



**RECEIVED**

*By Town Clerk's Office at 8:52 am, Oct 06, 2022*

## TOWN OF BURLINGTON

### *Meeting Minutes*

**Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you**

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

DEPT./BOARD: Town Wide DEI Committee

DATE: 9/21/2022

TIME: 6pm

PLACE: WebEx

#### MEMBERS IN ATTENDANCE:

Barbara Addison Reid, Carl Foss, Nick Priest, Nancy Bonassera

---

- Call to Order: 6:05
  - Intros and Greetings
- Approval of minutes from 9/7/2022
  - Approved 4-0
- Update: Select Board + DEI rescheduled October 2022 5:00 – 6:30 p.m.
  - Did not need to be rescheduled - we held the meeting this past Monday
  - Nice to see/meet with SB in person
  - Good discussions and productive meeting
  - Some actionable items as a result
    - Looking at mission statement more holistically
    - Looking at SB philosophy statement and where it lives
    - Revisit definitions of diversity, equity and inclusion - DEIC task - making them more pertinent to Burlington
    - Looking at DEIC/SB values exercise
      - Assign numerical values to each value and add them up
      - This exercise will help show commonalities between everyone's ranking and perhaps help our discussion moving forward
    - Looking forward to next meeting
      - Perhaps an "off" Monday from scheduled meeting
      - A Doodle poll will be sent out - likely for the week of 10/17





## TOWN OF BURLINGTON

### *Meeting Minutes*

**Email minutes to [meetings@burlington.org](mailto:meetings@burlington.org) or Bring to the Clerk's Office. Thank you**

Minutes need to be posted within 30 days or 2 meetings of the board – Draft minutes can be posted and revised at a later date

- Update: DE&I Committee + Key Burlington Executives Updates
  - Nancy and BJ met with Barbara L'Heureux- Vice Chair of Planning Board
    - Liked the 1st part looking at values and behavior
    - Was less sure about the rest of meeting agenda
    - May be difficult for the Planning Board to arrange a extra meeting
  - Looking toward the future:
    - What does the next iteration of this committee look like?
    - The meeting with the SB could be our model with other groups in town
    - Do we continue meeting with boards/committees?
    - Do we invite board/committee reps to our meetings?
    - What kind of education/training do we need to pride to others?
      - Anti-bias training? -Is this an HR responsibility?
  - BJ got a call from Ed Weiner from BOH
    - They are interested in looking at Mission Statement
    - They are trying to schedule a meeting for October or November
  - Nancy got an email from Michael Green from BoH
    - He is available Monday or Thursday next week
  - Nancy will email both Michael and Ed to plan next steps
- Open meeting: Comments
  - Has Nick spoken to other SB members to see thoughts about Monday's meeting?
    - Not yet, but he will follow up
- Next DEIC: Meeting scheduled Wednesday 10/5/2022 - 6pm
  - Nick will create new Webex invites for us
  - 10/19, 11/2, 11/16 and 11/30 are future meetings
- Adjourned at 6:38
  - Approved 4-0

