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By Town Clerk's Office at 9:55 am, Sep 21, 2022

## TOWN OF BURLINGTON

### *Meeting Minutes*

Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Town Wide DEI Committee

DATE: 6/8/2022

TIME: 6pm

PLACE: WebEx

#### MEMBERS IN ATTENDANCE:

Nancy Bonassera, Barbara Addison Reid, Carl Foss, Syed Ghani, Nick Priest

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- Call to Order 6:02pm
  - Introductions
- Approval
  - 27 May 2022 Minutes - Approved: 5-0
  - 5 January 2022 Minutes - Approved: 5-0
- Update: Select Board + DEI Committee Leaders Program - Date
  - Looking for date for 1st 90 minute meeting with Select Board
  - Nick will talk with Mike Espejo and Lynn to look at dates to coordinate
  - Is this an executive session or public meeting? Need to be posted to calendar etc?
  - Nick will report back in a week with proposals
  - BJ suggests we should combine groups and participate in activities as outlined in previous docs
- Update: DE&I Committee + Key Burlington Executives Agenda Philosophy; Mission Statement; Burlington Annual Report; Zoom; and date for expected results.
  - Examine document BJ sent via email
  - Agenda details some of the town language and definitions etc
  - We should start with an intro email and try to set up a meeting
  - Helpful to help frame the conversations we will have on Zoom or in person
  - Possible to have them share in annual report efforts they undertake
    - Will this be "assessed" on the annual report?
    - This could be put onto annual scorecard, perhaps kept by Joanne Faust





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- The initial conversations should be kept broad and later in the process we could get more into the nitty gritty
- BJ will strike some of the language (Managerial Knowledge and Skills to Implement DEI)
- We will strive to contact and begin scheduling meetings this month (may not actually meet in June)
- BJ will set up a Zoom link for all of us to use - Nancy will draft an introduction letter we can all use
  
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- Open meeting: Comments
  - Nick: Virtual meetings are set to expire 7/15/2002 - There is state legislation to extend to Dec. 2023, we will see where that goes
  - Nancy: Pride flag on Common (Havoc the dog statue) and removal/relocation of the flag/sign
    - Jessica Sporandio - Appreciates work around mission statements, but expected Pride flags around town and surprised not to see them - feels exclusionary. Is this not the purview of the DEI committee?
    - Nick - There are rules/regulations regarding signs/decorations on the Common/municipal land and the Sculpture committee did not have authority to allow the decorations - compromise had to be made
    - Jessica - There should be waiver for this year - SB has the power to waive the rules
    - Flag policy is/will be under review
    - Nikki Kadilak - Suggestion to be proactive to get proper approvals way ahead of time to avoid a similar situation
  - Next DEIC: Meeting scheduled Wednesday 22 June 2022 at 6:00 p.m.
  
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  - Adjourn @ 6:50
    - Approved 5-0

