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By Town Clerk's Office at 9:11 am, Jun 22, 2022

TOWN OF BURLINGTON

Meeting Minutes

Email minutes to meetings@burlington.org or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Town Wide DEI Committee

DATE: 5/25/2022

TIME: 6pm

PLACE: WebEx

MEMBERS IN ATTENDANCE:

Nancy Bonassera, Barbara Addison Reid, Carl Foss, Syed Ghani

- Call to order: 6:18pm and introductions
- Approval: 27 May 2022 Minutes
 - Approved 4-0
- Select Board + DEI Committee Leadership Program
 - Not sure if we have a meeting date for the 1st of three meetings in the series
- Update: Rules and Regulations & union contracts
 - Any needed changes?
 - Minor Grammatical changes only internal -> internally and external -> externally
 - Approved 4-0 to submit to Town Manager
- Update: Discuss Boards/Commission Executive Leaders
 - Looking at list from Joanne Faust/Annual Report
 - Read certain sections to familiarize yourself with/give yourself ideas before speaking with particular leaders
 - Do we want to have them add something to their "purpose" or a separate section for DEI language. Probably just add to their purpose
 - Use the updated SB mission statement as a guide
 - Board of Assessors - BJ, Nancy
 - Board of Health - Carl, Nancy
 - Recreation Commission - Nancy, Carl
 - School Committee - BJ, Carl





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- Town Clerk - Nancy, BJ
- Planning Board - Nancy, BJ
- Library Trustees - Nancy, Carl
- Time frame for these meetings? Over the next month, sooner rather than later

- Open meeting: Comments
 - none at this time

- Next DEIC: Meeting scheduled Wednesday 8 June 2022 at 6:00 p.m.

- Adjourn at 6:36pm
 - Approved 4-0

