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# TOWN OF BURLINGTON

## Meeting Minutes

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Ways & Means Town Hall II Subcommittee  
DATE: Thursday, March 31<sup>st</sup>, 2022  
TIME: 10:00 AM  
PLACE: Town Clerk's Offices/Town Hall/29 Center Street/Burlington, MA 01803

MEMBERS IN ATTENDANCE: Amy Warfield (Town Clerk),  
Meghan Nawoichik (Ways & Means), Brad Bond (Ways & Means)

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### MINUTES

Discussed the Town Clerk budget for FY23. This budget varies year-to-year as a function of the number of elections scheduled. There are 2 more elections in FY23 than there were in FY22. Full time salaries are up because of steps. Materials and supplies are up because of an increase in the cost of both paper and postage. And there is an increase in Capital Outlay for the electronic seal. The budget request is for \$493,265 which is an increase of \$81,428 or 19.77%.

*Vote on the Town Clerk FY23 Budget – 2-0 in support.*

Discussed the FY23 budget for the Board of Registrars. There is an increase in Contracted Services for the postage and handling of Census forms. Otherwise, the budget is level funded. The budget request is for \$13,150 which is an increase of \$1,100 or 9.13%.

*Vote on the Board of Registrars FY23 Budget – 2-0 in support.*

**Adjourned – 10:45 AM**

