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**FOX HILL SCHOOL BUILDING COMMITTEE
MEETING MINUTES**

**Special Session – Joint OPM
(Owner's Project Manager) Selection Committee**

DATE: Tuesday, August 30, 2022
TIME: 6:00 pm
LOCATION: 123 Cambridge Street, Burlington, MA 01803
Administrative Offices, School Committee Room

ATTENDEES

VOTING MEMBER(S) PRESENT: Superintendent Dr. Eric Conti, School Building Committee Chair Mrs. Melissa Massardo, School Committee Chair Mrs. Katherine Bond, School Committee Member Ms. Martha Simon, Director of Operations Mr. Bob Cunha
VOTING MEMBER(S) REMOTE: School Committee Vice Chair Mr. Carl Foss, School Committee Member Mrs. Christine Monaco
VOTING MEMBER(S) ABSENT: Fox Hill Principal Mr. David Rosenblatt, Business Manager Ms. Nichole Coscia, Director of Technology Integration Mr. Dennis Villano, Town Accountant Mr. John Danizio, Town Manager Mr. Paul Sagarino
NON-VOTING MEMBER(S) PRESENT: Fox Hill Parent Mrs. Jennifer Priest
NON-VOTING MEMBER(S) REMOTE: Ways & Means Committee Member Mr. Roger Riggs, Fox Hill Parent Mr. Edward Parsons
NON-VOTING MEMBER(S) ABSENT: Fox Hill Grade 4 Teacher Mrs. Tara Carroll, Fox Hill Special Education Teacher Mrs. Audrey Boeri, Fox Hill Community Member Mr. George Papayannis
VENDOR(S) PRESENT: Dore & Whittier: Firm Partner Mr. Mike Burton, Project Director Mr. Steve Brown, Project Manager Ms. Christina Dell Angelo, Project Manager Mr. Michael Cox, Ed Programming Mr. Jason Boone
PUBLIC REMOTE: Town Meeting Member Ms. Shari Ellis

INTRODUCTION

School Building Committee Chair Massardo called the meeting to order at 6:00 pm and read the following statement: The public can also access this meeting via WebEx Technology. The Fox Hill School Building Committee will hear public comment in person and virtually. WebEx Meeting Number: 2347 239 2973 | Password: Burlington

PUBLIC PARTICIPATION - None.

NEWS & UPDATES - None.

OPM (Owner's Project Manager) Interview & Discussion

[Dore & Whittier](#) presented an overview¹ of their team experience, services, projects and proposal of the Fox Hill Elementary School building project. Three projects relevant to the Fox Hill Building project were highlighted: Maria Hastings School in Lexington, MA, Manchester Memorial School in Manchester-by-the-Sea, MA, and Bancroft School in Andover, MA. Consultants reviewed existing site conditions and presented three MSBA options: Renovation, Repair/Addition, New Construction. Consultants spent a short time sharing their experience that the Fox Hill building project is facing with MSBA: consolidation, enrollment and class size guidelines; as well as their LEED and Zero Net Energy Ready projects. Consultants prepared a community outreach website which would be used for updates and engagement. After the presentation, consultants answered questions asked by the Fox Hill School Building Selection Committee members.

ADJOURNMENT

Motion was made by Mrs. Bond to adjourn at 7:02 pm; seconded by Mrs. Priest. Ms. Simon - aye, Mr. Cunha - aye, Mrs. Monaco - aye, Dr. Conti - aye, Mrs. Bond - aye. Motion Carried 5-0-0 by Roll Call Vote.

SUBMITTED

Respectfully,

Kristen Downie
Recording Secretary

Date Submitted: 11/1/22
Date Approved: 11/1/22

¹ Dore & Whittier: Burlington Fox Hill Elementary School presentation