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**FOX HILL SCHOOL BUILDING COMMITTEE
MEETING MINUTES**

**Special Session – Joint OPM
(Owner's Project Manager) Selection Committee**

DATE: Wednesday, August 31, 2022
TIME: 4:00 pm
LOCATION: 123 Cambridge Street, Burlington, MA 01803
Administrative Offices, School Committee Room

ATTENDEES

VOTING MEMBER(S) PRESENT: Superintendent Dr. Eric Conti, School Building Committee Chair Mrs. Melissa Massardo, School Committee Member Ms. Martha Simon, Director of Operations Mr. Bob Cunha
VOTING MEMBER(S) REMOTE: School Committee Vice Chair Mr. Carl Foss, Business Manager Ms. Nichole Coscia
VOTING MEMBER(S) ABSENT: School Committee Chair Mrs. Katherine Bond, School Committee Member Mrs. Christine Monaco, Fox Hill Principal Mr. David Rosenblatt, Director of Technology Integration Mr. Dennis Villano, Town Accountant Mr. John Danizio, Town Manager Mr. Paul Sagarino
NON-VOTING MEMBER(S) PRESENT: Fox Hill Parent Mrs. Jennifer Priest
NON-VOTING MEMBER(S) REMOTE: Ways & Means Committee Member Mr. Roger Riggs, Fox Hill Parent Mr. Edward Parsons
NON-VOTING MEMBER(S) ABSENT: Fox Hill Grade 4 Teacher Mrs. Tara Carroll, Fox Hill Special Education Teacher Mrs. Audrey Boeri, Fox Hill Community Member Mr. George Papayannis
VENDOR(S) PRESENT: Skanska: Project Director Mr. Jim Burrows, Project Manager Ms. Sy Nguyen, Assistant Project Manager Ms. Iryna Nos, Sustainability Expert Ms. Elsa Mullin, Site Representative Mr. Vincent Vadeboncoeur

INTRODUCTION

School Building Committee Chair Massardo called the meeting to order at 4:00 pm and read the following statement: The public can also access this meeting via WebEx Technology. The Fox Hill School Building Committee will hear public comment in person and virtually. WebEx Meeting Number: 2330 943 2303 | Password: Burlington

PUBLIC PARTICIPATION - None.

NEWS & UPDATES - None.

OPM (Owner's Project Manager) Interview & Discussion

Shanska presented an overview¹ of their team experience, services, projects and proposal of the Fox Hill Elementary School building project. Projects highlighted included: C.T. Douglas-Gates Elementary School in Acton, MA, Vinson-Owen Elementary School in Winchester, MA, DeBerry-Homer Elementary School in Springfield, MA, Brightwood-Lincoln Elementary School in Springfield, MA, as well as Winchester High School in Winchester, MA and Arlington High School in Arlington, MA. Consultants spent time reviewing site logistics of a draft new construction plan allowing the existing school to operate while the new school was being built. Consultants spent time reviewing communication and community engagement as well as sustainability. Consultants reviewed and shared experience with LEED/CHPS certification as well as Zero Net Energy. Consultants reviewed an estimated timeline as well as information on their budget approach. Model School information and experience was also shared by the team. After the presentation, consultants answered questions asked by the Fox Hill School Building Selection Committee members.

ADJOURNMENT

Motion was made by Mrs. Priest to adjourn at 4:55 pm; seconded by Ms. Simon. Mr. Foss - aye, Ms. Coscia - aye, Ms. Simon - aye, Mr. Cunha - aye, Dr. Conti - aye, Mrs. Massardo - aye. Motion Carried 6-0-0 by Roll Call Vote.

SUBMITTED

Respectfully,

Kristen Downie
Recording Secretary

Date Submitted: 11/1/22
Date Approved: 11/1/22

¹ Shanska: OPM Services for the Fox Hill Elementary School