



BURLINGTON POLICE DEPARTMENT

Thomas P. Browne
Chief of Police

DEPT./BOARD: Police Building Sub Committee/Select Board

DATE: Thursday, May 8, 2025

TIME: 12:00 p.m.

PLACE: Burlington Town Hall - 29 Center Street Main Meeting Room 2nd Floor and virtually through WebEx.

MEMBERS IN ATTENDANCE: Town Administrator John Danizio, Chief of Police Thomas Browne, Deputy Chief Robert Kirchner, Mike Espejo, Barbara L'Heureaux, Maynard Suffredini, Joseph Renzella, Bob Hogan, Gary Kasky, Michael Hardy, Alex Ferguson (virtual), Cathy Beyer.

RECEIVED

By Town Clerk's Office at 1:44 pm, Jun 12, 2025

Minutes

12:00 p.m.: Town Administrator starts the meeting & reviews the agenda.

Project Manager and Architect detailed the progress on the temporary space at Vine Brook Water Treatment Facility for the police station. Demo is completed and framing is ongoing.

Review of the preliminary design with emphasis on the shape and the size of the building.

Feedback provided on the preliminary designs. Discussion on the building materials with comparisons on durability, maintenance and cost. It was noted that the Police Department was moved several times before residing at the Union School and that the new building should be solid so as to last for many generations.

Final decision involves input from Select Board and Planning Board for compliance with town overlay guidelines.

Town Administrator moves on the next agenda item. Explanation of start time schedules for new building; the start time is based on approval by town boards. September is the likely start date but could get pushed to early October. The expected duration is 22 months.

Explanation of specifications that contractor will be required to abide by in order to not interfere with quality of life for abutters. It was noted that an email blast will be sent to abutters to provide the most up to date information; information will also be updated on project website.

Explanation of how the contractors will be chosen. Prequalification process will be conducted; this will require contractors who wish to bid on the project to meet certain criteria prior to the bidding process.

Meeting minutes' approval were pushed to the following meeting.

Town Administrator provided a draft letter being sent to abutters with a schedule of five neighborhood meetings. They also provided an explanation of what the meetings are about and what they are intended for.

Continue discussion on the historical items and ways to preserve the historical significance of the Union School. The clock on currently in place at the Union School was noted as an item to be used.

Town Administrator thank everyone for the time and concluded the meeting.