money. There is no reason at this time to increase the budget salary.

The contracted services additional \$20,000 was also discussed. This increase is a place holder to support internal department abatement activity at a higher level than we have historically experienced. Related to abatements we also discussed a warrant article to fund the defense of abatement applications. This is expected to be funded from the overlay account.

Vote: 2-0-0

**Adjourned 8:20AM**

