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TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Transportation Committee
DATE: 5/4/2022
TIME: 6:30pm
PLACE: Webex

In attendance: Melissa Massardo, Melissa Interess, Rick Parker, Jeremy Harrington;

Others: John Strauss, Nick Priest

Meeting called to order at 6:32p

Minutes

- 1) Approve minutes from 4/6/22 meeting - unanimously approved – 4-0-0
- 2) Susan Barrett, Lexington Transportation Manager and Monica Tibbits-Nutt and Lispeth Tibbits-Nutt from 128 Business Council (128BC) to discuss Transportation Regionalization Plan
 - a) Introductions and presentation of regionalization project that Lexington has been working on with 128BC. Mobility Management Project Story Map:
<https://storymaps.arcgis.com/stories/b30ad87fac9940978859e738c88dff5>
 - b) Presented potential pilot program that would run for 12-18 months with a route through Burlington and another south to Alewife with connections to Lexington. 7 days per week service. Link to route maps presented: <https://platform.remix.com/map/7e951c72?latlng=42.4736,-71.20018,12.5&sidebarCollapsed=true&public=true>
 - c) Would require financial commitments from partners who will be involved in initial pilot. Will need matching funds to write for the Community Transit Grant – municipalities would need to commit to utilizing the service and partners need to commit by June 6th. 128BC is looking for municipal/private collaboration and financial commitment. They will put together exact financial commitment numbers once they know which public/private partners are on board.
 - d) 128BC are looking at considerations for long term financial viability; they have confidence that services can stay if goals for success are met. They are looking at 3-5 year commitments; they will put together KPIs of what the service looks like.
 - i) Monica discussed what a successful pilot looks like: ridership, population access, and number of partners they can build along the routes. Would also look at # of people shifted off other services; Lispeth: all data is trend based. Need to be seeing steady growth. Wait times are a key priority
 - e) 128BC will be meeting with other Burlington partners in coming days/weeks, and have started building partnership with Economic Development Director.
- 3) Chair report
 - a) Rick: the Transportation Committee is due for update to Town Meeting
 - b) We made some headway on Safe Routes to School (SRTS) – waiting to hear results from Fox Hill assessment; date to be scheduled for Memorial/MSMS assessment; can't do the assessments for both at





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the same time. Melissa M. will work on getting more information on levels of partnership from SRTS on that.

- c) Jeremy: explored lots of avenues and types of solutions that shows a breadth of thought
- d) Nick: we have had conversations with lots of groups; we are trying to leverage the TM transportation committee report into actionable steps

4) Next meeting date: 6/1/2022 at 6:30p

5) Motion to adjourn at 7:55p - unanimous

