

BURLINGTON, MASSACHUSETTS



OF THE TOWN OFFICERS / YEAR ENDING DECEMBER 2009



**ANNUAL REPORT
OF THE
TOWN OFFICERS
YEAR ENDING
DECEMBER 2009**



**BURLINGTON
MASSACHUSETTS**

In Memoriam

Joseph Arena

Housing Authority
Commissioner, TMM

George Clark

Fire Captain - Retired

Marge Douglas

Selectmen's Office - Retired

Walter "Whitey" Graham

Election Worker

Marion Howard

School Teacher - Retired

John Ivas

Animal Inspector - Retired
Special Police Officer, TMM

"K9" Alex

Police Department

James Marchese

Recreation Maintenance
Director - Retired

Charles McGinnis

Firefighter - Retired

John "Jack" Miller

Housing Authority
Towerhill Tenant President,
SVTHS Committee

Mike Peters

Teacher - Retired

Jane Richard-Clark

BOH Principal Clerk - Retired,
TMM, Former BOH Member

Mary Louise Rutherford

Election Worker

John J. Sheehan

Firefighter - Retired

Donald Sleeper, Jr.

Firefighter - Retired

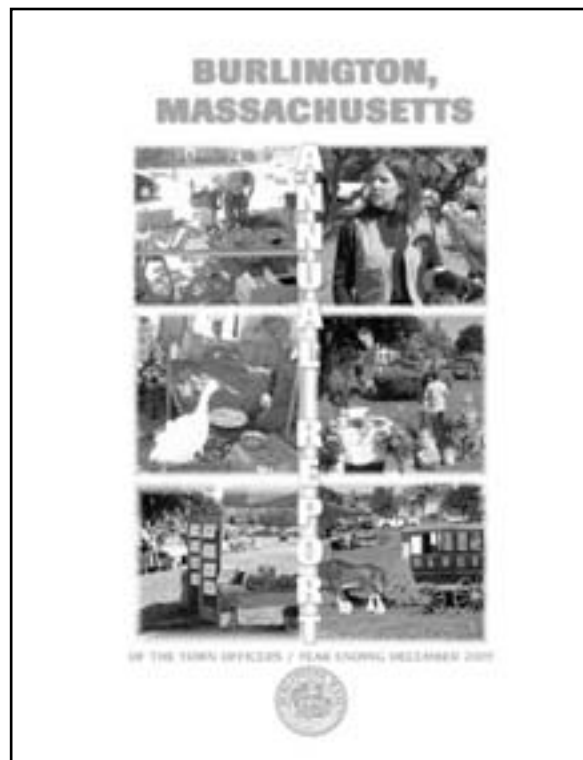
Harold "Smitty" Smith

Board of Health Animal
Inspector, Special Police Officer

Walter Sullivan

Disability Access Commission
Member

Employees, board and committee members who have passed away during 2009



ON THE COVER:

***Fall Fair on the Common
September 26, 2009***

***Photographs taken and
generously donated by
Kevin Gallant.***

***Report organized by
Pauline Gillingham
of the Selectmen's Office.***

***Cover designed by Peter Amirault of
TYPE A of Medford.***

TABLE OF CONTENTS

TOWN OF BURLINGTON DIRECTORY	vi
---------------------------------------	----

INTRODUCTION

General Information	1
Town Government Schedule.....	1
Town Offices Schedule	2
Officials Elected.....	2
Town Meeting Members	3

GENERAL GOVERNMENT

Board of Selectmen and the Town Administrator	5
Human Resources	9
Town Counsel.....	9
Town Clerk	9
Vital Statistics	10
Voting Statistics/ Election Results.....	10
Archives	16
Board of Registrars	17
Police Department.....	18
Fire Department.....	26
Public Works Department.....	34
Administrative.....	35
Engineering	35
Cemetery Division	38
Central Maintenance Division.....	39

Highway Division	39
Water & Sewer Utilities Division	39
B-Line Bus.....	41
Conservation Commission.....	42
Board of Appeals.....	44
Building Department.....	45
Veterans Services.....	46
Community Life Center.....	51
Council On Aging	53
Treasurer/Collector	58
Assessors	61
Planning Board	62
Recreation Department.....	67
Board of Health.....	70
Public Library.....	74
Board of Library Trustees.....	77
Historical Commission.....	78
Beautification Committee	80

SCHOOL DEPARTMENT

School Committee.....	81
Superintendent of Schools.....	83
Schools and Departments	85
Shawsheen Valley Regional Vocational/Technical School District	106

OTHER

BCAT	114
Burlington Community Scholarship Foundation..	115
Housing Authority.....	117
Metropolitan Area Planning Council.....	117

ADDENDA

Appointed Officials	124
Boards and Committees Appointed	124
Town Meeting Minutes	129
Town Accountant.....	166
Financial Report	



TOWN OF BURLINGTON DIRECTORY

Department Town of Burlington	Telephone (Area Code 781)	E-mail/Web Address
Burlington Web		www.burlington.org
Information/Connecting all Departments.....	270-1600	
Main Fax Number Connecting Offices	270-1608	
Accounting	270-1610.....	accounting@burlmass.org
Assessors	270-1650.....	assessor@burlmass.org
BCAT	273-5922.....	bcattv.org
BCAT Web.....		www.bcattv.org
B-Line Information	270-1965	
Board of Health		
Public Nurse	270-1957	
Sanitarian/Environmental Engineer	270-1954.....	health@burlmass.org
Building Inspector.....	270-1615.....	building@burlmass.org
Community Life Center.....	270-1961.....	bclc@burlmass.org
Conservation Commission.....	270-1655.....	conservation@burlmass.org
Council On Aging	270-1950.....	bcoa@burlmass.org
C.O.A. Lunch Line	270-1952	
Dog Pound	270-1698.....	aco@burlmass.org
Emergency Management Agency.....	270-1914	
Fire		
Emergency/Ambulance.....	911	
Communications for the Deaf.....	911	
Business.....	270-1925.....	fire@burlmass.org
Library.....	270-1690.....	library@burlmass.org
Management Information Systems	270-1613	
Planning Board	270-1645.....	planning@burlmass.org
Police		
Emergency.....	911	
Communications for the Deaf.....	911	
Business.....	270-1914.....	police@burlmass.org
Public Works	270-1670.....	dpwburlington@burlmass.org
Chestnut Hill Cemetery	229-1879	
Pine Haven Cemetery	270-1982	
Central Maintenance	270-1678	
Engineering	270-1640.....	engineering@burlmass.org
Highway.....	270-1677	
Water & Sewer Utilities Division.....	270-1679	
Sewer Section	229-2043 or 270-1684	
Vine Brook Ground Water Treatment Plant	270-1648	
Recreation		www.burlingtonrecreation.org
Office	270-1695.....	recreation@burlmass.org
Garage	270-1697	
School Department.....	270-1800.....	www.burlington.mec.edu
Burlington High School	270-1800	
Foxhill School	270-1791	
Francis Wyman School.....	270-1701	
Marshall Simonds School	270-1781	
Memorial School.....	270-1721	
Pine Glen School	270-1712	
Selectmen.....	270-1630 and 270-1631.....	selectmen@burlmass.org
Shawsheen Regional Technical School.....	(978) 667-2111.....	www.shawsheen.tec.ma.us
State Internet Portal		www.mass.gov
Tax Collector	270-1625.....	tax@burlmass.org
Town Administrator.....	270-1635.....	selectmen@burlmass.org
Town Clerk	270-1660.....	clerk@burlmass.org
Treasurer.....	270-1623.....	treasurer@burlmass.org
Veterans Agent.....	270-1959.....	veterans@burlmass.org

ANNUAL REPORTS OF THE TOWN OF BURLINGTON, MASSACHUSETTS 2009

www.burlington.org

A part of Woburn in 1642, a Woburn Precinct as of 1730.

Burlington was incorporated as a town on February 28, 1799.

Population as of January 1st: 24,602.

Area of Town - 7,577 acres or 11.88 square miles.

Tax Rate FY10 - Residential: \$10.90

Commercial: \$29.70

Elevation at Town Hall — 220 feet above sea level.

Governor: Deval Patrick
www.mass.gov
State House, Room 360
Boston, MA 02133
617 725-4005

U.S. Senators: Edward M. Kennedy
(Deceased Aug. 2009)
Paul Kirk, Appointed Interim
(Sept. 09 – Feb. 10)
2400 John F. Kennedy Federal Bldg.
Boston, MA 02203
617 565-3170

John F. Kerry
www.Kerry.Senate.gov
1 Bowdoin Square, 10th Floor
Boston, MA 02114
617 565-8519

Congressman: John Tierney
www.house.gov/tierney
17 Peabody Square
Peabody, MA 01960
978 531-1669

Councilor: Michael J. Callahan
6th District
500 Salem St.
Medford, MA 02155
617 725-4015 Ext. 6

State Senator: Kenneth J. Donnelly
4th Middlesex
State House, Room 416-A
Boston, MA 02133
617-722-2990

Representative: Charles Murphy
21 Middlesex
Rep.CharlesMurphy@hwm.state.ma.us
State House, Room 243
Boston, MA 02133
617 722-2990

TOWN GOVERNMENT SCHEDULE

Board of Appeals	Meets on the first and third Tuesdays of the month, Town Hall, 7:30 P.M.
Board of Assessors	Meets the last Thursday of the month, Town Hall, 6:00 P.M.
Board of Health	Meets the second and fourth Tuesdays of the month, Town Hall, 7:00 P.M.
Board of Selectmen	Meets the second and fourth Mondays of the month, Town Hall, 7:00 P.M.
Conservation Commission	Meets the second and fourth Thursdays of the month, Town Hall, 7:00 P.M.
Council on Aging	Meets the second Wednesday of the month, 61 Center St., 10:00 A.M.
Historical Commission	Meets the third Thursday of the month, Town Hall Annex, 7:00 P.M.
Housing Authority	Meets on the first Wednesday of the month, 15 Birchcrest St., 10:00 A.M.
Library Trustees	Meets on the second Thursday of the month, Library, 6:00 P.M.
Planning Board	Meets the first and third Thursdays of the month, Town Hall, 7:30 P.M.
Recreation Commission	Meets on the second and fourth Mondays, 61 Center St., Rm. 103 7:00 P.M.
School Committee	Meets the second and fourth Tuesdays of the month, Burlington High School, 7:30 P.M.
Town Meeting	Meets the fourth Monday in January, second Monday in May (annual) and fourth Monday in September, Fogelberg Auditorium, Burlington High School, 7:30 P.M.

All other scheduled board/committee meetings are posted at Town Hall and are published as a monthly calendar on the Town's web page www.burlington.org

TOWN HALL SCHEDULE

Open Daily: 8:30 a.m. - 4:30 P.M., Monday thru Friday
All offices

Nurse: Walk-in Clinics Human Services Center,
61 Center St.

1st and 3rd Tuesdays 9:00 A.M. - Noon

2nd Thursday of each month - 3:30 - 5:30 P.M.

Board of Health/Lahey Clinic Free Care
Community Clinic, by appointment only, call
the nurse at 270-1957. This program is offered
to residents aged 19 - 65 who do not have
health insurance or are under insured.

ELECTED OFFICIALS

Town Clerk (5 Yrs.)

Jane L. Chew 7 Winn Valley Dr. 2011
Elected 4/85

Moderator (1 Yr.)

Phillip A. Gallagher 8 Corcoran Rd. 2010
Elected 4/05

Selectmen (3 Yrs.)

Daniel R. DiTucci 8 Lisa St. 2012
Elected 4/09

Gary J. Gianino 11 Thornton Dr. 2011
Elected 4/93

Ralph C. Patuto P.O. Box 243 2012
Elected 4/06

Sonia Rollins 8 Paula St. 2010
Elected 4/04

Walter T. Zenkin 2 Toomey Circle 2010
Elected 4/07

Assessors (3 Yrs.)

Lisa M. Annunziata 5 Independence Dr. 2010
Appt. 7/99 Elected 4/00

Michael W. Crocker 15 Thornton Dr. 2011
Appt. 2/98 Elected 4/98

Paul R. Sheehan 5 Thornton Dr. 2012
Appt. 1/99 Elected 4/99

Treasurer/Collector (3 Yrs.)

Brian P. Curtin 3 Lee Ave. 2010
Elected 4/76

School Committee (3 Yrs.)

Michael F. DeSimone 5 Gloria Circle 2012
Elected 4/06

Christine M. Monaco 18 Corcoran Rd. 2010
Elected 4/92

Thomas F. Murphy, Jr. 3 Lexington St. 2010
Elected 4/95

Stephen A. Nelson 25 Fairfax St. 2011
Elected 4/96

John L. Vanella 8 Pearson Circle 2011
Elected 4/81

Library Trustees (3 Yrs.)

Paula F. Benard, Jr. 4 Dunlap St. 2012
Appt. 10/02 Elected 4/03

Edith F. Entwistle 62 Beaverbrook Rd. 2011
Elected 4/96

Ellen Marie Ferguson 76 Francis Wyman Rd. 2010
Elected 4/01 (W/I)

Robert E. Raleigh 42 Chandler Rd. 2011
Elected 4/08

Eileen C. Sickler 13 Foster Rd. 2012
Appt. 6/03 Elected 4/04

Robert Thys 8 University Ave. 2010
Appt. 6/09 (term 2011)

Steven E. Wasserman 3 Indian Hill Rd. 2010
Elected 4/04 (W/I)

Planning Board (5 Yrs.)

Ernest E. Covino, Jr. 4 Donna Ln 2010
Elected 4/89

Ann M. Cummings 20 Tinkham Ave. 2013
Elected 4/03

John A. DeFrancesco 50 Westwood St. 2012
Elected 4/82

Jayne L. Hyde 17 Meadowvale Rd. 2012
Elected 4/96

Joseph A. Impemba	11 Briarwood Ln.	2011
<i>Elected 4/06</i>		
Paul R. Raymond	1 Dorothy Rd.	2010
<i>Elected 4/90</i>		
Paul F. Roth	249 Fox Hill Rd.	2014
<i>Elected 4/09</i>		

Board of Health (3 Yrs.)

James J. Dion	19 Crystal Circle	2012
<i>Elected 4/93</i>		
Eugene Terry McSweeney	1 McSweeney Way	2011
<i>Elected 4/99</i>		
Catherine E. Read	22 University Ave.	2012
<i>Appt. 3/02 Elected 4/03</i>		
Wayne S. Saltsman	24 Wheatland St.	2010
<i>Elected 4/07</i>		
Edward J. Weiner	43 Freeport Dr.	2010
<i>Elected 4/89</i>		

Constable - 1st (3 Yrs.)

Sheila E. Howard	5 Hallmark Gardens #6	2010
<i>Elected 4/96</i>		

Constable - 2nd (3 Yrs.)

Anthony J. Saia	27 Alcine Ln.	2010
<i>Elected 4/77</i>		

Housing Authority (5 Yrs.)

Michael J. Austin	8 Partridge Ln.	2012
<i>Appt. 9/05 Elected 4/06</i>		
Bernice H. Ferguson	19 Bedford St.	2011
<i>Appt. 6/05 Elected 4/06</i>		
Richard H. Howard	158 Wilmington Rd.	2014
<i>Elected 4/09</i>		
James H. Langley, Jr.	13 Algonquin Dr.	2013
<i>Elected 4/03</i>		
Richard C. Wilde	1 McNamara Way #2	
<i>Gov. Appt. (2007)</i>		

Recreation Commission (3 Yrs.)

Kristine E. Brown	8 Luther Rd.	2010
<i>Elected 4/04</i>		
John J. Ferren	37 Lantern Ln.	2012
<i>Elected 4/97</i>		
Christine M. Monaco	18 Corcoran Rd.	
<i>School Comm. Appt.</i>		
Paul R. Raymond	1 Dorothy Rd.	
<i>Planning Bd. Appt.</i>		
Kevin J. Sullivan	14 Frothingham Rd.	2011
<i>Elected 4/01</i>		

Shawsheen Tech (3 Yrs.)

Paul V. Gedick	2 Mooney Circle	2012
<i>Elected 4/03</i>		
John P. Miller	15 Birchcrest St. #209	2011
<i>Elected 4/05 (Deceased 7/09)</i>		
Alfred J. Verrier	12 Mohawk Rd.	2010
<i>Appt. 9/09 (Term 2011)</i>		

TOWN MEETING MEMBERS

PRECINCT 1

Donald D. Barrucci, Jr.	11 Mallard Way	2010
<i>Appt. 9/06 Elected 4/07</i>		
Bradford D. Bond	8 Mullberry Ln.	2010
<i>Appt. 9/06 Elected 4/07</i>		
Linda K. Collins	18 Town Line Rd.	2010
Brian J. Cullinan	12 Cathy Rd.	2011
Sean P. Curtin	11 Barnum Rd.	2011
<i>Appt. 6/08 Elected 4/09</i>		
Nolan H. Glantz	9 Redcoat Ln.	2011
Donna D. Gregorio	11 Donald Rd.	2012
Michael J. Hardy	7 Thornton Dr.	2012
<i>Appt. 9/07 Elected 4/08</i>		
Mark E. Kashgegian	27 Boulder Dr.	2010
<i>Appt. 5/09 (Term 2010)</i>		
Michael Marchese, Jr.	11 Michael Dr.	2011
Bruce A. Morey	5 Ellery Ln.	2011
John E. O'Keefe	69 Mill St.	2012
Cynthia J. Phillips	55 Arborwood Dr.	2010
<i>Moved to Pct. 2 09 (Term 2011)</i>		
Gene J. Rossi	174 Winn St.	2012
Gregory F. Ryan	3 Donald Rd.	2010
Maureen Monaco Ryan	3 Donald Rd.	2010
Mark S. Saia	8 Sumner St.	2012
David J. Woodilla	3 Barnum Rd.	2012

PRECINCT 2

William C. Beyer	67 Peach Orchard Rd.	2010
Kathleen M. Coluci	15 Colburn St.	2010
Ann Marie Comer	13 Lowell St.	2011
Nancy J. DeCarlucci	74A Peach Orchard Rd	2011
<i>Write-in 2008</i>		
John M. Dignan	23 Treetop Ct.	2012
<i>Write-in 2009</i>		

Lenore K. Evans	7 Arborwood Dr.	2012
<i>Write-in 2009</i>		
Marjorie J. Foster	10 Kenmere Ave.	2012
<i>Write-in 2000</i>		
Wendy Guthro	17 Treetop Ct.	2011
<i>Write-in 2008</i>		
Angela J. Hanafin	4 Maple St.	2010
<i>Write-in 2001</i>		
Daniel J. Hanafin	4 Maple St.	2010
Brenda Haney	17 Harriett Ave.	2011
Susan R. Harrigan	6 Julia Connors Dr.	2011
Teresa J. Keene	19 Lowell St.	2010
Margaret Merlesena	2 Burton Rd.	2010
Eleanor N. O'Connell	33 Peach Orchard Rd.	2012
Andrew H. Olney	21 Julia Connors Dr.	2011
<i>Write-In 2002</i>		
John J. Ryan	7 Grandview Ave.	2012
<i>Write-in 1999</i>		
Richard C. Wilde	1 McNamara Way #2	2012
<i>Appt. 5/06 Elected 4/07</i>		

PRECINCT 3

Anne P. Coady	8 Woodside Ln.	2012
William Collins, Jr.	8 Theodore Cir.	2011
Sean P. Connors	14 Sears St.	2010
Lucy M. Damiani	7 Hearthstone Dr.	2012
Shari Lynn Ellis	3 Hickory Ln.	2010
Joanne Frustaci	6 Valley Cir.	2012
Daniel J. Grattan	9 Fieldstone Dr.	2010
<i>Write-in 2004</i>		
Frances M. Heartquist	10 Briarwood Ln.	2011
John D. Kelly	14 Oxbow Ln.	2011
Barbara G. Lheureux	10 Woodside Ln.	2010
<i>Appt. 5/09 (Term 2011)</i>		
Stephen G. Marchese	4 Sears St.	2012
Mildred J. Nash	39 Sunset Dr.	2012
Paul Gerard Noonan	5 Ward St.	2012
Hope M. Paulsen	59 Center St. #201	2010
Daniel J. Raske	3 Mildred Rd.	2011
Roger S. Riggs	4 Briarwood Ln.	2011
<i>Write-in 2001</i>		
Paul A. Valleli	14 Marrett Rd.	2010
Judith G. Wasserman	3 Indian Hill Rd.	2010

PRECINCT 4

Timothy J. Brown	8 Luther Rd.	2012
Betty M. Bullock	11 Crowley Rd.	2011
Mark D. Casey	8 College Rd.	2011
Thomas D. Conley, Jr.	20 Corcoran Rd.	2010
<i>Appt 9/96 Elected 4/97</i>		
Karen Cooper	69 Francis Wyman Rd.	2011
Michael C. Dellemonico	48 Washington Ave.	2010
Joan B. Hastings	14 College Rd.	2012
Joanne M. Horgan	12 Eastern Ave.	2011
Constance K. McElwain	64 Francis Wyman Rd.	2010
Roberta E. Mills	19 Corcoran Rd.	2012
Frank P. Monaco	18 Corcoran Rd.	2012
Virginia E. Mooney	28 Mohawk Rd.	2012
James Patterson	5 Hancock St.	2010
William G. Poehler	7 Algonquin Dr.	2010
Michael A. Proulx	76 Francis Wyman Rd.	2011
Mary P. Sweeney	66 Washington St.	2012
Christine Herter Warren	29 Greenwood Rd.	2010
<i>Appt. 11/09 (Term 2011)</i>		
Sally Willard	13 Foster Rd.	2010

PRECINCT 5

Patricia J. Angelo	2 Austin St.	2012
Mark W. DeCost	38 Manhattan Dr.	2010
John M. DeRosa	3 Ledgewood Dr.	2012
Robert J. Gallagher, Jr.	9 Evergreen Ave	2010
<i>Appt.. 9/09 (Term 2011)</i>		
Adrienne C. Gerbrands	1 Maureen Dr.	2010
John J. Hanley	1 Violet Rd.	2010
Christopher E. Hartling	1 Colleen Circle	2012
Anna G. Karwan	8 Francis Wyman Rd.	2010
Joanne L. Kinchla	8 Arnold Ter.	2010
<i>Appt. 9/06 Elected 4/07</i>		
Elias G. Lambros	22 Long S.	2011
Christopher P. Murphy	22 Bedford St.	2012
<i>Appt. 4/02 Elected 4/03</i>		
Phyllis D. Roussell	75 Macon Rd.	2011
Deborah J. Squeri	5 Hillcrest Rd.	2011
Norman A. Steeves	7 Violet Rd.	2012
David S. Tait	9 Meadowvale Rd.	2011
Janine S. Towle	57 Macon Rd.	2010
<i>Appt. 9/04 Elected 4/05</i>		
Richard M. Wing	4 Wing Ter.	2011
<i>Appt. 9/04 Elected 4/05</i>		
Ernest R. Zabolotny	33 Paulson Dr.	2012

PRECINCT 6

Robert A. Aloisi, Jr.	5 Lucy Rd.	2011
Roger A. Bell	18 Lisa St.	2012

Appt. 1/00 Elected 4/00

Brenda Lee Cahoon	3 Lucy Rd.	2011
Ellen M. Cormier	8 Chester Ave.	2012
John G. Cormier	8 Chester Ave.	2011
Diane Kendrigan Creedon	12 Gibson St.	2012
David J. Ghio	5 Holly St.	2012
Gary B. Kasky	8 Radcliff St.	2011
Thomas C. Killilea	15 Wheatland St.	2010
Robert L. MacMunn, Jr.	7 Paula St.	2010

Appt. 4/08 & 09 (Term 2010)

Rose Manni	13 Kingsdale St.	2011
Carol A. Perna	6 Beaverbrook Rd.	2012
David F. Peterson	9 Cutting Ln.	2010
Joanna Schlansky	4 Gibson St.	2011
Robert G. Schlansky	4 Gibson St.	2010
Anisha Shaikh	25 Upland Rd.	2010

Appt. 4/09 (Term 2012)

Stephen Spinosa	20 Gibson St.	2010
James Tigges	2 Maryvale Rd.	2010

Write-in 2000

REPORT OF THE BOARD OF SELECTMEN AND THE TOWN ADMINISTRATOR

PHOTO BY AMY WARFIELD



Board of Selectmen: Front row (left to right): Walter T. Zenkin, Vice Chairman; Ralph C. Patuto, Chairman; Daniel R. DiTucci. Back row (left to right): Sonia A. Rollins; Gary J. Gianino.

The Board of Selectmen and the Town Administrator entered calendar year 2009 with the expectation that the looming fiscal crisis would continue through the calendar year and well into calendar year 2010. This fact forced the Board and the Administration to keep our spending requirements at a manageable level while maintaining the services people in Burlington have come to expect. While many of our neighbors were forced to seek property tax overrides to maintain services or simply cut services and personnel, Burlington was able to come through our budget cycle with little impact on the service delivery system we currently provide. We remain keenly aware of our resident's ability to pay the property taxes imposed upon them by our spending patterns and we have remained fiscally conservative in all our planning as we built the budget for the current fiscal year. This task has not been simple given that our budget for the current year will exceed \$100,000,000 for the first time in history. We continue to pledge vigilance in questioning all expenses as we look to improve efficiencies as well as the quality of every aspect of our service delivery systems for Burlington.

In April of 2009, the incumbent Al Fay lost his re-election bid to Dan Ditucci. Ralph Patuto was re-elected to his second three year term on the same ballot. The Board convened a meeting after the election to re-organize and Ralph Patuto was elected Chairman of the Board replacing Sonia Rollins. Walter Zenkin was voted into the Vice-Chairman seat. The Board and the Town Administrator thank Mr. Fay for his many years of serving the Town of Burlington and wish him well. We also thank Ms. Rollins for her leadership during the past twelve months.

Policy Initiatives

During 2009, the Board continued a number of policy initiatives adopted during the preceding years and expanded upon those policies with a series of new endeavors for 2009. We continue to work with the Administration on the fleet replacement policy and this year supported another round of funding to eliminate our dependence on the gas guzzling old Police cruisers as a replacement for our general operations fleet. Over the past two years we have literally replaced all the old Crown Victoria's in our fleet with energy efficient 4 cylinder vehicles. This is the second year of the program and we have received very favorable results on our efficiency initiative as well as the overall reduction in the fleet of some 10 vehicles. The Board and the Administration continue to pursue positive results in the

technology initiative with the School Department. We received the first installment payment for a five year combined technology upgrade plan in the FY2010 budget. In addition, our aggressive pursuit and commitment to an energy efficiency policy resulted in the State recognizing our efforts and awarding the Town \$54,000 to evaluate all Town buildings and rate these buildings for possible future capital upgrade improvement funds through the "green energy" statewide program. 2009 also was the first year of implementation for the new automated Trash Disposal policy adopted by the Board at the suggestion of our Administration. We are very proud of the fact that the transition went very smoothly and we not only will realize a significant cash savings under this new plan but we have also increased our re-cycling efforts by collecting recyclables on a weekly basis rather than every other week. We want to thank the Public Works Superintendent and his staff for making this transition seamless for our residents.

The Board was also approached in 2009 by our Public Works Superintendent to adopt an "Amnesty" program for sump pump removal. This is all part of our determination to remove excess clean water from our sewer pipes as a condition to the Administrative Consent order issued by the DEP. The Board adopted this recommendation and looks forward to our residents taking advantage of this important initiative. The Board also strongly endorsed a re-focused "Economic Development" policy in recognition of the competitive environment we are involved in as we continue to build and solidify our commercial base to offset property tax increases on our residents. We no longer believe that commercial entities will locate in Burlington just because we are Burlington. On the contrary, we know that our neighbors are actively "recruiting" companies and we must meet this challenge by continuing to promote Burlington as the place to be along Route 128/95. The Chairman has designated a sub-committee of Selectmen Dan Ditucci and Sonia Rollins to spearhead this important and necessary work. Finally, we continue to work on policies dealing with the strengthening of our Alcohol Policy, developing better working relationships with the City of Boston regarding the future of the Mary Cummings Trust, Health Insurance cost, Pension reform, ethics reform at the local and state level and the newest revisions to the Conflict of Interest statutes.

Fiscal Issues/Tax Burden

As we prepared to discuss the financial implications of the overall budget process for FY 2010 the Board, in conjunction

with the Ways and Means committee, determined that the tax levy for the community should not be increased more than 5% and the operating budgets for all Departments should not exceed 3%. This was a strong message that the type of spending from the two previous years would not be the norm in going forward. For fiscal years 2008 and 2009 the levy was increased by about 8% to make up for the reductions in State Aid and the slow down in "growth" dollars due to the recessionary economy. The Board understands that our residents cannot continue to pick up this additional tax burden and instructed the Town Administrator to prepare his budget accordingly. We are pleased to report that all town side budgets came in at less than 2% and the overall levy increase met the goal established by the Board and the Ways and Means. As was stated many times during our budget deliberations, this will not be a one time event. In fact, in our initial planning for the next fiscal year, we are proposing a levy increase "not to exceed" 4% and an operating budget increase of 2.5%. Obviously, our problems have been exacerbated by the reduction over the last two years of approximately \$1,200,000 in State aid from our high mark in 2007. Additionally, we have been reducing the amounts normally expected in the "local receipts" account because this is the area most directly affected by the stagnant economy. Line items negatively impacted include building permits, fees for licenses, interest income, hotel taxes and excise taxes. We continue to see this as a "slow" recovery and will plan accordingly. In some good news during the year, we were able to accommodate the Governor's 9C cuts during the mid year cycle of the budget because of our fiscally conservative approach to spending and maintaining adequate reserves. The Governor reduced our expected local aid by \$317,000 mid way through the year but by freezing some spending we were able to deal with these cuts without service interruption. In addition, we continue to build strong reserves in both Stabilization and our Free Cash accounts. This strategic, fiscally prudent policy will help us through 2011 and 2012 by providing us with a "safety net" if conditions continue to deteriorate in the local economy.

Finally, given the reality of the State fiscal crisis, the Legislature passed a bill to allow local communities to increase the existing hotel/motel tax from 4% to 6% and also allow local communities to take advantage of a portion of the increase in the State meals tax that was imposed in August of 2009. At the urging of the Town Administrator, the Board did support asking our Town meeting to approve the 2% increase in the hotel/motel tax at the September Town Meeting. This was approved overwhelmingly and will

likely result in approximately \$500,000 (annually) in additional direct revenue back to Burlington. The Administration and the Board agreed not to pursue the increase to the Meals tax at this time but will likely re-introduce this at a future Town Meeting.

PHOTO BY AMY WARFIELD



*Town Administrator
Robert A. Mercier*

Facilities/Infrastructure

The Board tackled a number of major issues related to our facilities and infrastructure during 2009 dealing with complex matters that evoked impassionate dialogue on the Board and within the community. The resolution of the status of the Wildwood School site generated the most intense discussion during the year. During the winter of 2009, a community meeting was held at the Murray-Kelly wing of the Human Services building. Over 100 people attended and addressed opinions for the future use of the site ranging from recreational needs, to cemetery use and a possible nursing home/senior complex. Ultimately, the Board and the Recreation Committee agreed to a Memorandum of Understanding calling for 8 years of use by the Recreation Department to provide a “bridge” while the Memorial School and the Mitre Link are under construction. In the interim period, the Recreation Department was successful in obtaining a “PARC” grant for approximately \$470,000 to complete a permanent facility on the site. Following a series of discussions on the matter, the Board and the Recreation Department approached Town Meeting in September for the

Town’s commitment on the remaining money which passed and it appears the Recreation Department will begin construction during the summer of 2010. This decision has not resolved the issue of future cemetery space and the Board asked the Superintendent of Public Works to come up with some short term (10-20 years) solution to the grave site limitation in Burlington.

A major success for 2009 was the completion of the first phase (shell and core) reconstruction of the Grandview Farm. In the spring of 2009, the Administration solicited bids for this work and we were fortunate to receive bids within our available funds. Work began in earnest during the late spring and by the end of the summer, the work was substantially complete. The excitement and “buzz” generated within the community in seeing this transformation finally take place is palpable. We are now looking to complete the reconstruction of the “attached” barn and hope to begin this work in 2010. In addition to this work, the Administration and the Board supported an important and creative initiative to have a new Public Safety complex built by a private party in the West Burlington area. This concept required a novel Home Rule petition that required Town Meeting approval and ultimately needed Legislative approval. Both Representative Murphy and Senator Donnelly worked hard on our behalf to pass this innovative legislation through the full Legislature. The Town issued a complex RFP during the fall seeking proposals on this endeavor. In terms of Infrastructure, the Board continues to seek stimulus money for both the Terrace Hall sewer station and the improvements to the Middlesex Turnpike. The Mitre Link has finally been approved for funding and will be constructed in 2010. The Board and the Administration engaged in difficult, complex discussions with both the Town of Bedford and the Mitre Corporation to make this a reality. During the year, the Board and the Administration also resolved any outstanding issues with the Mill Pond Treatment Plant, addressed the long term sustainability of the Ice Palace, worked with the School Department on the financing for the Memorial School building and continued discussions about the future of the Landlocked parcel. It is clear that many of these issues will continue to be discussed over the next few years.

Personnel/Labor Relations

In 2009, the Town Administrator began the search process to replace both Public Safety Chiefs in Burlington. At the May Town Meeting the Board supported the Town

Administrator's request for money to engage an impartial outside "assessment" team to help in the determination of who would be the best candidates to lead these important Departments. This request for money passed Town Meeting overwhelmingly. As many people know, we supported removing both these positions from Civil Service two years ago and because of this, the search for a new Police Chief resulted in 67 resumes being received for the position! Similarly, as we began the search for the Fire Chief, the Town received some 30+ resumes for this position. The Town Administrator appointed individual screening committees for both these positions that were comprised of community representatives, a Selectmen and the HR Director. The assessment of the Police Chief candidates were conducted in November of 2009 and a list of ranked finalists presented to the Town Administrator. The Town Administrator will make an appointment in January of 2010. The selection of the Fire Chief will be in March/April of 2010. In addition to these critical positions, the Town Administrator will also be involved in the search to replace our retiring Principal Assessor Russ Washburn. As of this writing, the advertisement for the position has been approved and the active solicitation will begin at the beginning of 2010. The Town also welcomed a new hire in 2009 who will head up the newly created position of Parks and Recreation Director. We look forward to working closely with Mr. Don Lorinovich as our new Department Head for Recreation.

Finally, we would be remiss if we did not thank our employee groups during this past year for working with the Town Administrator to deal with the budget issues in FY 2010. Our employee groups worked in a variety of ways to lessen the dollar impact of their bargained raises. Our Public Works employees agreed to a "furlough" plan, our BMEA employees agreed to delay and re-align their raises for the fiscal year, our Professional staff agreed to delay their increase by 6 months and our Fire Department took a modest increase for FY2010 in recognition of the fiscal difficulties the Town was facing. This action only reinforces our belief that the employees who work for the Town are indeed committed to the overall well being of the Town. Thank you all.

Summary

The past year brought with it many challenges, difficult choices and some disappointments. Overall, Burlington remains a highly desirable community with outstanding operating Departments, moderate tax burdens and a commitment to overall excellence in the delivery of our com-

prehensive local services. In many respects, we are fortunate that during these difficult economic times, our residents have not seen a dilution of services and in fact in some instances we have been able to provide more efficient services (trash disposal and recycling) energy conservation (buildings and fleet) at less cost to the ultimate consumer. We expect that our residents will demand we continue efforts to improve efficiencies, combine resources, use best management practices and develop long term cost containment measures. Our goal this year and for many years coming is to assure you, the taxpayer, that we will do everything in our power to meet your expectations for the coming years.

An organization as large and cumbersome as the Town of Burlington with its \$100,000,000 budget, over 1000 employees, increasing financial pressures and overall commitment to excellence could not function without competent and professional staff. We are fortunate that our Town Administrator, his Assistant and the office staff keep the Town Government "wheels in motion" and greatly assist us in our role as policy makers for the community. Indeed, the overall professionalism of our Department heads, their support staff and all others who commit voluntarily to Boards, commissions, etc. are what makes Burlington unique. We are proud of everyone who participates in any small way to make this Town a better place. As the Board we acknowledge their combined efforts and we look forward to another successful, productive year in 2010.

Thank you.

Respectfully submitted,

The Board of Selectmen:

Ralph C. Patuto, Chairman
Walter T. Zenkin, Vice-Chairman
Gary J. Gianino, Member
Sonia A. Rollins, Member
Daniel R. DiTucci, Member

Administration:

Robert A. Mercier, Town Administrator
Thomas F. Hickey, Assistant Town Administrator

Professional staff:

Janis Critch, Executive Assistant to the T.A.
Pauline Gillingham, Principal Clerk
Sandra Madigan, Principal Clerk
Jean Gallant, Senior Clerk

HUMAN RESOURCES DEPARTMENT

Joanne Faust our Human Resources Director gave birth on Thursday, February 11, 2010 at 7:54am to a baby girl. Joanne is currently out on a maternity leave and we will not have a submission of an annual report from her for the year 2009. We wish her well as a new Mom.

TOWN COUNSEL

During 2009, Town Counsel handled a number of litigation matters. In addition, the firm rendered numerous legal opinions to various Town boards, approved contracts as to form, and handled a number of real estate transactions. There are currently four active litigation cases involving the Town. One case was resolved in 2009.

Town Counsel continues to work closely with the Town administration providing advice on a number of development projects. We have also been providing ongoing advice to the Planning Board and the Zoning Board of Appeals. In 2009, Town Counsel worked closely with Town officials regarding the procurement of a new public safety facility and, we have been advising the Building Committee with respect to the Memorial School Project.

We extend our appreciation to the Board of Selectmen for their confidence in retaining this firm, and appreciate the assistance and cooperation on all matters from the Board of Selectmen, Town Meeting, the Town Administrator, department heads, boards, committees, and other Town personnel. We look forward to working with the members of the Town Government in the future.

Respectfully submitted,

Leonard Kopelman, for the
Firm of Kopelman and Paige, P.C.
Town Counsel

TOWN CLERK

In 2009, the office experienced the retirement of two valued and longtime employees whose combined years of service to the town and office exceeded 50 years. Lois Shramek and Peg Gelinas retired in July and December respectively.



Their dedication, integrity, humor and conscientiousness were instrumental in the smooth operation of the office and a benefit to the town. Peg and Lois, I thank you for all your years of support and accomplishments and wish you all the happiness, prosperity and good health in the future. Have fun and enjoy!

Upon their retirements, the office underwent a reorganization: Amy Warfield, who has worked in the office for over four years, was appointed as the Assistant Town Clerk; Vanessa Ranieri was hired to fill Amy's full-time position and she started in December. I have every confidence that they will continue the legacy of providing great customer service and meeting the demands of the office and I wish them every success in their new positions.

With the passing of Senator Edward M. Kennedy, the State called for a special primary and general election to fill the vacant seat. Paul Kirk was named interim Senator until February 2010 at which time the newly elected member will be seated.

Total revenue generated in 2009 was \$141,379, a 3% increase over last year. We processed 787 passport applications resulting in over \$24,265 in revenue for the town.

Following are the historical profiles on Vital Statistics (Births, Marriages, and Deaths), Voting Statistics, Election Results, and the Archives report. Town Meeting Minutes

and Appointed Boards and Committees are included in the Addenda section of the Annual Reports.

Respectfully submitted,

Jane L. Chew
Town Clerk

VITAL STATISTICS

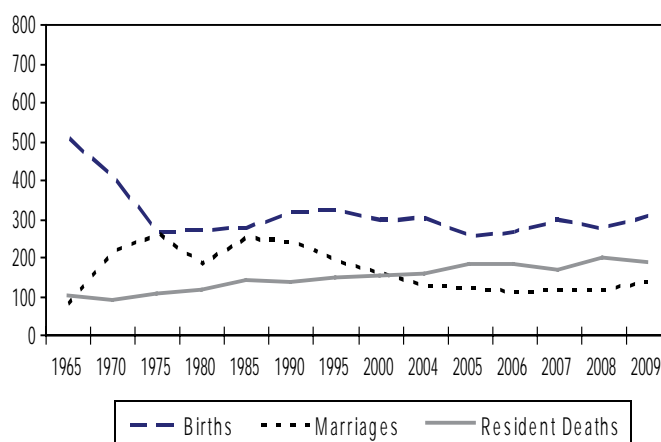
HISTORICAL PROFILE (Adjusted)

The following Births, Marriages, and Deaths were recorded in the Office of the Town Clerk. The figures for marriages and deaths are not exclusively those of residents. The figures for births for the last two years do not include all out of wedlock births. As those figures become available from the state, the chart will be amended.

Note: Lahey Clinic opened in 1980, Long Meadow Assisted Living 1999, Sunrise Assisted Living 2005

	Births	Marriages	Deaths	(Resident)
1965	509	80	99	
1970	406	217	87	
1975	265	263	105	
1980	271	185	113	
1985	275	253	403	(140)
1990	318	240	472	(132)
1995	322	196	532	(142)
2000	297	161	705	(150)
2004	305	130	688	(153)
2005	257	123	788	(177)
2006	265	114	762	(177)
2007	300	119	728	(166)
2008	279	121	824	(197)
2009	310	138	871	(184)

* Received through 2/1/10



VOTING STATISTICS

VOTES CAST

TOWN ELECTION	Prec. 1	Prec. 2	Prec. 3	Prec. 4	Prec. 5	Prec. 6	Total	%
2000	607	304	572	541	673	595	3292	24%
2001	550	267	535	505	560	527	2944	21%
2002	419	188	361	386	433	416	2197	16%
2003	611	330	632	554	733	612	3472	25%
2004	860	430	748	629	906	845	4410	32%
2005	547	214	444	424	439	420	2488	18%
2006 (Incl. Ref.?)	1090	542	991	830	1108	1032	5593	40%
2007	407	183	420	315	425	418	2168	16%
2008	619	263	615	483	630	600	3210	22%
2009	661	346	662	565	707	658	3559	24%

SPECIAL ELECTIONS

Referendum 1985			1492	1224	1361	1277	5354	41%
Referendum 1991	1234	1338	1108	770	930	1093	6473	49%
PROP 2½ 1994	718	385	667	672	768	735	3945	28%
Selectman 1997	457	198	353	331	368	408	2115	15%
PROP 2½ 2003	1113	592	1036	878	1177	1079	5875	42%

PRESIDENTIAL PRIMARIES

March 1992	847	931	861	713	751	836	4939	36%
March 1996	335	244	344	321	313	359	1916	14%
March 2000	824	550	861	767	791	791	4584	32%
March 2004	452	305	452	417	509	439	2574	18%
March 2008	1343	1052	1444	1050	1262	1174	7325	50%

STATE PRIMARIES

September 1996	336	182	335	362	391	339	1944	14%
September 1998	566	371	609	556	589	577	3268	23%
September 2000	126	70	171	115	171	160	813	8%
September 2002	701	447	747	612	729	666	3902	28%
September 2004	144	96	195	154	180	162	931	7%
September 2006	664	474	692	575	663	647	3715	27%
September 2007**	554	339	574	487	561	509	3014	21%
September 2008	467	309	524	431	509	461	2701	18%
December 2009***	587	426	692	487	582	552	3326	22%

STATE/PRESIDENTIAL ELECTIONS

November 1988*	2051	1981	2157	1841	1814	2025	11869	88%
November 1990	1921	1958	2021	1677	1737	1908	11222	82%
November 1992*	2202	2444	2309	1840	1920	2076	12791	87%
November 1994	1818	1329	1715	1573	1687	1732	9854	72%
November 1996*	2101	1630	1974	1800	1905	1918	11328	79%
November 1998	1522	1008	1480	1295	1382	1408	8095	57%
November 2000*	2133	1582	2028	1828	2001	2000	11572	79%
November 2002	1726	1199	1693	1378	1738	1630	9364	66%
November 2004*	2279	1719	2170	1731	2174	2087	12160	83%
November 2006	1741	1323	1728	1369	1685	1634	9480	70%
November 2007 **	221	148	217	215	243	230	1305	9%
November 2008	2281	1929	2476	1775	2245	2149	12855	84%

* Denotes Presidential Election

** Special State Senate Elections

*** Special US Senate Elections

ELECTION RESULTS

TOWN OF BURLINGTON

TOTAL TALLY SHEET

April 4, 2009

Election

Eligible Active Voters 14,956

Total Votes Cast 3,599

Percent 24.06%

PRECINCT	1	2	3	4	5	6	GRAND TOTAL	Student Vote
TOTAL VOTES CAST	661	346	662	565	707	658	3,599	TOTAL 237
MODERATOR - 1 YR (1)								
Blanks	191	93	200	166	172	179	1,001	42
Philip A. Gallagher	464	250	458	392	526	472	2,562	189
Write-ins	6	3	4	7	9	7	36	6
TOTAL	661	346	662	565	707	658	3,599	237
SELECTMEN - 3 YR (2)								
Blanks	135	69	153	93	134	124	708	42
Albert L. Fay, Jr.*	241	125	210	158	300	233	1,267	92
Ralph C. Patuto*	316	171	329	305	358	322	1,801	129
Daniel R. DiTucci	343	152	307	304	333	330	1,769	121
Kevin B. McKelvey	224	125	246	206	225	253	1,279	53
Virginia E. Mooney	61	50	77	63	63	54	368	36
Write-ins	2	0	2	1	1	0	6	1
TOTAL	1,322	692	1,324	1,130	1,414	1,316	7,198	474
ASSESSOR - 3 YR (1)								
Blanks	218	105	220	180	196	212	1,131	40
Paul R. Sheehan*	441	239	438	381	504	445	2,448	181
Write-ins	2	2	4	4	7	1	20	16
TOTAL	661	346	662	565	707	658	3,599	237
SCHOOL COMMITTEE - 3 YR (1)								
Blanks	218	107	223	175	193	214	1,130	40
Michael F. DeSimone*	439	237	435	384	510	439	2,444	190
Write-ins	4	2	4	6	4	5	25	7
TOTAL	661	346	662	565	707	658	3,599	237
LIBRARY TRUSTEES - 3 YR (2)								
Blanks	496	238	494	385	430	474	2,517	115
Paula F. Benard, Jr.*	415	230	419	369	499	430	2,362	175
Eileen Claire Sickler*	408	221	409	370	481	409	2,298	172
Write-ins	3	3	2	6	4	3	21	12
TOTAL	1,322	692	1,324	1,130	1,414	1,316	7,198	474
PLANNING BOARD - 5 YR (1)								
Blanks	69	39	69	41	44	56	318	22
Paul F. Roth	363	164	300	274	309	315	1,725	104
John T. Sullivan	228	143	292	248	354	287	1,552	110
Write-ins	1	0	1	2	0	0	4	1
TOTAL	661	346	662	565	707	658	3,599	237
BOARD OF HEALTH - 3 YR (2)								
Blanks	519	250	510	399	433	478	2,589	127
James J. Dion*	403	221	411	372	500	430	2,337	161
Catherine E. Read*	398	217	402	352	480	402	2,251	175
Write-ins	2	4	1	7	1	6	21	11
TOTAL	1,322	692	1,324	1,130	1,414	1,316	7,198	474
HOUSING AUTHORITY - 5 YR (1)								
Blanks	140	65	92	88	81	77	543	29
Teresa Tarpey Clement	174	105	207	195	240	202	1,123	73
Richard H. Howard	224	97	199	154	238	262	1,174	61
John P. Miller	123	79	163	128	148	115	756	72
Write-ins	0	0	1	0	0	2	3	2
TOTAL	661	346	662	565	707	658	3,599	237

Town of Burlington

	1	2	3	4	5	6	Total	Student
RECREATION COMM. - 3 YR (1)								
Blanks	206	98	198	157	180	180	1,019	44
John J. Ferren*	453	246	461	403	524	477	2,564	186
Write-ins	2	2	3	5	3	1	16	7
TOTAL	661	346	662	565	707	658	3,599	237
SHAWSHEEN TECH H.S. - 3 YR (1)								
Blanks	204	97	210	183	175	189	1,058	38
Paul V. Gedick*	457	248	450	379	529	468	2,531	191
Write-ins	0	1	2	3	3	1	10	8
TOTAL	661	346	662	565	707	658	3,599	237
PRECINCT 1								
TOWN MEETING - 3 YR (6)								
Blanks	1,558						1,558	
Donna D. Gregorio*	429						429	
Michael J. Hardy*	403						403	
John E. O'Keeffe*	403						403	
Mark S. Saia*	413						413	
David J. Woodilla*	398						398	
Gene J. Rossi	360						360	
Write-ins	2						2	
TOTAL	3,966						3,966	
TOWN MEETING - 2 YR (1)								
Blanks	210						210	
Sean P. Curtin	450						450	
Write-ins	1						1	
TOTAL	661						661	
PRECINCT 2								
TOWN MEETING - 3 YR (6)								
Blanks		1,062					1,062	
Marjorie J. Foster*		209					209	
Eleanor N. O'Connell*		244					244	
John J. Ryan*		216					216	
Richard C. Wilde*		227					227	
W/I John Dignan		44					44	
W/I Lenore Evans		38					38	
Write-ins (all others)(Davison 12)		36					36	
TOTAL		2,076					2,076	
PRECINCT 3								
TOWN MEETING - 3 YR (6)								
Blanks			1,537				1,537	
Anne P. Coady*			412				412	
Lucy M. Damiani*			421				421	
Stephen G. Marchese, Sr*			410				410	
Mildred J. Nash*			420				420	
Paul Gerard Noonan*			390				390	
Joanne Frustaci			380				380	
Write-ins			2				2	
TOTAL			3,972				3,972	
PRECINCT 4								
TOWN MEETING - 3 YR (6)								
Blanks				1,160			1,160	
Timothy J. Brown*				384			384	
Joan B. Hastings*				374			374	
Roberta E. Mills*				364			364	
Frank P. Monaco*				378			378	
Virginia E. Mooney				343			343	
Mary P. Sweeney				366			366	
Write-ins				21			21	
TOTAL				3,390			3,390	

2009 Annual Report

	1	2	3	4	5	6	Total
PRECINCT 5							
TOWN MEETING - 3 YR (6)							
Blanks					1,386		1,386
Patricia J. Angelo*					486		486
Christopher E. Hartling*					465		465
Christopher P. Murphy*					484		484
John M. DeRosa					471		471
Norman A. Steeves					471		471
Ernest R. Zabolotny					464		464
Write-ins					15		15
TOTAL					4,242		4,242
PRECINCT 6							
TOWN MEETING - 3 YR (6)							
Blanks						1,130	1,130
Roger A. Bell*						411	411
Ellen M. Cormier*						436	436
Diane Kendrigan Creedon*						410	410
Daniel R. DiTucci*						440	440
David J. Ghio*						410	410
Robert L. MacMunn, Jr.						320	320
Carol A. Perna						383	383
Write-ins						8	8
TOTAL						3,948	3,948

The polls were open at 8:00 A.M. at the Burlington High School. All precinct workers were sworn in by the Wardens, machines and ballot boxes were all checked, memory packs were sealed, and all counters were set at zero. The polls closed at 8:00 P.M.

Wardens:	Votes Cast	<u>Registered</u> Voters	%
Prec. 1 Sally Willard	661	2,633	25.1%
Prec. 2 Pat Stanford	346	2,277	15.2%
Prec. 3 Elaine Perachi	662	2,901	22.8%
Prec. 4 Eleanor O'Connell	565	2,076	27.2%
Prec. 5 Joan Hastings	707	2,585	27.4%
Prec. 6 Barbara Reetz	658	2,484	26.5%
		14,956	

The above figures includes 314 Absentee Ballots cast by precinct as follows: 1=47, 2=28, 3=61, 4=74, 5=52, 6=52.

of "Inactive Voters": 1057

VOTER PROFILE:	AGE	TOTAL	%
	18-30	183	5.1%
	31-40	260	7.2%
	41-50	747	20.8%
	51-60	746	20.7%
	61-70	716	19.9%
	71-80	705	19.6%
	80+over	242	6.7%
	Total	3599	100.0%

WEATHER:

* Denotes Candidate for Re-election

Attest:

Jane L. Chew, CMC
Town Clerk

Town of Burlington

TOWN OF BURLINGTON

TOTAL TALLY SHEET

DECEMBER 8, 2009
Special Primary Election

# Eligible Voters	15,206
Total Votes Cast	3,326
Percent	21.9%

PRECINCT	1	2	3	4	5	6	TOTAL
Democrat	463	325	545	377	466	445	2,621
Republican	124	101	147	110	116	107	705
Libertarian	0	0	0	0	0	0	0
TOTAL VOTES CAST	587	426	692	487	582	552	3,326
DEMOCRATIC PARTY							
SENATOR IN CONGRESS							
Blanks	0	0	0	0	0	0	0
Michael E. Capuano, Somerville	111	100	161	83	89	117	661
Martha Coakley, Medford	235	160	266	200	268	218	1,347
Alan A. Khazei, Brookline	57	31	59	38	38	43	266
Stephen G. Pagliuca, Weston	59	33	57	54	71	66	340
Write-ins	1	1	2	2	0	1	7
TOTAL	463	325	545	377	466	445	2,621
REPUBLICAN PARTY							
SENATOR IN CONGRESS							
Blanks	0	0	0	0	0	0	0
Scott P. Brown, Wrentham	111	94	134	95	96	99	629
Jack E. Robinson, Duxbury	13	7	10	15	20	8	73
Write-ins	0	0	3	0	0	0	3
TOTAL	124	101	147	110	116	107	705
LIBERTARIAN							
SENATOR IN CONGRESS							
Blanks	0	0	0	0	0	0	0
Write-ins	0	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0	0

The polls were open at 7:00 a.m. at the Burlington High School. All precinct workers were sworn in by the Wardens. The machines and ballot boxes were all checked, memory packs were sealed, and the counters all read zero. The polls closed at 8:00 p.m.

Wardens:	Votes Cast	Registered Voters	%	% of Total Voting	
Prec. 1 Sally Willard	587	2,653	22.1%	DEM	17.2%
Prec. 2 Ellie O'Connell	426	2,373	18.0%		
Prec. 3 Elaine Perachi	692	2,937	23.6%	REP	4.6%
Prec. 4 Patricia Stanford	487	2,108	23.1%		
Prec. 5 Joan Hastings	582	2,604	22.4%	LIB	0.0%
Prec. 6 Barbara Reetz	552	2,531	21.8%		

The above figures include 187 Absentee Ballots cast by precinct as follows:
1=35, 2=16, 3=33, 4=40, 5=35, 6=28.

Weather: sunny 30-40's

Attest:

Jane L. Chew
Town Clerk

ARCHIVES

“Archives,” have been defined in many ways. Archives can be a collection of materials, a place where those items are kept, an office devoted to keeping those items or a published collection of documents created in the course of a person’s or organization’s life or functions. Places, documents, offices, etc...all are part of the mission of the archives, but only a part.

While the above describes a physical state or location it does not address the function of the archives – the manner in which the place, papers, and office serves the people. During 2009 the Archives added significantly to its holdings. More importantly it emphasized heavily its functions and services, the most important elements of its role in town government.

As we describe it the Archives serves as a resource to citizens and town government, keeping and managing municipal records and historical resources in accordance with state and federal laws under optimal technical standards at a low cost to taxpayers and ratepayers with no interruptions in services. We act on behalf of other town offices by bringing to our offices certain activities that are secondary to their main roles. We use our access to and expertise in information management and physical space to create economies of scale and to implement standardized practices. That is the function of a back-office operation – to create efficiencies and save the organization money.

On a day-to-day basis we define the Archives more by the services we provide than our holdings or facilities. Service is our main function and we served a more diverse audience in 2009 in more ways than in previous years. Although the numbers of reference requests fell to 841, a drop in 2009 was expected following the unprecedented 23 percent rise we experienced in requests we handled in 2008. Altogether we brought in 99.5 feet of records, an increase of nearly 5 percent, while we supervised destruction of a further 107.5 feet. Acquisitions from financial departments constituted the bulk of these figures, reflecting the strange dichotomy of an enhanced use of electronic financial management software suites and an increased production of transaction-related records in paper form. This trend was not unanticipated. It does, however need to be a greater subject of improved efficiencies

in the coming years as our systems and procedures evolve to meet improved user functionality.

The Archives documents more than just town government. It addresses the secondary values of records and artifacts, defined as the significance of records based on purposes other than those for which they were originally created. An example of this can be found in records transferred last year to the town by the Burlington Garden Club. Members, among them, Marge Otis and Cathy Piccolo, generously donated photographs, minutes and other items to the Archives that address the Club’s service to the town. While these items form a record of the Club’s activities they, in a much greater sense, help us understand the role of civic and cultural organizations in a growing municipality. Records from municipal departments document town business, and the papers of individuals and organizations, such as the Garden Club, help us better understand the town’s daily life and social functions in a context richer than defined in the “official,” papers.

The office and vault in Town Hall are home to the town’s historical and business documents but the work of the Archives goes on mostly beyond its doors. We assist the town’s Historical Commission in its activities and were privileged to participate in its Fall Fair on the Common. Our activities were featured on Commission Chairman Michael Tredeau’s BCAT program “All History is Local,” and we provided images relating to the town’s history on a number of occasions to the local press. We also provided reproductions of primary source historical materials to teachers from local schools. Outside of Town Hall, the Archivist attended educational seminars at the Society of American Archivists’ annual meeting and continues to serve as a member of the Membership Committee of New England Archivists (NEA). In November, he was a featured speaker at a panel discussion entitled “Wearing Two Hats: When Archivists Get Records Management Duties,” during the latter organization’s fall meeting at UMass-Boston. Such activities are valuable, as they allow us to reexamine our functions and assess how well we are (or are not) progressing according to professional standards and in relation to our peers.

As the Archives matures it needs to offer increasing levels of service and a higher degree of expertise to its functions. In 2009 the Archives did that, assisting more outside users than before while offering more hours of service to more town departments than in previous years. Nearly 47

percent of its users were from outside of Town Hall, while municipal departments received 8 percent more hours of service than in 2008. Transaction-intensive departments, such as Treasurer/Collector, Assessors, and Accounting, continued to be our heaviest users, while outside patrons were evenly split between those seeking genealogical information and those in pursuit of photographs. Those trends have remained stable for the past several years and are not expected to change in the near future.

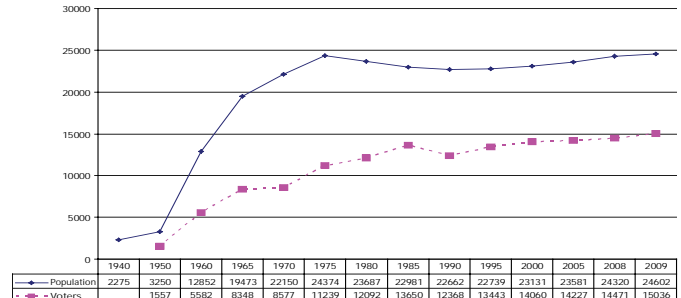
Enhanced levels of services provided by the Archives would not be possible without the assistance of many people both within and outside Town Hall. On Student Government Day, we were honored to have BHS junior Monica Karlen as archivist for the day. Several large collections were addressed through outside help. Our senior volunteer, Mrs. Frances Wilcox, and Simmons College intern Mr. George Antypas, respectively processed records of the Board of Health's Environmental Engineer and the large volume of Historical Commission records documenting celebrations and anniversaries in town. Their assistance brought over 150 hours of additional service to the Archives and resolved many outstanding issues with these collections.

Most importantly, however, the Archivist benefits from the assistance of personnel from the Town Clerk's office. As is well known, the Clerk's office went through substantial changes this year with the retirements of longtime employees Peg Gelinis and Lois Shramek. They were succeeded quite competently by assistants Amy Warfield and Vanessa Ranieri. It is a great credit to the professionalism and expertise of Town Clerk Jane Chew that her office continues to function smoothly despite the loss of decades of experience resulting from these departures. More than anyone else Jane is responsible for the success of the range of programs offered by the Clerk's office and constantly provides invaluable assistance, support, and guidance to the Archives. She is not only a superior manager but a leader whose assistance we appreciate and value tremendously.

Respectfully submitted,

Daniel McCormack
Archivist/Records Manager

BOARD OF REGISTRARS POPULATION/REGISTERED VOTERS: Based on Annual Town Census



Year-End Summary:

- 704 – # of residents registered and added to the rolls
- 496 – # of residents dropped from the rolls
- 937 – # of voters placed on the inactive rolls
- 2606 – # of persons eligible but not registered
- 85% – eligible residents registered to vote
- 328 – Registration Forms sent to 18 yr. Olds
- 237 – Mail-In Registrations Received

Population Trends

Age Group	1990	1995	2000	2005	2006	2007	2008	2009	Since 2000
0-9	2815	2955	2931	2888	2803	2775	2719	2737	-6.6%
10-19	3160	2620	2833	2986	3038	2997	3036	3061	8.0%
20-29	3889	3476	2500	2429	2430	2409	2586	2623	4.9%
30-39	3311	3877	3624	3567	3370	3100	2952	3050	-15.8%
40-49	3062	3208	3378	3623	3654	3640	3702	3711	9.9%
50-59	3031	2712	2905	3026	3041	3045	3095	3159	8.7%
60-69	1756	2220	2325	2278	2264	2265	2378	2519	8.3%
70-79	672	926	1398	1774	1824	1870	1894	1867	33.5%
80-89	220	270	417	639	717	783	864	903	116.5%
90-109	24	34	75	88	95	134	144	141	88.0%
Unknown	722	442	745	283	188	768	950	831	
Total	22662	22740	23131	23581	23424	23786	24320	24602	11.5%

Respectfully submitted,

Jane L. Chew
Jeanne S. Ganley
Elmer Bud Larson
Robert J. Macdonald

POLICE DEPARTMENT

Departmental Roster (as of 12/31/2009)

Chief of Police

Francis Hart

Captains

George Devlin Carleton Boutwell

Lieutenants

Walter Bevis Thomas Duffy
Greg Skehan Stephen O'Meara

Sergeants

Robert Downer Thomas Browne
Glen Mills Michael DeBye
Robert T. Kirchner Timothy McDonough
Michael McDade David H. McLean
Kevin Doherty Kevin Cooney

Patrol Officers

Christopher Priest	Stephen Papagno
Kevin Rogers	John Thompson
Robert Healey	Lyn Reynolds
Stephen Cross	William A. Soda
Gary Burdick	Paul Callahan
Edward Mackey	David M. McLean
Spiros Tsingos	Matthew Leary
Gary Redfern	John Lynch
Richard Hanafin	Peter Abaskharoun
James Tigges	Michael Minichiello
Harry Sawyer Jr.	Thomas Carlson
Charles Ferguson III	Matthew Creamer
William Preston	Mark Driscoll
Thomas Fournier	Roberto Reyes
Bernard Schipelliti	Gerard McDonough
Anne Marie Browne	Scott Lauder
Daniel Houston	Catherine Martin-McCarthy
Timothy Kirchner	Daniel Hanafin
Albert Gagne	David Outerbridge
Paul Glejzer	Vito Costa
Robert Aloisi Jr.	Sage Costa
Keith Sheppard	Domenic Grossi
Joseph Papsedero	William Trelegan
Shane Thompson	

Clerical Staff

Catherine M. Devaney Jeanne Jones
Rosemarie Tieri

Civilian Dispatchers

Gail Fay June Connolly
Eileen Barnard

Animal Control Officer

Gerry Mills, Jr.

Traffic Supervisors/Matrons

Helen M. Bulman – Head Traffic Supervisor
Helen Dignan Maureen Wall
Nancy Bibbey Christina Priest
Maureen Robillard Donna Fox
Carol Goodwin Maureen Rezendes
Claire Hogaboom Christine DeSantis
Donnalee Lozier Carol Santoro
Diane Welch Kristen Cullerton

Special Police Officers

Richard Hovasse	Mark Sherwood
Harry Sawyer Sr.	Gerry Hanafin
Gerald Crocker	Christopher Mason
Alfred Sciuto	Robert Luz
William Duffey	David Metzdorf
Michael Joyce	Brad Zarba
Thomas Sullivan	Timothy Hovasse
William Faria	Steven Giacoppo
Gerry Mills Jr.	Sean Connors
Sharon Srabian	Christopher Ryan
Richard Turcotte	

INTRODUCTION

It is with mixed emotions that I present my final report to you as Chief of Police. By the time this report is published, I will be retired after 30 years of service to the town – the last eight as your chief. To say that it has flashed by in the proverbial “blink of an eye” would be understating the “vaporization” of time.

During 2009, we continued to advance the department's capabilities and to continue our community outreach efforts, despite the sagging economy.

Reported traffic crashes dropped by nearly 25%. Perhaps this was reflective of the economy, with less people driving. Certainly some of it was attributable to a change in records management software, which occurred in July.

AAA of Southern New England awarded the Burlington Police Department its National Gold Award for the fourth year in a row – something no other department has done in this region. We also had our highest finish ever – second place – in the Massachusetts Law Enforcement Challenge, which is conducted by the Executive Office of Public Safety and Security.

Lieutenant Thomas Duffy received NEMLEC's annual Exceptional Service Award. NEMLEC is the acronym for the North Eastern Massachusetts Law Enforcement Council. NEMLEC is a regional consortium comprised of fifty police agencies stretching from Gloucester to Watertown, and from Somerville to Littleton. Lieutenant Duffy earned this award as a result of his leadership role in the STARS Unit. STARS stands for School Threat Response and Assessment. The STARS team provides services to any member community who faces a threat in one of their schools.

During the year, we continued our very successful community outreach programs, starting in January with our annual Citizens' Police Academy. In June, D.A.R.E. Day drew its usually heavy crowd, while in August, we partnered with Shaw's to bring National Night Out to the community. We had a record turnout estimated at nearly 4,000 people this year. Other events during the year included our Safety Seat Checkpoint, Senior Wellness Fair, Oracle Vendor Fair, Senior Citizen Holiday Dinner and Safety Town. We continued to provide scholarships for first- and second-year drivers for In Control's advanced driver training program. We have sponsored 200 students through the program during the last five years.



Olympian and D.A.R.E. graduation guest speaker, Alicia Sacramone, poses with D.A.R.E. Officer Steve Cross.

While we continued to seek alternative funding sources to augment our budget, the economic crisis affected our ability to secure grants. The state grant that funded nearly \$40,000 for our community policing programs was completely eliminated. Despite this cut, we were still able to conduct most of our community outreach programs. We received a grant of \$10,000 for traffic enforcement mobilizations such as "Click It or Ticket!" This grant also included \$3,000 for the purchase of a LIDAR speed measuring unit. We received a Recovery Act Grant for \$20,744, which was used to buy patrol equipment for our officers. Some of the funds will also be used in 2010 for training. We received two grants from the State 911 Department: \$49,815 for overtime and equipment, and \$9,309 for training. Nuance Corporation, a Burlington-based company, donated approximately \$60,000 worth of their "Dragon Naturally Speaking" text recognition software. We also received a direct equipment grant of 75 bicycle helmets, valued at approximately \$3,700, from the Governor's Highway Safety Bureau. Finally, asset forfeiture, which typically results from drug investigations, netted the police department almost \$28,000 during 2009.



The S.W.A.T. Team demonstrates their abilities at our Open House.

Our training program continued to be very active during 2009. Officers attended courses such as the FBI Leadership Executive Development Program, Fundamentals of Crime Analysis, Street-Level Narcotics Investigation, South Asian Cultural Awareness Training for Law Enforcement Officers, Advanced Crime Prevention through Environmental Design, Sexual Assault Investigator Training and Statement Analysis Training.

During 2009, four members of our Honor Guard attended the National Honor Guard Academy. This is a rigorous and prestigious academy, and it is unusual to have four

representatives from one agency. The four officers attending were Sergeant David McLean, Sergeant Kevin Doherty, Officer Stephen Papagno and Officer Peter Abaskharoun. A video review of their attendance can be seen here: <http://www.youtube.com/watch?v=SWI53lobp8g>

It was a quiet year in terms of transitions. Officer Shane Thomson graduated from the police academy in April and Officer Kevin Cooney was appointed as a temporary sergeant in December.



The Honor Guard marching in the 4th of July parade.

We would like to thank everyone who helped us this year. Please know that we appreciate all the support we get from our residents and our business community. We also appreciate the cooperative relationships we enjoy with other town agencies.

It has been my privilege and honor to serve the Town of Burlington for the last thirty years. It is a job that I thoroughly enjoyed. I thank everyone who helped me along the way. I especially want to thank Bob Mercier who was quite simply the best boss anyone could have. His counsel and support throughout my tenure as chief was invaluable. I thank all my officers who worked hard to make the Burlington Police Department a first-class department. I thank my family and friends for their support and love. I wish the new chief, Michael Kent, much success as I transfer leadership of the department to him.

Respectfully submitted,

Chief Francis Hart

Crime Overview

The table below lists crimes over the last two years in Burlington. Non emergency and miscellaneous calls for service may not be listed below. The police department responds to or assists with approximately 24,000 calls for service annually.

Statistics note: Records management software varies by vendor and sometimes categorizes incidents differently sometimes resulting in different totals. The numbers used in this report are taken from an in-house department database as well as records management software.

Type of call	2008	2009	% change
51A's filed (Mandated child abuse/neglect reporting to DSS/DCF)	39	37	-5.13%
911 misdials, hang ups, abandoned calls	1415	1059	-25.16%
Abandoned Motor Vehicles	35	19	-45.71%
Alarms	2083	1787	-14.21%
Alcohol Compliance Checks	4	4	0.00%
Ambulance requests	1601	1601	0.00%
Animal complaints, bites, deceased	451	369	-18.18%
Animal Cruelty	1	0	-100.00%
Arrests (No warrant)	254	208	-18.11%
Arrests (Warrant)	68	59	-13.24%
Assaults	34	40	17.65%
Assaults (Dangerous Weapons)	11	16	45.45%
Assist FD (non Ambulance)	149	143	-4.03%
Assist Other Police/L.E. Agencies	95	93	-2.11%
Assists - Other	237	286	20.68%
Attempted Murder	0	1	100.00%
ATVs; Dirtbikes; snowmobile complaints	67	36	-46.27%
B & E motor vehicles - attempted	10	3	-70.00%
B & E motor vehicles; thefts from MV	301	231	-23.26%
Bomb Threats	0	11	1100.00%
Building checks	2370	2192	-7.51%

Town of Burlington

Type of call	2008	2009	% change
Burglaries - Business/ Commercial	34	24	-29.41
Burglaries - Residential	27	41	51.85%
Burglary attempts - Business/ Commercial	4	1	-75.00%
Burglary attempts - Residential	9	3	-66.67%
Child Abuse / Neglect complaints reported to BPD	22	14	-36.36%
Civil Matters	64	34	-46.88%
Computer/Internet Crime	21	13	-38.10%
Counterfeiting/Forgery	16	19	18.75%
Credit Card Misuse	54	37	-31.48%
Criminal motor vehicle offenses (unlicensed, suspended, etc.)	191	139	-27.23%
Disabled motor vehicles	546	438	-19.78%
Disturbances (Non domestic)	250	254	1.60%
Domestic related well being checks	44	27	-38.64%
Domestic standbys	20	28	40.00%
Domestic disturbances, assaults, incidents	285	294	3.16%
Drug Offenses	129	110	-14.73%
Elder Issues/Elder abuse or neglect)	14	23	64.29%
Enticement of a child for sex	2	0	-100.00%
Exposure (Indecent)	10	8	-20.00%
Extra patrols/checks requested	27	22	-18.52%
Fake/Altered License or ID	0	4	400.00%
False Police Report (filing of)	1	0	-100.00%
Fatal Motor Vehicle Accidents	0	1	100.00%
Flim Flams	7	3	-57.14%
Fraud/Cons	4	10	150.00%
Gas leaks; odor of gas	38	37	-2.63%
Harassment	47	44	-6.38%
Hazmat Incidents	1	2	100.00%
Identity Theft	27	33	22.22%
Impersonating a Police Officer	1	0	-100.00%

Type of call	2008	2009	% change
K9 Activity - (not available for all of 2009)	56	20	-64.29%
K9 Activity, Out of Town - (not available for all of 2009)	39	29	-25.64%
Kidnapping	1	2	100.00%
License Plates Stolen	7	8	14.29%
Liquor Violations; possession/ transporting	30	21	-30.00%
Littering; Dumping	7	17	142.86%
Lockouts	392	370	-5.61%
Malicious Damage / Vandalism	235	238	1.28%
Miscellaneous offenses/ incidents	20	47	135.00%
Missing Persons reported in Burlington	52	33	-36.54%
Missing Persons located in Burlington	15	16	6.67%
MV Complaints / Traffic issues	323	277	-14.24%
MV Thefts	31	14	-54.84%
MV Thefts; attempted	2	0	-100.00%
Noise Complaints	202	206	1.98%
Notifications	45	49	8.89%
On-line thefts/attempts/ scams	Did not count	15	N/A
Open Doors/windows found	41	20	-51.22%
Operating Under the Influence of drugs	3	1	-66.67%
Operating Under the Influence of liquor	58	41	-29.31%
Phone calls / Text messaging (harassing, annoying, etc)	48	74	54.17%
Power Outages	26	22	-15.38%
Prescriptions; false/uttering false	3	2	-33.33%
Prostitution	7	7	0.00%
Protective Custody	47	20	-57.45%
Psych incidents	32	31	-3.13%
Rape	7	8	14.29%
Receiving Stolen Property	5	4	-20.00%

Type of call	2008	2009	% change
Recovered stolen vehicles (in Burlington)	12	6	-50.00%
Recovered stolen vehicles, located out of town	15	11	-26.67%
Repossessions	32	39	21.88%
Restraining Orders - served/ issued	101	30	-70.30%
Retail / Shoplifting	275	364	32.36%
Restraining order violations	26	25	-3.85%
Robberies, Armed	1	7	600.00%
Robberies, Unarmed	4	4	0.00%
Sex Offender; Failure to Register	1	1	0.00%
Sex Offenders Registered	9	8	-11.11%
Sex Offenses (not otherwise categorized)	2	4	100.00%
Sexual Assaults	9	4	-55.56%
Soliciting prostitution/Sexual conduct for a fee	13	2	-84.62%
Solicitor complaints	49	58	18.37%
Sudden Deaths	9	12	33.33%
Suicide attempts or threatened	39	33	-15.38%
Suicides	1	1	0.00%
Summonses	306	314	2.61%
Suspicious persons, vehicles, activity	877	777	-11.40%
Thefts / Larcenies - Attempted	3	6	100.00%
Thefts / Larcenies - other	235	206	-12.34%
Threats	64	41	-35.94%
Town By Law Violation	19	17	-10.53%
Traffic - Enforcement Requests	24	23	-4.17%
Trespassing	10	12	20.00%
Using motor vehicle without authority	3	8	166.67%
Uttering	8	1	-87.50%
Warrants Issued or Sought	19	25	31.58%
Weapons (Incidents involving weapons)	38	20	-47.37%
Well Being Checks	263	246	-6.46%
Youth Complaints	202	139	-31.19%

**22 weapons were confiscated, recovered or
involved in incidents during 2009;
2 of those incidents involved multiple weapons.**

Knives	5
Handguns	5
BB/pellet guns	3
Pepper spray	3
Ammunition	2
Switchblade	1
Other	1
Starter Pistol	1
Rifle	1

**A total of 41 offenders were charged with operating under
the influence of liquor in 2009; One offender was also
charged with operating under the influence of drugs.**

First offense	31
Second offense	7
Third offense	1
Fourth offense	1
Fifth	1
OUI drugs	1

Busiest streets and locations for crimes/incidents (20 or more incidents not including calls for service such as alarms, lockouts, 911 calls, accidents, etc.)

Middlesex Tp	1104	Mountain Rd	38
Cambridge St	557	Wayside Commons	38
Mall Rd	257	Old Concord Rd	35
Winn St	161	Ray Av	35
Beacon Village	158	Wall St	33
Bedford St	118	Terrace Hall Av	33
Baron Park Ln	108	Carol Av	30
Lexington St	104	Peach Orchard Rd	30
Wilmington Rd	95	Birchcrest St	28
Farms Dr	77	Sandybrook Rd	26
South Av	75	Locust St	25
Arboretum Way	74	Littlesbrook Ct	23
Kimball Court	59	Van de Graaff Dr	23
Center St	58	Greenwood Rd	22
Seven Springs Lane	56	Executive Park	21
Wing Ter	54	Prouty Rd	21
Mill St	42	Wheeler Rd	21
Harriett Av	40	Francis Wyman Rd	20
South Bedford St	39	Hallmark Gardens	20

ARREST ACTIVITY – 2009

	2008	2009
Arrests	254	208
Arrests (Warrant)	68	59
Summonses	306	314
Protective Custody	47	20
Warrants Issued or Sought	19	25



The Drug Unit makes an arrest during an investigation.

The total number of arrests for the year was 267. Arrest breakdown is listed below. Summonses are criminal court complaints that are issued in lieu of an arrest. Protective custody is when a person is intoxicated and is taken into custody for their own protection. A person taken in for protective custody is not under arrest and protective custody is not a criminal charge. A warrant is sought and issued when a person is not in custody but the court system has found probable cause that the person committed a crime.

Those who were arrested were:

Gender:

Male – 216 Female – 51

Age:

Adult – 256 Juvenile – 11

City or town of those arrested:

Burlington	72
Woburn	14
Billerica	13
Boston	12
Lowell	10
Wilmington	7
Waltham	7
Lawrence	6
Arlington	6
All other	120

Arrests by Day of the week:

Sunday	31
Monday	29
Tuesday	39
Wednesday	50
Thursday	34
Friday	38
Saturday	46

Reason for arrest (most to least):

Shoplifting	56
Warrants	46
OUI Liquor	25
Criminal MV offense	21
Domestic assault and battery	19
Disturbances	7
Drug related	7
Restraining Order Violations	6
Robbery	5
Assault w/ dangerous weapon	2
Other thefts/larcenies	2
Malicious damage	2
Arrests for other police agencies	2
All Other – Combined**	51

Arrests by Month:

January	23
February	33
March	31
April	28
May	13
June	30
July	19
August	17
September	17
October	13
November	18
December	25

** Those charged with a crime may not be arrested on the scene due to circumstances, but will be summonsed to court (e.g., those charged with OUIL may go to the hospital and cannot be arrested).

CRASH ACTIVITY – 2009

2008 Crashes: 1048 2009 Crashes: 788

The totals do not necessarily include crashes that were of a very minor nature (requiring no report to the police) or accidents investigated by the State Police. [Also see following Note]

Crashes by Month	
January	100
February	67
March	75
April	75
May	62
June	62
July	42
August	26
September	38
October	34
November	41
December	43

Crashes by Day of Week	
Sunday	62
Monday	80
Tuesday	92
Wednesday	132
Thursday	108
Friday	106
Saturday	85

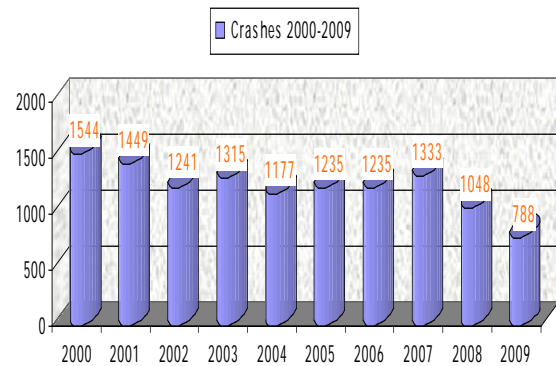
Crashes by Shift/Time of Day	
8 A.M. – 4 P.M.	263
4 P.M. – Midnight	281
Midnight – 8 A.M.	113
Unknown/Unreported	131

Types of Crashes

Property damage	665
Personal injury	113
Fatal	1
Pedestrian/Bicycle	6
OUI related	21

Top ten crash locations (police responses only)

Cambridge St	156
Mall Road	121
Burlington Mall	90
Middlesex Tp	62
Bedford St	38
Winn St	35
Center St	17
Lexington St	17
Wilmington Rd	16



Note: The number of crashes will vary due to the department changing records management software in July 2009.

CITATION ACTIVITY – 2009

Citations in 2008: 5862 Citations in 2009: 4051

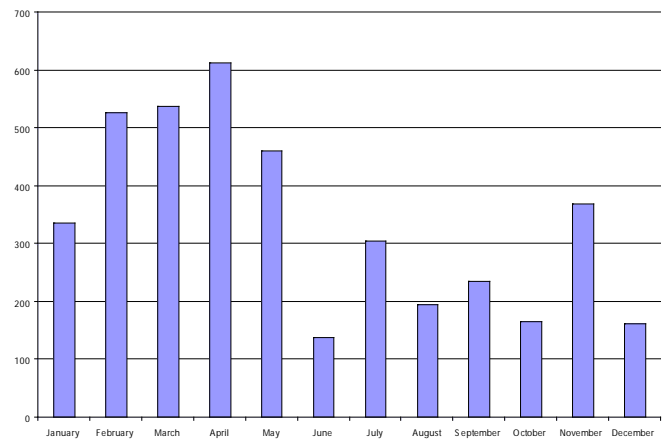
Top violations:

Speeding	1748
Red light/Stop sign violations	378
Seatbelt violations	270
Uninspected M/V	205
Defective equipment	180
Marked Lanes	128
Turn Violations	119
Unregistered motor vehicle	67
Operating M/V Without a License	56
Operating after Suspension/Revocation	50
Failure to Display Plates	47

Top streets for citations:

Cambridge St	1130
Middlesex Tp	709
Bedford St	224
Winn St	163
Mall Rd	111
Lexington St	89
Wilmington Rd	23

Citations issued by month:



The police department placed second in the statewide Massachusetts Law Enforcement Challenge. Seated in the front row are Officer Bernie Schipelliti, Chief Fran Hart, Officer Kevin Cooney and Sergeant Tom Browne.

FIRE DEPARTMENT

Department Roster

FIRE CHIEF

Lee Callahan

ASSISTANT FIRE CHIEF

*Steven Yetman

CAPTAINS

*Kevin Browne *Timothy Browne
*Scott Carpenter *John Corbett

LIEUTENANTS

*James Browne *Mark Cedrone
*Andrew Connerty *Peter McAnespie
*Steven McLean *Robert Paul
*John Skinner *James Sorenson

FIRE PREVENTION/INSPECTION SERVICES

Captain *Michael Hanafin
Lieutenant *Mark Saia

TRAINING/COMMUNICATIONS

Captain *Michael Patterson

CLERICAL STAFF

Joanne Arbing Mary Fay Karen Carlson

FIREFIGHTERS

*David Angelo *Paul Kadilak
*Gary Arbing *Shaun Kenney
*Michael Bibbey *Gerard Letendre
*Jeffrey Boucher *Thomas MacLeod
*Craig Callahan *Anthony Marino
*Kevin Cauty *Michael McLaughlin
*Clifford Comeau *Edgar McLean
*Sean Connors *Nicholas Menkello
*Ernest Covino *Brendan Micciche
*Kurt Duprez *Kevin Pollicelli
*Todd Ficociello *John Price
*Michael Fontannay *Michael Runyan
*Michael Gledhill Leonard Sawyer
*Gerard Hanafin *James Sherman
*John Hanafin *David Sullivan
*James Hapenney *Paul Sullivan

*Eric Holey *William Toland
*Richard Hovasse *John Walthall
*Timothy Hovasse *Fred Williams
John Hunt

EMERGENCY VEHICLE TECHNICIAN

Eric Moran

CIVILIAN DISPATCHERS

*Stephen Baia *Elaine Carpenter
*Nicole Runyan *Scott Perry
*Department EMTs

FIRE CHIEF

2009 continued to be busy for the Burlington Fire Department (BFD) as we worked to maintain current levels of services, even while our budget was hampered by the current economic challenges locally, statewide, nationally, and internationally. Despite these struggles, BFD continued to provide the services that the community needs and deserves.

Overall, we saw the number of incidents requiring fire apparatus go virtually unchanged. An analysis of the statistics reflects a significant decrease in the number of fire alarms from business that are considered system malfunctions, false, or accidental. The 20% reduction is indicative of the additional success of our personnel as they work with property managers to ensure that fire alarms in buildings are serviced, maintained, and installed properly. We have seen a 38% reduction in such alarms over the past two years. We have experienced a 17% increase in requests for service in the inspections for residential smoke and CO detectors prior to real estate sales, as required by state statute. The increase seems to indicate that the local residential real estate market is starting to rebound after a rough couple of years. An alarming statistic is that the number of fires related to cooking increased by 250%. We are working to try to reduce that number significantly through public fire safety education within our community.

The 2009 May Town Meeting authorized the purchase of a new Horton/International ambulance. The ambulance is expected to be delivered in early 2010. When the town purchases a new Type 1 ambulance, it is expected that the truck will give the town 15 years of reliable service; 10 in the

Fire Department and five as part of the Town's general fleet.

Burlington experienced no fire-related deaths in 2009. Overall, the total number of incidents remained steady. However, experience has shown that as the economy continues to sputter, requests for emergency services will continue to grow. Issues such as inability to pay for heat, thus using unsafe means to stay warm, often lead to devastating results; medical prescriptions and office visits often are postponed or canceled altogether as those needing medical assistance pay for essential food or heat instead; increased arson for fraud is often a bi-product of tough financial times also; all of which lead to more need for Fire and EMS responses.

Our Fire Prevention Division continued to work with residents and commercial property owners to ensure that all fire safety codes are followed. The division also leads the investigation of fires in order to determine causes and to follow up to ensure that we do all we can to reduce the number of fires in the community. The Training Division constantly strives to keep our personnel up to date with needed training and to stay abreast of the latest skills needed to properly fulfill our mission. Captain Mike Patterson's report breaks down some of the training highlights of 2009. The EMS Division works hard to provide the best emergency medical care and transport for residents and visitors in town. During the past decade the number of our ambulance calls has increased by more than 20%. The Juvenile Firesetters Intervention Program continues to educate young people that fire setting is not a viable alternative to respond to social issues in the home and school. The members that respond to fire, medical, and other emergencies remain committed to respond to people's calls for help, no matter what the circumstances. Their commitment to making people's lives better is un-wavering.

ALL PHOTOS TAKEN BY CAPT. MIKE PATTERSON



Hurst air bag training – Lieutenant Rob Paul and Firefighter David Sullivan prepare to lift vehicle

In 2009, the Board of Selectmen adopted a Public Safety Communications Policy that will require equipment to be installed in larger new commercial buildings that will enhance radio communications for First Responders. The new communications equipment will ensure reliable radio use for police and fire personnel during emergency situations within those buildings, at no additional cost to the Town. BFD also saw approximately 400,000 square feet of new commercial floor space become occupied across town, adding to our risk analysis of needed resources for adequate public safety.

BFD has continued to receive additional financial support from outside of Town government, albeit at reduced numbers. We received \$2,392 for our SAFE (Student Awareness of Fire Education) Program. The MA DPH awarded BFD with \$3,000 for the maintenance and training associated with our Mass De-con Unit (MDU) used to primarily protect the Lahey Clinic's emergency room from becoming contaminated in the event of a Hazmat spill or release. Oracle Corporation generously donated \$6,359 for the purchase of a portable master stream appliance capable of delivering large quantities of water for fire extinguishment and two Hazmat monitoring meters. Oracle has continued its long partnership with BFD to provide equipment not budgeted for. BFD continues to explore other opportunities to partner with outside entities to support our budget and decrease dependence on tax revenues.

Firefighter Donald MacDonald retired in May 2009 after almost 25 years of service to Burlington in the Fire Department and DPW. David Banville, a firefighter laid off in another community, was hired through Civil Service to replace him. However, David returned to his original community in November, when given the opportunity to do so.

Former BFD Captain George Clark passed away in the winter of 2009, after a long illness. Having worked with George for many years, I can attest to his fire ground abilities.

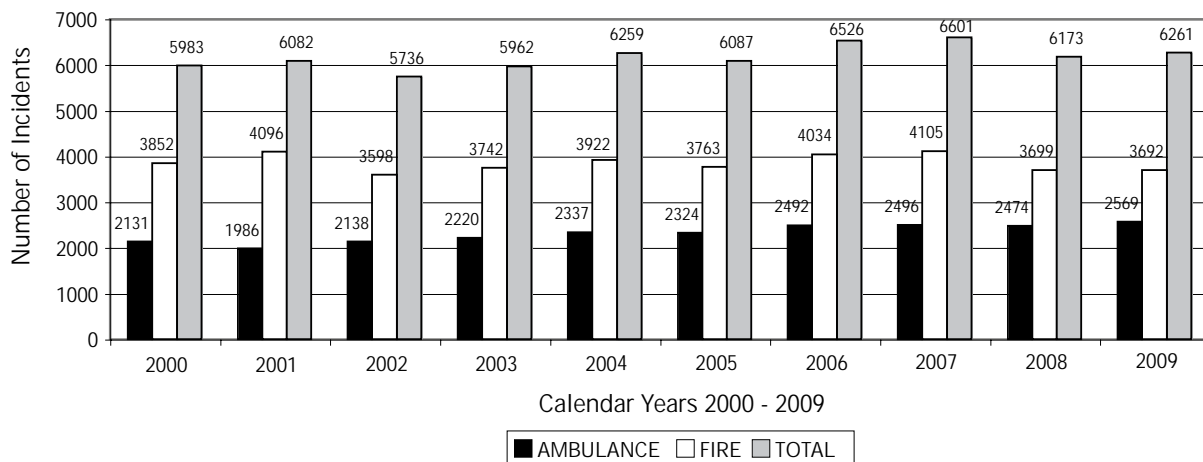


Tower training at Station 2 – flowing water through Tower's master stream

Also in 2009, former BFD firefighters Donald Sleeper, John Sheehan, and Charles McGinnis passed away. All three former BFD members served in the 1960s and 70s during Burlington's explosive growth.

The next several years will be challenging for BFD, especially as we attempt to provide the necessary services to the public and balance fiscal issues. The continuing program of converting our fire alarm system to an all-radio box system will eventually save the Town money, but more importantly provide a more reliable, information based system. E-9, our brush fire truck and R-1, our rescue truck, are both coming up for replacement in our 10 year Capital plan, as is C-3, the shift commander's vehicle.

AMBULANCE - FIRE EXPERIENCE RECORD



Town of Burlington

Burlington Fire Department 2009 Report of Incidents by Type of Incident

TYPE OF INCIDENT	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
Accidents													
Motor Vehicle Crash	29	17	17	14	11	14	28	21	25	29	20	16	241
Pedestrian	1	0	0	0	0	1	0	0	0	4	0	0	6
Medicals	160	155	174	163	166	195	167	177	175	145	157	191	2025
Alarms													
Accidental	27	26	29	35	23	26	23	23	21	26	19	29	307
False	0	0	1	3	4	6	10	2	1	1	1	0	29
System Malfunction	7	9	13	14	10	8	16	17	17	13	11	21	156
Fire													
Cooking Fire	4	3	0	0	1	1	1	0	2	2	2	2	18
Residential	0	1	0	1	0	0	1	0	0	2	0	2	7
Apartments	1	0	0	0	0	0	0	0	0	1	0	0	2
Assisted Living	0	0	0	0	0	0	0	0	0	0	0	0	0
Hotel	0	0	0	0	0	0	0	0	0	0	0	0	0
Brush, Grass	0	0	1	9	5	0	0	0	1	0	0	1	17
Business/store/restaurant	1	0	0	0	1	1	0	0	0	0	0	1	4
Dumpster-trash	0	0	1	2	0	1	1	3	0	0	0	1	9
Motor Vehicle Fire	1	1	0	2	0	1	1	0	1	1	0	1	9
Lightning strikes	0	0	0	0	0	0	0	0	0	0	0	0	0
Oil burner Malfunction	0	1	1	0	0	0	0	0	0	1	0	0	3
Motor Malfunction	0	0	0	1	0	0	1	0	1	1	0	0	4
Smoke Scare	5	4	1	4	2	4	10	3	3	0	0	2	38
Fire;Other	0	0	0	0	1	0	0	0	1	0	5	0	7
Outside Burning													
Authorized	0	0	0	0	0	0	0	0	0	1	0	1	2
Unauthorized	0	1	1	1	2	1	1	3	2	1	3	0	16
Hazmat	1	0	1	0	0	0	0	0	0	0	0	1	3
CO Problem	7	4	2	4	1	2	3	1	2	6	3	12	47
Spill Leak Fuel	0	4	0	0	1	3	2	0	0	2	0	1	13
Natural Gas Leak	3	2	1	2	0	1	2	1	4	0	1	0	17
Power lines down/ Arcing	1	1	1	0	2	0	1	4	0	1	0	4	15
Electrical Problem	1	1	1	0	1	3	3	5	3	2	3	1	24
Water Problem	4	2	1	0	0	2	2	1	2	1	1	2	18
Service Call	25	20	10	27	34	41	58	41	35	43	79	32	445
Public Service/Assistance	0	3	1	2	2	3	3	6	1	2	1	0	24
Elevator Extrication	0	2	0	0	0	1	0	0	0	1	0	1	5
Lock Outs	3	0	2	1	3	1	2	2	0	3	0	2	19
Aircraft Standby	0	0	0	0	0	0	0	0	0	0	0	0	0
Nothing Found	3	1	0	0	0	1	0	1	1	0	1	1	9
Cancelled en-route	4	2	1	3	2	1	3	6	6	1	2	7	38
Good Intent Call	14	5	5	12	13	10	7	7	6	3	6	5	93
Cover Assignment/Mutual Aid	3	1	2	1	3	2	0	3	1	2	2	2	22
Totals	305	266	267	301	288	330	346	327	311	295	317	339	3692

The Town has asked local commercial sector land owners to respond to a Request For Proposal (RFP) to build a new public safety building along the Middlesex Turnpike corridor in response to additional needs in that area. The unique public/private RFP language and format has led to requests from other communities for information regarding the RFP. During the spring of 2010 it is anticipated that decisions will be made concerning the RFPs.

We must look to convert to an Advanced Life Support EMS system as soon as fiscally and practically opportune to do so. The upgrade will allow BFD to provide the absolute best in pre-hospital care and transport for the community. In concert with an ALS upgrade, we must look at increased staffing in order to be in a position to respond to the needs associated with community development and re-development. BFD has not increased its number of emergency response-available firefighters since 1980, despite a call volume that has doubled during that time.

I wish to thank the residents and businesses of Burlington for their continued support for the Burlington Fire Department and its members during the past year. The members and departments of other Town agencies, and appointed and elected officials continue to cooperate and support the efforts of BFD, as do we of their efforts. Our appreciation goes out to them.

Finally I want to thank the men and women of the Burlington Fire Department, both sworn and civilian, for their dedicated service to the job and the Town of Burlington. Their professionalism, cooperative spirit and devotion to their jobs make them especially valuable to the community in which they serve.

Respectfully submitted,

Fire Chief Lee Callahan

FIRE PREVENTION/INSPECTIONAL SERVICES

New development in commercial and residential properties continued in 2009. Through inspections, enforcement of fire codes, construction plan reviews, fire investigations, issuing of permits and fire education programs much has been achieved in the past year.

Commercial and large residential construction projects require many steps including site plan reviews, which consider requirements such as apparatus access, water supply,

exposure to other structures, type of occupancy, etc. The next step is a meeting with Fire Protection Engineers to discuss Fire Alarm, Fire Suppression, Municipal Fire Alarm connections and the issuing of the proper permits. Once the project is started, on-site inspections are required to keep track of the progress being made. The Certificate of Occupancy is issued after a final inspection and all new systems are tested.

The following is a list of permits and inspections made in 2009:

TYPE OF SERVICE

Commercial Occupancy Inspections	130
Master box Certifications	51
On Site – Inspections	322
Permits Issued	510
Plan Review	193
Residential Occupancy Inspections	67
Site Plan Reviews	32
Smoke Detector Inspections	200
TOTAL	1505

The following is a count of all permits and inspections done during the period of January 1, 2009 to December 31, 2009:

PERMITS

AST	30
Blasting	2
Campfire	3
Carbon Monoxide	1
Dumpster	34
Extinguishing System	13
Fire Alarm	72
Flammable Storage	57
Gas Appliances	2
Haz-Mat	2
Oil Burner	39
Oil Line	5
Propane Storage	18
Sprinkler	108
Tank Installation	28
Tank Removal	51
Tank Truck	3
UST	20
Welding/Burning	22
TOTAL	510

INSPECTIONS

Commercial Occupancy	130
Fire Drills	9
Knox Box	16
Oil Burner.....	28
Oil Tank Installation	15
Oil Tank Removal.....	7
On Site – Fire Prevention	199
On Site – Plug In	17
On Site – Plug Out	19
Quarterly.....	12
Residential Occupancy	67
Smoke Detectors	200
TOTAL	719
BUILDING PLANS STAMPED & REVIEWED.	193
SITE PLAN REVIEWS	32
MASTER BOX CERTIFICATIONS	51
COMBINED TOTALS	1505

Inspectional services would like to take this opportunity to thank all residents and members of the business community for their cooperation in making Burlington a safer place to live and work.

Respectfully submitted,

Captain Michael Hanafin
Lieutenant Mark Saia

TRAINING DIVISION

The following is a brief summary of some of the activities that members of the Burlington Fire Department participated in during 2009:

- We started off the year conducting basic ice water rescue training. All members were brought to the Burlington Reservoir where they participated in single rescuer evolutions as well as evolutions using our Rescue Alive Sled. Each member wore a Mustang Ice Water Suit and was secured to a tether line as they performed the evolutions. Each winter numerous stories are reported through the media of people falling through ice and in need of rescue. Many of these incidents are caused by pets walking out onto the ice. No ice should be considered safe ice.

- Department members participated in a Carbon Monoxide Emergencies class. Over the winter months we respond to numerous carbon monoxide detector activations. The department has several meters that can determine the levels of CO found in a structure. The department purchased its first CO/O₂ pulse oximeter. This oximeter can measure the levels of CO found in an individual that may have been exposed to CO. Firefighters are often exposed to high levels of CO while working at structure fires. Each and every home should be protected by a carbon monoxide detector. A detector should be placed on every habitable level of the house with particular attention paid to the bedroom areas. If a detector were to activate, the homeowner should contact the fire department immediately.
- Each year firefighters participate in SCBA (self-contained breathing apparatus) drills. SCBA's are the air packs that firefighters wear on their backs when entering a hostile environment. The SCBA is the most important piece of equipment that the firefighter wears as it protects his or her respiratory system. A firefighter must have a strong knowledge of how the SCBA operates and its limitations. Each one of our SCBA's comes equipped with a PASS devise. This personal alert system activates into full alarm if a firefighter is motionless for 30 seconds. This alert system can also assist other firefighters in locating a lost or downed firefighter.
- In the spring, Leominster Firefighter Lance Mason gave an autism awareness class to all our members. Firefighter Mason who is a father of an autistic son gave an informative presentation that included his real life experiences that will no doubt benefit our members if they ever respond to an incident involving an autistic child.
- On January 9, 2009 Lt. Kevin Kelley of the Boston Fire Department was killed in the line of duty when his ladder truck smashed into a building on Huntington Avenue. As a result of this tragic accident, Burlington Firefighter Ed McLean put together a presentation on air brakes. All of the department's front line apparatus are equipped with an air brake system. Firefighter McLean's presentation included how to inspect and test a vehicle with air brakes as well as how to properly operate a vehicle with air brakes. It is critically important that operators of our appa-

tus are able to detect problems with the air brake system so that immediate repairs can be made.

- In June, firefighters once again set up the departments' mass decontamination unit (MDU) at Lahey Clinic. This is a yearly exercise that both our members and Lahey personnel participate in. The purpose of the MDU is to decontaminate individuals prior to them entering the hospital's emergency room.



Pump operator training at Station 2 – Firefighter Bibbey flowing water through the portable deck gun

- In the fall, members participated in a number of pump operator classes. Some of the evolutions that members participated in were flowing water through multiple hand lines. Establishing a supply line and pumping water into our tower's master stream. Removing our portable deck guns, setting them up on stands and flowing water.
- Firefighters participated in ladder drills during the late fall. All members performed carries and lifts of ground ladders at 328 Cambridge Street. Members placed ladders to the building to simulate rescue and ventilation operations.
- December 3, 2009 was the ten year anniversary of the Worcester Cold Storage warehouse fire in which six Worcester firefighters lost their lives. Several members of the department attended the memorial service that was held at the new fire station that was built on the lot where the cold storage warehouse once stood.



Firefighters perform ladder drills



Worcester's Firefighter Memorial located at their new fire station at the site of the former Worcester Cold Storage Warehouse

- In December, I attended the Mass Fire Academy's rapid intervention training, the trainer course which was held in Billerica. It is my hope to train and certify all department members in rapid intervention at the beginning of the new year.
- In 2009 Burlington Fire welcomed two new members to the department. Craig Callahan, the son of retired firefighter Bill Callahan was assigned to Group Three after completing the Mass Fire Academy's recruit class. David Banville, a firefighter that was laid off from the city of Fall River was hired in the summer to fill a vacancy on Group Four. Unfortunately for us,

Dave was called back to Fall River toward the end of the year when federal stimulus money was awarded to the city to rehire all of it's laid off firefighters. We wish David the best.

Respectfully submitted,

Captain Michael Patterson
Training Division

AMBULANCE

EMERGENCY MEDICAL SERVICE

FY 2009 was another very busy year for EMS calls for assistance. Our two ambulances responded to 2,567 emergencies, which was a 5% increase from FY 2008. EMS continues to be a focus of the everyday services the Burlington Fire Department provides to the residents of Burlington. Our Firefighter EMTs strive to provide the public with excellent care and customer service.

This will be a year with some major changes in the EMS department. We will be getting a new Ambulance to replace our current Ambulance 2 which is 10 years old. It will have the latest advances and safety features that will allow the department to provide better service to the community. We invite the public to come down to tour it anytime. Also we will be transitioning to a new ambulance reporting system. The new system will allow us to complete our reports more quickly and more accurately than the current system and it will allow the administration to analyze run data to make the department better meet the needs of the public

We are ready to respond and handle everything from heart attacks and strokes, major accidents and trauma calls, to well being checks and simple patient assists. We are well trained and dedicated to serving the public. Fire based EMS has again shown itself to provide the community with a resource they can count on when an emergency arises.

Respectfully,

Kevin Pollicelli
EMS Coordinator

JUVENILE FIRESETTER INTERVENTION PROGRAM

The Burlington Juvenile Firesetter Intervention Program had a successful 2009. Fortunately, the number of fire related incidents involving juveniles remained low this year. Burlington's JFIP members are Firefighters Gus Marino and Todd Ficociello. We continued to work as part of the broad coalition consisting of area fire and police departments, the District Attorney's office and area school districts.

The JFIP is in place to provide early intervention for youths involved in fire setting behavior. In addition to fire setting screening and education, the program assists youth who have committed "fire-related" acts such as pulling false alarms.

When a child is charged with a fire related offense and enters the court system, the JFIP will schedule a meeting with the juvenile and his or her parent(s). The interview covers many aspects, including questions that give the screeners a good overview as to why the youth might be or has been involved in potentially dangerous fire related behavior. The JFIP screening occurs at the residence of the offender and gives the screeners a chance to conduct a safety check of the residence. The members of the juvenile firesetter intervention program ensure that the residence has functioning smoke and carbon monoxide detectors and they also advise the homeowner of possible hazards in the home and how to correct them.

Burlington's JFIP team members are also actively involved with the educational portion of the program. The program is run through the District Attorney's office and consists of a 10 week course which covers topics such as fire science, burns, home hazards, arson and rules to live by. The program has also added a new piece to this class. The parents are now asked to come to at least one class in which they are in their own class and learn some different behaviors about juvenile fire setting and some safety tips. This year Burlington's JFIP members were involved with an education program held at the Wilmington Fire Department.

We hope 2010 will be a year in which our services will not be required. However, one juvenile fire related incident is one too many and we will remain vigilant in our efforts to ensure a safe community for Burlington's youth.

Respectfully submitted,

Firefighter Gus Marino
Firefighter Todd Ficociello
JFIP Team

PUBLIC WORKS DEPARTMENT

John G. Sanchez

Superintendent of Public Works

Thomas F. Hayes

Town Engineer

Teresa J. Keene

Administrative Assistant**Assistant Superintendents**

Allen F. Ferriera

Highway

Paul W. Nielsen

Central Maintenance

David C. McCafferty

Water and Sewer Utilities**Managers**

Paul W. Cauldwell

Cemetery

William D. Keene

Treatment Plant**DPW Staff**

Frank E. Anderson

John T. Baldwin

Paul S. Bieren

Robert S. Clougherty

Craig H. Cooper

John Doherty

William Doherty

Arlene Defilippo

Richard L. Dubbs

Michael P. Dwyer

Robert Feeney

Leonardo Fernandes

Dennis F. Fitzgerald

Mark V. Gerbrands

Michael Giardina

Robert S. Glover

Thomas Harrington

Frederick M. Haynes

Wayne Higden

Stephen A. Johnson

Roderick Joslin

William Kane

Brian White

Kevin Keene

Larry Kennedy

Richard Kullman

William Lundgren II

Russell J. Makiej

Donna L. Manning

Pialisa A. Manent

James Marchese, Jr

Armand Marion

George T. Lee

Nanette D. Masotta

Lisa Matarazzo

Timothy Mazzone

Ricky McClenningham

Robert W. McMahon

Donald McNeil

Donald H. Price

Michael A. Quinones

Charles D. Ralph

Richard A. Reid

Patricia Q. Robichaud

Charles F. Woods Jr

During 2009 the Department continued its goal to provide high quality services to all residents as well as to offer support to boards, commissions and other town departments. The Department of Public Works is made up of six divisions including Administration, Cemetery, Central Maintenance, Engineering, Highway, and Water and Sewer. With a total of 52 full-time and part-time employees, in addition to its seasonal employees the department maintains the Town's roadway, drainage, water, sewer, street lights, traffic lights, and cemetery infrastructure. The department also provides daily services such as water, sanitary sewer, B-Line, trash pick-up and winter maintenance operations.

This year I would like to highlight the newly implemented Automated Trash Collection Program. During the latter part of 2008 and the first part of 2009 the Department, with the help of the Recycling Committee, engaged in an information and educational campaign related to recycling and the Automated Trash Collection Program scheduled to start in July of 2009.

The informational campaign, helped in getting the system up and running to a quick success. To date, the Town is able to provide added services worth \$200,000 by providing weekly curbside recycling and six additional weeks of yard waste collection per year. In addition, the Town is projected to save \$150,000 in solid waste disposal costs, bringing the total for new services and cash savings to \$350,000 for this fiscal year.

Following, you will find reports from all divisions of Public Works.

Lastly, I wish to offer my most sincere gratitude to all DPW personnel and in particular to the Administration Staff for their assistance throughout the year.

Respectfully submitted,

John G. Sanchez, P.E.

Superintendent of Public Works

PHOTO BY: KEVIN KEENE, DPW



Automated Trash Collector

ADMINISTRATIVE

Water & Sewer billing sent approximately 19,014 bills out in the amount of \$8,030,780.82. Purchasing processed over 5,012 invoices. The staff handled approximately 10,000 Customer Service calls with many of these calls related to the new Automated Trash Collection program.

Thank you to the Administrative staff, Pialis Manent, Patti Robichaud and Arlene Defilippo. Their hard work and support is greatly appreciated.

Respectfully submitted,

Teresa Keene
Administrative Assistant

ENGINEERING DIVISION

The Engineering Division evaluates, designs, bids, and manages Town-funded infrastructure improvement projects. Engineering staff manages consulting engineers hired to design projects outside the expertise of the Division. In addition, the Division provides support to other Public Works Divisions as well as any Town Department that requests technical assistance. This office maintains and updates infrastructure plans, project files, and Public Works GIS data layers.

Capital Improvement Projects

The Division designed, obtained permits, and provided construction management for the following projects, which were funded through Articles approved by Town Meeting:

- **Bituminous Paving Various Streets (AP-09-1107)** – Developed contract documents, bid, and managed the street paving contract which was awarded to P. J. Keating Co. at the contract value of \$581,443.00.

PHOTOS BY: TIMOTHY MAZZONE, TOWN OF BURLINGTON ENGINEERING DIVISION



Sidewalk Construction along the Common at Bedford Street

- **Pavement Preservation 2009** – Managed and implemented a road surface treatment program designed to extend the life of asphalt pavement using crack-seal and microsurfacing. Sealcoating Inc of Hingham MA microsurfaced approximately 5.6 miles of road at

the contract value of \$335,200. Superior Sealcoat of Wilmington MA cracksealed approximately 9.5 miles of road at a value of \$29,989.

- **Center Street/Bedford Street Sidewalk Construction and Intersection Improvements** – Designed and managed the construction of the intersection improvements, new concrete sidewalks and all new granite curbing to the Town's Common and the Grandview Farm area.
- **Human Service Building Parking Improvement** – Designed and managed the construction of a new parking area at the Human services building.

PHOTO BY: DENNIS FITZGERALD, TOWN OF BURLINGTON ENGINEERING DIVISION



Sediment accumulation before dredging



Streambed after dredging

- **Ice Palace Sidewalk and Drainage Improvement** – Designed and managed the construction of a new

drain system and installation of a new sidewalk at the Town owned Ice rink.

- **Alma Road Drain (DR-09-1091)** – Designed and developed contract documents, bid, and managed the replacement of approximately two hundred and fifty feet of a failed cross country drain. The drain contract was awarded to Barrows contracting at the contract value of \$44,098.58.
- **Stream Cleaning 2009 – Susan Avenue Design (1104)** – Designed and managed the cleaning of a tributary of the Sawmill Brook located along Susan Avenue. The project was awarded to RDA Construction Corporation of Canton, MA in the amount of \$89,707 to remove approximately 350 cubic yards of foreign materials from the brook. The foreign materials consisted primarily of road sand used for snow management during winter months which lowers the flow capacity of the stream.
- **Inflow & Infiltration (I/I) Mitigation 2007** – Phase 3A(1098) - Managed and inspected the Phase 3A I/I mitigation project which was awarded to National Water Main Cleaning Company of Canton MA in the amount of \$218,625. The project consisted of mitigation of I/I sources in various locations in Town using short-liners, Sanitary Sewer manholes, SMH lining, grouting, and spot repairs.
- **Annual Construction Bid (AC-09-1116)** – Consisting of construction services for emergency and as-needed public works construction, awarded to J.E. Murphy Construction Co. Inc. of Burlington MA in the amount of \$43,909.

Contract Management

The Division managed outside consultants hired to undertake the following projects:

- **Terrace Hall Pump Station/Force Main (1030)** - Awarded to FST Engineers, Burlington MA in the amount of \$300,329 for the replacement and rehabilitation of the Terrace Hall Pump station and force main. Design and permitting is complete. The Town has applied for and is hopeful for funding of this project via the American Recovery and Reinvestment Act (ARRA).
- **Street Light Maintenance (1085)** - Awarded to Brite Lite Electrical Company, Weymouth MA in the amount of \$59,802 for the repair and maintenance of

the Town's street light network which was purchased from NSTAR on July 1, 2003.

- **Traffic Light Maintenance (1084)** – Awarded to Republic Electric, Billerica MA in the amount of \$29,996 for the repair and maintenance of twenty-six (26) town owned traffic lights. Traffic light improvements were also made to three traffic lights with significant deficiencies in the amount of \$69,200.
- **Traffic Light Inventory (0019)** – Awarded to VHB Inc, Watertown MA in the amount of \$18,000 for engineering services to provide a physical inventory and design recommendations for preventative maintenance and upgrades for Town owned traffic lights.
- **Sewer System Infiltration Investigation** – Phase 4A(1096) - Awarded to SEA Consultants, Cambridge MA, in the amount of \$257,000 for investigation of sewer infiltration and inflow (I/I) sources in easement areas and other locations not previously evaluated. The project consisted of collection and analysis of flow meter data and TV data, advertising and finalizing the Illicit/Sump Pump Sewer Connection Amnesty Program, performing smoke testing of approximately 150,000 linear feet of sewer main, and performing approximately 500 house to house inspections for illicit sewer connections which could be added to the amnesty list.

DPW Procurement

The Division developed bid packages in accordance with MGL CH 30B and 30 39M for various Town projects, which were made available on our web site for ease of distribution as well as the reduction of effort and cost to reproduce and mail bid packages to contractors. Additionally, bid results were uploaded to the web shortly after the bid opening again reducing staff time responding to repetitive questions regarding the bid results.

Other Projects

The Division provided design and/or technical assistance on the following projects:

- Bedford Street Culvert Design
- Francis Wyman Rd/Wing Terrace Drainage
- Francis Wyman Rd/Bedford St Intersection Design
- Pine Haven/Chestnut Hill Cemetery - expansion
- Plow Route Supervision and Plow Map Development

PHOTO BY: BRIAN WHITE, TOWN OF BURLINGTON ENGINEERING DIVISION



Collapsing stone headwall and corroding pipe

Subdivision/Site Plan Inspection

The Division provides construction inspection of subdivisions and site plans approved by the Planning Board. For project applications that the Planning Board receives, the Division provides engineering review comments and recommendations.

Infrastructure Management

- **Sewer Bank** - As required under an Administrative Consent Order (ACO) issued by the Department of Environmental Protection (DEP) the Town is under a strict sewer moratorium. No new sewer connections can be made to the system unless five (5) gallons of Inflow or Infiltration (I/I) is removed for every one (1) gallon of sewer that is added to the system. The DEP requires bi-annual reporting of new sewer connections, I/I mitigation projects undertaken, and an accounting of gallons added versus flow removed, commonly referred to as the "Sewer Bank." The Division manages the Sewer Bank as well as the overall I/I mitigation program.
- **PFS Imaging** – In an effort to automate the Town's record drawings, plans have been scanned to image files and linked to a plan database via the PFS Imaging 4.0 software, allowing quick retrieval and printing of utility data, while preventing wear and tear on original plans.

- **Pavement Management System** – The Division continues to evaluate pavement conditions and update the Town's GIS based Pavement Management System, which was implemented in 2002.
- **Utility Permits** - The Division created and maintains a utility permit system developed to streamline and automate the permit and inspection process (street opening, water, sewer, and trench). This year the Division issued 193 permits.
- **Geographical Information System (GIS)** - The Geographical Information System has become more and more integral to our daily operations; from Pavement Management to street light outages, the GIS has become a valuable tool for maintaining municipal infrastructure. The Engineering Division continues to develop and maintain critical DPW datalayers.

Web Site

To make information more easily available the Engineering Division maintains a website at www.Burlington.org. Some of the information that you will find here is:

- Various Town Maps
- Licensed Utility Contractors
- Approved Driveway Paving Contractors
- Local Land Surveyors
- Utility Permit Information and Applications
- Contracts Out to Bid & Bid Results

Mark Gerbrands, General Development Inspector with the Engineering Division since 1998 took a position with the DPW/Central Maintenance Division. We wish Mark good luck in his new job.

I want to thank the Engineering Division staff for a very productive 2009 construction season; another great year with a group of professionals whom can always be counted on to get the job done.

Respectfully submitted,
Thomas F. Hayes, P.E.
Town Engineer

CEMETERY DIVISION

Pine Haven Cemetery

Cemetery personnel performed 67 burials at Pine Haven and sold 58 burial Lots. The remaining 65 lots were laid out in section D by the Engineering Division bringing the total number to 365 lots. Cemetery personnel, with the assistance of the summer help, designed, laid-out and installed 1,300 feet of automated sprinkler lines in Section B.

Chestnut Hill Cemetery

Cemetery personnel performed 65 burials during the course of the year. Four stone walls, three stone stairways and one walkway that were in disrepair were torn down and completely rebuilt. Ongoing work is being done to restore the older monuments at Chestnut Hill. Work has begun to resurface the aging roads at Chestnut Hill and it's proposed to continue in the coming years.

Old Burial Grounds

Work has been done to restore the monuments that were in disrepair and regular maintenance is conducted throughout the year to keep this historic cemetery in good condition.

The Cemetery Division has been working closely with the Engineering Division in the formation of a plan to utilize remaining space in the cemeteries for future burials.

Regular maintenance is performed throughout the year in all cemetery areas including weed wacking grass around headstones and trees, cutting grass, trimming trees and brush, repair and paint fences, maintenance and repair of equipment, snow plowing, snow removal, removal of debris and trash, and sprinkler repair. The Middlesex Sheriffs Department Community Outreach program helps out when heavy clean-ups are needed in the spring and fall. The department receives help from the Veterans Community Work Program at the Bedford VA hospital and the summer work program.

I would like to take this opportunity to thank the employees of the Cemetery Division for all their hard work throughout the year. Also to the DPW employees who do a great job when extra help is needed. Thanks to the Veterans Administration of Burlington and the retired veterans for their help in the preparations for Memorial Day.

We would like to welcome Mike Quinones to our staff. Mike transferred from the Central Maintenance Division, filling a vacancy left by the retirement of Rick Kullman. Rick's years of work are appreciated, and he is wished good luck in his retirement.

Respectfully submitted,

Paul Cauldwell
Cemetery Manager

CENTRAL MAINTENANCE

The Central Maintenance Division is kept busy taking care of 89 vehicles and all the equipment from seven main town departments.

The winter months are hard on our snow fighting equipment. During the Spring, Summer and Fall we are kept busy not only repairing, but trying to improve the snow fighting equipment.

Many thanks to the personnel in Central Maintenance for a job well done. Thank you to Robert Glover, Michael Quinones, and Leo Fernandes for doing a great job.

Many thanks to all the Town employees who let us know of any problems with the vehicles or equipment as soon as possible.

Respectfully submitted,

Paul W. Neilsen
Assistant Superintendent
Central Maintenance

HIGHWAY DIVISION

The Highway Division conducted its regular maintenance of roadways, drainage easements, street and traffic signs, fence repair, guardrails and special projects. Burlington experienced 6 sanding operations and 11 storms for a total of 70 inches of snow during the season. During the winter months the crews spent many hours clearing snow from sidewalks and road surfaces improving walking and driving conditions during and after snow events.

During the spring months the crews also spent many days repairing and or replacing mailboxes, curbing, driveway aprons and lawns due to plow damage. Also cleaning catch basins, drain manholes and clearing all sluiceways. All sidewalks and streets were swept in the Spring. During the summer and fall we continued to sweep when needed,

paved assigned streets and filled pot holes, repainted crosswalks and stop lines, replaced stolen and aged street signs. Brush cutting and weed spraying were performed in the summer, and when needed catch basins were rebuilt throughout the town. Below is a summary of special projects that have been done in the course of the year.

Drainage:

- 250 ft Paulson Drive
- 70 ft Purity Springs Road

Paved Streets:

Northeastern Avenue, Louise Road, Howard Road, Porter Avenue, Sawyer Street, portion of Redcoat Lane, Cook Road, dead end of Carter Road, Ruthven Avenue, portion of Paula Street, Four Acre Drive, Janet Road, Austin Street and the Lexington Street Pumping Station

I would like to thank all of the Highway employees for a job well done! I would also like to thank all other DPW employees and Recreation Maintenance for their assistance not only during the winter months but all year long. Thank you to all of the private contractors who assisted plowing during the winter months, we could not have done it without you.

Respectfully submitted,

Allen F. Ferreira
Assistant Superintendent
Highway Division

WATER AND SEWER DIVISION

The following is a summation of the work accomplished by Water and Sewer Division this year:

Water Section:

• Water Main breaks	15
• Water Service leaks	16
• Water Gates Installed	4
• Fire Hydrants installed by us	3
• Fire Hydrants installed by insurance co.	4
• Fire Hydrants repaired by us	26
• New Water Meters installed by us	187
• Water Meters re-reads	726
• Water Meter accuracy tests	148
• Meter security seals installed	278

• Emergency meter blow out calls	4
• Frozen meters	4
• Courtesy household leak checks	229
• Water off-on for plumbers	42
• Dig safe mark outs	83
• Final reads on accounts	126
• Water and Sewer related appointments	396

Sewer Section:

• Sewer blockages	7
• Flushed sewer mains	50,650 ft.
• 14 Sewer station cleaned	2 times each

The Town has instituted a new water meter replacement program. This program is designed to replace all water meters in Town. The new Neptune meters are extremely accurate and will assist us in accounting for annual water usage as mandated by DEP. We continued installing these new meters this year and hope to complete the installation by the end of 2010.

We also instituted, at the end of last year, a program to install and replace old malfunctioning water main gates. We are continuing this program.

Also this year we were able to flush out all water mains. We did this in order to improve water quality and to test all fire hydrants to insure proper operation for public safety.

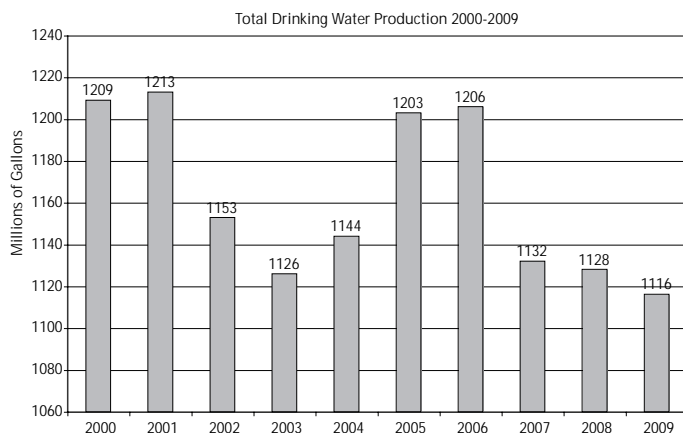
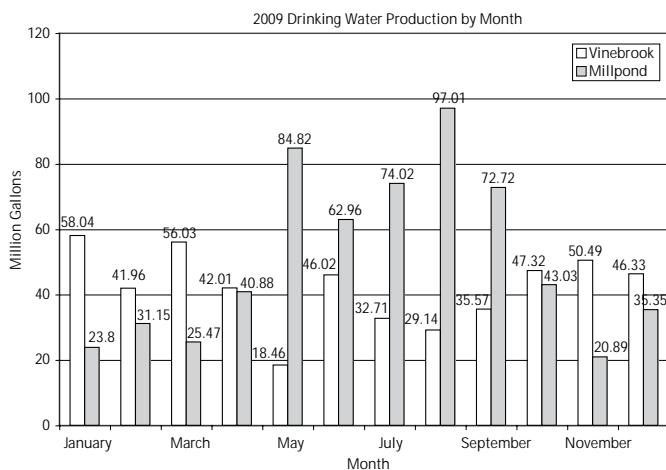
As always I wish to apologize for any inconvenience to you which we may have caused by water leaks, flushing and any other maintenance work we have conducted throughout the year.

Water Treatment Section:

The year 2009 was a very unique year due to weather conditions during the normally peak production months. The months May through July were very cool and wet resulting in a drop off in water production. This cool weather was followed by a period of 80 to 90 degree weather. These conditions may have been contributing factors to the August failure to meet the 95% Bacteriological no detect requirement in August. While there was no danger to the public since it was only one grouping of positive results followed by over 70 non-detect samples. There were several modifications to the water treatment protocols to help prevent this situation in the future.

The Mill Pond Water Treatment Facility operated properly for 2009. The facility, with the upgrades to the plant treatment process, including the filter upgrades, worked well in Total Organic Carbon removal. This removal is very important in meeting other Massachusetts DEP and EPA guidelines. The new SCADA system is currently now taking advantage of the Town fiber optic system in the operation of the Billerica Diversion Station saving the Town money and increasing reliability. In 2010 it is planned to incorporate the storage tanks onto the fiber optic system saving the Town even more money. Also, the Mill Pond facility now remotely monitors the lake elevation helping us meet requirements of our new Emergency Response Plan. The Mill Pond residual handling system received a Beneficial Use permit for use of the residual and street sweeping at sites in the Town or moving it at a lower cost to a landfill as day cover. The semi-annual dam and dike maintenance was completed. The only remaining items are some valve maintenance and flapper replacement which will be completed in 2010.

The Vine Brook Water Treatment Facility saw completion of phase two in the painting of the filter room. The phase three and final project will be completed in FY 11. The well cleaning will be completed in the first half of 2010 and will include wells 3 and 4 plus one more station if money allows. The re-powering of well 2 on Terrace Hall Ave., in preparation of auxiliary power installation is 90% complete with the rest of the work to be done in 2010. The Vine Brook WTF SCADA communication and control system is being looked at with the hope of removing some of the information bottle necks that are currently causing problems. The Vine Brook Facility also completed repairs to the recycle pumps which will allow the facility to recycle backwash water to the head of the plant. This will save us considerable money since we currently pay the MWRA to dispose of it, not to mention testing costs. The Vine Brook Facility also completed the contact testing mandated under the EPA Ground Water Rules and Regulations. The testing was successful with the plant meeting all requirements. This also will save money in otherwise required bacterial testing.



The Town elevated tanks have been inspected with the following recommendations. The Greenleaf MT. tank off Cambridge St. needs the exterior painted completely with all existing paint removed. The complete sand blasting of the exterior is needed due to lead (Pb) content. The next tank is on Center St. and is slated for FY 12. The Center Street Tank needs painting on the interior and exterior. The Town is looking at tank destabilization systems to assist in complete mixing of water in the tank.

The consumer confidence report (CCR) was a big success again with over ten thousand delivered throughout the town. This report helps us in educating consumers of water quality and conservation issues that are important to our continued production and distribution of high quality water. The report covers all inorganic, organic and other tests required by the EPA under the Safe Drinking Water Act.

If there are any questions about the water quality production or the water sources please contact William Keene, Water Quality Production Manager at 781-270-1648 or e-mail at wkeene@burlmass.org.

In closing, I would like to thank all water/sewer personnel for their continued professionalism on the job and their courtesy to the public.

Respectfully submitted,

David C. McCafferty
Assistant Superintendent

B-LINE

"What's All the Buzz About?"

Have you seen our two brand new B-Line buses traveling throughout the Town? The B-Line buses are safe, wheelchair accessible, clean and convenient (just wave us down). We travel around Burlington from 7:30 am until 6:00 pm getting people to and from work, school, shopping and medical appointments.

The buses travel by all supermarkets (Shaw's, Roche Bros. and Market Basket), all Malls (Crossroads, Burlington Mall, Middlesex Commons and Wayside Commons) and the Lahey Clinic on Mall Road as well as Harvard Vanguard at Wall Street.

Bus Fares are as follows:

Under 6	Free
Students With ID's	\$1.00
Seniors (Age 65)	\$1.00
Special Needs	\$1.00
Adults	\$1.50
Transfers	\$.50

Pass applications may be obtained from either of the B-Line bus drivers or on-line through the website. Pass rates are as follows:

	Adults	Special Needs, Seniors & Students
6 Month Pass		
(Jan-June or July-Dec)	\$100.00	\$50.00
3 Month Pass		
(Jan-Mar/Apr-June/ July-Sept/Oct-Dec)	\$60.00	\$30.00

The B-Line is still the most inexpensive mode of public transportation within Burlington, and connects with the MBTA and other routes:

- Lowell LRT at Chestnut Ave., the Burlington Mall & Lahey Clinic
- Burlington-Alewife (350), all along Cambridge Street & Burlington Mall
- Bedford (351) at Chestnut Ave. & the Burlington Mall
- Boston Express (352) at Chestnut Ave.
- Boston Express (354) on Van DeGraff Drive

The B-Line does not operate on weekends or holidays.

Once again, we would like to thank the Burlington Mall for funding the cost of operating the B-Line buses for the four Saturdays between Thanksgiving and Christmas. Taking advantage of this opportunity, the B-Line buses provided 273 rides this holiday season. This is a terrific way to get your holiday shopping done and not worry about finding a parking space at the Mall or fighting the traffic.

We would also like to thank the Gutierrez Company and the Lahey Clinic, who each donated \$5,000 in support of the B-Line.

For more information, visit our web-site at www.burlington.org click on "Community Connections – B-Line Bus" for exact routes, maps and schedules.

You CAN get there from here – Buzz around Burlington on a brand new B-Line Bus!

Respectfully submitted,

Patti Robichaud
B-Line Coordinator

CONSERVATION COMMISSION

PHOTO BY RANDY NEWELL



Conservation Commission: Front row (left to right): Kerry Melanson, Larry Cohen, Gretchen Carey. Back row (left to right): Ann McNamara, Nedim Celik, Gail Lima, Indra Deb

The Burlington Conservation Commission respectfully submits this report of the activities of the Conservation Commission and Conservation Staff during 2009. Anyone wishing to learn more about the functions and activities of the Commission is invited to contact the Conservation Department, attend a Conservation Commission meeting, or visit the Conservation Department webpage (<http://www.burlington.org/conservation>).

The Conservation Commission is comprised of seven volunteer members appointed by the Town Administrator/ Board of Selectmen to three-year terms. Larry Cohen has chaired the Commission since 1994 and continued as chair in 2009. Gail Lima became the vice-chair this year. Two new members joined the Commission in 2009: Ann McNamara and Gretchen Carey. Ann has been active in Burlington for many years, in the schools as an educator/principal and in government as a Town Meeting member. Gretchen has been a leader on the Town's Recycling Committee, and brings with her a lot of energy and enthusiasm for the environment. Long time Commissioners Kerry Melanson, Gail Lima and Indra Deb continued to serve, as did Nedim Celik.

A three-person Conservation Staff, comprised of Conservation Administrator John Keeley, Conservation Assistant Randy Newell and Principal Clerk Ellen Longo, assists the Conservation Commission. The staff is respon-

sible for providing technical review of project proposals, ensuring compliance with the timelines and administrative requirements of the wetlands statutes, providing input to other Town Boards and officials, and assisting residents and project proponents in navigating the application process, as well as providing general information on wetlands and floodplains to residents.

Regulatory Functions/Permitting

The Commission is responsible for ensuring compliance with the Massachusetts Wetlands Protection Act, the local Wetland Bylaw (Burlington Bylaws Article XIV, section 1.0) and the Burlington Erosion and Sedimentation Control Bylaw (Burlington Bylaws Article XIV, section 6.0). To this end, the Commission receives and reviews applications for projects involving work within one hundred feet of wetland resource areas, within 200 feet of a river or perennial stream or those disturbing more than 10,000 square feet of land. Through the public hearing process, the Commission determines whether a project is permissible under the wetlands or stormwater regulations, whether the proposal can be improved to better protect the town's resources, and then issues or denies a permit accordingly.

Because of the slowdown in the economy, the Conservation Commission reviewed and/or permitted fewer projects in 2009. There were several infrastructure projects, including the new sewer main replacing the main under Great Meadow, the Middlesex Turnpike – Second Avenue – Third Avenue upgrades and the Network Drive – North Avenue connector. Several smaller residential, municipal and commercial projects were approved by the Commission, as well.

Land Management

The Conservation Commission is also responsible for managing several parcels of Town-owned land under its jurisdiction. These include the Mill Pond, Sawmill Brook, Marion Road and Little Brook Conservation Areas, in addition to several smaller parcels. Several of these areas have hiking trails. A land management intern performed trail maintenance on trails on Conservation lands in the spring of 2009. The Conservation Department has digital PDF maps of the largest Conservation areas. These can be downloaded from the department's web page, or obtained by emailing conservation@burlmass.org.

Beyond managing existing Conservation Land, the Commission pursues and promotes the acquisition of

additional open space throughout the Town through several means, including conservation restrictions, land donations, land transfers, and outright purchases. There were no land acquisitions in 2009.

In December of 2009 the Conservation Commission formed a subcommittee, headed up by Gretchen Carey, to promote the conservation lands. The purpose is to educate and engage the residents of Burlington by inviting them outside to our conservation areas. We are planning a series of newspaper articles describing each of the 4 largest areas, and advertising the events that we will be holding there (hiking, birding, vernal pool identification, etc.) once each month. The Commission's end goal is to create a group of local people who will be interested in using these areas, organizing events there, and maintaining the trails.

Stream Cleaning

The summer stream-cleaning program entered its nineteenth year under the supervision of Matt Doyle. Matt had previously worked on a conservation project in the Sawmill Conservation Area as an Eagle Scout. The three-person crew also included Ken Peterson and Brendan Healey. Utilizing GIS mapping and responding to residents' requests, the crew cleaned the usual problematic areas: Daniel Drive brook, Sawmill Brook, Sandy Brook, Ipswich River, Longmeadow Brook, University Avenue brook, Dolores Drive brook, and various other small streams including Eastern Avenue, Sewell Street, Mill Pond Reservoir stream, Tinkham Avenue, Upland Road, 5 Freeport Drive, Holden Avenue, and 10 Susan Avenue.

As usual, the Department of Public Works assisted the stream cleaners with disposal of debris and by providing a dump truck for the stream crew to use.

This report was prepared on behalf of the Conservation Commission by John Keeley, Conservation Administrator.

Respectfully submitted,

The Burlington Conservation Commission

Larry Cohen, Chair
Gail Lima, Vice-chair
Gretchen Carey
Nedim Celik
Indra Deb
Ann McNamara
Kerry Melanson

BOARD OF APPEALS

The Board of Appeals of the Town of Burlington is created under Section 9.5.1 of the Zoning By-Law, pursuant to Chapter 40A of the Massachusetts General Laws. The two alternative and five permanent members of the Board are appointed by the Town Administrator to unpaid terms of one and five years respectively. Its purpose is to hear and decide appeals from an adverse decision of the Building Inspector or any Town Board, to make determinations in Flood Hazard Districts, to hear and decide petitions for variances, in particular instances to permit signs in a Business or Industrial Zoning District larger than those specified in the Zoning By-Law and, to issue comprehensive permits under MGL Chapter 40B.

The vast majority of cases heard by the Board are petitions for variances from strict compliance with the Zoning By-Law. After giving notice by mail to the abutters of the affected parcel and giving notice to all others by newspaper publication, the Board holds a public hearing to hear all of the evidence either in favor of or in opposition to the granting of the variance.

In order to grant a variance from the strict requirements of the applicable zoning by-law, the Board must find the following:

1. That, owing to circumstances relating to the soil conditions, shape or topography of such land or structure which is the subject matter of the petition for a variance and especially affecting such land or structure, but not affecting generally the zoning district in which it is located, a literal enforcement of the provisions of the zoning by-law would involve substantial hardship, financial or otherwise, to the petitioner.
2. That desirable relief may be granted without substantial detriment to the public good.
3. That desirable relief may be granted without nullifying or substantially derogating from the intent and purpose of the by-law.

The burden upon the Board of Appeals is a great one and cannot be taken too lightly because the collective decision that it makes will have a lasting effect upon the town and its citizens. It is the only town board with explicit authority given by the State Legislature to actually allow citizens to avoid complying with the law, in appropriate situations.

There is no set formula by which the Board can make its decision so that every decision appears compatible with the other. What may be a substantial derogation of the intent and purpose of the zoning by-law in one petition may not be so in another. Consequently, it is difficult to compare any one decision of the Board with another. Each case must be treated individually and must stand on its own merits and not be decided by precedence.

In 2009, the Board heard 22 cases, 11 were residential cases which generated \$1,100.00 in fees and 11 commercial cases which generated \$2,750.00 in fees. The applications generated in total \$3,850.00 in fees.

The members of the Board of Appeals are pleased and honored to serve the town and look forward to another successful year of dedicated service to its citizens.

Respectfully submitted,

John T. Sullivan, Chairman
 William Gaffney, Vice Chairman
 John A. Alberghini
 Eugene S. Lane, Jr.
 Joseph E. Morandi
 Matt Lee, 1st Alternate
 Neil S. Kane, 2nd Alternate

BUILDING DEPARTMENT

I herewith submit my report as Inspector of Buildings for the year 2009.

The Building Department issued 2202 permits in 2009, 750 building permits of which 286 were commercial and 463 residential; resulting in over 4,000 inspections being performed.

Compared to last year, the total estimated building permit construction costs for 2009 fell slightly to \$70 million dollars. The value of the estimated residential construction soared to \$21M.

The residential boost was attributable to multi-family permitting of the following apartment/condominium developments: The Village at Burlington Common, 141 Cambridge Street (2 buildings, 8 condos); Burlington Heights, 235 Cambridge Street (16 apartments); Oakridge, 2, 4 & 10 Murray Avenue (3 buildings, 8 condos); and Winn Street Commons, 260 & 262 Winn Street (2 buildings, 8 condos). Construction of The Villages at Seven Springs condominium complex continues. We experienced an almost unchanged total of 14 single-family dwelling building permits issued in 2009. There were nine (9) building permits issued for demolition of a single family dwelling. Residential building activity this year for single-family dwellings included the following:

- 6 Second Floor Additions
- 18 Finish/Remodel Basement
- 39 Kitchen Additions/Remodels
- 3 Seasonal/Sunrooms
- 104 Roofs
- 43 Decks
- 8 Two-Story Additions
- 9 Family Room Additions
- 27 Bathroom Additions/Remodels
- 12 Garages
- 40 Siding
- 13 Swimming Pools

New commercial construction continues to lag behind the activity from previous years at \$48 million dollars in 2009 compared to \$75 million dollars in 2008. Construction values for office use shows a sizable decline at \$31M, with the exception of one (1) new office building at 15 Network Drive - Palomar at \$17.8M. Other new office tenants with significant values include Sophos at 3 Van de Graaff Drive, Regus at 15 New England Executive Park, E-Dialog at 65 Network Drive, Oracle at 8 Van de Graaff Drive, Verizon at 51 South Bedford Street, and GE Ionics at 3 Burlington Woods Drive.

Retail construction declined sharply to \$15.3M. Noteworthy values include the Super H-Mart at 3 Old Concord Road (\$3M) and Best Buy at 84 Middlesex Turnpike (\$1.7M). Burlington Mall's new major retail tenants include: Forever 21, Abercrombie & Fitch, BCBG Max Azria, White House/Black Market and Apple.

The Building Department personnel received and replied to over 21 emergency calls from Fire Department and other Town agencies this past year. In addition, we responded in excess of 108 complaints/violations. The majority of zoning complaints and violations this year were again due to the significant amount of illegal freestanding/A-frame signs placed throughout the town. We issued 115 annual Certificates of Inspection. Of those 25 were Chapter 304 certificates issued to liquor establishments in Burlington.

New this year, the Massachusetts Department of Public Safety regulations mandate building departments to issue trench permits for excavators to implement effective use and adequate protections for the general public on private property.

We continue to work diligently with state agencies and public safety departments going through a continuation of certification classes, meetings and training exercises. These agencies include the Local Emergency Planning Committee (LEPC), Massachusetts Emergency Management Agency (MEMA), and Federal Emergency Management Agency (FEMA), and the Commonwealth of Massachusetts Department of Fire Services (DFS) and the Commonwealth's Board of Building Regulations and Standards (BBRS).

The Microfilm Imaging Project (building plans to microfiche) is ongoing. Building plans from 1981-1984 and new plans issued since March 2008 through May 2009 have been processed this year for microfilming.

The Building Department's goals for the future are (1) plan for future construction growth, (2) continue to microfiche our building plans in archived storage, and (3) integrate existing paper files into the records tracking software. We strive to attain the goals we have set.

This past year the Building Department needed coverage for absent staff members. We would like to thank Peter Farfaras, Dan Vitale and Alice Eastman in their efforts to help fulfill our administrative tasks throughout the year.

The entire staff has worked hard throughout the year to meet demands. Many contractors and residents have com-

mented on the professionalism, knowledge and courteousness extended to them during their visit to the office. I would like to thank all of them for a job well done: Andy Ungerson, Senior Building Inspector; Bruce Clark, Local Building Inspector; Glenn Paparo, Plumbing and Gas Inspector; Jim McDonough, Inspector of Wires; and to Judy Sorensen, Principal Clerk. Their dedication to the job and their commitment to excellence do not go unnoticed.

The total number of permits issued and estimated values are as follows:

BUILDING PERMITS

Work Categories	No. Issued	Estimated Construction Cost (In Dollars)	Fees Collected
New Residential Dwellings	25	2,410,182	24,102
Residential Additions	99	6,193,380	77,164
Residential Remodels	278	3,593,826	31,947
Residential Garages	7	147,650	1,477
New Commercial Structures	3	18,500,000	235,240
Commercial Additions	1	10,000	350
Commercial Alterations	136	28,778,122	415,198
Signs	75	393,893	7,170
Miscellaneous	55	840,775	11,872
Foundation Only	4	38,000	410
Swimming Pools	13	105,170	455
Demolitions	31	625,950	2,260
Temporary Mobile Homes	0	0	0
Temporary Trailers	19	50,400	1,400
TOTALS	750	\$ 69,904,737	\$ 897,161

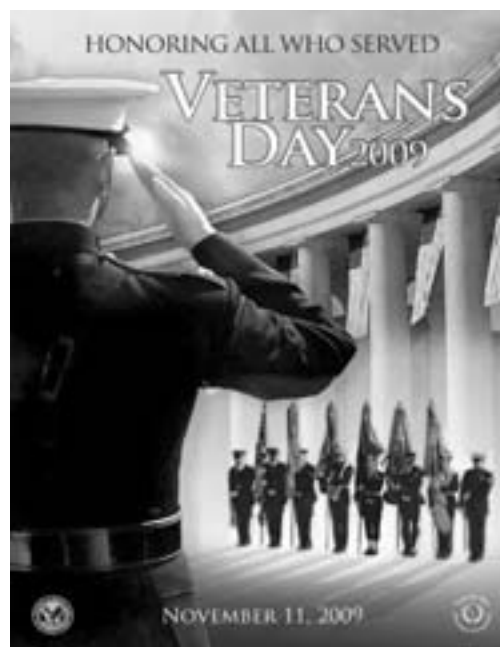
	No. Issued	Fees Collected	No. of Inspections
Building Permits	750	\$ 897,161	1393
Certificates of Inspection	115	7,758	128
Electrical Permits	726	109,058	1615
Plumbing Permits	353	33,740	511
Gas Permits	380	19,030	443
Complaints/Violations	57		130
Miscellaneous Copies, etc.		1,157	
TOTALS	2,039	\$ 1,067,904	4,220

Respectfully submitted,

John J. Clancy
Inspector of Buildings

THE OFFICE OF VETERANS SERVICE

In addition to an increased need for assistance by veterans and their families, 2009 was a busy year for this office. The veterans' community celebrated the 10th anniversary of the visit to Burlington of the Vietnam Veterans Moving Wall Memorial. We also had the inaugural showing of Gina Johnson's drawings of Massachusetts men and women who died serving their country in Operation Iraqi Freedom and Operation Enduring Freedom. We also thanked the local scouting community for being at our Veterans Day and Memorial Day Ceremonies each year.



2009 VA Poster – Honoring All Who Served

November 11, 2009, Veterans Day, was celebrated on the Town Common. This year we honored and remembered the work that our four veterans' service organizations do for our veterans and our community. We placed wreaths for all the organizations, both at the 9:00 a.m. morning portion of our day, and at the main part of the program at 10:00 a.m.

The National Disabled American Veterans, founded in 1920, is an organization for American disabled veterans. The Burlington Chapter of the DAV began in 1954, and Senator Ken Donnelly presented a state citation at the morning ceremony to the DAV in recognition of their 55 years of service to the community.

The National American Legion dates back to 1919, with the Burlington Post receiving their charter in 1943.

The National Veterans of Foreign Wars started as two separate veterans' organizations beginning 1899, merged and in 1913 became the VFW as we know it. In Burlington, the Post began in 1965.

The Marine Corps League credits its founding, in 1923, to legendary Marine Corps Commandant John A. Lejeune. The Burlington Detachment began in 1957.

PHOTO BY BETTY MCDONOUGH



Veterans Day, Town Common – Guest Speaker Colonel David L. Orr, Commander, 66th Air Base Wing, Hanscom AFB

The guest speaker for Veterans Day was Colonel David L. Orr, Commander of the 66th Air Base Wing at Hanscom Air Force Base.

On Memorial Day we were fortunate to have The United States Marines Ordinance Contact Team One from Devens join us at Chestnut Hill Cemetery to perform the Old Glory Ceremony. Our guest speaker, Gunnery Sgt. Andrew Glazier, USMC, was heading to Iraq within days of joining us here in Burlington, and he assisted with the flag passing during the Old Glory Ceremony.

As always we thank those who attended our ceremonies: the Burlington High School Marching Band, Burlington bagpiper, Joe McGrath, the Reverend Francesco Passamonte, our chaplain, members of the Board of Selectmen, the boy and girl scouts, State Representative Charles Murphy, Senator Ken Donnelly, the veterans service organizations, and the veterans and citizens of Burlington.

We wish to thank the town's Cemetery Division for their continued support and for always making the cemeteries calm and beautiful places to visit.

PHOTO BY BETTY MCDONOUGH



Memorial Day, Chestnut Hill Cemetery – United States Marines Ordinance Contact Team One from Devens and guest speaker, Gunnery Sgt. Andrew Glazier, performing Old Glory Ceremony

The Vietnam War veteran community celebrated the 10th anniversary of the visit of the Vietnam Veterans Moving Wall Memorial to the town of Burlington with a photograph exhibit at the library. Also a series was produced for BCAT with current interviews with people talking about their remembrances and experiences, with actual footage being played during the interviews. This office thanks Mike Tredeau, a Vietnam veteran, for his efforts on both of these projects.

PHOTO BY BETTY MCDONOUGH



Vietnam Veterans Moving Wall Memorial marker, Town Common. This year marked the 10th anniversary of the Moving Wall's visit to the Burlington Town Common

Most people in town know this office though the public events such as Memorial Day and Veterans Day, but the

focus and primary concerns of the Burlington Office of Veterans Services is day-to-day work in private with veterans to ensure they and their families receive the proper counseling and benefits due them. The value and effectiveness as a veterans' service officer, or claims consultant, takes constant education and attention to any and all changes affecting our veterans. Only by remaining diligent can the Burlington Office of Veterans Services provide the best possible service to veterans and their beneficiaries in town.

Returning veterans and their families have increased the number of clients with this office, as well as the increasing need for those older veterans and their families who are ill and dying in increased numbers. This office faces new challenges, including managing the resources available from the federal Veterans Administration, the state's Veterans Services, as well as the resources of the Burlington Office of Veterans Services. These are difficult times and people come to this office seeking advice and direction on a myriad of services.

The office website is www.veteransinfo.net where additional veterans' information on federal, and state benefits can be found. Local sites of interest may also be found on the website.

PHOTO BY: LOCAL SCOUTING ORGANIZATION.



Ice Cream Social with Scouts at Rahanis Park and Civil Air Patrol Cadets

This office and the Allied Veterans Council thanked the Burlington Scouting community for always joining us on both Veterans Day and Memorial Day, by having an ice cream social for them in May at Rahanis Park. The scouts were having their Crossover & Expo 2009 event, and we

supplied ice cream during the Sunday portion of the program. Three young men from the Mass Wing, Hanscom AFB Civil Air Patrol spoke to the scouts about CAP's cadet programs and aerospace education.

Burlington was honored to be the location for the first showing of Operation Home Ties: Faces of Remembrance exhibit - a wall of drawings, drawn by local artist, Gina Johnson. The drawings depict young men and women who made the ultimate sacrifice for this country. Ms. Johnson began drawing the faces of these young heroes from pictures supplied by family members. The collection grew, and she discussed with this office the idea of having a public showing of the drawings. A large crowd attended the opening night at the American Legion Hall back in February. One of the drawings was of Lance Corporal Gregory MacDonald of Burlington, who was killed in Iraq in 2003. The family was presented with Cpl. MacDonald's portrait that night.

PHOTO BY BETTY MCDONOUGH



Operation Home Ties: Faces of Remembrance, holding portrait of late brother, Marine Cpl. Gregory MacDonald are Mark MacDonald and Karen and Abby Edwards with artist, Gina Johnson and Burlington Veterans' Agent, Bob Hogan

VETERANS SERVICES

Massachusetts General Laws Chapter 115 grants eligible Burlington veterans, their families, and their surviving dependents benefits to provide for daily living. These benefits also cover medical insurance and medical care payments for residents who are uninsured or underinsured. These benefits are intended to be temporary in nature and not a full time, permanent support system. The Massachusetts

definition of a veteran now coincides with the federal definition to include everyone who served in uniform for at least 180 days.

The Commonwealth reimburses the town 75% of the money spent directly on the veteran in the way of state veterans' benefits and for the U.S. flags placed on the graves of deceased veterans buried in our two cemeteries.

This year the state introduced their new web-based database management system developed exclusively to assist veterans' agents with benefit submissions and reimbursements. The system ensures a high level of accuracy with respect to reimbursements to the communities. This office attended, and continues to attend, intense training and update sessions for the new program.

VETERANS AFFAIRS

US Code, Title 38, directs federal benefits to eligible veterans and their families. These include pensions, disability compensation, final burial expenses, education, hospitalization, mortgage loan guarantee, outpatient care and domiciliary care. Evaluation, assistance and counseling are offered at the local level to facilitate access to these programs.

As with state veterans' benefits, the federal veterans' benefits are not automatic in any sense of the word. These benefits must be applied for in accordance with strict state and federal laws, rules and regulations. Many hours are spent counseling veterans, their families, and surviving dependents regarding the filing of claims to the Department of Veterans Services in Boston for state claims, and the Department of Veterans Affairs in Washington for federal benefits.

Daily consultations with local veterans regarding retirement and pension issues, medical and insurance assistance, employment possibilities, rehabilitation through various programs including the state and federal outreach centers, individual problems, affect of new legislative proposals, and updating of existing programs, plus discussions with families and dependents continue to claim a large proportion of our time.

The bad economy and increased health care costs have created an increase in veterans and their families coming into this office for assistance and guidance. With the veteran population aging and dying in ever larger numbers,

the number of veterans and families seeking veterans' benefits, counseling and advice continues to increase.

Approximately 300 Burlington veterans and families received well over two million dollars in federal VA benefits this past year. More veterans and surviving spouses are also now eligible for various, additional state veterans' services benefits. Hundreds more also seek advice on health care and prescription assistance from the VA, as well as education, home loans and a myriad of other benefits from the state and federal governments.

We also interact with a wide variety of residents on issues and topics not related to the issues of veterans. The Burlington Office of Veterans Services is an important human service office and has as its top priorities: the providing of services designed to improve the quality of life for every veteran in town, their families and surviving dependents; providing services for people with disabilities and their families; providing families in need of fuel assistance; and assisting those wishing to be employed under Labor Services with the town.

This does not include people and entire families who continue to arrive at our door looking for advice and assistance with issues not listed in our title. The Office of Veterans Services handles innumerable human service issues for many citizens of town. Elderly and young alike are always asking about job assistance or seeking information and assistance about Social Security, Medicare and Medicaid. Families seek us out and ask for advice about health insurance and health care as well as educational assistance for college bound children. We also answer questions about long-term care. With additional low-income families living in subsidized housing in Burlington, many people arrive at this office to ask questions, request assistance and seek documentation for housing, including senior housing.

DECEASED VETERANS

Support is offered to families of deceased veterans in reviewing available benefits, filing for government life insurance, obtaining burial allowances, markers, and burial lots in our local cemeteries. The Burlington Office of Veterans Services thanks the Allied Veterans, Burlington Boy Scouts and Girl Scouts for assisting in the placement of U.S. Flags on the graves of veterans buried at the Pine Haven and Chestnut Hill Cemeteries.

GRAVES OFFICER

Section 9 of Chapter 115 MGL requires flags of the United States to be placed on graves of deceased veterans each Memorial Day. The Town of Burlington honors its veterans buried here by flying the Stars and Stripes all year long on the grave of each veteran. The Graves Officer ensures that every eligible veteran has a flag holder and flag on his or her grave. The town's cemetery personnel have always afforded cooperation and support in this responsibility. The Graves Officer is also responsible for ensuring that only veterans discharged under Honorable Conditions are given consideration for the purchase of a grave in the Veterans Section of either the Chestnut Hill or Pine Haven Cemeteries. The office also supplies the necessary approval documentation for the purchase of a cemetery plot at the veterans' rate. In addition, a bronze marker is provided by the US Government for honorably discharged veterans and is applied for by the Graves Officer.

FUEL ASSISTANCE

Almost 250 families in Burlington received assistance from CTI by December 2009. Due to serious economic situations, this fuel assistance season has once again been one of the busiest in recent years. With the economy not doing well, and the increase in fuel costs, more residents become eligible for this benefit. Eligible residents apply for this joint state and federal benefit through this office. This office is responsible for all eligible residents under 60 years of age and appointments were scheduled. Verification is sometimes time consuming and several visits required with increased amounts of paperwork are required in order for the applicant to receive the proper amount of assistance, but obtaining all the information needed for determination of the candidate is absolutely necessary. Also, families on fuel assistance often need additional guidance and assistance and utilize this office as the resource for information and direction they need to improve their quality of life.

LABOR SERVICE

This office also is responsible for maintaining the Labor Services list for the town. Labor Service is the part of Civil Service that does not require an exam to be placed on the list. The departments in town that utilize the Labor Services List are: DPW, Recreation and the school cafeterias. There are approximately 180 individuals who are presently listed on the Labor Services Roster.

DISABILITY ACCESS COMMISSION (DAC)

PHOTO BY: BETTY MCDONOUGH



DAC Members Maura Mazzocca and her seeing-eye dog, Jolly, Ken Tigges and Dave Murphy teaching school children about individuals who are differently abled

The DAC continues to work with the town and the schools to ensure accessibility and reasonable accommodations in the various town and school buildings. Serving as the representative of the Board of Selectmen to the Commission, this office coordinates, schedules and maintains records of all DAC business. A donation from the handicapped parking fine fund was used to help the Francis Wyman School PTO build into their new playground an accessible section for the children who have disabilities. The playground was dedicated and reopened in 2009.

Members of the DAC visit the elementary schools in Burlington each year to demonstrate how individuals are differently abled and teach children about sensitivity to others who are differently challenged.

The DAC sponsored a successful regional emergency preparedness seminar for the disabled and health care advocates in the region. Participants in attendance were police, fire and emergency medical personnel, members of boards of health, as well as COA representatives and advocates for the disabled.

This year we lost one of the Disability Access Committee's founding members, Walter Sullivan. Mr. Sullivan was a very dedicated member, as well as a good friend, and his presence at the monthly meetings is sorely missed.

Respectfully submitted,

Bob Hogan, Director

Betty McDonough, Principal Clerk

BURLINGTON COMMUNITY LIFE CENTER

MISSION AND OVERVIEW

The Burlington Community Life Center is a department for the Town with the responsibility of providing mental health care to families with children, adolescents and young adults (specifically ages 9-22). BCLC also provides information and referral and social services for ALL Burlington residents of any age. Part of the social services that BCLC staff provides includes screening residents seeking help from People Helping People, primarily for residents making requests of the Covenant for Basic Needs Fund, as well as for the Food Pantry.

The BCLC has been in operation since 1974 when it became a Town department. Prior to this, the office had opened under the name House of Common in 1972. In 1978, BCLC was given the specific mandate to provide counseling services to teenagers and their families. In recent years, there was increasing demand for BCLC to provide services to younger children, so the age range was expanded to include families with children nine years old and above.

The BCLC continues to work with adults and young people on such diverse problems as family conflict, adolescent issues, parenting skills, marriage and relationship problems, drug and alcohol abuse, depression and suicide, neglect, domestic violence and the like. The BCLC offers individual, family, and group therapy services, and our philosophy is oriented toward involving entire families in treatment whenever possible. Since it is within the family that these problems are most acutely felt, and these same families often possess the best and most available resources to resolve problems, we believe that family therapy is often the most useful and effective means of treatment.

Evening appointments may be arranged for working families by calling in during regular office hours (9am-5pm). During later evening hours and on weekends, the agency voicemail will collect messages for BCLC staff and refer callers to a 24-hour back-up emergency mental health service if there is an immediate crisis that cannot wait until the staff is available.

INTERDEPARTMENTAL/AGENCY COLLABORATION

BCLC staff work collaboratively with town departments and other mental health and social service agencies. At the request of Burlington High School's health education department, we have again provided workshops for sophomore health classes on teen depression and suicide prevention.

Charlie Franich, BCLC therapist, was re-elected in June, 2009, to serve as co-chair of the town's Drug & Alcohol Task Force along with Marilyn Belmonte, parent and community educator. The Task Force, in close collaboration with Chief of Police Fran Hart and the Board of Selectmen, continues efforts to reduce access to alcohol for minors. The Task Force has strongly supported and collaborated with the BPD in its sixth year of conducting compliance checks on local liquor-licensed businesses and establishing a server registration program for any employees serving alcohol in the town of Burlington. In May, the Task Force invited the community to participate in Burlington's Fifth Annual Alcohol-Free Weekend as the kick-off to Drug and Alcohol Awareness Week.

Additional involvement in the schools has continued to include Peggi Stallings Durand, Charles Franich, and Dinah Lane working with Matt Jackling of the high school guidance department to administer a Peer Education Program. BCLC staff has designed a comprehensive 20 hour training curriculum for the Peer Leader candidates. Starting with a group of 120 students who come highly recommended by faculty and administrators, approximately 60 sophomores, juniors, and seniors are selected over the first three to four months of the program and these students have pledged to be drug and alcohol-free. Screening has been put in place in order to do our best to ensure that high school student participants are setting a consistent example of sobriety. In the spring, these high school students engage in discussions with approximately 170 seventh graders over the course of four sessions about the dangers of substance abuse. There is a heavy emphasis on helping 7th graders develop a more realistic perception of alcohol use by high school students. The Peer Leaders represent for them the reality that over 50% of high school students do not drink, and that those who choose not to drink can be well-accepted socially. BCLC staff has created an extensive collection of over 30 activities for Peer Leaders to choose from in designing their own four-week curriculum to teach to their small group of seventh grade students. This model pre-

sumes that seventh graders will be most receptive to these issues when hearing about them from other socially successful, non-drinking high school students.

BCLC staff also met periodically with members of the Burlington Clergy Association and was involved in local and regional meetings of agencies and programs concerned with mental health or social services (Lahey Initiative Committee on Domestic Violence, Lahey Community Benefits Committee, Local Officials of Human Services Council, Youth Commission Coordinators, and other adolescent service organizations).

SOCIAL SERVICES

BCLC also maintains an information and referral service to assist ANY resident in locating the particular social service that a resident may require. Our staff has assisted young people and their parents in situations requiring hospitalizations, finding appropriate emergency or residential care, and the like. However, due to dwindling resources and program cuts, this search has been more difficult, and sometimes resources have been unavailable.

BCLC staff provides screening for those seeking assistance from the Burlington charity People Helping People, Inc., and helps residents access these services. PHP is a non-profit, umbrella organization made up of community volunteers who help oversee and coordinate the efforts of three established groups: Food Pantry, Covenant for Basic Needs Fund and the Holiday Program. Because of our role in human services in town, the director of BCLC has served on the Board of Directors of PHP since its inception in 1988.

This past year included a great effort by a hardworking committee, Friends of the Pantry, to manage a community-wide week of fundraising events for the food pantry. These included a benefit held at Flatbread restaurant, an Evening of Chocolate and Jazz at St. Malachy's hall, culminating with a Pantry Expansion Dedication and a Walk to the Common for dinner and live music. Given the increased demand on the pantry, the space had become very inadequate. Local contractor, Joe Pandolfo generously offered to coordinate the two phase expansion project begun in 2007 and to find local contractors and suppliers willing to donate labor towards this effort, which was completed during the summer. The expansion will allow for more storage and space for volunteers and residents given the significant increase in demand.

Many residents are aware that PHP's Holiday Program helps needy families during the holidays. We express a great deal of gratitude to members of the United Church of Christ under the leadership of the Reverend Peggy Derick and Randy Nowell. Approximately 150 Thanksgiving baskets were provided to families which served approximately 450 individuals this year. For several years, the Burlington Rotary Club has made these baskets possible by providing the turkeys. A number of companies provided other food and financial support.

With the loss of two key volunteers in 2006, Michele Trigilio has managed the overall coordination of the PHP Holiday Program since 2007. We want to acknowledge the excellent coordination of the Mall Wish Tree program by a second-year volunteer, Janet Fitzgerald, and PHP board member, Valerie Healey. We thank the many other volunteers and businesses that made the Holiday Program possible, serving 63 families and more than 140 children.

The PHP Board also manages the Covenant for Basic Needs. Begun by the Burlington Clergy Association in 1982, it provides limited help for those residents experiencing financial emergencies. In FY2009, BCLC staff again screened over 100 requests. This number does not include the many requests we receive from residents applying for the Holiday Program and the scores of residents already served by the Pantry.

We extend our heartfelt gratitude to Roberta Damelin and her group of dedicated volunteers for their tireless efforts and thousands of volunteer hours managing the Food Pantry. We thank members of the PHP Board and all those residents, groups and companies who contributed time, talent and money to help PHP through another year. (The Pantry voicemail may be reached at 781-270-6625.)

STATISTICAL NOTES

An average of over 200 residents each month received counseling services. Over 100 people made requests for assistance from People Helping People throughout the year, especially during the holidays. A summary of our clinical statistics follows in the table below.

Age Range:

188	Adults (26 & Older)
24	Young Adults (19-25)
175	Adolescents & Children

Treatment Modality:

219	Family Counseling
69	Individual Counseling
101	Group Counseling

Referral Sources:

36%	Schools
28%	Self Referrals (These are mostly former clients who were happy with the services provided previously and returned due to a new crisis or issue.)
17%	Community (police, clergy, doctors, crisis team, lawyers, other town depts, DMH, DSS)
18%	Family & Friends
2%	Other (hospitals, or unidentified)

OTHER COMMUNITY SERVICES

As in previous years, the BCLC provided administrative and other support to a number of programs in the community of benefit to Burlington residents. Michele Trigilio continues to do an excellent job coordinating the FISH and Rent-A-Kid programs. FISH (Friends in Service to Humanity) volunteers provided 35 rides to local medical and social service appointments for residents in need of transportation. The Rent-A-Kid referral service received 36 requests from adult residents who wanted to hire young people to do a variety of odd jobs.

TRAINING

The BCLC provides training to graduate student interns as part of their professional education. BCLC has provided field placement training since the late seventies to graduate students from Boston University, Simmons School of Social Work, Lesley University, Tufts University, Antioch University, Northeastern University, Salem State, and University of Massachusetts, Boston. We thank the students for their long hours of service and dedication. BCLC has consistently received high marks from field education offices for the training and supervision received by students at the agency.

BOARD OF DIRECTORS

The Board of Directors at the Community Life Center continued their involvement, and I deeply appreciate their help. We would like to acknowledge Betty Murphy and Candy Gustafson for their many years of dedication and support. Board members include:

Ronald MacKenzie, Chair	Christine MacKay
Marilyn Langley, Vice-chair	Ann McNamara
Linda Collins	Roberta Mills
Kevin Doherty	

SUMMARY

The demand for our services continues while other resources in the area continue to diminish. We extend our thanks to the many in the town who have supported our efforts to assist residents when they may be experiencing times of deep distress and vulnerability in their lives and their families.

Respectfully submitted,

Wesley M. Simons
Executive Director

COUNCIL ON AGING

The Council on Aging serves Burlington residents 60 and over and their families. We provide social services, information and referral and social, educational and physical activities all geared toward keeping our older residents healthy and in their own homes as long possible and when that is no longer possible, assisting in the search to find the best solution for them and their families.

Staffing

Municipally paid staff has not changed this year. We were able to procure a grant through Community Health Network Area (CHNA) 15 for \$6,000 to hire a bilingual (Hindi) speaking part-time outreach worker. We are also using Formula Grant funds from the state to cover another \$6,000. Our newest outreach worker, Rita Shah has only had a few weeks but is already working her magic with the addi-

tion of 20 new daily attendees. One of the Saturday van drivers went out on medical leave over the summer and Peter Ghio stepped up to help seniors get their errands done.

Volunteerism

One hundred and seventeen Volunteers provided over 5,500 hours of service to the senior center. Volunteers help us with meals and activities around the center. They answer the phones and greet people when they come in. We offer a mix of opportunities for volunteering. Some volunteers are here more than once a week and others are only able to help out a few hours a year.



"The Knit Wits" put the lap robes and donations from the Salvation Army together to go to Burlington residents who will have to spend the holidays in nursing homes or assisted livings.

The following groups have volunteered their time to feed us, entertain us or provide for us in some way this year: Burlington Police Patrolman's Union, High School Chorus, The Rotary Club of Burlington, Shaw's, Trader Joes, Au Bon Pain, Lahey Clinic, Burlington Cultural Council, Sal's Beauty Salon and Staples.

Monthly Meetings

The Council on Aging Board meetings are held on the second Wednesday of the month at the Senior Center at 10am in Room 136. The meetings are open to all with citizen participation encouraged. Two valuable and long serving members Jack Gulde and Ruthann Covino stepped down this year allowing for new membership. We were very sorry to see them go. We welcome our newest board members,

Marlene Pierce, Carole Costellano, Chris Hartling and Joanne Kinchla.



Jack Gulde outgoing COA board member and chair sits next to Sue Trousil incoming chair. Bunny Whittington, Minuteman Senior Services Liaison sits in the background.

Monthly Newsletter

The Senior Spotlight, a monthly informational newsletter is mailed to all persons 60 and over in the Town of Burlington. There is no charge for this subscription. The monthly newsletter serves as a very valuable link between the Council and the elderly community. The Spotlight updates news pertaining to health and legal issues. A calendar of events along with a daily lunch menu is included in the newsletter. An average of 3,400 to 3,425 newsletters are mailed out each month.

COA Bus

The Council on Aging bus provides door-to-door transportation free to our frailest seniors and those without cars within the boundaries of the town for senior center programs, the lunch program, grocery shopping and medical appointments. The Council on Aging provided a total of 6,068 rides to 136 people. The COA bus along with several seniors participated in the Fourth of July Parade. Our most frequent customer is a 96 year old gentleman who is legally blind. His life now centers around the senior center and he comes every single day to socialize, play cards and eat a hearty nutritious lunch. Without the van he would only be able to come up occasionally when his family had time to

bring him and he would spend most days at home isolated with only the sound of his television for company.

Meals and Minuteman Senior Services

2009 brought a huge and very positive change to our congregate lunch program "Eating Together Program." Beginning in May of 2009 our lunches are now prepared by the Burlington High School Cafeteria staff funded by Minuteman Senior Services and Title 111 funds and picked up and delivered by the Council on Aging van driver. Lunch is a \$3 suggested donation for anyone over 60 and is available Monday through Friday at the Senior Center providing a nutritious meal and an opportunity to socialize with old and new friends. One hundred and seventy-five individuals tried the new and improved meals, an increase from ninety-three individuals the year before. The meals are wonderful and the COA is extremely grateful to the Cafeteria staff that provides these delicious meals. Also operated by Minuteman Senior Services, the Nutrition Program provided Home Delivered Meals to Burlington Residents who are homebound and in need, unable to prepare their own meals for whatever reason. Fifty to 60 meals a day go out to these homebound seniors. In addition, Minuteman provides a wide range of services to Burlington Residents designed to maintain individuals in their own home and communities. Services include Case Management, In-home Services, Money Management, Nursing Home Pre-screening and Companionship.

SHINE (Serving Health Information Needs of Elders)

Counselors from the Serving Health Information Needs of Elders (SHINE) program saw 163 clients during the year at the Burlington Senior Center. An average of 40 minutes is spent with each client. SHINE is available on Tuesdays from 1:00-3:00pm, with increased hours during fall open enrollment, by appointment to assist and inform elders of their rights and availability of health benefits. Nursing Home Assistance is part of this service. The SHINE Counselor is a qualified, trained volunteer sponsored by the State Department of Elder Affairs through Minuteman Senior Services. The Outreach worker is also available for homebound clients.

Outreach

We have added outreach specific to the South Asian population in Burlington and we are seeing differences already. Both outreach workers are available by appoint-

ment, which may be made by calling the COA office. Home visits are available by request. Our Alzheimer's Caregiver Support group meets on the second Monday of the month at 1:00pm and is co facilitated with our outreach worker, Joanne Fitzpatrick and Dr. Wayne Saltsman, M.D. Ph.D Director of Winchester Geriatric Services and Vice President of Geriatric Services for Winchester Hospital. There are two bereavement groups which are attended by a total of 5-10 people in each group. This group is extremely helpful for the folks who recently lost their spouses or a child. The Chronic Disease Self-Management course, a six-week workshop intended to help anyone with a chronic condition take control, continued to meet several times over the course of the year as did the Healthy Eating Workshop which has a field trip to Trader Joes to learn healthy shopping. The new workshop on Diabetes is up and running and is following the successes of Healthy Eating and Chronic Disease Self-Management workshops. Each workshop has 10-15 participants. We also participated in Lahey Clinic's Festival of Life in which we were able to reach many people we don't normally see.



Joanne Fitzpatrick, outreach coordinator mans the COA table at Lahey Clinic's Festival of Life 5K Walk in June.

Legal Assistance

Legal assistance is available monthly by appointment only. This is a free service with a knowledgeable lawyer who specializes in Elder Law. Twenty-six people were able to benefit from this service during 2009. Thank you to Nancy Hogan who provides the services.

Fuel Assistance

Fuel assistance is available at the Council on Aging Office from October through March in collaboration with the Emergency Fuel and Weatherization Program located in Lowell, Massachusetts. We sent out 37 applications for fuel assistance, and of those 10 came in to the office for assistance in filling out the applications. We also helped 2 homebound individuals fill out the applications in their home.

Supplemental Nutrition Assistance Program (SNAP)

The federal government changed the name of the food stamp program to Supplemental Nutrition Assistance Program (SNAP) and allowed states to choose whatever name they deemed appropriate. This was done because an EBT card is used by consumers to buy groceries with rather than actual stamps or coupons. With help from advocates Massachusetts chose to also take on SNAP as the new name as well. Also this year the Council on Aging took a more active role in helping seniors connect to this type of help. Two more seniors now receive help buying groceries, although this is by no means the total number of Burlington seniors who are consumers of SNAP.

Tax Assistance

Tax Assistance is available FREE from February to March. Volunteers are trained and available through the AARP Tax Assistance Program. Appointments are necessary; call the COA office to set up an appointment. During the 2009 tax season 129 seniors received assistance with their taxes.

Senior homeowners who are eligible may apply for the Senior Property Tax Program at the COA office. The program allows qualified participants to work 100 hours and then apply their earnings toward their property tax. The Senior Property Tax Program is quite popular as another tool in helping seniors make ends meet. Changes in the federal law meant making some changes to the program, which now begins in January and ends in October in order to reflect exemptions in the January tax bill. A W2 is also now required with the application. Thirty-three seniors took part in this program providing the town with well over 2,900 hours of invaluable assistance. The program was increased in 2009 to \$800/senior with 2 additional slots added.

Informational Presentations and Social Engagement

Informational Presentations are offered at the senior center on a wide array of subjects such as Medicare, Long Term Care, HMO, legal issues, financial planning, Housing and Health and Wellness. The Annual Safety and Wellness Fair was held this fall with information from all of the above and included many town departments with important information about being safe and well for seniors and their caregivers. The Council on Aging with the help of several volunteers also provided lunch for both vendors and attendees. Feedback from seniors and vendors was that this was the best one in our eight years of holding it. Thirty-six vendors and 112 seniors participated in this year's fair.



Francine Kolas, Social Security's Field Representative has the most popular table wherever she goes, including the Safety and Wellness Fair.

We were also given the opportunity to have Dan Clark, "The Singing Trooper" out to the senior center not once but twice. His wife Mary joined him the second time and they were phenomenal. The hall was packed both times. Between the two events we had 203 seniors able to come out to see Mr. Clark. Both events maxed out at about 150 people.

Holiday parties, volunteer recognitions, summer cook-outs and various fund-raisers continue to be held at the senior center, giving older residents a place to go and be engaged so they don't become isolated. We were also able to buy a new large screen LED television this year to replace the old one that was becoming difficult to see. We are still learning all of the bells and whistles on the new TV.

Programs available at the Senior Center

- Quilting has an average of 10 participants. Each class is taught once a week during the fall, winter and

spring. The 10 members of the “Knit Wits” meet once a week for conversation and “needlework.” Anyone can join this group.

- Beano is offered every week on Thursdays and twice a month on Sundays. Generally between 75 and 100 people attend each gathering with an occasional 125 attendees.
- Exercise is offered in the form of Square Dancing, TaiChi and Exercise Classes. The Exercise Classes are taught three times a week with the assistance of Lahey Clinic. A DoN grant provided by Lahey also allows us to have a Tai Chi, senior stretch and yoga instructor. There is a low-impact class downstairs in the Murray Kelly Wing and a more intense class upstairs in the gym. An average of 50 people attend each class, an average total of 100 people each day the classes are held. Western dance was discontinued in June. Connie Croce who organized it moved to Woburn and there seemed to be a lack of interest. Thank you to Connie for her many years of organizing this activity. Except for Western Dance all of the fitness activity had an increase in the number of participants.



Senior Stretch is the most popular activity at the senior center and offers stretch, balance, strength and aerobic conditioning to help seniors stay strong and in their own homes.

Fitness/Exercise

Event Name	Duplicated	Unduplicated
Fitness Room	1,797	105
Line Dancing	391	28
Senior Aerobics Upstairs in Gym	1,940	134
Senior Stretch	5,655	193
Tai Chi	420	37
Western Dance	34	13
Yoga	357	50

- Movies, both current and classic are offered twice a month, weekly during the hot summer months; refreshments are served during the movie. During the summer months an average of 20 to 30 people take advantage of the movies to come in out of the heat of the day.
- Day and overnight trips are available to seniors; and sign up is on the Trip Boards at the Senior Center.
- Thanks to an arrangement with the Recreation Department the COA now has a computer lab and seniors are taking classes offered by the Recreation Department during the day.
- Card games of all kinds from bridge to more raucous games are played throughout the week.

Event Statistics

Statistics from 1/1/2009 to 12/31/2009

Age: 60 and older

Category	Duplicated	Unduplicated
Community Education	483	267
Cultural Event	122	120
Fitness/Exercise	10,596	318
Health Screening	138	64
Information Sharing	920	110
One on One Meetings	221	163
Recreation	7,435	369
Social Event	6,133	382
Support Group	374	33
Total Event Sign ins	26,402	952
Total Swipes	17,086	452

Larger Events

Some of our larger events that brought bigger crowds were "A Burlington Reads" discussion group in March, Sergeant. Dan Clark (Retired), The Singing Trooper and the Spring Fling put on by the Student Council in April. May brought the Health Care Fiesta which included a vendor fair and a live radio broadcast. We celebrated our volunteers in June and then work began in July on our new parking lot which came out beautifully (landscaping is still to be done though). We began the fall season with comedian David Shikes and an Aging in Place Seminar. In October the New Orleans Jazz Band came to entertain. In November Dr. Saltsman, Geriatrician and Board of Health member did a presentation for Alzheimer's month. December brought a flurry of activity with the annual Police Holiday Dinner, getting the lap robes and donated items ready to be delivered to our residents spending the holidays in nursing homes, the high school Select Chorus coming out for our Holiday Dinner which almost got snowed out and Dan and Mary Clark coming out for a two-hour Holiday program.



Seniors and staff alike were enthralled by Mary and Dan Clark's rendition of Phantom of the Opera.

*The Council would like to take this opportunity to once again thank Shaws and Trader Joe's for their generous donations of baked goods and other edibles throughout the year as well as Lahey Clinic for the exercise instructor on Monday and Wednesdays. Also, thank you to Lahey Clinic for their DoN grant that provides us with a Tai Chi instructor, senior stretch instructor, Chronic Disease, Healthy Eating and Diabetes Workshops. Thank you to the

Cultural Council who continue to fund some of the higher class entertainment and the Student Council for the Spring Fling held at the senior center for the seniors.

COA Staff

Margery McDonald, Director
Debra Gochis, Principal Clerk
Francis Rais, Van Driver
Patricia Walsh, Van Driver
Joanne Fitzpatrick, Outreach Coordinator
Rita Shah, Outreach Worker
Joan Arena, Meal Site Manager
John Pineo, Weekend Van Driver
Joseph Sveistys, Weekend Van Driver

COA Board Members

Sue Trousil, Chairperson
Marigrace Silva, Vice Chair
Marlene Pierce, Secretary
Ralph Patuto, Selectman Liaison
Jeannette Cain
Carole Castellano
Christopher Hartling
Joanne Kinchla
Muriel O'Brien
Mary Patterson
Bernice Whittington

Respectfully submitted,

Margery R. McDonald
Director

TREASURER/COLLECTOR

The Town of Burlington's average residential single-family homeowners annual tax increase for fiscal year 2010 was 4.01 %. The commercial industrial increase was 5.48% in 2010. The average residential value of homes in Burlington decreased from fiscal year 2009 to 2010 by 5.5%. While commercial industrial values went down 8%. This was a direct result of a down turn in our national economy. Burlington had new growth of \$ 1,311,909 in tax dollars which makes Burlington very unique in relation to what other Towns are experiencing for their tax levy. The Town of Burlington still

remains \$ 1,761,889 under the total amount of tax it can levy beginning the new tax year of 2011.

The value of all Town property went from \$4,819,890,565 in 2009 to \$4,519,333,825 a decrease of \$300,556,740. This decrease in value was a result of a poor economy and reduced values of all real estate. Commercial Industrial values went from \$1,718,762,140 in fiscal 2009 to \$1,580,970,810 in 2010 a decrease of \$137,791,330. Residential values went from \$3,101,128,425 in 2009 to \$2,938,363,015 in 2010 or a decrease of \$162,765,410. The total taxes levied went from \$75,217,111 to \$78,982,990 or an increase of \$3,765,879 for Fiscal Year 2010.

The breakdown of taxes levied on its two tax rates for FY 2010 is below in the following chart:

CLASS	LEVY PERCENTAGE	VALUATION BY CLASS	TAX RATES	LEVY BY CLASS
Residential	40.5494%	2,938,363,015.00	10.90	32,028,156.86
Open Space	0.0000%	0.0000%		
Commercial	47.6685%	1,267,650,950.00	29.70	37,649,233.22
Industrial	6.6362%	176,476,500.00	29.70	5,241,352.05
SUBTOTAL	94.8541%	4,382,490,465.00		74,918,742.13
Personal	5.1459%	136,843,360.00	29.70	4,064,247.79
TOTAL	100.0000%	4,519,333,825.00		78,982,989.92

The Town of Burlington continued to explore and review strategies to reduce rising health insurance costs to both our employees and the Town. Disease management and cost utilization review are crucial to controlling health care costs. The Town has begun a plan to continue to monitor those elements of our annual health care management system.

The Board of Selectmen continued to offer an alternative HMO plan through Harvard Pilgrim Insurance called the Best Buy plan and the BX-BS HMO blue 1,000 plan. These plans offer a \$1,000 deductible for an individual and \$2,000 per family. The premium rates are 25% to 30% less per individual and family compared to our Harvard and Blue Cross non-deductible plans. This plan is offered in addition to our traditional plans for employees that are younger and healthier. The Town continued to offer several senior health care plan options. This gives our seniors more choices and price competition. We have also expanded our Wellness Program to all employees to try and promote good health with Walking Programs and Physical

Fitness Programs to promote weight loss and education about reducing health insurance costs and future claims by making smart choices.

The Board of Selectmen voted to offer the same traditional plans for active employees for 2010. The premium rates for HMO Blue went up 8.00% and Harvard Pilgrim went up 8%. The senior plan BX-BS Medex plan rates went up 4.50% and Managed Blue for seniors went up 10.02%. The First Seniority Freedom plan went up 20.00% from 2009. The Tufts Preferred HMO senior plan premium rates went up 26.02% and the Tufts Complement senior plan rates increased 9.08%. The Town of Burlington will continue to offer our active and retired employees quality health insurance benefits at reasonable monthly premiums.

The chart on page 60 is a listing of gross and net payrolls as well as the withholding for benefits and other payroll deductions of Town employees for the years 2005 through 2009.

The Town of Burlington Community Scholarship Foundation had another successful year of fund raising and increasing the amount of scholarships awarded. The Annual Telethon raised \$46,000 in receipts and another \$7,230 was donated by residents from our tax billing check-off system. We were also able to raise \$4,343 from our Adopt-A-Class programs and another \$5,900 in miscellaneous donations. These contributions enabled the Scholarship Foundation to grant \$119,900 in Scholarships in 2009. The Burlington High School Scholarship Fund awarded \$208,900 in Scholarships in 2009. The Burlington Community Scholarship Foundation awarded a total of \$328,800 in scholarships in 2009.

The endowment funds invested at UBS Financial Services had a return of 29.06%. These funds are professionally managed. The total investment gain and interest income on the scholarship funds was \$144,138. Total assets of the endowment fund increased in 2009 by \$86,053. The scholarship endowment balance was \$1,306,232 as of December 31, 2009.

Town Meeting continued to support the improvement of reinvesting in our infrastructure by voting an authorization of \$9,000,000 to pay for the upgrade to the Terrace Hall Force Main and \$ 2,000,000 for repairs to BHS Varsity Field. Town meeting also voted funding for phase 2 of the automated water meter reading system. They also voted a final re-authorization of the memorial school project for \$27,923,244. The Town received its AA+ credit rating in July

2009 from Standard & Poor's rating agency on a \$ 6,100,000 bond issue and a \$3,780,000 one-year bond anticipation note. The bond proceeds will be used to retire \$1 million of outstanding bond anticipation notes issued for drainage projects and to provide \$5.1 million of new money for school, water, and road projects. The interest rate received for the bond was 3.15% a very favorable rate. The rate received for the one year bond anticipation note was a net cost of .58%; the lowest rate the Town had received during my tenure. The bond note was used to finance \$1,500,000 for phase 2 of the AMR water meter project, \$1,280,000 for memorial school design and \$1,000,000 for the partial funding of BHS varsity field.

The Town's investment income decreased from \$668,518 in Fiscal Year 2008 to \$462,515 in Fiscal 2009. The decrease in investment income was a direct result of interest rates dropping from 2% to .50 % by year end and the Town's available cash balance to invest was less. The Town Stabilization

Fund balance was \$3,806,191 as of 6/30/09 and the Town's Free Cash balance was \$3,299,406 as of 07/01/09. The Town of Burlington cash reserves are healthy compared to most cities and Towns in Massachusetts. We have been able to maintain all current services offered to residents during this most difficult economic climate. The Town also was able to avoid layoffs, override votes to increase taxes and no user fees for busing, trash, or athletic programs. The Town continued to invest and improve our current infrastructure and still maintains an unused levy capacity of \$1,761,889.

The economic condition of our Nation, the State of Massachusetts and the world is still very serious. We are slowly emerging from the largest recession since the great depression. The Town of Burlington has been able to get through these economic down turns well in the past thirty years because of our diverse tax base. We must continue to maintain conservative spending habits and look for alter-

	2005	2006	2007	2008	2009
GROSS PAYROLL	46,435,761.50	48,538,925.34	50,160,967.96	53,037,584.88	53,976,028.61
Withholdings					
Federal Tax	4,937,280.96	5,360,115.89	5,657,378.45	6,020,150.63	5,638,174.20
State Tax	2,119,796.34	2,197,188.83	2,258,978.80	2,394,682.10	2,427,898.56
Retirement	3,896,043.84	4,130,766.59	4,265,137.08	4,553,160.31	4,662,004.00
Chap 32-B Health Insurance	1,541,965.45	1,675,848.00	1,798,937.86	1,966,714.40	2,378,211.41
Disability Insurance	31,537.24	38,781.91	93,649.19	103,219.14	115,640.42
Delta Dental Insurance	181,188.62	196,131.50	204,884.49	210,017.18	228,794.49
Credit Union	3,013,240.84	2,946,815.13	2,931,026.70	2,831,607.34	2,701,770.78
Tax Shelter Annuities	793,494.61	818,098.48	885,121.71	817,017.80	628,221.66
Deferred Comp Plans	1,197,688.49	1,203,030.57	1,271,519.57	1,233,383.15	1,211,104.44
Teachers Association	177,379.63	187,477.73	201,307.13	218,253.61	218,546.54
Union Dues	150,271.26	159,858.69	174,118.63	179,499.26	189,166.07
Suspence	140,890.13	132,462.18	100,952.06	81,630.48	38,457.02
United Way	1,789.00	1,615.00	1,508.00	0.00	0.00
Life Insurance	83,542.27	72,149.96	79,826.46	79,705.82	78,595.65
Fica-Medex	437,787.45	489,639.52	524,930.99	576,877.99	602,626.46
Social Security	1,012.44	1,038.43	1,120.99	1,056.75	1,395.38
Flexible Spending	0.00	0.00	10,997.16	77,896.00	222,275.21
Firepac	0.00	0.00	0.00	0.00	1,725.51
Sprouts	0.00	0.00	0.00	0.00	27,087.00
TOTAL WITHHOLDINGS	18,704,908.57	19,611,018.41	20,461,395.27	21,344,871.96	21,342,882.29
NET PAYROLL	27,730,852.93	28,927,906.93	29,699,572.69	31,692,712.92	32,633,146.32

native revenue sources to help provide the funding necessary to provide the quality of services residents in Burlington have expected. The Town of Burlington should develop a plan to centralize services and look for innovations in operations to reduce costs and maintain our financial integrity.

STAFF: Teresa Clement, Pat Dotson, Sheila Flaherty, Jayne Hyde, Deborah Keene, Paula McMahon, Loreen Perron, Lisa Runyan, Melinda Sullivan, Phyllis Van Wart

Respectfully submitted,

Brian P. Curtin
Treasurer/Collector

ASSESSORS DEPARTMENT

The Board of Assessors is pleased to submit the following report of department activities for the calendar year ending December 31, 2009.

During the year the Assessors held regular meetings on the last Thursday of the month, and when needed, had meetings with taxpayers and interested citizens.

The Appraiser/Assistant Assessor, Russell Washburn, also attends monthly department head meetings chaired by Bob Mercier, Town Administrator.

The primary function of the Assessors Office is to value all real and personal property within its community. Members of the Board, as well as office staff, attended schools, classes, conferences, seminars and clerk's meetings sponsored by the Department of Revenue, Massachusetts Association of Assessing Officers and the Middlesex County Assessors Association, in an effort to maintain their proficiency in the administration of the office, and the appraisal and maintenance of real and personal property for assessment purposes.

Massachusetts law mandates a value be placed on all real property and taxable personal property. A great deal of information about property and marked characteristics is collected, recorded and analyzed. As an example, Income and Expense Statements are mailed to Commercial and Industrial property/building owners every year, and sales verification forms are mailed to every new owner of real

property each month. Forms of List are mailed to all business owners requesting information on all taxable personal property at that location. Every building permit received in the office is reviewed and any that affects value requires a site visit.

The State Department of Revenue mandates that the Assessing Department visit each house every nine years to verify property data. The Town of Burlington opted for a cyclical inspection cycle rather than a full measure and list (which meant all the data is collected within one calendar year). The Data Verification Program was started in Fiscal Year 2000 and ended in Fiscal 2009. The Town of Burlington entered into a new verification cycle starting in Fiscal Year 2010. Patriot Properties was awarded a 9 year contract and will be conducting the cyclical inspections. Data Verification inspections will be conducted by map area (between 100-200 parcels per map). A letter from the Assessors Office will then be mailed to each owner notifying the taxpayer when to expect a data collector. If access was not gained, a subsequent letter requesting to call for an appointment will be mailed so a data collector can do an inspection of the property. This means that all property owners had an opportunity to be visited by a data collector.

Once the Board of Selectmen sets the tax rate the tax bills are mailed out. This generates a lot of activity within the office, including but not limited to, processing exemptions and abatement applications. Abatement applications are subject to field review. The information gathered, along with the Assistant Assessors' recommendation, is provided to the Board of Assessors for a determination on the application. Notices are sent out to the applicants of the Board's decision. This year we processed over 350 exemption applications, which included disabled veterans, widows, and senior citizens. The Assessors Office received over 90 applications for the senior exemptions alone and 83 were approved by the Board of Assessors. Any abatement or exemption applicant can file an appeal within three months of the date of denial, if denied by the Board of Assessors.

During the first two weeks of January over 1,000 Forms of List were mailed and due back in the office March 1, 2009. Also, approximately 645 Income and Expense requests were mailed out at the beginning of the year to owner or lessee of property located in the town. The Income and Expense forms are due in the office sixty days after they are mailed.

Also at the beginning of the year, a large motor vehicle excise commitment was received from the Registry of Motor Vehicles with ten additional medium to small commitments received periodically during the year. Since many in the community receive an excise tax bill, the bills generate a flurry of varied questions that are addressed by the office staff. Out of the 24,000+ excise bills mailed, over 900 required some sort of adjustment. As an example, if a car is sold, stolen, taken off the road or the taxpayer has moved to another community or state and the plates are transferred to another vehicle or returned to the Registry of Motor Vehicles the taxpayer will call or visit the office to clarify this matter.

The general public now has access to look up deeds that have been recorded or registered in the Middlesex Registry of Deeds, Southern District. The web site address is www.cambridgedeeds.com. The Registry also provides a compact disk to the Assessors Office approximately every six weeks. In 2009 the Assessors Office processed 635 building permits and approximately 115 certified abutters list. As of January 2005 the Geographic Information System (GIS) went into place and the Assessors Office now generates the abutter's lists. Certified lists as well as labels are provided by the Assessors Office for a fee. Last year the Assessors generated \$2,865.38 in fees from abutter lists as well as from copies of maps and property record cards and research time from the Archivist. The money received is deposited back into the Town's General Fund.

The assessed value tax roll for the Town of Burlington contains 10,039 accounts, 8,177 real property accounts and 1,119 personal property accounts, with an annual total assessed value of \$4,968,606,829 for Fiscal Year 2010. The average assessment for a single-family home in Burlington is \$383,250 for Fiscal 2010.

The two installed touch computer terminals for the public that provide easy access to assessment records have been a continued success. The computer software allows searches by ownership, street, and map, parcel and lot of all taxable and exempt properties in the Town of Burlington. Burlington's website address is: www.burlington.org. Residents can look up different properties as well as their own for detailed information. The Assessors maps are also available online.

The Massachusetts Association of Assessing Officers awarded the Wilson Award to Mr. Washburn last June at the annual Summer MAAO Conference. The award acknowledges the outstanding contribution that Mr. Washburn has made to the Town of Burlington in the Assessing field as well as to the assessing profession.

The Board of Assessors also would like to thank the Administrative staff, Russell Washburn, Marcia Nonni, Maureen Nicolero and Debra Smoske for their dedication with expanding administrative responsibilities.

Respectfully submitted,

Paul R. Sheehan, Chairman
Lisa M. Annunziata, Vice Chairman
Michael Crocker, Secretary

PLANNING BOARD



Planning Board: Front row (left to right): Ann M. Cummings, Member Clerk; Ernest E. Covino, Jr., Chairman; Paul R. Raymond, Vice Chairman. Back row (left to right): Joseph A. Impemba; Paul F. Roth; John A. DeFrancesco; Jayne L. Hyde.

ORGANIZATION AND MEMBERSHIP

The Planning Board was established by a vote of Town Meeting in 1939 in accordance with Massachusetts General Laws, and the first Board was elected in 1940. The Board normally holds regularly scheduled meetings on the first and third Thursdays of each month. At the annual Town

Elections in April 2009, Paul F. Roth was elected to a five-year term, succeeding Albert L. Fay, Jr. who did not seek reelection. Member Roth had previously served on the Board from 1997 to 2006. The Planning Board's officers and committee appointments following the May 7, 2009 Board reorganization were as follows:

OFFICERS

Ernest E. Covino, Jr., Chairman
Paul R. Raymond, Vice Chairman
Ann M. Cummings, Member Clerk

MEMBERS

John A. DeFrancesco
Jayne L. Hyde
Joseph A. Impemba
Paul F. Roth

COMMITTEE MEMBERSHIP

Ernest E. Covino, Jr. serves as the Board's representative to the Burlington Housing Partnership, Tri-Town Growth Committee, and Economic Development Committee.

Paul R. Raymond serves as the Board's representative to the Recreation Commission, Land Use Committee and the Bike Path Committee.

Ann M. Cummings serves as the Board's representative to the Route 3A Committee, B-Line Advisory Committee, and Economic Development Committee.

John A. DeFrancesco serves as the Board's representative to the Information Systems Advisory Committee and the Burlington Housing Partnership.

Jayne L. Hyde serves as the Board's representative to the Sign Bylaw Committee, Burlington Housing Partnership, Senior Housing Options Advisory Committee, Storm Water Management Committee, Telecommunications Committee, and alternate representative to the Land Use Committee.

Joseph A. Impemba serves as the Board's representative to the Route 3A Committee, Sign Bylaw Committee, Telecommunications Committee, and the Memorial School Study Committee.

Paul F. Roth serves as the Board's representative to the Route 3A Committee and the North Suburban Planning Council.



Retiring Member Al Fay is presented with a plaque in recognition of his 15 years of service to the Board. (Photo by Kristin Kassner)

PLANNING BOARD STAFF

D. Anthony Fields, Planning Director
Kristin E. Kassner, Assistant Planner
Jennifer Gelinas, Principal Clerk
Don Benjamin, Intern and Recording Clerk

Planning Director D. Anthony Fields also serves as the Town's representative to the Metropolitan Area Planning Council and the North Suburban Planning Council.

LONG RANGE PLANNING ACTIVITIES

Economic Development/Expedited Permitting:

The Planning Board continued to build on the designation of Northwest Park as a priority development site and the larger designation the Middlesex Turnpike/Route 3 corridor as one of the Governor's Smart Growth Districts. Zoning initiatives pursuant to the recommendations of the Economic Development Strategies Plan and zoning consultant Mark Bobrowski continued through 2009, following the approval of Town Meeting in January of the first major reorganization of the Zoning Bylaw since 1977. Additional zoning initiatives under review in 2009 included a Business Park District, inclusionary zoning, loading standards, landscaping requirement, and environmental performance standards. Other initiatives include participation in a joint Economic Development Committee with the Board of

Selectmen and collaboration with the Burlington Area Chamber of Commerce on economic forums.

A Sign Bylaw Committee was appointed and has been meeting biweekly to be formulating proposed revisions to the Sign Bylaw, using the analysis prepared by consultant Larry Bluestone in 2008. The Sign Bylaw Committee is anticipated to present its first round of recommendations at the May 2010 Town Meeting.

Planning Board Staff continued to work with Brown & Brown PC to prepare revisions to the Planning Board Rules and Regulations pertaining to subdivisions, special permits, site plans, and planned development districts. An updated development guidebook is being prepared for applicants and enhancements to the Planning Board website are being implemented to disburse information more easily to the public.

Route 128 Central Corridor Coalition:

The Route 128 Central Corridor Coalition includes the Towns of Burlington, Lexington, Lincoln and Wayland, and the City of Waltham. Selectmen and planners from these communities have been discussing the impact of land use and growth on traffic and transit. Opportunities for additional transit and other modes of travel are being explored, along with regional transportation demand management strategies for the Route 128 corridor. Direct Local Technical Assistance grant funds were obtained and the Metropolitan Area Planning Council (MAPC), our regional planning agency, has conducted a land use analysis of the corridor. A draft report and recommendations remain under review as we enter 2010. Additional grant funding was anticipated from the Executive Office of Transportation Construction (prior to its transformation into Mass Department of Transportation) to conduct additional traffic analysis.

Route 3 Initiative:

A joint economic development initiative originally involving the Tri-town Committee of Bedford, Billerica and Burlington was expanded to include Chelmsford and Lowell. The BSC Group was awarded a grant to undertake a land use and transportation analysis of the Route 3 corridor. Preliminary findings were presented at the end of 2009 and will be further analyzed in 2010. The Commonwealth has engaged 451 Marketing, to undertake a branding exercise as the communities consider a joint venture for economic development marketing on a national scale.

Town Center Initiatives:

The Planning Department continued to provide support to the Route 3A Committee. In 2009, the Committee spent considerable time providing design review input regarding architecture and landscaping for two housing proposals and one commercial development proposal in the Town Center. The Committee completed reviews of Burlington Heights, a 37-unit multifamily housing project on Cambridge Street opposite Skilton Lane, and Oakridge at Burlington, a 14 unit multifamily housing project off Skilton Lane and Murray Avenue behind the CVS pharmacy. A proposed Sovereign Bank on the Shaw's supermarket property at the corner of Cambridge Street and Winn Street continues to negotiate with the Committee at the close of the year. The prominence of the proposed location resulted in substantial scrutiny being applied to the proposed building and site layout.

The Route 3A Committee also continued its "wayfinding" exercise for the town center, further utilizing a grant from the Department of Housing and Community Development awarded in 2008. Wayfinding encompasses all of the ways in which people orient themselves and navigate from place to place. Burke Design Associates has recommended a variety of architectural and design elements such as signs, maps, graphics and other devices that help convey location and directions to pedestrians and patrons for the Committee's consideration.

The Planning Department also began design of a Town Center activity brochure promoting the civic and recreational events sponsored by the Town. Development of a 2010 brochure is underway for distribution to the public in the spring.

Commonwealth Capital:

The Planning Board Staff continues to update Burlington's annual Commonwealth Capital application. Commonwealth Capital is a scoring system established by the Commonwealth of Massachusetts that is mandatory for eligibility for most grant and loan programs. The application examines local implementation of 32 land use planning and regulatory practices that are evaluated against the state's smart growth and smart energy goals. Scores are becoming ever more important as grant funding declines and programs are eliminated. Burlington's participation has been integral in securing several State grant funding opportunities since the process became effective in 2005.

Staff Traffic Advisory Committee:

The Planning Board Staff meets regularly with representatives from the Police, Fire and Engineering Departments to discuss town-wide traffic issues. The Committee reviews and investigates a variety of requests, inquiries and complaints about traffic: signals, signs, striping, vehicle volumes and speeds, and roadway geometry, and recommends solutions or changes to policy or regulations to the Board of Selectmen or Planning Board.

PERMITTING ACTIVITIES



The second office building in Oracle's planned 3-building campus on Van de Graaff Drive was completed in 2009. (Photo by Tony Fields)

Development activity under the jurisdiction of the Planning Board falls into three categories: subdivisions, site plans, and special permits. The Subdivision Control Law is the statutory authority that gives the Planning Board jurisdiction over the creation of new lots and construction of new streets. Site Plan review and Special Permit granting authority are derived from Town Meeting through the Burlington Zoning Bylaw.



Despite the slow economy, Trammell Crow completed this 107,000 sq.ft. office building in the Burlington Center planned development district at the intersection of Cambridge Street and Corporate Drive. (Photo by Tony Fields)

In 2009, there were 66 applications and requests related to land development that required a formal decision by the Planning Board. Some of the major applications under

review in the past year included Burlington Heights, Oakridge at Burlington, Sovereign Bank, and Memorial School Projects under construction or renovation during the past year include Oracle Phase 2, Trammell Crow phase 5, Palomar, Herb Chambers, Dunkin Donuts (69 Middlesex Turnpike), Woodland Farms Subdivision, Arborpoint, Best Buy, and H Mart. A summary of the development applications is provided below.



Palomar Medical Technologies opened its new headquarters on the former Sun Microsystems campus off Network Drive. (Photo by Tony Fields)

DEVELOPMENT APPLICATIONS UNDER SUBDIVISION CONTROL LAW

The review of proposals to create new lots or construct new streets under the Subdivision Control Law may fall under one of three categories: ANR, Preliminary Subdivision, or Definitive Subdivision.

Approval Not Required Plans (ANR's)

The ANR procedure may be used to create new lots if the proposed lots have the minimum required frontage on a public way, or to convey land area to an adjacent lot. By State Law, these divisions of land are not regulated under the full requirements of the Subdivision Control Law, and the Planning Board has no authority to review and approve them as definitive subdivisions. If the plan proposes lots with the minimum required frontage and legitimate access, the Planning Board must endorse the plan within 21 days to acknowledge that it is not subject to the full requirements of the subdivision control law, even where the plan may not meet other requirements of the Zoning Bylaw. There were 11 "Approval Not Required" (ANR) plans filed in

2009, of which 11 were endorsed. One pending application from 2008 was endorsed in 2009.

Preliminary Subdivisions

A preliminary subdivision plan reflects the potential division of land into two or more lots, and is required for all non-residential subdivisions. It is recommended, but optional, for residential subdivisions. The preliminary subdivision plan allows the Planning Board and the Board of Health to review and have input on a conceptual proposal with respect to lot configuration, road layout, utilities, and drainage. There were no Preliminary Subdivisions filed in 2009. There was one pending application from 2008 that was withdrawn in 2009.

Definitive Subdivisions

A definitive subdivision plan is a division of land into two or more lots and details specifically how a new subdivision road will be laid out, the final lot configuration, and the location and dimensions of utilities such as water, sewer, and drainage facilities. The Planning Board must review the submitted plan for conformance with the Board's adopted Subdivision Rules and Regulations and the Board of Health's recommendations. The Planning Board must approve the plan unless it does not conform with its adopted regulations or with the regulations of the Board of Health. One definitive subdivision plan was filed in 2009 which is still pending into 2010.

UNDER THE ZONING BYLAW

The Zoning Bylaw requires that the development, redevelopment, or improvement of all commercial, multi-unit residential and municipal services projects may only be constructed in accordance with an approved site plan. The Planning Board reviews such proposals to ensure that the development of a site is conducted in accordance with the Zoning Bylaw and will not result in problems with respect to Town utilities, or create adverse impacts on adjacent property. The Planning Board's Site Plan Rules and Regulations have established four levels of review depending on the scope of activity proposed and previous decisions of the Planning Board affecting the subject property. The four levels of review are Site Plan, Site Plan Waiver, Minor Engineering Change, and Insignificant Change. The Zoning Bylaw also designates the Planning Board as the Special Permit Granting Authority.

Site Plans

A formal Site Plan review is required for projects involving new construction or substantial additions or alterations to an existing facility, and may be imposed where an alteration is proposed for existing facilities that predate the establishment of the site plan review process. The application process requires a public hearing and a multi-departmental review of the proposal. Five site plan applications were filed in 2009. Four of the applications were approved, and one remains pending into 2010. Two pending applications from 2008 were approved in 2009. A discussion of some of the major projects is provided earlier in this report.

Site Plan Waivers

For property where a site plan has been previously approved, or for a relatively minor change to a property where there is no approved site plan, a property owner may receive permission to make changes to the development on that property by applying for a site plan waiver. A waiver of the site plan requirement may also be considered for existing facilities that need to implement handicapped accessibility improvements when no approved site plan is on file. The Planning Board received eight requests for site plan waivers in 2009 of which five were approved, one was withdrawn and two remain into 2010. There were two pending applications from 2008 of which one was approved and one was withdrawn.

Minor Engineering Changes

A property owner may wish to make a minor change to an approved site plan. Such changes usually involve minor adjustments in plan details necessitated by field conditions. Examples of such changes include parking space alignment, handicapped access adjustments, and minor drainage improvements. The Planning Board received sixteen requests for minor engineering changes in 2009 of which fourteen were subsequently approved and two remain pending into 2010.

Insignificant Changes

Insignificant changes to an approved plan constitute the most minor site changes made in accordance with site plan review. This type of change may include a minor adjustment of parking space alignment necessitated by on-site conditions, changes in exterior doorways, minor hand-

icapped accessibility improvements, or changes in building footprint which do not increase the gross floor area of the building. The Planning Board received twelve requests for insignificant changes in 2009 of which ten were approved and two remain pending into 2010. Three insignificant changes from 2008 remain pending into 2010.

Special Permits

The purpose of a special permit is to control uses which may be appropriate, depending on the location and the manner in which the use is developed and operated. Special permits are generally for uses specified in the Zoning Bylaw which require the highest degree of scrutiny by the Planning Board. The Planning Board reviews each proposed special permit and determines if the use should be allowed and what conditions should be required. The Town of Burlington requires special permits for three types of use:

- Certain land uses determined to require conditional review for development throughout the town.
- Certain land uses and site development, such as discharge of storm water into a wetlands, which have the potential to adversely affect wetlands.
- Certain uses and site development which have the potential to adversely affect the aquifer and water resource districts.

Restaurants, fast-order food establishments, hazardous materials use and storage, fuel storage, automotive uses, and communication antennas are common examples of uses that require a special permit in Burlington.

Eight special permit applications were filed in 2009, of which all were issued. Four applications were pending from 2008 of which one was approved in 2009 and four were withdrawn.

Zoning Map Amendments

Five rezoning petitions were evaluated in 2009. Two Planned Development Districts, one for the site of the former Burlington Dodge dealership at 90 Middlesex Turnpike, and one for New England Executive Park, received favorable recommendations from the Planning Board and were passed by Town Meeting. A petition to rezone the property at 201 Middlesex Turnpike, at the corner of Terrace Hall Avenue, from a General Industrial District to a General Business District was also approved in 2009. A petition to

amend the PDD provisions for the Arborpoint housing project and a petition to include 8 Kimball Court as a Wireless Communications Overlay District failed to gain approval.

APPLICATION FEES

The Town collects fees for applications made to the Planning Board for subdivisions, site plans, site plan waivers, special permits, and planned development district rezoning applications. Subdivision inspection fees are also required. Fees collected are directed to the general revenue fund of the Town. In 2009, the following fees were collected:

Definitive Subdivisions	\$560.00
Approval Not Required	900.00
Preliminary Subdivisions	0.00
Special Permits	4,100.00
Site Plans	4,062.00
Site Plan Waivers	1,850.00
Minor Engineering Changes	5,250.00
Insignificant Changes	1,100.00
Erosion and Sedimentation	545.00
Rezoning Request	5000.00
Request for Determination	350.00

TOTAL FEES COLLECTED \$23,717.00

Respectfully submitted,

Ernest E. Covino, Jr., Chairman
 Paul R. Raymond, Vice-Chairman
 Ann M. Cummings, Member Clerk
 John A. DeFrancesco, Member
 Jayne L. Hyde, Member
 Joseph A. Impemba, Member
 Paul F. Roth, Member

RECREATION DEPARTMENT

The year of 2009 was a year of great accomplishments for the Recreation Department, it was also a year touched by sadness. Burlington's first Recreation Maintenance Director James Marchese passed away in August after battling heart disease for many years. Jim was the Maintenance Director for more than thirty years; during his tenure as director, we saw the acquisition and development of

Rahanis, Veterans, Regan, TRW, Rotary and Overlook Parks. Although James Marchese will be missed by his family and friends, his vision, skill and determination as director will be enjoyed by the residents of Burlington for years to come.

We are happy to announce that our new Director of Parks and Recreation Don Lorinovich began in February. Don was previously the Director of Facilities and Recreation in Montpelier Vermont for over twenty five years.

In February 2009, Brendan Egan resigned as Recreation Supervisor to become the Director of Parks and Recreation for the Town of Marblehead. Brendan helped bring the Burlington Recreation Department into the 21st century with the addition of our online registration system, credit card payment process and our website, www.burlingtonrecreation.org. We wish him the best of luck in his new endeavor in Marblehead.

David Grubb was hired in May 2009 as the Assistant Program Coordinator. David is a 2008 graduate from Fitchburg State College and previously worked at the Rindge New Hampshire Recreation Department. David brings a lot of enthusiasm to the position and we expect to see great things from him.



The renovated Simonds Park tennis courts with the new modular tile playing surface.

In 2009, the Recreation Department successfully implemented a number of projects that will have an impact on the quality of life in our community for many years to come.

- Simonds park tennis courts have a new modular tile polypropylene playing surface and improved lighting system.
- A nine hole Disc Golf course was constructed at Simonds Park; this has been very popular and well received by the residents.
- A Jacobsen HR9016 mower was purchased thanks to the generosity of Town Meeting.
- Two new baseball fields were constructed at Simonds Park to help fill the needs of the Burlington Baseball Association and to help fill the void of losing the ball fields at Memorial School and Mitre.



Rich Cote spraying hydro seed on the outfield of the new Little League field constructed at Simonds Park

- The wading pool was retro-fitted with new drain/grate covers to conform to a new Federal Law.
- The Department is very excited about the development of a new park at the Wildwood School site. Thanks to the Board of Selectman, the support of Town Meeting, and the awarding of a Massachusetts State Parkland Acquisitions and Renovations for Communities Grant, a new park at Wildwood will soon become reality.
- Truck Day keeps getting bigger and better each year, thanks to the leadership and guidance of Al Fay and Wally DeCost. Over 100 vehicles were on display at the Town Common for everyone's enjoyment.
- The Maintenance Department welcomes Brian Cullinan to the department as our newest Maintenance Craftsman.

We are pleased to report that the Recreation Department's Programs and Services were expanded and improved upon significantly in 2009. We were able to reach many of our goals that we had set for the Department. Here are some of the highlights.

- More than 200 programs were offered for people of all ages and abilities.



Fishermen of all ages enjoying the 11th Annual Family Fishing Festival.

- The Recreation Department is known for innovative programming and our staff came up with some fantastic, new programs in 2009: Baby Gym, Discovery Kinderskills, Mixing it Up, The Ultimate Rollercoaster, Bollywood Dance, Better Pictures, Bellydancing, and many others.
- Our quarterly brochures are now printed by a company that is 100% powered by the wind.
- A facebook page was created where residents can look for updates, events, cancellations and leave comments about programs or facilities.
- A website was created specifically for our Adult Softball League. The website allows the teams to check for cancellations, find their schedules, look at rosters and check out the standings.
- The Recreation Department's most popular special events during the year were: Burlington Pride Day, Halloween Spooktacular, Breakfast with Santa, Holiday Tree Lighting and Daddy/Daughter Dance.

The Recreation Department is very fortunate to have such an amazing staff of full and part-time employees. All of our employees want to make a positive difference and are committed to our community and, are always willing to

go the extra mile. We applaud their dedication and commitment.



Dads & Daughters dance at the Burlington Recreation Department's Daddy Daughter Dance.

Recreation Commissioners:

Kristine Brown
Kevin Sullivan
Jack Ferren
Paul Raymond
Christine Monaco

Recreation Program Staff:

Kelly Lehman
David Grubb

Recreation Office Staff:

Nancy Pondelli
Carol Lynch
Nancy Santilli

Recreation Maintenance Staff:

Dave Vigneau
Rich Cote
Mike Kelly
Bill Baker
Ed Malatesta
Jack Sawyer
John Lancelotte
Brian Cullinan

This report was respectfully submitted by,

Don Lorinovich
Director of Parks and Recreation

Doug Gillingham
Director of Recreation Maintenance

BOARD OF HEALTH

www.burlington.org/boh

OVERVIEW

The mission of the Burlington Board of Health is to protect and promote the public health, to protect the natural environment, to respond to public health emergencies and to serve the citizens of the Town of Burlington. The Board of Health initiates, provides and enforces federal, state mandated and non-mandated programs, including inspections, direct services to individuals and groups, investigation of complaints, the issuance of permits and the provision of public health education (Mission Statement adopted in 2006).

ALL PHOTOS TAKEN BY BOARD OF HEALTH STAFF



Board of Health Members: (left to right), Terry McSweeney, Chair, Cathy Read, R.N., Ph.D., Wayne S. Saltsman, M.D., Ph.D., Jim Dion, Ed Weiner, Ph.D., Vice Chair

The Board of Health consists of five elected members that are elected for three-year terms. Its staff consists of one full-time Director of Public Health, one full-time Health Agent/Sanitarian, one full-time Environmental Engineer, one full-time Supervising Public Health Nurse, one full-time Principal Clerk, and one part-time Principal Clerk. In 2009 Heidi Porter, Environmental Engineer and Andria Nemoda, Supervising Nurse, left the Board of Health to pursue other opportunities. Retired Principal Clerk and former Board of Health elected member, Jane Richard-Clark, passed away. Former Board of Health Animal

Inspector Harold R. "Smitty" Smith passed away. Margaret "Peggy" Matarazzo, wife of former Board of Health member Robert Matarazzo passed away.

The work of the Board of Health serves the community. The staff conduct inspections, issue permits, investigate complaints, promote public health through education, provide community nursing programs, and prepare for and may respond if necessary to public health emergencies of all kinds.

ROUTINE PROGRAMS

Environmental (Protection of the environment)

- Environmental Report Review (Monitoring of reports about environmental issues associated with parcels and businesses in Burlington)
- Household Hazardous Waste (Twice a year collection for citizens at Marshall Simonds Middle School)
- Medical Sharps Collection (Twice a year collection for citizens during Household Hazardous Waste Collection)
- Universal Waste Collection (Quarterly collection of florescent bulbs for businesses, town properties and citizens)
- Mercury Recovery (Collection of thermometers, thermostats, batteries and other mercury-containing devices. On-going at the Board of Health offices.)
- Mosquito Control (Annual larviciding and spraying provided by East Middlesex Mosquito Control Project)
- Plan Reviews: Environmental (Assessment of Site Plans, Special Permits, proposals before the Conservation Commission and Demolition and Renovation projects) and Food Establishment (Review and Approval of Plans for New Establishments and Renovations)
- Rabies Clinic (Annual, Serving Ferrets, Dogs and Cats: 139 animals served in 2009)
- Septic Tank Abandonment (Connection to Sewer)
- Soil Evaluation and Perc Testing
- Inspections and Enforcement (Mandated Inspections and Complaint Investigations)

Community Nursing (Services provided at Board of Health office and at senior housing, and on occasion other locations as needed)

Screenings: Blood Pressure, Cholesterol, lead, TB (The goal is to identify those who need medical intervention but are currently not receiving medical care.)

- Communicable Disease Reporting/Surveillance, Follow up (State mandated)
- Immunizations
- Review of health records for Recreational Camps
- Clinics: Flu, Pneumonia
- Health Education

COMMUNITY NURSING SERVICES 2009

Community Nursing Services Person Visits

Senior Housing Walk-in Clinics	128
Tuesday Morning Walk-in Clinics.	321
Thursday Evening Walk-in Clinics	10

Community Nursing Services Procedures or Shots

Blood Pressure Screening	757 (573 people)
Immunizations (excludes flu and pneumonia).	26
Immunizations – Seasonal Flu.	1541
Immunizations – H1N1 Flu.	2330
Immunizations – Pneumonia.	9
Mantoux Skin Testing for Tuberculosis	26
Tuberculosis Surveillance/Case Management	23

Communicable Diseases Cases

Hepatitis B	7
Hepatitis C	6
Pertussis.	3
Viral Meningitis	2
Lyme Disease.	17
Campylobacter.	6
Cryptosporidium	4
Giardia	5
Salmonellosis	7
Streptococcus Group B.	3
Dog Bites	8
Cat Bites.	3
Bat Bites.	2
Latent TB	23
Active TB.	0
Streptococcus pneumoniae	5
Streptococcus Group A.	2
Shigellosis	1

Vibrio sp.	1
Varicella	11
Hepatitis A	1
Shiga toxin producing organism	1
Total Cases.	118

PERMITS 2009

Food Establishments	232
Temporary Food Events	51
Mobile Trucks.	9
Plan Review	29
Swimming Pools	23
Tanning Establishments.	6
10-Day Emergency Beaver Permits	3
Tobacco.	31
Recreational Camps	6
Drain Layers.	18
Septic System Abandonment.	5
Septage Haulers	7
Funeral Homes	2
Kennels.	3
Keeping of Animals.	3
Wells	4
Demolition/Renovation.	17
Drainage.	2
Hazardous Materials Facilities.	124
Recombinant DNA.	2
Zoning Bylaw Application Reviews	37
Total Permits	614

INSPECTIONS 2009

Food Establishments	768
Food Establishment Preoperation.	29
Mobile Trucks.	9
Housing	10
Tanning Establishments.	12
Swimming Pool/Whirlpool	104
Recreational Camps	11
Septic System Abandonment.	6
Perc Tests	13
Smoking in the Workplace	2
Kennels.	3
Occupancy	16
Hazardous Materials	183
RDNA	2

Keeping of Animals	3
Drainage	0
Nuisance (businesses)	2
Plan Review (Food Service)	29
Total Inspections	1202

COMPLAINT INVESTIGATIONS 2009

Food	47
Housing	33
Nuisance	34
Environmental/Hazardous Materials	4
Drainage	5
Smoking in the Workplace	1
Beaver	5
Miscellaneous	11
Total Complaint Investigations	140

EDUCATIONAL PROGRAMS

- Annual Pool Operators Refresher Training
- Council on Aging Health Fair
- Burlington Volunteer Reserve Corps/MRC Recruitment meetings
- Burlington Volunteer Reserve Corps /MRC Executive Committee meetings
- Mosquito Bite Prevention
- Proper disposal/Recycling of Household Hazardous Waste
- Mercury Spill prevention
- Sun Protection information

WEBSITE: WWW.BURLINGTON.ORG/BOH

The Board of Health web page continues to be a dynamic tool providing important and timely information, permit applications, and regulations.

TOBACCO CONTROL

The Board of Health has been a member of the Metro West Suburban Tobacco Control Program. This state-funded consortium of six towns provided compliance check inspections for tobacco retailers, as well as other services related to tobacco control, youth access and workplace smoking laws. Massachusetts Department of Public Health Tobacco Control Program's funding the program ended in 2009 due to lack of State funds.

EMERGENCY PREPAREDNESS

The Board of Health has developed and implemented plans for handling all public health emergencies. In 2009, for the fourth time, Burlington Board of Health held a real-time full-scale exercise at the Burlington High School. The purpose of the exercise was to assess and test the Board of Health's capabilities to provide, in a short period of time, vaccinations to all members of the community in response to a possible pandemic influenza emergency. This year citizens age six month and older received seasonal influenza and H1N1 influenza shots or nasal spray during the exercise. The towns of Lexington and Woburn joined in this exercise. Burlington MRC volunteers mentored visiting volunteers and the Board of Health supplied professional staff.

The response from the public was overwhelming. So many citizens tried to attend that the roads were closed to new arrivals almost at the time the clinic began dispensing vaccine. More than 890 citizens, volunteers and town employees received vaccine within three hours. The Fire Department was present for emergency services. The Police Department provided site security and much needed traffic control. BHS Custodians provided site support. DPW supplied saw horses.

The fact that so many people were accommodated speaks well for Burlington's ability to handle large crowds, unexpected weather (heavy rain during the event), difficult traffic jams, multiple types of vaccine (shots and nasal spray in different formulas for different populations) and concerned citizens. H1N1 influenza, a pandemic, raised awareness and concern about influenza with demand running higher than supply at the time of the exercise.



Training MRC Volunteers. Emergency Preparedness Drill, November 14, 2009



Waiting in Line. Emergency Preparedness Drill, November 14, 2009



Flu shots being given, November 14, 2009



July 4th, 2009 Parade

The strength of Burlington's public health emergency preparedness is the Burlington Volunteer Reserve Corps (MRC). By the end of 2009 185 citizens age 18 and over were credentialed members who demonstrated a willingness to help in a variety of public health situations: large and small clinics, home visits for home-bound citizens, recruitment activities (4th July parade, Pride Day, Fall Fair), annual meeting, trainings, and volunteer time in the Board of Health Office to inventory and stock supplies, make copies, file, answer phones, and sort equipment. The Executive Committee continued work on its goal of helping sustain the organization, recruit new members, and help develop volunteer opportunities for the organization. Larry Conway, Norma Alfano, Libby Walendziewicz, Bill Hitchcock, and Pat Martorano are the Executive Committee members. Not only did the committee meet regularly but also the members held trainings (nursing and Incident Command system) and hosted Basic First Aid classes.

Of special note is the Federal recognition of the Burlington Volunteer Reserve Corps as an independent MRC in the United States. Go to the National MRC Home Page to see how Burlington MRC fits into the national picture: www.medicalreservecorps.gov/HomePage

PROFESSIONAL DEVELOPMENT

In 2009 Board of Health staff attended trainings to support their professional responsibilities. The Board of Health staff participated in Student Government Day. The Environmental Engineer served on the Executive Board of the Massachusetts Environmental Health Association (MEHA) and was Chair of the Executive Committee of Region 4A Emergency Preparedness Coalition. The Environmental Engineer became a Registered Sanitarian/Registered Environmental Health Specialist. The Supervising Nurse participated in a program to provide medical and support services to homeless veterans. The Director of Public Health gave a poster presentation at the National MRC conference. The presentation highlighted MRC Promotion and Marketing Tips.

TOTAL MONEY RECEIVED BY BOARD OF HEALTH FOR 2009 from permits: \$53,300 (This amount does not include emergency preparedness grants and awards or Medicare reimbursements, which support Burlington's public health emergency preparedness work.)

BOARD OF HEALTH STAFF

Heidi Porter, M.P.H./R.S./R.E.H.S., Environmental Engineer, Marlene Johnson, R.S., C.P.O., Health Agent, Andria Nemoda, B.A., R.N., Supervising Nurse, Paula Manzo, Principal Clerk, Cathy Piccolo, Principal Clerk.

Respectfully submitted for the
Board of Health,

Sharon Walker Mastenbrook, M.A., M.S.,
R.S./R.E.H.S., CP-FS
Director of Public Health

PUBLIC LIBRARY

The Burlington Public Library continues to play a vital role in this community. As individuals and families are looking for methods to stretch their budgets in these difficult economic times, the library can help. More have realized what many already know which is that to access the internet, read newspapers and magazines, get assistance with research, attend programs, and take home books, movies, and music without taking money from their pockets, the library is the place to go. Attendance in the library reflects this with a rise of more than 7% over last year; 153,272 visits were recorded this year! The 10% rise in circulation of library materials is confirmation of the role of the library in the community as well. As you can see from the statistics below, activity including reference questions, internet and wireless use, and program attendance have all increased over last year's figures.

Library Statistics - Annual

	2007	2008	2009
items checked out	359,051	386,959	394,254
items checked in	359,933	386,411	390,214
items borrowed	29,301	34,200	34,873
items lent	24,469	29,800	31,704
reference questions	20,280	25,480	27,235
public internet use	28,548	28,238	29,250
wireless use	2,145	1,924	3,289
website visits*	117,149	208,798	1,193,553
attendance in library	146,921	142,888	153,272

adult programs	75	71	77
attendance at adult program	1,051	925	947
children's programs	247	215	228
attendance at children's programs	8,740	7,317	8,225
young adult programs	67	58	106
attendance at ya programs	951	896	1,264
items added to the collection	9,865	10,241	11,764
meeting room use	843	883	997
museum passes use	1,202	1,476	1,376

* Reporting methods have been revised.

Many job seekers are among the new group of library patrons. They are using the library to research companies, to fill out online job applications and to check related email. The Reference Department responded to the needs of this segment of the community by offering Career Search and Job Hunt workshops in partnership with The Career Center of Woburn. These workshops featuring demonstrations of online and print tools for career exploration, resumes, cover letters, and job searching were attended by more than two dozen people. For those needing to improve their library-specific computer skills, the Reference Department can be of assistance. The staff continues to conduct workshops covering online catalog searching, database searching, health topics on the Internet, and using and searching the Internet. Over the past year a dozen workshops were offered as a service of the library.

To support the research needs of our patrons, the Burlington Public Library offers numerous databases, many accessible through our website. The newest addition is Mango Languages, an online language learning system which can be accessed in the library and from home by Burlington Library card holders. Spanish, French, Japanese, Brazilian, Portuguese, German, Mandarin Chinese, Greek, Italian, or Russian are languages that Mango users can learn.

We regard our website (www.burlingtonpubliclibrary.org) as a "branch library" where the public can go to perform many of the functions that they would in the library, with the added benefit of choosing a time that is convenient for them in their busy lives. From here, one can search the catalog, access databases, renew books, reserve museum passes, check the calendar for meetings and programs, and more. To make this a more user friendly location, a new website was designed and launched this year.

Key staff members attended meetings, were trained, and then created their individual pages. A special kudos goes to Cara Thissell, our Circulation Librarian, for all her work creating the site. We have received positive feedback from the public since the new site was launched.

In the library there is also much to help our patrons with their informational needs and their leisure reading and viewing. Handouts on popular topics and bookmarks with lists for leisure reading can be found. There are a host of in-house displays to draw attention to books, films, or upcoming events as well. Some of the best in 2009 were "New Year's Resolutions for Readers," "Take me Away From all This" (Travel writing), "Positively Good Reads: Feel-Good Reading with Substance," "It's a Dog's Life" (fiction and non-fiction about dogs), and "Good for a Laugh" (comic fiction and non-fiction).

As a community center, the library offers many additional opportunities. Bulletin boards allow for groups and organizations to share their information. Meeting rooms are available for qualifying groups to gather. Two spaces offer area artists the opportunity to showcase their talent. Eleven different artists used our first floor gallery to display a variety of artwork in 2009, and another nine used the glass display cases to show collectibles (the glass cases are used by Youth Services staff in July and August).



The Library staff promotes "Burlington Reads." Photo by: KarwanPhotos

A highlight of this year was the "Burlington Reads" Project. The Burlington Public Library was fortunate to be the recipient of a Library Services and Technology Act (LSTA) grant this year that was earmarked for a "community reads" project. Much of the first quarter of 2009 was devoted to planning and executing our first ever "Burlington Reads." This was a great project, allowing for partnerships with other town departments, organizations, and busi-

nesses in the community. The book "Animal, Vegetable, Miracle" by Barbara Kingsolver was chosen and a committee was formed to help plan and publicize the events that would be centered around this title. New display units were purchased with 'Burlington Reads' funds, and all were used to promote grant-related programs and more. By the January town meeting date, the committee had planned 13 programs ranging from healthy eating and local products to gardening and historical farming. Six book discussions to be held in the library and at other locations in the town were organized. Publicity fliers and brochures were created and ready to distribute at Town Meeting as well. All of these events would take place during the months of March and April. This was a huge undertaking, but was such fun! The programs were well attended, the partnerships that were formed will continue, and non-library users discovered the wealth of offerings that they can find right here in their library. What a success! In order for "Burlington Reads" to be successful, books and audiovisual materials in large numbers were necessary. The Technical Services Department ordered, cataloged and prepared 200 paperbacks, 20 hard-cover copies, 5 Book on CDs, 3 Book Club Kits and 9 special DVD recordings of the programs created by BCAT for this event. This special project was just one of many occurring during the year in this department. Ordering and deleting all materials for both the Adult and Youth Service Departments, mending items as needed, and preparing 11,764 new items for addition to the collection continues on time no matter what interruptions occur for this awesome staff.



Children's Librarian Charl Maynard presents a special puppet show.

The Youth Services Department is extremely popular with families and continues to be an active area of the library. The use of the youth department's collection reflects this. Fiction circulation continues to grow and has increased 4% since last year. Also, circulation of other forms of media that includes video games to puppets, and most especially DVDs has increased 5% in one year.

Storytimes are a major part of the Children's program with 8,225 attendees at all programs this year. Five different storytimes are conducted each week from Babytime to Toddler Time designed for children from birth to age four. Several fun Family Times were offered including a Dr. Seuss Storytime, Plant-a-Seed Read, Rocky the Dog, Fiona the Silkie Chicken, Halloween Happenings, Thanksgiving and Christmas. Two special puppet shows were produced by the Youth Services staff this year. For the Old Time Fair on the Common three performances of "Miggs and Jiggs" were presented in a fractured version of the "The Boy who Cried Wolf." At Christmas the staff put on two performances of "Rudolph the Red-nosed Reindeer."

Library Assistant, Mary Naugle, introduced an elementary-age Book Club called "Need 2 Read." In the summer children read the first in a series of books by our New England Author of the Year, Frank Asch, called *Star Jumper*. Children ages 6-12 played giant board games and created giant space ships out of cardboard and other recycled materials. In the fall she continued the club with *Billy the Fish* by James and Homer Price by McCloskey.

Library Assistant Joanna Troutt continues to lead a very popular Scrabble Club for those in grades 4-8. The club meets weekly and plays by the rules of the School Scrabble Program. Several years ago Burlington joined with Woburn to sponsor 2 tournaments a year. In 2009 we had 70 participants in our January tournament and 26 participants in August. During the summer, BHS graduate Peter Hovey, led Basic Chess for the 2nd year. Peter started teaching basic chess as a student volunteer and library worker during his high school years.

In the summer the Youth Services Department shifted gears to the Commonwealth's 2009 Summer Reading Program, *Starship Adventure@your library* with participation by over 600 children. The program was facilitated by our teen volunteer staff. The 40 teen volunteers created flyers, aided in program set-up, put shelving carts in order, and assisted parents and children in using the online summer reading program.

The library adopted this statewide on-line summer reading interface this year in addition to using the tried-and-true paper coloring sheet. Area-wide sponsors supported the program with money, books and gift certificates. Our kickoff party featured Davis Bates and Roger Tincknell in "A Constellation of Stories and Songs," supported by the teen volunteers with face painting, games and crafts. Subsequent walk-in programs included the Kidstock Theater Company in three separate performances with child actors, comic-magician Mike Bent, mime Robert Rivest, and local birder, Diane Welch, with various birds of prey. Sign-up programs included Family Science Night, 3 sessions of paper plane and rocket folding, Cinquain poetry writing and book folding, and Stranger Danger with the ATA Academy.

Also, in 2009, the Youth Services Department selected Frank Asch to be our New England Author of the Year. He joins seven other authors previously selected by the YS staff. The "New England Author of the Year" was conceived by children's librarian, Charl Maynard. The winner is chosen from a selection of highly treasured author-illustrators who make, or have made, a literary and artistic contribution to children's literature, with New England as a particular topic or theme of their work. Previous author-illustrators selected for this honor can be seen on the Burlington Public Library website.



Sara and Julia take the "stage" at Teen Open Mic Night.

The hiring of Shelley Mastalerz in autumn of 2008 had a significant impact on library activity for teens in 2009. She is the assistant in Youth Services whose main focus is the teens. A great deal of her energy has gone into the grooming of the Young Adult Collection and the area devoted to

them. Programming for teens has also been her focus. The implementation of TAG (teen advisory group) in November of 2008 brought many new faces into the library. TAG met twice a month with an average of 6 members in attendance. TAG initiated 4 programs, including Teen Culture Day, Teen Movie Night, Teen Ice Cream Social, and Teen Game Night. Two of these; Teen Game Night and Teen Movie Night, have become monthly events. Events outside of TAG included craft programs, cookie decorating, and henna workshops.

This year's teen summer reading program, "Find What's Out There at Your Library," registered about 138 participants. The opening event – a Teen Ice Cream Social – brought in over 50 attendees! Other well-attended programs included a Wii Sports Tournament, bottle rocket building as well as launching, Open Mic Night and Art Gallery.

To enhance the library skills of those students entering Marshall Simonds Middle School the library conducts "6th grade tours." This year, about 300 students were introduced to online library catalog searches, as well as formally introduced to the organization of the library's collections. We find this to be a nice way to transition students to the young adult and adult collections, the layout of the library, and the catalog.

The Friends of the Burlington Public Library had a successful year and we are grateful for their support. Two book sales and a May Basket Raffle brought in over \$9000 that will be used to augment the Library budget. Museum Passes, Summer Reading and evening programs are all possible as a result of this Library support group.

The Friends' Program Committee has been drawing in nice crowds with a great variety of speakers and presentations on a wide assortment of topics. They have been reaching out to Friends' members to bake for events, which further involves new people (one of whom actually joined the board after being asked to bake)! This year the Friends hosted a total of 13 programs in 2009, with a total attendance of 450 people.

One more group that we have to acknowledge is our volunteers. They provide support and perform additional tasks that go beyond the duties of the staff. The 25 regular adult volunteers logged a total of 1578 hours of service. They shelved films, examined DVDs to determine which ones need cleaning, and cleaned films and CDs on a regular basis. We have one who shelved audiobooks and a teen

who is a whiz at shelving music CDs. There are select volunteers who update flyers and handouts, and maintain excel spreadsheets. Tech Services has put a few to work this year with routine tasks and there are a few with tasks in Reference. We also had 3 volunteer drivers who delivered library materials to 4 home-bound individuals throughout the year.

A Volunteer Appreciation Luncheon was held in April attended by 43 of our volunteers. Staff contributed salads and desserts and sat down with the volunteers to share a lunch and say "thank you" for all the work that they do for the library and the community.

I'd like to end by reminding all of a statement by former First Lady Laura Bush: "Our libraries are community treasure chests, loaded with a wealth of information available to everyone, equally...and the key to that treasure chest is a library card." If you don't yet have a card of your own, now is the time to come in and get one. You'll be joining the growing number of Burlington residents who are taking advantage of this treasure.

Respectfully submitted,

Lori Hodgson,
Library Director

BOARD OF LIBRARY TRUSTEES

PHOTO BY: BURLINGTON STUDIO



Front row (left to right): Edith Entwistle, Eileen Sickler, Chair; Robert Thys. Second row (left to right): Ellen Ferguson, Steven Wasserman, Vice Chair; Paula Benard, Jr.

Burlington can be very proud of its library staff and the services we provide to the community. Despite the tough economic climate, there was little change in the number of days our doors stayed open during the year. This is a testimonial to the community who used the library even more than last year. In fact, our circulation for books and AV material increased by 10% from last year.

It's just not books anymore! We provide meeting rooms for various clubs and organizations so often and for so many that an empty room is an exception. Our public computers were used extensively with a particular high demand by job seekers.

This year our reach extended beyond the library doors and directly into the community with our "Burlington Reads" program. This was made possible through a grant written by our library director and enabled us to offer related events for many residents who otherwise may not have enjoyed reading the book and attending the programs. We were also proud to receive a plaque from the Indian community at a State wide awards ceremony, showing their appreciation for our support of their group. Another accomplishment was the launch of our new website. It enabled each department within the library to develop content for their respective departments and to collaborate making the new site truly a joint project.

We continue to enjoy generous funding support from the Friends of Burlington Public Library. Without this support we could not purchase the public computers, furniture, museum passes and other benefits that the Friends provide primarily through their book sales twice a year. Our summer reading program is possible due in large part to the Friends.

The trustees thank all the library staff, management and volunteers who make it all happen and who make it look easy. It's because of their commitment, dedication and hard work that we are proud to serve as trustees. It's my pleasure working with the other trustees and director as we work well as a group, respect each other and all have the best interests for the town and our services.

This is *your* library – thank you for supporting us by making this one of the top five busiest libraries in the Merrimack Valley Library Consortium.

Respectfully submitted,

Eileen C. Sickler
Chair

HISTORICAL COMMISSION

Grand View Farm

After years of work and thought by the town, Grand View Committee, and the Historical Commission old Grand View Farm has changed. Now there is a fine reconstruction of the tavern and farm which will become a part of the future history of Burlington. The exterior will remind us of it's beginnings while the interior will afford modern use.

Kathi Horton of the Commission has presented the museum with an album of photographs she took of the stages of construction of the farm. The Commission thanks her for this historical gift.

PHOTO BY MICHAEL TREDEAU



Grandview under construction

PHOTO BY MICHAEL TREDEAU



Grandview finished

Early Farming Program

The library presented a program on early farming in Burlington. This program was built around *Animal, Vegetable, and Miracle* by Beverly Kingsolver. Commission members took part in the program. Michael Tredeau spoke about Grand View as an extended farm complex. Toni Faria presented the history of The Walker Farm, and Joyce Fay talked of farming in Burlington. Charles McIntire, one time owner of the Grand View Farm, was known as "The Squash King."

Education

During May third grade classes from the elementary schools visited historical sites in Burlington. They were welcomed and guided by members of the Commission. This program was part of a new curriculum on Burlington history for the third grade. Every year the Commission opens the West School on Halloween. The Commissioners, in costume, explain life in an eighteenth century school house to the young visitors. Also the school's walls are covered with Halloween drawings from the elementary schools.

The museum was open each Tuesday during the summer concerts. Often children delight in showing their parents around the museum because they had visited with their school group.

PHOTO BY KATHI HORTON



Francis Wyman 3rd grade at West School

Fall Fair

The FALL FAIR highlighted the Commission's year. It was organized by Toni Faria to promote the work of the Historical Commission in the community. The fair also coincided with the completion of Phase I of the reconstruction of Grand View Farm.

On September 26, 2009 the Common was changed into an exciting and lively place. Local merchants set up tables to sell their wares; and community groups advertised their programs. There was a blacksmith, a bee-keeper, and a few Burlington and Wilmington Minutemen. Sandra Coven's Girl Scouts decorated pumpkins. Boy Scouts built rockets. Youngsters enjoyed pony rides. The Historical Commission, Historical Society, and the Grand View Committee sold commemoratives. Al Fay's antique fire engine rides were in great demand. A trolley toured historic sites with narration by Kathi Horton. Grand View Farm was open to visitors. There was a cake to celebrate Abner Marion's 100th birthday. He built the farm in 1830.

The Historical Commission wishes to thank Toni Faria for her dedication and hard work organizing the fair and creating a town activity on a beautiful fall day.

PHOTO BY MICHAEL TREDEAU



Fall Fair on the Common

PHOTO BY MICHAEL TREDEAU



Blacksmith at Fall Fair

DONATIONS TO THE MUSEUM:

Antique clothing - Hope Paulson

Roll-top desk, commode, tools - Frank Landry

Folders of photographs and memorabilia from RCA - Ben Piscapo

The Commission wishes to thank the town custodians for their work at the museum and West School, BCAT staff, and Burlington Historical Society.

PHOTO BY MICHAEL TREDEAU



Historical Commission: Front row (left to right): Joyce Fay; Co-Chairs Michael Tredeau and Toni Faria; Norman Biggart. Back row (left to right): Hope Paulson, Norma Robichaud, Gene Rossi, Sandra Coven and Eldrine Emerson.

Respectfully submitted,

The Burlington Historical Commission

Tonia Faria and Michael Tredeau, Co-Chairmen

Eldrine Emerson, Secretary

Joyce Fay, Treasurer

Norman Biggart

Kathleen Horton

Sandra Coven

Norma Robichaud and Gene Rossi,

Alternate Members

Judy Wasserman and Hope Paulson,

Advisory Members

BEAUTIFICATION COMMITTEE

The Burlington Beautification Committee (BBC) is pleased to submit the following report for the year 2009.

During the year the committee continued to oversee its ongoing list of projects.

1. We are pleased to report that many of the businesses along Cambridge Street, Bedford Street, Burlington Mall Road, Winn Street and Middlesex Turnpike continue to maintain attractive landscaped properties.
2. We are also pleased to report that a number of local landscapers and citizens of Burlington continue to maintain their assigned areas:

Around Burlington:

- Ron Given - Burlington Landscaping Inc.
The intersection of Center and Winn Streets
- Gulde Insurance
The Island on Olympia Way
- Jim Martin - James A. Martin Company, Inc;
Steve Marchese - Marchese Sprinkler Repair Service;
Dan Dellanno - LawnMaster
Diorio Green at the intersection of Cambridge Street and Burlington Mall Road

- Jerry McCarthy - Mac's Landscaping
Historic Museum at Cambridge and Bedford Streets
- Members of the Garden Club
Colonial Garden on the island across from the Fire Station

Town Common:

- Davis Prato - Prato Associates
The Gazebo
- Kevin Sullivan - Edward V. Sullivan Funeral Home
Corner of Bedford and Center Streets
- Jerry McCarthy - Mac's Landscaping
Bicentennial Memorial flower bed on the corner of Cambridge and Bedford Streets.
- Beautification Committee
 - Replaced evergreens in large containers due to winter damage
 - Reconfigured the Bicentennial Memorial flower bed on the corner of Cambridge and Bedford streets

Beautification Committee participated in the first annual Fall Festival held on the Town Common in September by arranging cornstalks and mums throughout the common adding to the Fall festive theme.

Beautification Committee celebrated the final phase and completion of the perimeter walkway on the Town Common along Center Street.

3. The Recreation Maintenance Department continued to maintain the general appearance of the Town Common and provided significant help to the Beautification Committee.

This report is respectfully submitted by the volunteer committee:

Andy Giordano
Carol Engel
George Major
Joan McSweeney, Secretary
Elaine Zuccaro, Chairman

SCHOOL COMMITTEE

PHOTO BY BURLINGTON STUDIO OF PHOTOGRAPHY



School Committee: Front row (left to right): Tracy DiBona, Student Representative; Thomas F. Murphy, Jr., Chairman; Christine M. Monaco, Vice-Chairman. Back row (left to right): John L. Vanella, Stephen A. Nelson, Michael F. DeSimone.

	Term Expires
Thomas F. Murphy, Jr., Chair 3 Lexington Street	2010
Christine M. Monaco, Vice Chair 18 Corcoran Road	2010
Stephen A. Nelson 25 Fairfax Street	2011
John L. Vanella 8 Pearson Circle	2011
Michael DeSimone 5 Gloria Circle	2012
Tracy DiBona Student Representative	

The regular meetings of the School Committee are held in the School Committee Room, Burlington High School, 123 Cambridge Street, Burlington, on the second and fourth Tuesday of each month at 7:30 p.m. If a change in meeting dates is voted, a posting on the Town bulletin board is required by law. Information is secured by calling the Superintendent's Office.

SCHOOL COMMITTEE

2009 was a very eventful year for the Burlington School Department. This was Dr. Eric Conti's first full year as Superintendent of Burlington Public Schools and we certainly kept him busy. Eric's intelligence, enthusiasm and energy have been a breath of fresh air, and he has done an outstanding job in the short time that he has been here. He has the vision and the people skills that are necessary for the job and we look forward to many years of his leadership in the school department.

As usual the first quarter of the year was focused mainly on preparing and finalizing our budget, and ultimately presenting it to Town Meeting. The economic climate made this a very difficult budget season, made worse when the State announced a significant reduction in local aid. With the assistance of the Town's administrative team and the Ways and Means Committee, we were able to weather the storm and develop a budget that enabled us to retain the services that the community has come to expect. We appreciate the efforts of all concerned, with special thanks to Bill Beyer, the chairman of the school subcommittee of the Way and Means Committee for all of the time and effort expended to assist us with the budget process. A special thanks to the school department employees, namely the custodians, clerical workers, instructional assistants, and administrators, who all agreed to salary concessions to assist us in dealing with the reduction in state aid. We would also like to particularly thank Craig Robinson, our Director of Finance and Operations, for his efforts in coordinating all of the budget work for the administration. Last, but not least, we thank Town Meeting for their support of our budget request and their ongoing support of the school department in general. We are certainly fortunate to have the continued support of all segments of town government to assist us in delivering the best educational services possible in a fiscally responsible manner.

After many years of planning and advocating, the Memorial School project finally took shape and construction is expected to begin in the Spring of 2010. The Massachusetts School Building Assistance Board approved the Memorial School project for state reimbursement in the Spring of 2009 and once all of the paperwork was completed, our architect and project manager began working with the Memorial School Building Committee to prepare the plans. The plans were completed in December and project went to bid in January, 2010. The School Committee and

the School Administration looks forward to having the new school up and running – hopefully by the start of school in September, 2011. Many people throughout the community have put in a great deal of time in making this project a reality and the School Committee thanks all of them, particularly the Facilities Planning Committee consisting of Gary Gianino, Sonia Rollins from the Board of Selectmen, and John Cormier and Karen Morgan from Town Meeting. The new Memorial School will be Burlington's first new school building since the High School was built in 1973, and we are confident that it will serve the people of Burlington for many years.

Town Meeting also voted to include a rehabilitation of Varsity Field as one of the projects to be addressed in the Capital Bonding program. If things go according to plan during the Summer of 2010 Varsity Field will receive new bleachers, indoor public restrooms, and an artificial turf playing field. The facility will be a great asset to the Town and will be put to great use both by high school athletes and youth sports participants. Again we thank the Town's Financial Team for working with us and thank Town Meeting for voting its approval. The School Committee recognizes the importance of maintaining our assets and we would acknowledge the custodial staff for their fine work in maintaining our buildings and keeping them clean and safe for the children and the staff.

We would also like to acknowledge the ongoing efforts of the Burlington Education Foundation (BEF) and express our appreciation for their continued good work. The BEF is a non-profit organization that is in its seventh year and they continue to make valuable contributions to the school system by funding grants to classroom teachers. It is another example of the strong community support for the school department and the School Committee is very appreciative of that support.

The annual Town Election resulted in Michael DeSimone being re-elected to his second term on the School Committee and we congratulate Mike on his success.

The Committee would like to thank all of its employees for their efforts and assistance in allowing the school department to deliver first class services to the residents of Burlington. We would particularly like to thank our recording secretary, Sharon Gilbert, for her efforts and for her patience in putting up with us. Lastly we wish Tracy DiBona, our student representative this year, best of luck as she moves on to college.

The School Committee thanks all of the residents for their continued support of the school department and we invite anybody to call us with any questions or concerns.

Respectfully submitted,

BURLINGTON SCHOOL COMMITTEE

Thomas F. Murphy, Jr, Chairman
Christine Monaco., Vice-Chairman
Stephen A. Nelson
John L. Vanella
Michael DeSimone

SCHOOL ADMINISTRATION

Superintendent of Schools

Eric M. Conti	B.S., Brown University M.A., Brown University Ed.D. University of Wisconsin
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Director of Finance and Operations

Craig Robinson	B.S., University of Vermont
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Director of Pupil Services

Dr. Cathleen Estep	B.A., Rosemont College M.Ed., Boston University C.A.E.S., Boston College Ph.D., Boston College
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Burlington High School Administration

Patrick Larkin Principal	B.A., Assumption College M.Ed., Framingham State College
Richard T. Sheehan, Jr. Associate Principal	B.A., Stonehill College M.Ed., Salem State College
Mark Sullivan Assistant Principal	B.S., University of Massachusetts M.Ed., Cambridge College C.A.G.S., Cambridge College

Marshall Simonds Middle School

Richard J. Connors Principal	B.S., Salem State College M.Ed., Boston University
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Elementary Schools

Karen Rickershauser Principal Memorial School	B.A., Simmons College M.Ed., Antioch College C.A.G.S., Salem State College
Susan Astone Principal Francis Wyman School	B.S., Framingham State College M.Ed., Notre Dame College
Ellen Johnson Principal Fox Hill School	B.S., Keene State College M.S., Emerson College C.A.G.S., Salem State College
John Lyons Principal Pine Glen School	B.A., Merrimack College M.Ed., Simmons College

SUPERINTENDENT OF SCHOOLS

The three pillars of the Burlington Public Schools during 2009 continue to be instruction, technology, and communication.

Our instructional focus in 2009 was to continuously improve the capacity of the district. Enhancing capacity means expanding professional development for faculty and staff, improving our physical plants and grounds, and most importantly, seeing higher levels of student achievement.

A major focus for our professional development is literacy across the content areas, grades K-5, Technology for 6-12 as well as Category 1 and 2 English as a Second Language (ESL) trainings. On the Professional Development Days at Burlington High School, teachers have collaborated to integrate technology with curriculum. This focus will continue through next year as well. Teachers at Marshall Simonds Middle School have maintained a focus on Category 2 training.

Our efforts in technology have been to create a long term, sustainable funding stream and plan that will allow Burlington to be recognized as a state and national leader

in using technology to enhance collaboration and flexible learning opportunities for students. In essence, we want to stop talking about technology as something extra. All of these efforts have been in partnership with the town.

In 2009, we are implementing a long term plan to update the technology infrastructure across all school and town facilities. A specific example is the initiative to create a wireless environment at Burlington High School. The school district is also implementing a new student management system and a computer-based, point of sale system for our cafeterias.

Our efforts to improve and expand communication continue. The explosion of teacher and principal blogs in 2009 is evidence of these efforts. The district currently hosts over 30 blogs distributed across all schools and the central office. In addition to our external efforts at improving communication, we are also focusing on improving our understanding within the district. This year's administrative council meetings are hosted at a different school each month. Teacher representatives have also been added so that their voice can be included in our planning.

Our instructional focus continues to be to improve student achievement at all levels. We are implementing a district-wide reading framework aimed at moving all students to grade-level and beyond. These efforts have included implementing a common elementary schedule that reduces the number of interruptions during literacy and mathematics instruction. Most importantly, the common schedule allows for common grade-level planning time every day. In regards to program, we are continuing the grade-level expansion of Wilson *FUNdations*, and adding more scientifically validated reading interventions across all schools.

The level of teacher collaboration at the middle school continues to be a model that we would like to expand to all levels. Teachers meet regularly in teams as well as across grades and disciplines to heighten content integration and ensure common expectations. Our middle school students continue to be recognized for their academic as well as their artistic and musical achievements.

The high school staff has continued to develop common assessments and rubrics for their courses. Similar to work at the elementary level, this compels staff to identify common expectations and essential concepts to be addressed. Additionally, we have been privileged to offer

courses for college credit through our partnership with Bay Path College and Mass Bay Community College. Plans are in the works to expand the number of these offerings and to provide the addition of dual enrollment courses (both high school and college credit) for next year. Our goal is to have students graduate high school and be well on their way, or having completed, an Associate's Degree or Industry Certification.

The high school and middle school principals meet monthly. The long-range goal is ease of transition for students and improved programs with consistent academic expectations for all. To this end, some Marshall Simonds and Burlington High School teachers have met during the Professional Development days to discuss commonalities in projects and assessments.

Burlington continues to make progress preparing students for a global economy through curriculum, study-travel (including Italy and China), and a variety of other opportunities. Additionally, this year Burlington High School recognized students, at Commencement, for completing the Global Studies Certificate Program. By engaging in the activities which lead to this certificate, students were provided with a deeper cultural appreciation and understanding of global issues. Students are recognized for their participation in community service, course work with a global focus, study-travel experiences, and a written reflection. This essay ties the experiences together and highlights their relevance for the student. The expertise, coupled with the Global Studies Certificate, make the students very competitive and marketable in the college application process.

In addition to the initiatives discussed above, the curriculum office provides support and development for teachers through coordinated district-wide professional development. Our goal is to identify and replicate best instructional practices and deepen content knowledge in order to increase the academic achievement of all Burlington students. Five professional development days are stipulated by the school calendar. The days are designed to strategically balance district versus building needs and to address individual interests by providing choice.

Our effective Mentor and Induction Program coupled with our varied professional development offerings foster retention of new staff. (Please note: For the third year, Massachusetts MASCD has recognized one of the Burlington mentors through their *Mentor of the Year* program.)

We are proud to provide our Burlington staff with a wide variety of forums for professional discussions and high quality development as we continue to sharpen skills and strive for excellence. We provide experiences both within the district (e.g. workshops, courses, book groups) and outside of the district through workshops, conferences, and courses. These professional development opportunities occur after school hours, on Saturdays, and during the summer. Burlington continues to boast of long term relationships with a host of partnerships with outside agencies including Primary Source, Teachers as Scholars, and Massachusetts Computer Using Educators (MassCUE). By providing a depth of offerings, lesson modeling, and coaching, we foster growth, deepen content knowledge, and mesh assessments with instruction. This level of choice supports the implementation of curriculum and allows for observation of best practices. This in turn leads to increased academic achievement and positive student outcomes.

Respectfully submitted,

Eric M. Conti, Ph.D.
Superintendent

BURLINGTON HIGH SCHOOL

Burlington High School has seen some significant changes in the last year and hopes to report even greater changes in next year's Town Report. The biggest changes at BHS center around the growing use of instructional technology tools to ensure that our students have access to the most relevant resources that we can provide. With this in mind, a great deal of Professional Development time has been geared towards supporting teachers in the implementation of technology to support student learning. Staff and students are excited due to this technology infusion and some concrete examples are evident in the growing number of blogs, whiteboards, laptops, interactive whiteboards, and iTouches employed daily to foster greater student engagement.

At the conclusion of the 2008-2009 school year, BHS saw the retirement of Foreign Language Department Head Maria Walton. Rita DeBellis was appointed Foreign Language Department Head. New staff members for the 2009-2010 school year include:

English	Rebecca Skerry
Foreign Language	Shelly Ironside, Sandra Noack, and Tara Sullivan
Math	Kristen Thomas and Erin Thorpe
Science	Julia MacKinney
Social Studies	Robert Parkin
Specialists	Emily Estep, Catherine Hauke-McCarthy, and Dawn Mills
Perm Subs	Daniel Georgette, William Gordon, and Michael Milton

Among many highlights was the selection of Burlington High School by Boston Magazine as one of the top 50 public high schools in the state for the second year in a row. Schools were chosen based on standardized test scores and cost-efficiency factor, which measured academic performance against dollars. BHS has continued its dual enrollment courses with Bay Path College where students were able to take courses at BHS and receive both high school and college credit. In addition, BHS articulated an agreement with Massachusetts Bay Community College which allows some students to earn concurrent credit from both BHS and Mass Bay Community College for courses taken at BHS during the regular school day. In addition, BHS has offered a number of on-line courses to students through its membership with Virtual High School. Finally, Burlington High School students continued to perform exceptionally well on the MCAS tests with 100% of the Class of 2009 passing both the ELA and Math MCAS tests.

Burlington High School continued to honor its Veterans at the annual Veterans Day Assembly. In addition, the seventh anniversary of the September 11 terrorist attacks was marked by a moment of silence in honor of Burlington's Robert Hayes, Thomas McGuinness, and Mary and Jim Trentini. Following this a special selection was sung by members of the BHS Chorus and a bouquet of roses was placed in front of the plaque in the lobby bearing the names of the Burlington victims.

Community service projects continued to play a big role at BHS. Once again the OPEN Community Service Club under the leadership of Alan McRae and with the assistance of Joan Proctor collected donations for the troops serving in Iraq and Afghanistan, sending more than 150 boxes for the holiday season. The response from the troops for these care

packages was overwhelming as numerous letters made their way back to BHS thanking our students, staff, and community members for their wonderful support.

Finally, BHS saw the completion of the Fitness Center Renovation Project which expanded and modernized the space to allow both students and staff to focus on lifetime fitness goals.

As always, please turn to the Burlington High School Blog at burlingtonhigh.blogspot.com for the latest news from BHS.

Respectfully submitted,

Patrick M. Larkin,
Principal

ART DEPARTMENT

The first annual Art Alumni Day was held on Friday, January 9, 2009. Alumni Laura Allegretto, Anesu Dhliwayo, Samuel Faller, Daniel Fitzpatrick, Rachel Gregorio, Peter Hovey, Shauna Leva, Kara Litchfield, Jennifer Nille, Aileen Noonan, Daniel Ricardelli, Jacob Sherburne, Geoffrey Silvis, Nida Suhail, Jennifer Vachon, and Jason Yeadon all returned to BHS to take part in the event, where they displayed their work and spoke to art classes about life in the arts after high school. Most were in post-secondary art programs. Mr. Fitzpatrick is a professional graphic designer. The event was the brainchild of art teacher Christina Chang.

In January, BHS once again participated in the Boston Globe Scholastic Art Awards. In all, fifteen entries by eleven Burlington art students earned recognition. Lauren Walsh and Danielle Ciccone earned Honorable Mentions in Photography. Barbara Wye earned an Honorable Mention in Painting. Lauren Costa, and Erika Landry earned Honorable Mentions in Drawing. Miku Iimuro earned two Honorable Mentions in Drawing. Brianna Gainley earned an Honorable Mention in Drawing and two Silver Keys, one in Drawing and one in Mixed Media. Juan Aguilar earned a Silver Key in Drawing. Tali Singer earned a Silver Key in Graphic Design. Cindy Luong was awarded a Gold Key in Drawing. Caitlin Abruzzo was awarded two Gold Keys, one in Drawing and the other in the Graphic Story category. The Gold Key winners' works went on to the national competition, where Ms. Abruzzo's graphic story won a Gold Key on

the national level. These artists were selected from over 3,500 entrants in the competition. An exhibition of the over 300 Gold and Silver Key winners was on display at the State Transportation Building in Boston through February and March, and awards were presented at a ceremony at John Hancock Hall on February 8.

Star Awards were presented by the Burlington Education Foundation to Mr. Ratkevich's senior students in Graphic Design. The young artists created t-shirt designs for the BEF's Fifth Annual Exercise for Education road race. Senior Amanda Matarazzo's piece was selected as the official design for the event.

In March of 2009, the department produced its thirty-sixth annual "Exhibition." Hundreds of pieces of work were exhibited in the high school library and main lobby. Student Jamie Maguire designed the poster and flyers for the event.

In May, students from the Portfolio class hosted a reception for Burlington High School's third annual Portfolio Exhibition. The show was organized and hosted by the juniors and seniors in the advanced art course, who supplied refreshments and offered commentary on their works to guests. The reception coincided with the Music Department's annual Spring Concert.

May saw Project Linus accepting a donation of quilts designed by Ms. Chang's *Digital Arts* students. Project Linus was started in 1995. Its mission is to make blankets and quilts for children who are seriously ill or traumatized. The Greater Boston Chapter has gone over the 30,000 mark in regards to blankets donated.

Juan Aguilar and Brianna Gainley were selected to represent Burlington High at the annual Art All-State Festival at the Worcester Art Museum, where they collaborated with their creative peers as well as professional artists in making large-scale installations. Art All-State is jointly sponsored by the museum, the Massachusetts Art Education Association, the Massachusetts Alliance for Arts Education and the Massachusetts Directors of Art Education. Both Mr. Aguilar and Ms. Gainley enjoyed the experience and both plan on enrolling in art programs upon graduation.

Burlington High School art students participated throughout the year in a number of weekend and summer programs in art colleges. Juan Aguilar was enrolled in a weekend figure drawing class during the Art Institute of Boston's spring semester. Caitlin Abruzzo and Brianna

Gainley were also enrolled in figure drawing during the spring, and Ms. Abruzzo took AIB's *Illustration Toolbox* during the summer, and an anatomy class at the Massachusetts College of Art during the fall. Mary Wrixon was awarded a full scholarship by the Art Institute of Boston to its Young Artist Program during the summer, where she and Erika Landry were enrolled in *Anatomy and Figure Drawing*. This fall Tali Singer and Elizabeth Johnson were enrolled in AIB's *Fashion Photography* class, and Natalie Casey was enrolled there in *Black and White Photography*.

In June 2009, a group of twenty-three BHS students who were enrolled in Ms. Chang's *Drawing and Painting* class worked with guest artist Lei Sanne Doo to create a large-scale group painting to honor BHS alumnus and Nobel Prize recipient in Chemistry Roderick MacKinnon. The project was funded by a grant from the Burlington Education Foundation. Mr. MacKinnon was invited to attend an unveiling of the painting, now on display at the main entrance of the school. The unveiling, a lecture by Mr. MacKinnon to the school body and reception, took place on October 2.

September saw the art department's participation in the town of Burlington's second annual Taste of Burlington event, where student works were exhibited and voted on by participants in the event.

Over forty Burlington students exhibited their work at the High School Art Majors Exhibition sponsored by the Lexington Arts & Crafts Society this fall. This exhibit was shared with high school art programs in several neighboring communities, including Arlington, Bedford, Burlington, Concord-Carlisle, Lexington and Waltham.

The Macintosh lab, part of the long-range technology plan originally financed by Sun Microsystems, continues to provide students with exciting possibilities in the computer graphics field. Both the *Digital Arts* and *Graphic Design* courses use the equipment and graphics programs. Many of the works created in the lab go on to publication as posters, banners, and program covers for the graduation ceremony, the school musical, and the high school's Program of Studies. Several of the artworks that earned recognition in the Boston Globe Scholastic Art Awards were created in this lab.

Every fall, the high school art department hosts representatives from various post-secondary art programs in the New England region. The representatives presented their

programs to juniors and seniors in our advanced classes and offered to view and critique student portfolios. Many of our students attended National Portfolio Day in November. Representatives from art programs from throughout the country were on hand to review portfolios, giving honest, direct criticism of our students' work before they would refine it for their actual college applications.

Ms. Christina Chang continues to serve as the advisor for Students for Asian Cultural Awareness. Mrs. Vigneau continues to serve as an assistant softball coach. Mr. Ratkevich continues to serve as an advisory board member for the Boston Globe Scholastic Art Awards.

Respectfully submitted,

George Ratkevich
Art Department Chairman

ENGLISH DEPARTMENT

Consistent with the mission of the Burlington Public Schools, the English Department at Burlington High School continues to prepare all students for life long learning by offering a relevant curriculum and meaningful activities which assist students in exploring new ideas, acquiring organized knowledge, and developing intellectual skills.

In our department, curriculum review is an ongoing process fueled by the pertinent research, the demands of our times, and the interests of our students. Recently, English teachers have developed two new and exciting courses, *Leadership and Social Change* and *Advanced Placement Language and Composition*. The former course, though not an English elective, was designed and taught by Ms. Shannon Janovitz and is running with great acclaim in each semester this year. The focus of the course is civic responsibility; students work collaboratively on various services projects, following extensive discussion, reading, writing, and field study. The latter course (AP-Language/Comp), designed by Ms. Jessica Netishen, has just received authorization from the College Board auditors and will be offered to juniors next year. These two new courses are evidence of both the initiative of our teachers, and of the commitment of the high school administration to empower talented professionals to influence the direction of the school.

In addition to the demands of daily instruction, English teachers continue to take a leadership role in the continuation and institution of co-curricular programs that add life to our already vibrant school community. Members of our department advise classes, coach interscholastic teams, produce and direct plays, conduct meetings for student government and literary publications, and initiate new clubs and activities that pique student interest. For example, under the direction of Ms. Anne Ford, our new improvisational troupe, *Idle Hands*, has generated enthusiastic membership after every planned and spontaneous performance.

One specific English Department goal for this year was to increase the opportunity for student viewing of live performance to help make literature come alive to our students. Field trips to the Huntington Theater to see August Wilson's *Fences* and Arthur Miller's *All My Sons* broadened the scope of presentation within sophomore instruction. Further, because of the initiative of Ms. Janovitz, a grant was approved by the Burlington Education Foundation to bring live theater to Burlington High School for all students in grades 9-12. The New Repertory Theatre presented *Animal Farm* to all freshman and sophomores and *Macbeth* to all juniors and seniors in our auditorium at no charge to our students.

With regards to personnel, at the end of the school year Ms. Amber Hutchison returned to a teaching position in the state of Texas. And, this past summer we were fortunate to hire Ms. Rebecca Skerry to teach English at Burlington High School.

Test results (MCAS, PSAT, SAT, and AP) all indicate that our students perform with the best students in Massachusetts. But, the overall effectiveness of the English Department at Burlington High School can best be measured by student engagement in the programs and courses directed by a dynamic, creative, and dedicated team of fifteen English teachers.

Respectfully submitted,

Robert F. Conceison
English Department Head

FAMILY AND CONSUMER SCIENCE

The Family and Consumer Science program is comprised of two components, Child Development and Culinary Arts. The Child Development program, led by teacher Rosemary Bransfield, continues to serve the needs of the Burlington community by providing a preschool program for Burlington residents. From a pool of applicants, 65 BHS students are chosen to work in the program. The Culinary Arts program, which is headed by teacher Marjorie Arcand, offers courses in food preparation, professional cooking and gourmet foods.

Respectfully submitted,

Marjorie Arcand
Rosemary Bransfield

FOREIGN LANGUAGE

The Foreign Language Department offers students a rigorous and challenging curriculum in French, Italian, Latin and Spanish. AP French, Italian and Spanish students received college credit on the highly competitive College Board exam this year. Students in each of the languages were recognized by MaFLA for their achievement and leadership. MaFLA awarded many BHS students Certificates of Participation in their annual essay and poster contests whose theme this year was "Foreign Language ABCs: About Better Communication."

Mrs. Walton and Miss Bransfield escorted a group of French students to France during February vacation. In September, ten Italian students and two teachers traveled to Italy as part of the BHS Exchange with students of Istituto Pilati in Cles, Italy. The Burlington students lived with host families and attended classes with their Italian counterparts. They enjoyed field trips to Venice, Verona and Trent. Students from Italy will be visiting BHS in April to complete this year's exchange cycle. Arrangements were made by Mrs. Ilaria Hoerle, Mrs. Ivana Gentile, and Ms. Rita C. DeBellis.

During National Foreign Language Week in March, students from the Spanish Club visited Francis Wyman School to teach Spanish. Students from French Club visited

Marshall Simonds Middle School to perform regional dances. All BHS Foreign Language Clubs participated in a school-wide Geography contest.

Teachers from the department have enrolled in classes on topics ranging from differentiated instruction, teaching of English to speakers of other languages, Italian language and culture and other courses and workshops offered by the District.

Foreign Language Department members serve in these capacities as well: Ms. Abigail Abbott, as 2011 Class Advisor; Mrs. Renee Dacey, as 2012 Class Advisor, Spanish Club Advisor and moderator of the Hip Hop Dance Club; Mrs. Suzanne Borin and Ms. Tara Sullivan as Members of the School Improvement Council; Mrs. Ivana Gentile, Italian Club Advisor; Mrs. Susan Price, French Club Advisor and Ms. Rita C. DeBellis, Latin Club Advisor.

Respectfully submitted,

Rita C. DeBellis

Foreign Language Department Head

MATHEMATICS DEPARTMENT

The goal of the Burlington High School Mathematics Department is to meet and/or exceed the needs of a wide academic range of students. This goal is accomplished by continuing to access, upgrade, and implement a variety of courses ranging from Advanced Placement courses (A.P. Calculus and A.P. Computer Programming) to Basic Skill Math and Computers.

The Burlington High School Mathematics Department consists of 14 full-time teachers with combined teaching experience of over 250 years. Not only is the staff of the Burlington High School Mathematics Department, experienced but it is innovative and pro-active.

The High School Math teachers regularly attend professional development workshops and take courses relative to current Math trends such as child-centered learning.

Math League: The Burlington High Math Department continues to excel in the "Math League." This year's team had another successful season (with outstanding coaching by Mrs. Saxe). Other teams in the league consist of Bedford, Arlington Catholic, Lexington Minuteman, Wakefield, Woburn, Stoneham, Somerville and Winchester.

Computer Lab: The Mathematics Department utilizes three computer labs. All three labs are used seven periods per day.

Designated Mathematics Tutor: Students have access to individualized Mathematics tutoring seven periods per day plus an additional hour per day after regular school hours.

MCAS: The classes of 2007, 2008, and 2009 of the Burlington High School Mathematics Dept. all (100%) passed the Math portion of the MCAS

Mathematics Dept. Retirement: Mr. Marlin Kagan, a respected and dedicated Math teacher for 35 years, retired in 2009. Both his professional ethic and knowledge of Math will be missed.

Respectfully submitted,

James P. Curtin

Chairperson, Math Department

HIGH SCHOOL GUIDANCE DEPARTMENT

The High School Guidance Department has worked to meet the diverse and complex needs of the high school student population. The Guidance Counselors, through the use of varied counseling techniques, work with students to identify and remediate problem areas as well as to help them develop appropriate educational/career goals and courses of action to achieve those goals.

The Guidance Department continues to utilize the web-based college management system, called Naviance, which allows students to complete many of the tasks associated with selecting a college. This system provides an easy pathway for students to:

- Get involved in the planning and advising process

- Conduct in-depth college searches
- Research specific colleges
- Sign up for college visits at Burlington High School
- Communicate directly via email with their guidance counselors

Although Naviance has proven to be a strong college management program, the Guidance Department continues to expand the program. We now utilize a personality profile for students so they are able to make informed choices on careers and college major. In addition, students can develop four year academic plans, upload various documents, and connect to a myriad of resources. Parents also have access to the program. Naviance has also allowed the scholarship application process to be more manageable for students and parents.

In order to keep the community apprised of BHS Guidance activities, the Guidance Department has created a BHS Guidance blog. Furthermore, we have updated the Guidance web-site to include more relevant college information. In addition, the BHS Guidance Department hosted a Grade 9 and 10 parent breakfast, a "Gearing up for College Night" for parents of underclassmen, a senior college parent night, a junior college parent night, and a financial aid night for junior and senior parents. The Guidance Department has also developed a Burlington High School Developmental Guidance Program which can be accessed through the BHS Guidance web-site and BHS Guidance blog.

The Guidance Department hosted representatives from sixty colleges and technical schools who spoke to interested students regarding admission requirements, costs, and financial aid information during conferences at the high school. The Guidance Department also cosponsored a regional college fair held at Shriner's Auditorium that had representatives from over two hundred colleges and universities.

The pressures and challenges students face today are ever increasing. The Burlington High School Guidance staff is seeing more students requiring social/emotional guidance. We are fortunate to have a newly added staff member this year, Mary Clare Hayes, School Psychologist. She has been assigned to the high school full time. This is an excellent service that will certainly add to Guidance services offered to the families of Burlington.

The 2009 Burlington High School Scholarship Program, affiliated with the Burlington Community Scholarship Foundation, produced highly successful results. One hundred eighty five donors contributed to the 2009 program. Three hundred ninety-two scholarships, totaling \$312,250 were awarded at the presentation ceremonies. Our deepest gratitude is extended to the local individuals, civic groups, and business organizations that contributed to the scholarship program. Since 1988, six thousand four hundred and sixty-nine scholarships totaling \$5,200,940.00 have been awarded to the graduates of Burlington High School.

The following is a profile of the Class of 2009:

Size of Graduating Class: 240 students
 Number of Students Continuing
 Education: 230 or 95.8% of Class
 Number of Students Seeking
 Employment: 9 or 3.8 % of Class
 Number of Students Entering
 Military Service: 1 or 0.4 % of Class

Continuing Education Information:

Four-Year Baccalaureate Programs: . . 187 or 77.9% of Class
 Four-Year Public In-State
 Institutions: 71 or 29.6% of Class
 Four-Year Public Out-of-State
 Institutions: 13 or 5.4% of Class
 Four-Year Private In-State
 Institutions: 53 or 22.1% of Class
 Four-Year Private Out-of-State
 Institutions: 50 or 20.8% of Class
 Two-Year Associate Degree
 Programs: 28 or 11.7% of Class
 Two-Year Public Institutions: 22 or 9.2% of Class
 Two-Year Private Institutions: 6 or 2. % of Class
 Educational/Vocational Non-Degree
 Programs: 6 or 2.5% of Class

2009 CEEB Test Summary:

Mean Critical Reading Score: 521
 Mean Math Score: 546 Mean Writing Score: 519

TESTING STATISTICS – CLASS OF 2009

Of SAT Scores In A Given Range:

	Reading	Math	Writing
700-800	7	13	11
600-690	40	56	3
500-590	77	80	79
400-490	70	48	64
300-390	18	16	17
Total Students	212	213	209

SAT Subject Mean Scores:

Biology M:	699	Biology E:	621
Math Level II:	671	Math Level I:	631
Chemistry:	654	US History:	527
World History:	600	Literature:	625

Seven students met initial requirements to enter the 2009 National Merit Scholarship Program. One student of the class of 2009 was recognized as a National Merit finalist. Twenty-five members of the Class of 2009 were recognized as Advanced Placement Scholars for their performance on the Advanced Placement Examinations. Five students were recognized as AP Scholars with distinction, five members were recognized as AP scholars with honor, and fifteen members were recognized as AP scholars.

MCAS Test Results Summary:

Beginning with the Class of 2003, all students must pass both the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma. Beginning with the Class of 2010, all students must also pass the MCAS Science test in addition to the MCAS English Language Arts Test and the MCAS Mathematics Test prior to receiving a high school diploma.

Testing results upon graduation for the Class of 2009 are as follows:

Original Enrollment of Class of 2009: 241 students
 Passed both the English
 Language Arts and
 Mathematics tests. 241 students or 100% of Class
 Passed the English
 Language Arts test: 241 students or 100% of Class
 Passed the Mathematics test: . . 241 students or 100% of Class

Initial Testing results for the Class of 2009 are as follows:

Scored either proficient
 or advanced on the English
 Language Arts test: 205 students or 85% of Class
 Scored either proficient or
 advanced on the
 Mathematics test: 212 students or 88% of Class

Respectfully submitted,

Joseph Attubato
 Support Services Coordinator

HIGH SCHOOL SPECIAL EDUCATION DEPARTMENT

The program for special needs students continues to be effective in identifying learning problems while offering in-depth special needs support and academic diversity for those students with learning disabilities. In the 2009-2010 school year, students are offered inclusion classes in English, Mathematics, Science, and History. In these courses special education teachers co-teach and provide direct support to students in mainstream academic classrooms. Two new programs initiated this academic year are Study Skills and STARS. The Study Skills course provides instruction on strategies to help students with organizational skills and time management. The STARS (Student Transition Academic Resource Solution) is a structured, mixed-grade therapeutic program for students who need instruction in English, Math, Science, and History in a small, emotionally and physically safe environment.

Respectfully submitted,

Mary V. Vamivakas

READING

Because reading is essential for academic and lifelong success, the reading specialist designs student-centered plans to improve fundamental reading skills. Students, their parents, their teachers, and their guidance counselors

can request services. Once a need is identified, the specialist tests a student to assess his or her abilities. The specialist schedules weekly appointments that focus on supporting the rigorous demands of classroom learning. Individualized meetings concentrate on the student's area of need from vocabulary development to comprehension strategies. The reading specialist is also committed to promoting the school-wide literacy initiative to foster reading development at all levels. To provide greater access to students, two English teachers, who each cover one period of reading instruction a day, aid the reading specialist in advancing reading skills. One of the teachers is also involved in an intensive year-long Orton-Gillingham Training Program. The program focuses on providing a multi-sensory approach that has been proven to benefit all learners.

Respectfully submitted,

Robert F. Conceison
Reading Specialist

Callie A. Graham
English Teacher

Rebecca Skerry
English Teacher

SCIENCE DEPARTMENT

The 2009 school year was a good year for the Science Department. The highlights were the dedication of a BHS student art mural, funded by the BEE, for Dr. Rod MacKinnon, Nobel Prize winner in chemistry and former Burlington graduate. Dr. MacKinnon addressed the students and was the guest of honor at a coffee hour afterwards. In addition, Alan McRae won the prestigious Aggawal Award for the outstanding teacher in the high school.

Alan McRae attended a seminar and workshop at Harvard on "Other Worlds." Both Alex Santos and Holly Potters were NSF "Research Experience for Teachers" fellows at Northeastern University working on nanotechnology this past summer. Wes Johnson was finishing his doctorate in education at UMass-Lowell.

Our 9th and 10th graders were superb in the high stakes MCAS Science exam given in June, where 232 out of 233

passed and the school was in the top 50 in the state. Our students excelled in AP science courses. Sixty-nine students (75% of all students taking AP science courses) received AP credit; 80% passed biology, 60% passed chemistry, 70% passed calculus physics, and 82% passed environmental science. Eleven students (12%) obtained the highest possible score of five.

We hosted the American Chemical Society's "High School Teachers' Night," in October.

Dr. Nassiff, a DOE consultant on the MCAS Committee in chemistry, served on the State Science Frameworks Committee.

Through the Community Service Club, Mr. McRae, with generous donations from the Burlington Community, Veterans' organizations, and students, distributed over 150 gift boxes to local residents serving overseas in the military. In addition, Mr. McRae was active in video documenting many community and high school events, including the Senior Retro.

Ms. Julia McKinney, a master teacher from Florida, joined the staff in biology.

Respectfully submitted,

Dr. Peter J. Nassiff
Head of the Science Department

SOCIAL STUDIES DEPARTMENT

The most important development in 2009 was the decision by the Massachusetts Board of Education to postpone the history requirement for MCAS for at least two years. The requirement has been waived for the graduating classes of 2012 and 2013. The major reason cited for this action is the state financial crisis arising from the recent economic recession. As a result of the board's decision, no MCAS History and Social Science tests were administered in grades 5, 7, or high school in the spring of 2009 and the same will be true for 2010.

Provided sufficient funds are available, the Department of Education plans to have MCAS History and Social Science testing resume in the spring of 2011 with the requirement that students graduating in the class of 2014 must pass the U.S. History assessment in order to earn a

high school diploma. We will carefully monitor the state's plans to reinstate the requirement in order to insure that our students are well prepared.

Keeping abreast of the latest trends in the teaching of Social Studies regionally and nationally, four Social Studies Department members attended the 40th Annual Northeast Region Social Studies Convention held at the Park Plaza Hotel in Boston in March. Jack Bridge, Joyce Carey, James Hutchison, and Daniel MacKay staggered their time at the convention on different days and participated in a host of workshops, seminars, and presentations. They also sampled an auditorium full of sales exhibits and booths covering every aspect of print, media, software, and technology that is currently available and "cutting edge" in the profession. Feedback was shared with all the other department members upon their return.



Pictured on the front steps of Town Hall are the Burlington High School juniors that participated in Student Government Day, May 19, 2009. Photos by Sandi Madigan.

Burlington Student Government Day continues to be a valuable experience for our students to become more

acquainted with the operations of their home community and also an opportunity for town officials to make personal contact with our excellent and diverse student body. Thirty-nine town offices hosted the same number of elected student participants on May 19th. The students were elected from the classes of Mr. Bridge, Mr. Halvorson, Mr. Hutchison, and Mr. Whitten.

Student Government Day 2009 followed the same successful format and schedule of prior years. At the opening session, at town hall, Superintendent Conti addressed the students along with Town Administrator Robert Mercier and selectperson Sonia Rollins. The balance of the morning was allotted for students to go with their assigned government official to visit their work site and learn the highlights of their position in town government. At noon another excellent lunch was provided for all at the Café Escadrille. The next day, student participants were required to share their experiences with the other members of their class.

The Social Studies Department is pleased to report the following results for the traditional awards, honors, and programs we administer each year. Thomas Murphy and Kevin Parker were elected by their classmates to be the delegate and alternate, respectively, to Massachusetts Student Government Day, held in April at the State House in Boston. Jennifer E. Dolan and Shayna Pedersen attended Girls State, held at Westfield State College from June 21 to 26. Regretfully, there were no Burlington attendees at Boys State this year.

Stephanie Chin was the law student chosen to receive the "Good Citizen" award from the Middlesex County Bar Association during their annual Law Day program held on May 1, at their new and expanded facility in Woburn. She also received a scholarship of \$500 dollars. This fall, Shayna Pederson was selected to be the recipient of the Daughters of the American Revolution "Good Citizen" award. The Lexington Chapter of the DAR will present a certificate and pin to Shayna in March of 2010 at their annual ceremony, which includes several other area towns.

The Social Studies Department administered the Labor History exam for the AFL-CIO scholarship program to more than one-dozen seniors. Based on the exam, a one thousand dollar scholarship was awarded to Patrick J. Duffy from the IAIW Local 7, Memorial Scholarship fund.

There have been several staff changes during the year. Mr. Robert Parkin, with five years of teaching experience in

Connecticut, was hired in July to fill the position created by the resignation of Mr. Peter Halvorson. During the summer, Mrs. Katie Bercury became the full-time Project Director of a large federal grant involving Burlington and four other area towns titled "Making Freedom: A Teaching American History Project." Mr. Saxon and Mrs. Carey are now enrolled in this dynamic and enriching program. Mrs. Rachel Gould has returned this year as a full-time teacher after a one year of leave of absence for graduate study. Finally, Mr. James Hutchison left his teaching position here at Burlington High School to move with his wife back to Texas. To fill this void, Mr. Daniel MacKay and Mr. Todd Whitten have been increased to four-fifths teaching positions.

Respectfully submitted,

Jeffrey W. Hoyt, Chairman
Social Studies Department

DEPARTMENT OF ATHLETICS

The Burlington Athletic Department has had another successful year because of its wide variety of athletic programs and its ever increasing number of student athletes. The programs receive great support from the student body, the community, and the school administration.

The Hall of Fame Committee decided this year to try to rebuild the database of candidates for induction and try to raise some funds. They held a very successful event at the Café Escadrille on October 8, 2009.

The winter season continued on with more competitive play and an overall winning season. The Boy's Basketball team was lead by Senior Captains Brendan Farley, Justin Fico and Matt Trahan with a record of 12 and 8 qualifying them for tournament play. The Boys went on to beat Beverly and North Andover before succumbing to Woburn. The Girl's Basketball Team was lead by seniors, Kayla Carnell, Britney Curtin, and Jasinda Murphy, and they finished 5 and 15. The Boy's Hockey Team had a phenomenal season. They were Middlesex League Champions with a 17-2-1 record qualifying them for tournament play. The team went on to play in the Super 8 tournament games playing their final game at the Garden against Catholic Memorial. The team was led by senior captains, Brian Hanafin, Paul Conceison, and Peter Russo. The Girl's Hockey Team was lead by

seniors, Samantha Green, Kristie Saliba and Caroline Herlihy finishing 7-9-4. The Boy's Gymnastic Team lead by seniors, Jeremy Dooley, Mike DiFrancesco, Pat Duffy, and Aaron Nunes, finished with a 5 and 1 record. The team earned a 2nd place finish at the State Meet. The Girl's Gymnastic Team, lead by Kaitlin Gelormini, Leighann Ellis, and Sonja Swanfeldt also had an outstanding season finishing with a record of 8 and 0 winning the Middlesex League Title. The Boy's Indoor Track Team finished the season with a 6-3 record. Monique Hanafin, Jill Humphreys, Melissa Mancini, Elizabeth Merlino, Lauren Pflanz, Caroline Sullivan, Lisa Weisberg and Jessica McCarthy led the Girl's Indoor Track team, finishing 6 and 3. Seniors Bryan Meegan, Alex Pennachio and Mike Horwitz led the Boys Swim team to a 0-5 season. The Wrestling Team also had a record breaking season. Led by Senior Kevin Barrucci, the team finished their season with a 30-1 record. They won the Middlesex League title and continued on to earn Burlington's first State Wrestling Championship.

The Boy's Baseball Team this year was led by Sam Cummings and Justin Fico finishing with a record of 14 and 6. They went on to tournament play losing to North Andover. Softball had a record of 4 and 12. Leaders of the team were Britney Curtin and Mary Caitlin Mazure. Boys Lacrosse led by Brian Hanafin, Peter Russo, and James Brine finished 11 and 7 qualifying them for tournament play. The Girls Lacrosse team was led by Kelly Warnock, Sam Green, and Caroline Herlihy and finished their season with a 3 and 13 and 2 record. Boy's Tennis lead by Senior Captains Ronny Chatterjee and Jonathan Kelly finished 17 and 3. They continued on to tournament play winning Malden Catholic in the first round, Masconomet in the quarter finals and losing to Winchester in the semi-finals. Girl's Tennis was lead by Jenna Burke and Danielle Sutherby finishing with a record of 15 and 3 qualifying for the State Tournament. They went on to win Wayland in the first round, Arlington Catholic in the quarter finals and losing to Winchester in the semi-finals. Boy's Track finished 7 and 2. Jill Humphreys, Melissa Mancini, Elizabeth Merlino, Lauren Pflanz, Alison Jones, Jessica McCarthy, and Julia Pasquarella led the Girl's Track Team, finishing 6 and 3.

The Football team lead by Captains Dan Murphy and Shayne O'Neil ended the season with a 5 and 6 record. The Boy's Soccer Team, lead by Senior Captains Juan Aguilar and Lucas Restivo finished 3 and 10 and 5. The Girl's Soccer Team, lead Jackie Digman, Monica Karlen, Julia Pasquarella, and Ashley Steadman finished with a 2, 15 and 1 record. The

Golf Team was lead by Steve Cronin and Mike Murphy and ended the season with a 8 and 3 record placing 2nd in the Middlesex League. Boy's Cross-Country, lead by Ben Cao, Evan Mercier, and Tommy O'Connell finished 6 and 3 and the Girl's, led by Maria Asdourian, Jennifer Hamvas, and Laura DeChristoforo also finished 6 and 3. Girl's Swimming and Diving finished 2 and 8 led by Courtney Brewer and Jennifer Dolan. Field Hockey finished 0 and 17 and 1, led by Jillian Mazure, Amanda Boari, and Alyssa Osborne. The Competition Cheering Squad also had a great season finishing first in the Middlesex League again, as well as Division III State Champions. Girls Volleyball was led by Cassandra Apruzzese, Natalie Casey, and Emily Klemm and finished the season with a record of 5 and 13.

The Athletic Department would like to congratulate all the athletes.

Respectfully submitted,

Edward L. Gillis
Athletic Director

HIGH SCHOOL LIBRARY

The Burlington Rotary Club together with the Interact Club had their February luncheon meeting at the BHS library. They donated additional resources for the Peace and Understanding Bookcase. This special library continues to enhance students' understanding of world peace and global diversity. The staff and students of Burlington High School are grateful for the donations and are planning ways to use this unique resource throughout the curriculum.

The library purchased many new resources for the 2009 school year, adding a number of new online databases as well as ebooks to our collection. The databases that were added mainly supported our History curriculum. The new subscriptions are American Government, World Geography, Pop Culture, Global Issues in Context, World History Resource Center, and a core reference collection of ebooks on U.S. History and culture. All databases and ebooks can also be accessed from home at our library's homepage (www.burlington.mec.edu/hs/library/databases) using the username and/or password – bhs. The library also pur-

chased new tables and chairs to complete our five year plan to update our library furniture.

This September, Principal Larkin purchased 10 Hewlett Packard "Mini" Notebooks for the library. The addition of these wireless computers enables us to support two classes each period for research.

The BHS Student Book Club continues to meet once a month on Wednesday afternoons with the BHS librarian, Ms. Kelley Disanto. The librarian also led another faculty book discussion with middle and high school teachers. Young adult literature was the focus for 2009 school year.

In the summer, Ms. Kelley Disanto took a Web2.0 class offered by the school department. This course explored all the online tools (podcasting, blogging, wikis, social book-marking, twitter, google reader, google documents) that are available to support communication and collaboration for K-12 educators.

The library media center continues to meet the research needs of all students by providing print and non-print resources that support curriculum projects. We look forward to another successful year.

Respectfully submitted,

Susan Kelley DiSanto
Library Media Specialist

MARSHALL SIMONDS MIDDLE SCHOOL

Instruction, technology, and communication were identified as major goals for Marshall Simonds Middle School in 2009. The administration and faculty made a significant effort to provide all students with frequent opportunities to experience instruction focused on different levels of ability, application, analysis and synthesis. Instruction is most effective when it is active, engaging, and interesting, qualities that are consistent with middle school philosophy.

Teacher collaboration was used as a method to guarantee that students receive a program of studies that is challenging and well-coordinated. Teachers met in team and curriculum meetings regularly to develop units of instruction, share strategies, and design common assessments.

Technology has become a tool for teachers to utilize in order to involve students in a variety of learning experiences. Smart Boards, mini-lap-top computers, power point presentations, united streaming and digital portfolios were often used to support active learning experiences. Marshall Simonds presently utilizes 36 laptop computers, one for each academic area teacher, 2-3 LCD projectors per academic team and 18 Smart Boards. Wireless network access is now available in most locations at M.S.M.S.

Communication continued to be a strength at the middle school. Weekly newsletters, mid-term reports, school calendars, student activities and special events were used to acquaint parents and the community with middle school learning priorities. During 2009, the M.S.M.S. web-site and a school Blog added new elements to many public awareness initiatives. Teachers and the administration made use of this current technology to emphasize important programs and to recognize student achievements.

Grade 6, 7, and 8 MCAS results indicated that Marshall Simonds exceeded state advanced and proficient levels in all areas tested. Special recognition was noted in the exceptionally high scores produced by students in grade 6 Mathematics and grade 8 English language arts.

Throughout the past year, Marshall Simonds aligned their goals with those contained in the District School Improvement Plan. The four "District" goals for 2009 follow:

1. Improve the capacity of Burlington Public Schools
2. Provide a clear direction for technology
3. Improve communication and customer service at all levels and throughout the Community
4. Continue to improve facilities and business management opportunities

Three new special education instructors were hired to enable all nine interdisciplinary teams at the middle school to have a full time inclusion specialist.

Students were pleased when they returned to school in September to see that all student bathrooms had been renovated. The parent "Beautification Committee" and the approved district budget also contributed to the attractive exterior environment that greets those who visit the middle school.

Although our common goal is to create a school in which improving student learning is central, M.S.M.S. consistently strives to address important student developmental needs. We were made proud by eight students who won awards in the Boston Globe Scholastic Arts Awards competition. The excellence of the middle school music program, individual performance accomplishments displayed at assemblies and Vaudeville, community service projects and team and school exhibitions provided many opportunities to see the diversified talents of middle schoolers.

Two outstanding middle school teachers retired in 2009. Kevin Graham, a physical education teacher in Burlington for 31 years, and Kimberly Walters, a science teacher in Burlington for 23 years, retired at the end of the school year. Kevin's love of sports, knowledge of his students and passion for his work are characteristics that will be long-remembered. Kim's consistent good-will, positive demeanor, leadership in science and love for the middle school marks her as a special and unique educator.

Eager, enthusiastic, and challenging students will continue to provide the outstanding faculty at Marshall Simonds with opportunities to create engaging learning experiences for young adolescents.

Respectfully submitted,

Richard J. Connors
Principal

FOX HILL SCHOOL

Fox Hill School is a school that places high value on building positive student and adult relationships that facilitate student and adult learning, teamwork, growth and community. Fox Hill School strives to practice shared leadership and believes that the most important and influential factor that significantly impacts student learning is collaboration and a positive teacher-student relationship.

There are many opportunities during the school week that support collaboration at Fox Hill School. Teachers meet and collaborate during their common planning time on their grade level team. In addition to grade level teams, another form of "team" exists at Fox Hill School. Under the direction of the principal, Fox Hill teachers volunteer to become members of the Leadership Team and work together

er to better implement curriculum and learning goals using effective instructional practices. This team is an example of shared leadership that reflects Fox Hill School's vision, values, strengths and needs.

Another important team at Fox Hill School is "The Problem Solving Team." The purpose of this team is for grade level teachers to collaborate with support staff and parents in response to student needs. All members problem-solve together to develop a plan that addresses and promotes student learning and improvement.

The 2009-2010 school year welcomed several new staff members. This year Fox Hill School welcomed Jane Moorehouse, special education teacher, Erica Lee, part-time art teacher, Jacquleen Riley, math tutor, and Doris Hill and MaryLou Binnall, kindergarten instructional assistants. Fox Hill School continues to possess a stable, committed and experienced teaching staff and our new members were embraced and mentored by talented and skilled Fox Hill teachers.

This year Fox Hill School implemented the district initiative "Response to Intervention," an approach to reading instruction that features flexibly grouping students for instruction. Our implementation of RtI is based on the belief that reading is fundamental to academic success, and that every child has the potential and ability to read fluently with strong comprehension skills, at grade level expectations. Every elementary school has implemented a new master schedule to provide dedicated blocks of uninterrupted instructional time for students, and common planning time for teachers. The master schedule provides a 90 minute English Language Arts block, a 60 minute Math block, a 30 minute Intervention/Extension block, a 45 minute Science/Social Studies block, and a 45 minute common planning time for grade level collaboration. In addition, grade level teams, support staff, and the principal meet biweekly to discuss student progress and plan appropriate interventions to meet student needs. Assessment is an important component to the "Response to Intervention" model. A universal screening tool called the Diagnostic Online Reading Assessment (DORA) is administered to all students three times a year, and the DRA2-Diagnostic Reading Assessment at least two times a year. These tools allow inform instructional decisions that target specific reading behaviors, and enable them to group students according to their instructional reading levels. Monitoring progress and flexibly grouping students in this way pro-

motes and better facilitates reading success, helping every child to become a more skilled and confident reader.

Fox Hill School's curriculum is aligned with state standards. Fox Hill School continues to use a Balanced Literacy-Guided Reading Approach in grades K-5. This Balanced Literacy-Guided Reading Approach is supplemented by Foundations a direct phonics approach in grades K-1. In writing, we continue to use John Collins Writing approach and "Six Traits Approach to Writing." In math, we continue to use Investigations supplemented by Number Corner. In science, the Burlington Science Center continues to provide our students with hands-on activities that are of high quality and interest and our technology and technology curriculum continues to be updated to better meet student needs.

Fox Hill School continues to provide after-school opportunities that support learning. Fox Hill School offers Homework Clinic, Math Olympiad, Math Wizards, and an After-School Writing Club. Many Fox Hill teachers make themselves available before and after school to support and enrich student learning.

Improvements to building and grounds continue to be a major focus at the Fox Hill School. Over the summer many jobs were completed that improved Fox Hill School. The school playground was repaved and fresh lines were added that enable students to have fun and play safely. Fox Hill School's gymnasium received a new divider enabling more frequent use of this space for school assemblies and after-school events. Painting was completed in all four pods and nine classrooms received a fresh coat of paint. Finally, many new classroom chairs were purchased to replace outdated and worn chairs.

Our cafeteria received four more new cafeteria tables increasing the total to eight. These cafeteria tables provide more space in the cafeteria for students and allow more opportunities for positive peer interactions. Our new cafeteria tables also enable the school to use the cafeteria space for whole school assemblies and school performances with ease.

While the daily activities of Fox Hill School are carried out by the Fox Hill staff, we as a staff recognize the support that we receive from the Fox Hill PTO, the Town of Burlington, the School Committee and Central Office Administration. Each of these groups is considered to be a part of our extended Fox Hill School family and signifi-

cantly contributes to Fox Hill School's ability to be successful in both teaching and learning.

Respectfully submitted,

Ellen Johnson
Principal

FRANCIS WYMAN SCHOOL

Francis Wyman School CARES is the school motto that embodies our core values. Each letter stands for one of the values - compassion, accomplishments, respect, enthusiasm and self-reliance. Our school community embraces these values and works to foster and celebrate them. We look to these values to guide us in our decisions as we work to move our school in a positive direction. It is our intention that students learn the importance of these values through their experiences at Francis Wyman School.

It was a day of great celebration when the long awaited Francis Wyman School Playground had its grand opening. After years of hard work energized by a deep commitment and an endless determination, the project was complete, the ribbon was cut, and the children played! The children were delighted as they slid down the giant slide, dug in the sand, and played under the shade of the gazebo. Marisol's Maze will always hold a special place in the hearts of the students, staff, and families. Our disabled students can finally enjoy playing alongside of their non-disabled peers. The Playground Committee will forever be remembered for seeing that this dream became a reality.

This year has been an exciting one for all four Burlington elementary schools as we embarked on the implementation of "Response to Intervention," an approach to reading instruction that features flexibly grouping students for instruction. Our implementation of RtI is based on the belief that reading is fundamental to academic success, and that every child has the potential and ability to read fluently with strong comprehension skills, at grade level expectations. To facilitate RtI, each of the schools implemented a new master schedule to provide dedicated blocks of uninterrupted instructional time for students, and common planning time for teachers. The master schedule provides a 90 minute English Language Arts block, a 60 minute Math block, a 30 minute Intervention/Extension block, a 45

minute Science/Social Studies block, and a 45 minute Common Planning Time for grade level collaboration. In addition, grade level teams, support staff, and the principal meet biweekly to discuss student progress and plan appropriate interventions to meet student needs. Assessment is an important component to the "Response to Intervention" model. A universal screening tool called the *Diagnostic Online Reading Assessment (DORA)* is administered to all students three times a year, and the *DRA2-Diagnostic Reading Assessment* at least two times a year. These tools allow teachers to support and inform instructional decisions that target specific reading behaviors, and enable them to group students according to their instructional reading levels. Monitoring progress and flexibly grouping students in this way promotes and better facilitates reading success, helping every child to become a more skilled and confident reader.

Our Instructional Leadership Team supports the teams by participating in collaborative problem-solving, gathering information and guiding the learning community along the course of improvement. The ILT is comprised of teachers from each grade level and specialty groups. One main focus is to review feedback from the teachers regarding the new initiatives so that problems can be solved in a creative and collaborative manner.

A strong core curriculum and a variety of intervention options are important to meeting our students' needs. The *Foundations* reading program expanded into grade one as part of our core program. Several new intervention programs are being implemented such as the *Fountas and Pinnell Leveled Literacy Intervention*, *Read Naturally*, and *Unique Reader* to name a few. In Mathematics, the *Investigations* program is in its first year of full implementation in kindergarten as a core program. The use of *Thinking Maps* continues to expand throughout the school.

A new after school opportunity was offered through our Math Adventure Club. This program was open to fourth and fifth grade students of all skill levels. Students met one afternoon a week to participate in a variety of lessons and activities that were designed to develop their skills. Students enjoyed this mathematical adventure!

The Artist in Residence program aimed to highlight Indian culture. Students created several large murals that illustrated various Indian folktales. Students drew individual pictures which were pieced together in a patchwork quilt

fashion. These creations are displayed throughout the school hallways.

Our school community grew this year with our newest members, Sprouts Daycare! This new program has been a wonderful addition to our school. The facility is fabulous, the staff is top notch, and the little ones are delightful.

A chapter in Francis Wyman School's history was closed with three retirements. Mrs. Irene Roque, Assistant Principal, retired. She was truly dedicated to the entire school community – students, families, and teachers. She championed the school, always declaring that it was the "best school in Burlington!" After decades of working together at Francis Wyman School, our two physical education teachers, Mr. Joe Lev and Mr. Paul Ganley retired. They leave behind a legacy of dedication and commitment to the physical and emotional well being of our students. Francis Wyman School will sorely miss these long standing members of our school community. We thank them for their many years of service and the care and concern they gave to all.

When one door closes, another one opens. Welcome to our new Assistant Principal/Team Chair, Mr. Michael Giurlando. "Mr. G" has quickly settled in and has established himself as a wonderful support to our school. His experience and enthusiasm has made him a great match for Francis Wyman School as he CARES!

Respectfully submitted,

Susan P. Astone
Principal

MEMORIAL SCHOOL

During the year 2009, Memorial School continued to grow as a community of learners, providing a safe, purposeful, and respectful school culture committed to the learning of all of its members. This commitment was reflected in curricular and instructional initiatives, teacher collaboration around student learning and best practices, children engaged in learning and life, and an active PTO made up of supportive parents.

The year began on an exciting note, with the notification that Memorial School was on the Massachusetts

School Building Authority's short list of new construction projects. An advisory Building Committee was formed that included members of the School Committee, representatives of various community groups, the principal, and two Memorial School teachers and parents. An architect and project manager were hired, and we began the exciting process of designing our new school. Architect Kevin Buckley presented his design to the Committee, and when various site tests detected the presence of ledge close to the surface throughout the back field, it was decided that the building would be constructed in the lower field in front of the current building. Once we received notification of the MSBA's formal approval of both architectural and site plans, Mr. Buckley and designer Nancy Lohrer met with the faculty to design classrooms and other spaces to support twenty-first century learning. At the end of the year, the project went out to bid, with construction scheduled to begin in early spring of 2010. Finally, we were on our way to opening the long-awaited new Memorial School in the fall of 2011.

In the meantime, our focus on curriculum and instruction continued to help children reach their highest potential. In English Language Arts, the *Foundations* program in phonics was fully implemented in kindergarten and first grade, and used as an intervention for second graders who need additional instruction in decoding. Throughout the grades, teachers continued to emphasize the acquisition and application of reading skills, and to provide a context to inspire a love of reading at the same time. Writing across the curriculum – to respond, inform, explain, or entertain – continued to be an integral part of instruction at all grades, but most especially in grades 2-5. In Math, the *Investigations* program was implemented in kindergarten bringing it in line with grades 1-5 to provide a solid and more consistent foundation for mathematical reasoning and skill acquisition. In all subject areas and throughout the grades, teachers continued to use technology as a tool to make the curriculum more accessible and more engaging for all students, and to prepare them for life and work in the 21st century.

At the start of the school year 2009-10, the four Burlington elementary schools embarked on and implemented "Response to Intervention," a framework for reading instruction that features flexibly grouping students for instruction. Our implementation of RtI is based on the belief that reading is fundamental to academic success, and that every child has the potential and ability to read

fluently with strong comprehension skills at grade level expectations. To facilitate RtI, each of the schools implemented a new master schedule to provide dedicated blocks of uninterrupted instructional time for students and common planning time for teachers. The master schedule provides a 90 minute English Language Arts block, a 60 minute Math block, a 30 minute Intervention/Extension block, a 45 minute Science/Social Studies block, and a 45 minute Common Planning Time for grade level collaboration. In addition, grade level teachers meet biweekly with the principal and support staff to discuss student progress at the grade level and plan appropriate interventions to meet student needs. Assessment is an important component to the "Response to Intervention" model. A universal screening tool called the *Diagnostic Online Reading Assessment (DORA)* is administered to all students in grades 1-5 three times a year (twice to kindergarten students), and the *DRA2-Diagnostic Reading Assessment* is administered at least two times a year. These tools allow teachers to support and inform instructional decisions that target specific reading behaviors, and enable them to group students according to their instructional reading levels. Monitoring progress and flexibly grouping students in this way promotes and better facilitates reading success, helping every child to become a more skilled and confident reader.

The benefits of the RtI schedule for students and teachers are many, largely due to the concentrated provisioning of our most necessary resources: teacher availability and time for teacher collaboration. With students at a grade focusing on the same learning area at the same time, teachers and support staff are able to address common needs among students in all the classrooms within the given time block, whether it be ELA or Math or Intervention/Extension. Time for teacher collaboration is at the heart of its effectiveness, though. During these daily common planning periods and biweekly literacy meetings, teachers focus on student learning outcomes and best practices, collaborate to provide the best possible learning experiences for all students, examine assessment data to determine who needs support or challenge, and determine how it will be provided and by whom. The opportunity to work with their colleagues in this way not only benefits students but also provides ongoing opportunities for adult learning at the same time. Teachers sharing their strengths - knowledge, skill, experience, and wisdom - with one another, and collectively posing questions and determining their own needs for additional training, is perhaps the most meaning-

ful and useful form of professional development. Collegiality in this form continues to take firm hold at Memorial in this rich collaborative culture.

The transition from one school year to the next inherently brings about change, and that was true for 2009 as well. Kindergarten teacher Carole Breton retired after many years of dedicated, caring service to Memorial children and families. Mike Peters, who had begun his career in Burlington at Memorial many years ago and came out of retirement to support Memorial students in math on a part-time basis, lost a courageous battle with cancer in June. Each of them shared their unique talents with the Memorial community and touched us in special ways. They will be lovingly remembered for their wonderful work with children and for their personal and collegial relationships with staff. There were other changes too. Math tutor Lisa Miksenas went on to a teaching position at Marshall Simonds, and guidance counselor Jessica Roy decided to stay at home for the year with her young son. We wished them well as they began these new pathways in their own lives.

These departures and a "bubble" in enrollment presented the opportunity to welcome new staff members to the Memorial family and to reposition others. Stacey Ioakimidis, former permanent substitute, was hired as a kindergarten teacher; Lisa Gianis, former kindergarten assistant, became a member of the third grade team; Marie Murray and Joe Buckley joined our staff as math tutors (funded by Title I); Danielle Flaccavento became our guidance counselor; Gayle Field was hired as a part-time librarian; and Lauren Marrano, Burlington High School graduate, became our permanent substitute. All have proven to be wonderful contributors, enhancing student learning and enriching our school culture too.

Accommodating the changes necessitated the reassignment and reorganization of various spaces. The Reading Room moved to the conference room and remaining "swing space" in the portables to create room for our third grade, enabling us to maintain a computer lab in the building itself. Although we continued to use a "mobile model" for integrating technology into the curriculum with classroom teachers and our technology integrationist co-teaching lessons, the lab is essential to the technology-based assessment tools and interventions we are using with the implementation of RtI. It also houses one of our four "smart boards", and with its u-shaped seating arrangement, it pro-

vides an ideal set-up for staff development and large-group instruction.

Dedicated teachers, supportive families, and students eager to learn continued to work together to make Memorial a special place to learn and to grow. Homework and Study Club provided support for interested third through fifth graders, and an after-school Math Camp provided extra help, reinforcement, and challenge to about half of our fourth and fifth graders. We continued to learn about what it means to be a person of character, and demonstrated it through whole-school assemblies about the six “pillars” of Trustworthiness, Respect, Responsibility, Fairness, Caring, and Citizenship. Creating whole-expectations around “Be Safe -- Be Respectful -- Be a Learner” helped to translate these qualities into our daily life at school, clearly explaining how it looks and sounds as we interact with others in different areas and at different times of the day. Coming together to honor veterans and those who gave life for country at our annual student-led Veterans’ Day and Memorial Day ceremonies have become treasured traditions here at Memorial. A Wall of Honor and wreath of fresh flowers created on these days are tangible reminders of our appreciation and gratitude for the freedoms we enjoy today as a result.

Student Council provided students both a voice in their school and an opportunity to “give back.” Thanks to the caring commitment of students and the support of staff and families, initiatives like the whole-school recycling program, Coats for Kids, Toys for Tots, Treats for our Troops, Pennies for Peace, Burlington Food Pantry, Buddy Dog Humane Society, Honor Our Heroes, and raising funds for victims of natural catastrophes like earthquakes taught us that giving can be better than receiving, even for the giver.

Memorial families continued to demonstrate their sense of partnership in the education of their children. The “Toast to Memorial,” a PTO-sponsored and now-annual evening event for adults, raised both funds and spirits among the Memorial Community. The funds provide numerous opportunities for learning and the celebration of it – from providing whole-school and grade-level enrichment activities, to subsidizing buses for curriculum-related field trips, to activities like Pizza/Movie Night, Ice Cream Sundae Parties, Pancake Breakfast, Evening of Family Fun, and the end-of-the-year Family Picnic.

We have much to celebrate here at Memorial School. It has always been about “the people” who have made it so,

but with the construction of the new Memorial, it will soon be about “the place” too. We are very grateful for the continued support of the Town of Burlington, and now to the Commonwealth of Massachusetts as well. We look forward with great anticipation to moving in to our “new home” in fall of 2011!

Respectfully submitted,

Karen Rickershauser
Principal

PINE GLEN

This year Pine Glen embarked on and implemented “Response to Intervention,” an approach to reading instruction that features flexibly grouping students for instruction. Our implementation of RtI is based on the belief that reading is fundamental to academic success, and that every child has the potential and ability to read fluently with strong comprehension skills, at grade level expectations. To facilitate RtI, each of the schools implemented a new master schedule to provide dedicated blocks of uninterrupted instructional time for students, and common planning time for teachers. The master schedule provides a 90 minute English Language Arts block, a 60 minute Math block, a 30 minute Intervention/Extension block, a 45 minute Science/Social Studies block, and a 45 minute Common Planning Time for grade level collaboration. In addition, grade level teams, support staff, and the principal meet biweekly to discuss student progress and plan appropriate interventions to meet student needs. Assessment is an important component to the “Response to Intervention” model. A universal screening tool called the *Diagnostic Online Reading Assessment (DORA)* is administered to all students three times a year, and the *DRA2-Diagnostic Reading Assessment* at least two times a year. These tools allow teachers to support and inform instructional decisions that target specific reading behaviors, and enable them to group students according to their instructional reading levels. Monitoring progress and flexibly grouping students in this way promotes and better facilitates reading success, helping every child to become a more skilled and confident reader.

The Pine Glen School community welcomed several new staff this fall. One of which was myself in the role of

Principal. It has been a wonderful experience meeting all the parents, staff, public safety officials, town officials, and students. It was very apparent early on into my experience that Pine Glen is an exemplary learning community. The staff is an incredibly talented and caring group of instructors. All members of this staff have as its prime focus student academic growth. Some of the new staff we welcomed this year were Maureen Skehan (special education teacher), Jessica May (guidance counselor), Noreen Groom (special education teacher), Jennifer Rzasa (music), Cid D'Amico (Italian), Theresa Gallo (Italian), Melissa Hannafin (Instructional Assistant), Michelle Gilbert (Instructional Assistant), Beth DiDomenico (permanent substitute) and Dianne Barrucci (permanent substitute).

Student safety is one of our key priorities at the Pine Glen School. With the help of Burlington Police Safety Officer Bernie Schipelliti we developed and implemented a new dismissal and arrival policy. This policy has not only led to a more organized and structured procedure for leaving and entering the building but, it also increased our instructional time with students. In addition, we have created a culture (i.e. drop-off, pick-up, and absentee policy) that holds instructional time crucial and not to be interrupted.

Our playground received new bark mulch this year making it safer for students to play on the play structure. In the cafeteria, we installed four noise detection devices that look like street lights. These devices help students self-monitor their sound levels in the cafeteria.

Our Pine Glen community embraced and promoted technology to prepare and provide students with the technological skills necessitated by our society. We were very fortunate this year to welcome the purchase of five new Smart Boards. This technology offered many unique and engaging opportunities for students to learn and grasp new skills and concepts. Staff has served as models for students in the use of available technology. I was very excited to inform community members of information this year via the Principal's Blog. Several staff at Pine Glen also created Blogs. The Blog, in lieu of a weekly newsletter, provided the ability to share video/pictures, an archive, and information in a timely manner. An additional added benefit of the Blog was a large reduction in paper consumption. A reduction in paper is not only of benefit to our environment but, also allows more flexibility for financial and human resources to be directed to students.

On September 11, 2009, students at Pine Glen honored heroes in our community. All in attendance at this assembly remembered those individuals in our community who help keep us safe. This event also paid tribute to the many brave individuals who passed away on September 11, 2001.

I wish to thank the PTO for their ongoing support and assistance! We are so fortunate to have such a caring and committed organization supporting our students, school, and community. This year, with the PTO's support, we were able to add several nonfiction books to our literacy closet. The PTO also sponsored several fun events. The Ice Cream Social this past October was a free event open to all Pine Glen families. It allowed our community members a great way to socialize while eating some terrific ice cream. Another fun event sponsored by the PTO was the Halloween Dance, also held in October. This terrific and enjoyable evening had a DJ, and an amazing haunted house. There were also fantastic Halloween costumes on display.

We were thrilled this year to see the incorporation of violins into our music program. Students in grades 2 through 5 began playing violins in music class. Pine Glen also delighted in our Holiday Concerts during the month of December. We could not help but feel joy from hearing our students' musical talents.

We were pleased to announce that the Burlington Educational Foundation (BEF) had awarded Mrs. Agati (music teacher) a grant to bring an Artist-In-Residence to Pine Glen. His name was Jeremy Cohen and his expertise is in the African Drumming of Ghana. He will be instructing 3rd, 4th, and 5th grade students throughout the winter months. This residency will culminate with a drumming, and singing performance at the Spring Concert.

The Student Council organized and ran a Math-A-Thon during the month of December. The 4th and 5th grade students that participated in this event at Pine Glen Elementary School raised \$590.00 for St. Jude Children's Research Hospital. The work that went into this event helped to make a difference in the lives of children suffering from cancer and other diseases.

We are continuing to carry on the tradition of an ice-skating program for 5th graders. This is incorporated through our physical education department. Fifth graders go once a week for 5 weeks and receive skating instruction from their physical education teacher, Ms. Govoni. This experience was a wonderful way to help students build

confidence and resiliency. Likewise, the day before Thanksgiving our physical education staff lead by Mrs. Nicholas, participated in a Turkey Trot. Many students in grades 3, 4, and 5 ran and were supported by cheers from the whole school community. This was a great way for our school community to celebrate athleticism and was also a community service project to gather food cans which were donated to a food pantry.

Our learning community has taken great pride in the new initiatives we have implemented at Pine Glen. All these initiatives have but one goal in mind – to promote student growth and develop lifelong learners. The Pine Glen staff not only educates students, but embraces children with empathy and care everyday. We thank the Town of Burlington for their continued support in providing an opportunity for our school staff to challenge and care for children on a daily basis.

Respectfully submitted,

John Lyons
Principal

BURLINGTON SCIENCE CENTER

The Burlington Science Center enjoyed another year of exciting Science! Here are some of the activities conducted this year to make science come alive in Burlington Public School Classrooms:

- This year's interactive exhibit was entitled Ocean Exploration. It featured the Perry Cubmarine Mini-Sub which was inherited from the New England Aquarium. The 20 foot Yellow Submarine, which took two years to restore was the highlight of the exhibit. Students learned how man has adapted form and function from fish for his technological advancement.
- The largest Sunflower Contest was held this year. All Burlington Elementary students had the opportunity to enter by growing Sunflowers over the summer. The tallest Sunflower winner was David Kolifrath (11'8"). The largest seedhead was grown by Chris Caraco (13 inches across).

- A new program entitled Up In the Air featuring the Re-Max Hot Air Balloon, Model Rockets and Radio Control Airplanes was presented on the BHS football field. Over 100 students had the opportunity to ride in the hot air balloon! It proved to be an afternoon packed with excitement.



Burlington Science Center's Up in the Air Day featured 100+ students riding the RE/MAX Hot Air Balloon!

- After many years of dedicated service, assistant Mary Lou McQuinn retired from checking out kits and loan materials. Diane Welch has joined the Science Center staff assisting with the day-to-day operations of the Center.
- The Science Center continued its goal of providing high-powered Science education via the following activities: chick hatching, frog hatching, live animal visitors, live animal programs, physical and earth science programs, and reservoir and tide pool trips.

Respectfully submitted,

John N. Papadonis
Wendy Pavlicek

MUSIC DEPARTMENT

The year 2009 was a strong year for the Music Department. Thanks to the support of the administration and parents, the staff was able to meet the challenges of educating our youth. The administration continues to fund our programs and enable access to students. The parent organizations continue to support programming through grants in the elementary schools and through the Music Boosters organization in the High School. Quality music education continued despite many changes in the elementary school schedules.

In the four elementary schools, the general music classes were changed to two 45 minute blocks per week, except in second grade. Fourth and fifth grade Chorus blocks were eliminated. The rehearsals for these groups now occur during the General Music Classes. The music staff has also added a unit on violins. Thanks to the idea of Jennifer Agati of Pine Glen and the financial support of Dr. Conti, the Music Department was able to restore a classroom set of violins to good working condition. Each elementary school will use the set of violins for a two month period. The elementary staff has had a day of training on teaching violins. This was done by Jennifer Agati of Pine Glen and our new staff member Jennifer Rzasa.

Jennifer Rzasa was hired this year. Mrs. Rzasa was assigned to teach general music at Pine Glen and Francis Wyman. She was trained as a string specialist so she was able to help train our staff on violin. Another new addition to the department was Meghan Kerley. Meghan is a woodwind specialist and is helping teach lessons at the Marshall Simonds Middle School. She also helps Ms. Amanda Potts with the Concert Band.

At the Marshall Simonds Middle School, Jeff Bolduc, and Patricia Long continued to teach the General Music Classes. Mr. Bolduc continued to lead the Symphonic Band and Jazz Ensemble. Mrs. Long led the MSMS Chorus, Jazz and Select groups. Several students were accepted to the Northeastern Junior District Festival Chorus and Band; Jonathan DiRusso, Nicollette Moody, and Keval Kapadia.

At Burlington High School, several students were accepted into regional Junior District Festival; Jesse Carnes, Stewart Gelin, Giovanna Fernandes, and Jessica Villalta.

Students who made the Senior District Chorus Festival Competition: Amanda Harrigan, Ariana Hall, Giovanna Fernandes, and Jessica Olin. In addition, Ariana Hall and Amanda Harrigan were recommended to audition for the All-State Chorus. Mr. Matt Lovell's Music Theory students won awards for composition. The MENC Youth Composition award winners were Eric Leva, Andrew Gilstrap, and Katrina Osborne. Congratulations to Eric Leva who won the All-State composition award.

The Marching Band again participated at every football game. During the Thanksgiving game, a special recognition was given to Mr. Matt Lovell who is celebrating his 25th anniversary of working here in Burlington. The Marching Band again participated in the Salem Invitational. The advisors once again ensured a quality performance that the town could be proud of.

The annual Spring Musical was WIZARD OF OZ. This production showcased the talents of many dancers, actors, and singers in the famous work. With the help of some 20 elementary and middle school students who played our munchkins, the cast consisted of 100 students. We reached record ticket sales. Over 3,700 tickets were sold as the community turned out to see the show. Our show was entered into the North Shore Music Theatre Spotlight Awards and garnered 7 nominations. Our costume designer, Maureen Krebs won for Best Costume Design. The staff grew this year to include Stephanie Diozzi as Assistant Director, Amanda Potts as Assistant Music Director, and Shannon Janovitz as Production Manager. Parent volunteers constructed impressive sets and costumes. The Music Department thanked all the volunteers for their countless hours of work and the generous support of the families and community sponsors who helped raise the money to fund this work.

This past summer, we launched a new theatre program, Burlington Educational Summer Theatre, (B.E.S.T). Over 60 students from grades 2- 12 worked hard for three weeks in July to produce ANNIE. A special note of recognition should go to Mrs. Kate McMahon who sold the tickets, created the programs, and even helped paint the sets.

Finally, the Music Department stands behind its mission statement. (See next page.)

MISSION STATEMENT AND LEARNING EXPECTATIONS

Music Department Mission Statement

The Music Department of the Burlington Public Schools prepares students for a lifelong appreciation and understanding of music by offering a challenging and diverse music curriculum as guided by the state and national frameworks.

Student Learning Expectations

Burlington Music Students will:

- A. Present quality performances
- B. Achieve music literacy
- C. Explore a diverse repertoire
- D. Form community connections

The Music Department provides students with the opportunity to develop positive relationships and long lasting memories.

Respectfully submitted,

John A. Middleton-Cox
Music Coordinator

ATTENDANCE MONITOR

The function of the Attendance Monitor is the enforcement of the Department of Education regulations pursuant to compulsory school attendance. Children between the ages of 6 and 16 are required to be enrolled in a public, private, or school committee approved home-school program. Daily attendance is monitored. Telephone contact is made with the home when notification of absence by the parent has not occurred. Habitual tardiness and absenteeism result in further intervention by the administration and appropriate action is taken. Parents are encouraged to help their children maintain regular and timely attendance so necessary for the achievement of academic success.

Students between the ages of 14 and 18 seeking part time employment may obtain employment permits from the Office of Pupil Services. Permits are issued specifically for the work positions stated on the certificate. When a

student seeks another position, a new permit must be obtained. It is the responsibility of the Attendance Monitor to maintain records pursuant to student employment. The Department of Labor and Industries publishes a booklet providing information relative to child labor laws affecting student's employment. Copies of these booklets are available to students in the Office of Pupil Services.

Students out of school ten days or longer due to medical purposes are provided with home/hospital tutorial services. It is the responsibility of the Attendance Monitor to obtain a Physician's Statement for Temporary Home or Hospital Education filled out and signed by a Physician. This form is kept on file and needs to be updated every six weeks. The Attendance monitor assigns a tutor to work with the student and oversees the hours of service and length of services provided to each student.

The Attendance Monitor acts as the designated school district Homeless Education Liaison required by the McKinney-Vento Act. This role is to assist homeless students enroll in school and to ensure they receive the educational services for which they are eligible. The liaison is also responsible for maintaining all records and submitting annual data to the Commonwealth of Massachusetts Department of Education.

The Department of Education requests that Spring and Fall Statistical Reports be filed each year. As a result of the changes in both state and federal law, there has been a significant increase in the amount of data that the school department must submit on an annual basis. With the implementation of No Child Left Behind, there will be an even greater increase in federal requirements for information.

Respectfully submitted,

Debra P. Miller
Attendance Monitor

SCHOOL PHYSICIAN

All the standard and sport physicals have been completed. The physicals for the elementary and middle schools will commence in the spring. All the students have been courteous and orderly during these examinations. My thanks go to the nurses for organizing and coordinating

these student physicals so that this difficult task goes smoothly and efficiently.

My appreciation goes to the trainers for their assistance during the home games which I attend.

As always, my gratitude goes to the school and sports departments for giving me the honor and the opportunity to serve as their school and team physician these past 25 years.

Respectfully submitted,

Gary L. Goldfarb, M.D., F.A.A.P.
School Physician

SCHOOL NURSES

The Burlington School Nurses have continued to meet challenges and maintain their distinct clinical knowledge base for decision making in their school nursing practice. Our School Nurses modify, remove health related barriers to learning, teach health promotion, and encourage an optimal level of wellness for the students of the Burlington Public School System. As nurses, we have participated in various continuing education workshops. The Burlington Public School Nurses all are licensed as Registered Nurses by the Commonwealth of Massachusetts and also are licensed by Department of Early and Secondary Education.

The Burlington Public School Nurses have had over 1,000 students who have accessed the health room services just from September through January and the majority of students were returned to class to continue their day learning. We have a total of 1,300 students identified with medical conditions that we manage throughout the Burlington school system. We have completed our annual screenings of hearing, vision, and heights and weights. We are also happy to report that, in collaboration with our Physical Education Department, we completed the scoliosis screenings in grades 5-9. A total of 1671 students were screened in compliance with Massachusetts Department of Public Health Guidelines for School Health.

This year the Commonwealth of Massachusetts has mandated that, along with our annual screenings, the schools are to determine a student's Body Mass Index

(BMI). We performed these measurements in Grades 1, 4, 7, and 10. The BMI is a measure that is used to show a person's "weight for height for age." Letters were sent out to parents this past January.

The Nursing Department also continues to utilize a state of the art software system to document each encounter with the students who come to the Nurses Office.

The Burlington School Nurses would like to thank the Pupil Services staff and the Burlington School Committee for their dedication and support to the Nursing Department of the Burlington Public Schools.

Respectfully submitted,

Patricia A. Peach, RN, BSN
Supervisor of Burlington
Public School Nurses

SHAWSHEEN VALLEY REGIONAL VOCATIONAL/TECHNICAL SCHOOL DISTRICT

The Shawsheen Valley Regional Vocational Technical School District (SVRVTS) is pleased to submit its 2009 Annual Report to the citizens of Bedford, Billerica, Burlington, Tewksbury, and Wilmington. Located on Cook Street in Billerica next to the towns of Burlington and Wilmington, the school celebrated its 39th anniversary this year, perpetuating the highest quality in vocational technical education to area youth and residents.

The representatives of the 10-member Regional School Committee that governs the District are: Mark Trifiro, Vice Chairman / Treasurer, and Donald Drouin, Secretary, from Bedford; Kenneth L. Buffum and Bernard F. Hoar from Billerica; Paul V. Gedick and Alfred Verrier from Burlington; J. Peter Downing and Patricia W. Meuse, Chairman, from Tewksbury; and James M. Gillis and Robert G. Peterson, from Wilmington. Charles Lyons has been Superintendent/Director of the District since 1987.

Shawsheen Valley Technical High School (SVTHS) is one of 26 regional vocational technical school districts in Massachusetts. One thousand three hundred ten (1,310) high-school students were enrolled in SVTHS's day school programs in October of 2009 and more than 500 adults

participated in the school's various adult and continuing education courses.

In June of 2009, SVTHS graduated 282 seniors. Fifty-nine percent of the graduates planned to attend college or other post secondary schooling in the fall. Forty-three students intended to continue working in their trade while attending college and an additional sixty-seven students signed out employed in their field of study. In addition, one percent entered the military forces, and four percent were employed in other occupational areas.

The SVTHS faculty is an exceptional group of talented academic and vocational-technical educators who are highly qualified to teach in their respective disciplines and occupational areas. SVTHS employs 135 full-time teachers as well as 15 paraprofessionals. Of those full-time teachers, there are 11 department chairs and 15 lead teachers. All SVTHS teachers exhibit the character, health, personality, and professional competency worthy of serving the needs of District students.

Academic Programs

MCAS Performance: In the Spring of 2009, the following MCAS performance scores of SVTHS sophomores were pre-eminent not only within the District but also throughout the Commonwealth.

	English Language Arts	Mathematics	Biology	Chemistry
Passing	99.7%	98%	99%	100%
Advanced	28%	42%	8%	31%
Proficient	63%	42%	69%	60%

These results, which satisfied state-mandated criteria for Annual Yearly Progress, represent best-ever performances by SVTHS sophomores, whose aggregate progress was rated "very high" by the Department of Elementary and Secondary Education (DESE).

Curriculum Revision: The SVRVTS D Committee approved a redesign of the state- and district-required U.S. History course formerly offered only in the eleventh grade. The restructured course—tentatively scheduled for implementation in the 2010-2011 school year—will be offered in grade 10 (Colonization to the Civil War) and grade 11 (Reconstruction to the present). The two-year format will

allow students to explore topics in greater depth and breadth while providing instructional time for written-response training—a critical element of MCAS preparation. Curriculum planners believe that the expanded format will enhance the test performance of SVTHS students, as did the prior and parallel change in the Biology curriculum.

In addition to these traditional performance and progress data, the DESE devised a new measure—which it dubbed the Median Student Growth Percentile (MSGP)—and reported school and district growth for the first time in the Spring of 2009. Once again, the SVTHS scores were pre-eminent throughout the District and Commonwealth. Only five (5) Massachusetts districts, all of which are small charter schools, earned English Language Arts MSGPs higher than those of SVTHS. In addition, the SVTHS Mathematics MSGP ranked among the top 17 percent of all Massachusetts district scores.

In sum, these data strongly suggest that the academic performance of SVTHS sophomores compares exceedingly well in local and state analyses, that the curriculum promotes academic progress between and among successive groups of sophomores, and—perhaps most importantly—that SVTHS students demonstrate extraordinary growth from the moment that they enter the school.

Pursuant to Educational Proficiency Plan (EPP) requirements promulgated by the Department of Elementary and Secondary Education, SVTHS designed and implemented an Algebra-2 course that anticipates the conceptual challenges of a grade-12 EPP population. In practice, the course has been conspicuously successful as a developmental mathematics vehicle.

In response to the increasing demand for College-Preparatory (CP) electives, members of the Science Department are designing a CP Physical Science course as a grade-12 option to CP Chemistry, and members of the Mathematics Department are designing a CP Statistics course as a grade-12 option to either CP Trigonometry or CP Calculus.

New Staff and Promotions: In the fall of 2009, Ms. Maureen Rahill joined the Mathematics Department to fill the vacancy created by the retirement of Mr. Thomas Gagnon. Ms. Jessica Cook joined the Social Studies Department to fill the vacancy created by the retirement of Department Chair Edward Geary, and Mr. David Marone was promoted to the Social Studies Chair. Ms. Erin McNeil

joined the Support Services Department as a Science teacher to fill a vacancy created by the promotion of Ms. Nancy Simm to the position of Support Services Director. Ms. McNeil also assumed responsibilities as the school's Athletic Trainer. Finally, Ms. Jenn Elwell joined the staff as an English and Remedial-Reading Aide, replacing the recently retired Jo Nagy.

Summer School: In the summer of 2009, the SVTHS Summer Program enrolled approximately 105 students from ten surrounding school systems, who had failed an aggregate 122 academic courses. Individuals seeking summer-school information should contact Dr. Robert Kanellas, the Director of Academic Programs, at 978-671-3640.

Infrastructure Renovations: The extensive summer renovations to the school's infrastructure included, in part, the ongoing installation of ceiling-mounted LED projectors and white boards in many academic classrooms, the extensive remodeling of two English classrooms, and the re-tiling of two Mathematics and one Social Studies classroom.

Support Services

The SVTHS Support Services Department services the second largest population of students with special needs in Vocational Education within Massachusetts. Our school has the highest graduation rate in the state for schools with nearly one hundred special education students in each grade. The graduation average for students on Individual Educational Plans (IEPs) at SVTHS is over 90 percent as compared to the state average of 64 percent. The Support Services Department continues to implement various forms of technology that allow for equal access to the curriculum for all learners. Shawsheen's success on the MCAS has continued as a result of a "team" effort on the part of Academic, Vocational/Technical and Support Services staff to address the needs of our Special Education population. With over 24 percent of our students being diagnosed with special needs, our passing rates as a school were over 90 percent on English Language Arts, Mathematics, and Biology. In addition to their work on MCAS, the Support Services staff has continued with extensive training to support the IEP process and the identification of specific learning disabilities for our special needs population based on new federal and state guidelines. Shawsheen is now using *eSped* software to write Individualized Educational Plans (IEPs). Following training, the staff transferred all IEPs into this system and has fully integrated this technology into all

facets of the IEP process. Increased attention to training in the assessment process was provided with additional professional development for staff. The Support Services Department took part in a Coordinated Program Review that was completed by the DESE in the Fall of 2009. Renovations to existing office space were completed resulting in a well-equipped conference room enabling the school to provide a dedicated space for the many meetings that are held as part of the special education process.

Clubs and Organizations

Student Council: The Tenth Annual Shawsheen Turkey Bowl—the much anticipated flag-football game between the junior and senior girls—was once again a successful holiday event, which raised approximately \$500 and twenty cases of food for the Billerica Food Pantry. In addition, the Student Council, under the direction of faculty advisor Ms. Ellen Mountain, continued its energetic recycling program throughout the year.

Literary Magazine: For the second consecutive year, Shawsheen's literary magazine, *Ramblings*, received an award for excellence by a major educational organization. In 2007-2008, New England Scholastic Press Association (NESPA) Executive Director Helen Smith of Boston University's College of Communication awarded Shawsheen's literary magazine *Ramblings* NESPA's Highest Achievement Journalism Award in Scholastic Editing and Publishing. In 2008-2009, the National Council of Teachers of English named *Ramblings* a superior publication in its statewide Excellence in Literary Magazines competition. These distinguished awards recognize the special talents of the SVTHS students who supplied the content and designed the layout of the annual publication under the supervision of Mrs. Leah Marquis of the English Department and Mr. Doug Michaud of the Technical Illustration/Commercial Art shop.

Alumni Association: Under the direction of its Planning Committee and faculty advisor, Mrs. Gail Poulten, the Alumni Association organized and held an inaugural Hall of Fame evening at the Tewksbury Country Club during which eleven distinguished alumni were feted. The honorees included Brian Theurer (Culinary Arts, 1976); Alita MacElhiney (Business Tech, 1980); Steven Uliss (Culinary Arts, 1981); Richard Bagni (Electrical, 1986); Michael Corricelli (Electronics, 1986); Robert Peach (Electronics, 1987); April (Fitch) Graffeo (Graphic Arts, 1988); Eric

Borsini, DC (Data Processing, 1991); James Haroutunian, Esq. (HVAC, 1992); Christina Botte (Electrical, 1993); and David Smith (Graphic Arts, 1993). Any SVTHS alumni interested in working with Mrs. Poulten should contact her at gpoulten@shawsheen.tec.ma.us or 978-667-2111x584.

The Traveling Rams: During its second-ever global trek, members of the Shawsheen's international-travel club visited Greece and Italy in the spring of 2009 under the direction of their indefatigable faculty advisor, Ms. Kristin Sciacca, and five chaperones. In the spring of 2010, The Traveling Rams will plan a trip to Barcelona. Interested parties should contact Ms. Sciacca at 978-667-2111x577 or ksciacca@shawsheen.tec.ma.us.

Performing Arts Club: Boldly changing direction from its 2007 dramatic production of *Frankenstein*, members of the drama club staged three sold-out performances of the musical *Grease* last year in the school auditorium under the direction of Ms. Angela Caira of the Guidance Department.

Oratory Club: Coached by faculty advisor, Mrs. Leah Marquis of the English Department, Sara Pietila, a twelfth-grade Health student from Billerica, placed first at the district level in the Voice of Democracy Speech Contest sponsored by VFW Post 2597 of Pinehurst.

Parent Advisory Council: Once again, graduation day culminated in a well-attended all-night party sponsored and organized by the SVTHS Parent Advisory Council under the direction of its faculty advisor, Mr. Ronald Fusco, and its chair and SVTHS alumna, Mrs. Robin Sgroso.

Athletics

More than 450 Shawsheen students participated in interscholastic athletics. The 2008-2009 school year was a record-breaking year for school championships; our boys, girls and co-ed teams combined for a total of 18 championships (11 league and 7 state vocational titles). Winning league titles were the following teams: Girls Soccer, Boys Cross Country, Girls Cross Country, Golf, Football Cheerleading, Girls Basketball, Boys Hockey, Wrestling, Basketball Cheerleading, Softball and Boys Lacrosse.

Winning State Vocational titles were the following teams: Boys Soccer, Girls Soccer, Girls Cross Country, Girls Basketball, Boys Hockey, Wrestling and Girls Swimming.

The overall winning percentage of the varsity teams, 14 of whom qualified for post-season play, ranked among the

highest in school history. Dozens of students were honored with all-star recognition by either the Commonwealth Athletic Conference or the Lowell Sun. Our boys' hockey program had a memorable season capturing the Eastern Mass. Championship. Mike DeRosa was honored by the Boston Globe and Boston Herald as a member of their All Scholastic teams. Coach Chuck Baker was selected as the Boston Globe Division 3 Coach of the Year.

For an unprecedented seventh time in eight years, SVTHS has earned the Markham Award from the Boston Globe for the most outstanding vocational technical high school sports program in Massachusetts. The award is a reflection of the commitment and talent of all those associated with the SVTHS athletic program.

Community Services

Adult Evening School: The Adult Evening School offered a wide variety of vocational/technical courses for adults interested in expanding their knowledge and skills. Courses are offered during both the fall and winter semesters, with enrollment exceeding five hundred adult learners during the past year. Interested residents should contact Mrs. Carissa Karakaedos, Director of Community Services, at (978) 671-3607 for information and/or a brochure.

School of Practical Nursing: The 2008-2009 year graduated 37 Licensed Practical Nurses (LPN). Since its inception, a total of 494 students have successfully continued on to a rewarding career as Licensed Practical Nurses. This intense ten-month program offers a combination of evening and weekend coursework and clinical externship experiences. Preparation for the state LPN exam is also included. Residents interested in applying to the LPN program are urged to contact the Director of the School of Practical Nursing, Ms. Patricia Noonan, at (978) 671-3646.

Project Explore: Nearly 450 middle-school students from the District participated in after-school career awareness activities during the 2009 winter semester. Students explored a variety of career path options. This program is coordinated in conjunction with area middle school guidance counselors. The program is free of charge. Busing is provided by SVTHS. For registration materials or general information, please contact Mrs. Carissa Karakaedos at 978-671-3607.

Swim Program: SVTHS introduced a parent-and-me swim class and continued a strong following with water

aerobics, lap swim and swim lessons during the 2008-2009 year in its Olympic-sized swimming pool. The Shawsheen pool also continues to serve as the home site for interscholastic high-school swim teams from Billerica, Bedford and Burlington public schools. Individuals seeking swim program information should contact Ms. Jill Branley, Aquatic Director, at (978) 671-3699.

Billerica House of Correction: The Billerica House of Correction (BHOC) recently hired an Education Director to lead its current initiatives beyond the already established culinary arts program. SVTHS continues to collaborate through the Director of Community Services, Carissa Karakaedos, with BHOC to expand its educational goals to inmates. SVTHS looks forward to maintaining its relationship with BHOC by providing technical assistance and end-of-course assessment services that will validate inmate achievement of course objectives.

Middlesex Community College: SVTHS continued its partnership with the Hospitality Management Department of Middlesex Community College to deliver four courses at Shawsheen Tech as part of the requirements for its Culinary Arts Certificate or Associates in Science Degree option. Student enrollment was strong in 2009 and the program received exemplary student evaluations. Discussions to expand technical course offerings are currently being explored by the MCC Hospitality Dean and SVTHS Director of Community Services, Mrs. Carissa Karakaedos.

Non-Traditional by Gender Advisory Committee: The SVTHS Non-Traditional by Gender Advisory Committee continued its pursuit to support initiatives for students enrolled in occupational areas that are non-traditional for their gender. The committee is led by a chair, overseeing four SVTHS teachers and staff, including two vocational teachers, one academic teacher and a support staff involved in the Gay/Straight Alliance. The committee had another successful non-traditional-by-gender night and continues to plan activities and events throughout the year.

Computer Services

During the year the Computer Services staff completed all the DESE data collection requirements including SIMS (Student Information Management System) data, EPIMS (Education Personnel Information Management System) data, SSDR (School Safety and Discipline Report) data, the Technology Report data and the VTCTS (Vocational Technical Competency Tracking System) data.

In the fall Computer Services added the class of 2013 to Parent Access Manager System bringing parent participation to approximately 80 percent. The Parent Access Manager allows parents to view up to date information on their children in the areas of attendance, grades, schedules and discipline information.

During 2009 computer labs for English, Business Technology, Graphic Arts, Drafting, Library, Internet Technology and Support Services received computer upgrades.

The four-year computer technology replacement plan was reviewed and updated for new technology needs and approved by the school's Technology Committee.

During the summer the department purchased computer hardware and software to replace three hardware servers with virtualized servers as part of the long-term capacity planning process.

By the end of 2009, the Computer Services staff upgraded Office 2007 to ninety five percent of the building.

Guidance

Admission: SVTHS increased the incoming freshmen class to 335 in fall of 2009 to accommodate a larger number of students interested in attending. Roughly 650 applications were received for admission into the 9th, 10th and 11th grades.

College and Career Planning: Effective this year, all students will complete career plans aligned to their specific grade and areas of interest. The career plans are used in conjunction with the exploratory program to help students make informed decisions about shop majors. For seniors, it is part of the preparation to go out on cooperative education placement. Over 70 colleges participated in the college fair this year, with specialized workshops for students with learning disabilities, information on applications and financial planning. A new program preparing students for the Accuplacer exam went into effect for the graduating class of 2009. This program provided preparatory course work to help students place into college level courses at community colleges. Fifty percent of the students who participated placed one course higher, resulting in thousands of dollars of savings for SVTHS graduates in college tuition.

Scholarships and Awards: Local community organizations and SVTHS affiliates contributed approximately \$90,000 in scholarships this past year. This represents a ten percent increase over last year thanks to the organizations and individuals who continue to support our graduates each year through scholarship donations. SVTHS also saw an increase in Abigail and John Adams Scholarship award winners from 66 to 74 for the current graduating seniors, representing an increase in student MCAS performance levels.

Cooperative Education Program: Despite the economic down turn Shawsheen seniors were still successful in cooperative education placements throughout the 2008-2009 school year. One hundred and eighteen (118) students were placed during the year, representing 40% of the senior body.

School Council

An important agency of school governance, the 2008-2009 SVTHS School Council is made up of three parents, co-chair Kenneth Miano, Jean Perry, and Thomas Luther; two community members, Bob Lazott and Cosmo Ciccariello; two SVTHS faculty members, Robert Roach and Jason Tildsley; co-chair, Robert Cunningham, Ph.D., Assistant Superintendent-Director/Principal; and two students, Michael O'Connell and Lori Beth Fowler.

In 2009, the School Council met with the Superintendent-Director when he presented the school budget, made additions and revisions to the SVTHS Student Handbook, and developed the annual School Improvement Plan.

Technical Programs

Skills USA: Skills USA is a national non-profit organization preparing students for careers in trade, technology and skilled service occupations. SVTHS earned eighteen gold medals at the 2009 District level competition and two gold medals at the State level. Two Shawsheen students went on to the National competition in Kansas City, MO placing second (Silver Medal) and seventh.

Business Professionals of America: Business Professionals of America is a national career and technical student organization composed of state associations and local chapters serving members pursuing careers in business and information technology occupations. BPA provides opportunities to develop leadership skills, and to grow personally

and professionally while utilizing career related competencies. Involvement in BPA enhances social awareness, civic responsibility, and business communication skills. SVTHS has earned a state officer position (President) for a second consecutive year and first-place awards at both the State and National levels.

National Accreditation: SVTHS has nineteen vocational programs, ten of which are nationally accredited by their respective industries. The programs include: Automotive Technology, Autobody, Machine Technology, Metal Fabrication, Culinary Arts, Graphic Communication, Drafting, Diesel Technology, Heating, Ventilation, Air Conditioning and Refrigeration, and Health Technology.

Transportation Cluster

Automotive Technology: One rotary car lift was replaced with an autobody lift and the remaining rotary car lifts were serviced, maintaining a high level of shop safety. The Automotive program, through the capital budget process, also acquired a new, technologically advanced Hunter high speed wheel balancer GSP9700.

Autobody: In staying current with new technologies, the Autobody program converted to waterborne technology for painting, replacing the toxic solvent-base method. The state of the art waterborne base set was donated by local Autobody vendor, Don Kennett. Lead teacher, David Lelievre, and general advisory board committee member, Jim Marshall, were instrumental in securing a \$5,000 award from ICAR to further support the program.

Diesel: After an extensive analysis of the program, SVTHS will graduate its last Diesel students in June 2010 and the remaining underclassmen will be absorbed into the Automotive Technology program. The steady decline in student enrollment and limited job placement of this program's graduates over the past several years led to the determination to close this program. The existing space will be renovated to accommodate a new science and health wing.

Service Cluster

Health Service and Technology: The Health Services and Technology Program have expanded externships with four elementary schools in Tewksbury to provide students with clinical experience in hearing and vision screening. Additional clinical externships have been initiated with

AllOne Healthcare and the Billerica elementary schools. The program has continued its partnership with Saints Medical Center to sponsor a community blood drive. This year was the most successful yet with over 43 units donated that will be used throughout the community.

Through the capital budget process a new EKG machine was purchased to enhance student learning. Ronald Megna was hired to fill the void left by the retirement of Diane Cortese in June 2009.

Culinary Arts: The Culinary Arts program continued to serve the staff and the community with creative dishes that appeal to everyone's taste. Ordering from the menu in the Ram's Head Dining Room can only be done by making reservations; this is a testament to our outstanding reputation within the surrounding communities. All told, the Culinary Arts program served an astounding 10,891 dinners in 2009.

Through the capital budget process and under recommendations of the craft advisory board, the Culinary Arts program purchased an Eagle five bay electric steam-table and a new Garland gas top oven.

Stand out Culinary students include an 11th grade student who earned the prestigious Eagle Scout award and a 12th grade student who is also attending and earning credits at Johnson and Wales College.

Cosmetology: With the retirement of Camille Lloyd, the Cosmetology program hired Sandra Koch, who brings terrific enthusiasm and her personal experience of owning and managing a beauty salon. All but one senior from the class of 2009 acquired their licensure from the Massachusetts State Board of Cosmetology, and many are currently working in local salons.

Offering beauty services continues to be a large part of the Cosmetology program, as hundreds of local clients are served in our shop each year. This year students also traveled off campus several times to hone their skills by providing services to the elderly at the Burlington Towers Senior Center, Life Care Nursing Home and the Bedford and Billerica Senior Centers

Construction Cluster

Carpentry, Plumbing, Electrical, Heating Ventilation & Refrigeration and Masonry: All five construction programs continued to provide a strong work-based curriculum by completing projects throughout the district's five towns. Some of the projects this year included the renovation of a 2,000 square foot Bedford farm house and Thrivent house for Habitat for Humanity of Greater Lowell, the installation of a roof and the insulation of walls at Astle Street Radio Shack for the Tewksbury Water Plant, a new block/brick island and light pole at the Burlington Housing Authority, the completion of a gazebo at the Billerica Kids Konnection Playground in Billerica, the construction of the VFW platform /stair project in Billerica, the design and installation of pavers at the Francis Wyman Playground in Burlington, and the construction of six large kiosks for Cummings Park in Burlington.

At SVTHS the construction programs also joined forces to build a masonry storage shed and install brick pavers for a new sidewalk. The demolition and reconstruction of Rooms 104 and 105 were also completed resulting in two equal sized classrooms.

Equipment purchased through the capital budget process this year included ladders (carpentry), a wire puller (electrical), and a high efficiency gas boiler (HVAC&R). New instructors, Matthew Gillis (plumbing) and James McGreevey (HVAC&R), have been hired to replace Fred Coburn (plumbing) and Kevin St. Peter (HVAC&R).

Arts and Communication Services Cluster

Business Technology: The Business Technology program's computer labs were up-graded, renovated and expanded to accommodate its growing program.

Informational Support Services & Networking: A new technology plan was implemented with additional curriculum and further opportunities for students. Equipment recently added includes 20 new Dell PC Computers and a PC Computer management program.

Design & Visual Communications: Work-based learning culminated through in-house and community based projects where students learned valuable skills such as revisions to SVTHS Road Show video, Habitat for Humanity

photo/ video, English Department Open House video/ DVD, Homecoming pep rally photo / video, Billerica VFW deck photo, Tewksbury DPW water tower photo, Burlington Housing Authority photo, Francis Wyman Playground photo, SVTHS softball scoreboard photo, SVTHS boys soccer video/ DVD 12, house project slideshow, winter sports teams video / DVD, Discover Salem photo contest, masonry storage building photo, and the 2009 SVTHS retiree video/ DVD.

The winner of the 2009 United Neighbors Invest in the Truth for Youth (UNITY) logo contest is a Shawsheen Design & Visual Communications student. UNITY is a citizens group based out of Wilmington that was formed to find answers for high cancer rate in the South Wilmington area.

Graphic Communications: Through the capital budget/ technology plan a new server was purchased, replacing the antiquated server that required constant repair. Revisions to the customer service center added new curriculum and a new workflow management process, providing new skills and efficiency to the program. Providing in-house and community-based work continued to be a large part of the program's curriculum.

Electro/Mechanical Cluster

Computer Aided Design & Drafting: The Drafting shop received a face lift, painting all the computer workstations and eliminating an overhead garage door by replacing that with a customize store front application. The large windows and glass door allows natural light, providing a more conducive learning environment. In accordance with the computer technology plan, upgrades to 18 of the 36 computers and the installation of new/upgraded software were completed.

Working on community-based projects continued to be a staple of the program. Projects included: designing the floor plans for the 7,500 sq. ft. Burlington Marion Tavern at Grandview Farms, designing a handicap maze for Burlington, planning for the Habitat for Humanity house, and building of shadow boxes for local elderly housing.

Two Drafting senior students earned college credits from Northern Essex Community College and New England Institute of Technology via articulation agreements.

Electronics: The Electronics program benefited from the addition of an after school Robotics Club. Successful First Tech Challenge (FTC) competitions at Pathfinder Vocational High School and Kingswood-Oxford School in West Hartford, CT served as great stepping stones. The Electronics shop area was updated with a new bench brake and small milling machine for fabricating parts for robots. New projects being developed from the Robotics Club have resulted in new curriculum and enhanced student interest in the Electronics program.

Machine Technology: George Squires was hired to replace the recently retired Joseph Mullen. The Machine Technology program also acquired a \$20,000 lathe from the MITRE Corporation which will be used to further enhance instruction.

Metal Fabrication and Welding: For the second year in a row this program hosted the annual open house for the Boston Chapter of American Welding Society (AWS). Students had the opportunity to see demonstrations of Orbital pipe welding, pipe cutting and beveling, and the exothermic process of cutting metal using only oxygen. The AWS recognized instructor John Fusco as Instructor of the Year 2009. Students also participated in the Notch Pipe Welding challenge, sponsored by Notch Mechanical Constructors. Through the capital budget process the Metal Fabrication program purchased a CNC PLASMA CAM Cutting System.

Conclusion and Acknowledgement

The SVTHS Committee, staff, and students gratefully appreciate the support that they receive from the residents of the five-member District. The SVTHS family especially acknowledges the continued financial support of the local town managers, finance committees, and town meetings, who collectively ensure and perpetuate the highest quality in vocational technical training opportunities for area youth.

The District is grateful for the significant contributions provided by SVTHS staff and employees and acknowledges the many contributions of the SVTHS staff who retired during 2009. Those retirees are: Diane Cortese, Health Technology; Judy DiCicco, Cafeteria; Pat Foley, Administrative Assistant; Tom Gagnon, Mathematics; Ed Geary, Social

Studies; Camille Lloyd, Cosmetology; Don Meskie, Internet Technology; Jim Monagle, Support Services; and Joe Mullen, Machine Shop.

The District would like to acknowledge the passing of long-time school committee member John "Jack" P. Miller of Burlington who served the District for over 30 years. Jack contributed immensely through his dedication and commitment to our students and his community. Jack will always be considered a legacy on the SVRVTSD Committee and will be sorely missed. The School Committee unanimously voted to name its meeting room the "John P. Miller Conference Room" in appreciation of Mr. Miller's service.

Respectfully submitted,

Charles Lyons

Superintendent-Director

BCAT

2009 saw some much needed capital equipment improvements at Burlington Cable Access Television. Two of our three edit suites were upgraded with both hardware and software. We purchased new 8-core Mac Pros and upgraded our Final Cut Pro editing to the Final Cut Studio HD, offering the community state of the art professional postproduction software to achieve professional results. We obtained 3 new field canon GL2 cameras as well, in addition to our current three, to complete our six field kits with all 3 chip, prosumer level cameras. We also added some new wireless microphones to the inventory of equipment available for production use by the community. In our continuing effort to improve the quality of our government meeting coverage, BCAT purchased 3 new cameras for the auditorium as well as new lights and a switcher to operate the cameras.

A new service BCAT was pleased to offer in 2009 was streaming video on demand. BCAT now hosts a player on its website where Burlington residents, or anyone for that matter, can view all the government meetings that BCAT covers. The new service has proved to be very popular in the community, averaging approximately 700 views per month. In addition to the government meetings, viewers can find BCAT produced specials, Bnews Weekly, as well as Education Specials.

Other Highlights in 2009

- Chris Costner was named BCAT Volunteer of the Year at BCAT's 2009 Annual Meeting and Volunteer Appreciation Night. Chris was active with the coverage and editing of many high school sports including boys soccer, track, field hockey and lacrosse. He was also a regular part of BCAT's crew for BHS football coverage as well as a volunteer for many other BCAT special productions. Chris Flaherty was awarded the BCAT Student Grant. He has been active with BCAT since he was a Video Voyager in middle school. He is an active director for many programs, a regular crew member for many BCAT productions, as well as the writer, producer and editor for many of his own original productions.



BCAT Student Grant recipient, Chris Flaherty with a big smile during his acceptance speech for his award at BCAT's 2009 Annual Meeting and Appreciation Night. Photo by Richard Linder

- Three shows reached notable milestones in 2009. The Redd Sock Show reached it's 50th milestone, The Conservative View reached 150th, and the COA/BSCO activities reached an impressive 250 episodes. All three program producers were honored at BCAT's Annual Meeting.
- BCAT helped Veterans' Services commemorate the 10th Anniversary of the Vietnam Veteran's Moving Wall coming to Burlington. We remastered our original programs with an introduction from Veteran Service's director Bob Hogan providing an overview and personal perspective of each ceremony. This series is available on our video on demand player, mentioned earlier.

Staff Changes in 2009



Tricia L. Hicks working as floor manager during the BCSF Telethon, providing direction to host Jack Ferren on Set C at the BCAT studio. Photo by Richard Linder

- Production Manager Tricia L. Hicks submitted her resignation effective at the end of 2009. In the fall, her full time position shifted to part time, upon the acceptance of an adjunct teaching position at Asnuntuck Community College. Tricia began her tenure at BCAT in 2000 as a Production Coordinator. After 7 years of dedicated service, she was promoted to Production Manager, allowing her to be more actively involved in community outreach, as well as BCAT productions. Tricia was an instrumental part of the operations and service that BCAT provided over the past 10 years. We wish her the best with her new endeavors.

Respectfully submitted,

Jennifer Dodge, Executive Director
Burlington Cable Access Television

Rick Karwan, President,
Burlington Cable Access Television

Board of Directors:

Arlene DiRocco, Vice President
Sally Willard, Treasurer
Brad Bond
Herbert Clancey
Linda McNamee
Virginia Mooney
Michael Runyan
Robert Zahora

BURLINGTON COMMUNITY SCHOLARSHIP FOUNDATION

The Burlington Community Scholarship Foundation has managed again to award its annual quota of scholarships to high school seniors and community adults thanks to the generosity of the residents and businesses in Burlington.

In 2009, the BCSF awarded seventy eight student scholarships and six adult scholarships for a total of \$119,900. In addition to the Burlington Community Scholarship Foundation the Burlington High School Scholarship program, which is under our umbrella, awarded \$208,900. The statistics for 2009 are: 185 total individuals received awards, 165 will attend a 4 year College or University, 14 will attend a 2 year Junior or Community College, 4 will attend a Vocational/Tech School and 2 will attend another type of higher education.

Last year the BCSF added three new scholarships, two donated by Allied Waste in the amount of \$750 each and a \$2,000 scholarship in the name of E. Ruth Andrews donated by her husband Larry McCloskey in her memory. Several new scholarships were established within the BHS scholarship Program. Three scholarships were established in the memory of the following BHS student's: Stephen McGowan, Dan Whitehead and Colleen Larson. The Paula Kaplan Scholarship was established for the long time teacher who was retiring after 30 years of service. In lieu of a retirement party, her fellow co-workers established a scholarship in her honor. Also new for 2009 were the BHS Men's Varsity Alumni Basketball Scholarship, Sammy's Deli and the Bay Path College Scholarships.

The following individuals comprise the Board of Directors: Debbie Keene, Jayne Hyde, Rosemarie Tieri, Janet Modesto, Juliette Mott, Pat Dotson, Liz Gianino, Jack Ferren, Paul Sheehan, Tom Killilea, Al Fay, Brian Curtin, Joe Attubato, Sheldon Bishov and Steve Preston. Special thanks go out to Robyn Miliano, Phil Gallagher and Sonia Rollins who recently left the Board and provided many years of service. The Board of Directors meets monthly and all of our meetings are open to the public.

The BCSF is comprised of the following sub committees:

The Investment Committee is led by Brian Curtin with the assistance of Phil Gallagher, Juliette Mott and Dr. Eric

Conti. This committee meets regularly and have done an exceptional job during these difficult economic times.

The Awards Committee meets each spring to review applications and award all scholarships, both student and adult. My sincere thanks to the individuals who donate their time to this committee.

Adopt a Class is another component of the Burlington Community Scholarship Foundation. Adopt a Class partners a local business with a specific grade level. Their goal is to raise money over a thirteen year period. Every year at graduation the money raised is then awarded to students. The Class of 2009 sponsored by Curtin Financial Services, Inc. awarded \$38,900 in scholarships. Special thanks to Debbie Keene, Robyn Miliano, Rosemarie Tieri, Janet Modesto, Tom Killilea and Sheldon Bishov for making Adopt a Class so successful over the years. Listed below are the classes and their Adopt a Class Partners:

Class of 2010 Tabaldi – Century 21	Class of 2014 Brick Point Properties	Class of 2018 Lahey Clinic
Class of 2011 Burlington Firefighters	Class of 2015 Reimer & Braunstein	Class of 2019 CitiBank
Class of 2012 Sonia Rollins Exit Realty	Class of 2016 Reimer & Braunstein	Class of 2020 Liquor Cabinet
Class of 2013 Northern Bank and Trust Company	Class of 2017 Vidoli & Associates	2021 & 2022 In need of business partner

Our major fundraiser each year is our Annual Telethon, which is held in October. This endeavor is a huge undertaking and requires much planning which begins over the summer. Planning sessions are held at the Law Office of Riemer and Braunstein at Executive Park. Thank you to Attorney Bob Buckley, Melissa Cushing and all of their staff for their generosity and support. Special thanks to the B-Cat Staff, especially Jen Dodge, Tricia Hicks, Dick Linder, Rick Karwan and all of their volunteers who help us televise the event. Many thanks to Doug Gillingham, Ray Harbor and Jim Round for their support. This year's Telethon was made possible by the efforts of Al Fay, Jack Ferren, Jayne

Hyde, Brian Curtin, Don Flaherty, Debbie Keene, Robyn Miliano, Pat Dotson, Janet Modesto, Rosemarie Tieri, Juliette Mott, Brian Curtin, Joe Attubato, Tom and Jacki Killilea. Special thanks to Sheldon Bishov, all of the High School student volunteers who make calls to the residents, all of the people and businesses who made contributions, provided refreshments or gave prizes to help insure the success of this event. This year we raised \$47,000 during the three nights of the Telethon.

I would also like to thank all of the people who make contributions to us with their tax bills and water & sewer bills. We appreciate each contribution that is sent to help the young people of Burlington further their education. Last year we received \$7,230 in contributions.

We would like to recognize the following for special consideration:

- Robert Murray awarded 5 scholarships in the amount of \$12,500 again this year.
- Mrs. Audrey Johnson raised and donated \$8,590 in the name of her son, Wayne Alan Johnson.
- Riemer and Braunstein donated \$10,000 in memory of Harold DuLong.
- Burlington Lion's Club continues to support the Adopt a Class program by making a \$1,000 donation to the 2009 Adopt a Class. This partnership was established several years ago with the high school students donating their time to the Annual Lions Club Christmas Tree Sale.
- Joe Morandi raised \$2,000 for the BCSF from the "Festival of Trees" on the Town Common.
- Pixel Forensics, Inc. donated \$250 and will be establishing a scholarship in their name for 2010.

The Scholarship Foundation is deeply grateful to our first President Joan Miles and her husband Steve who were the motivating force to initiate our foundation's beginnings.

Respectfully submitted,

Stephen E. Preston, Jr.
President

BURLINGTON HOUSING AUTHORITY

For the past 20 years, state auditors as well as private auditors have reported that the Burlington Housing Authority has managed our properties in full compliance with general state and federal rules, regulations and stringent guidelines set forth by the Commonwealth. The Authority is in excellent standing.

2009 UPDATE:

The Burlington Housing Authority's inventory stock includes the following: one hundred and five (105) senior public housing units, of which 10% is set-aside for the young disabled and handicapped. We also have two local initiative properties, two state family (705) homes, ten studio apartments at Atria Longmeadow Place and ninety-four (94) federal Section 8 mobile vouchers.

PHOTOS BY MAUREEN LYNCH



Towerhill Apartments



Birchcrest Arms Apartments

The Board of Commissioners continues to make Burlington Veterans and Burlington Residents a priority. They have also continued to vote to remain as a part of the Centralized Section 8 wait list, which is overseen by Massachusetts Nahro. There are eighty (80) local participating housing authorities statewide. This list remains open. Applications may be obtained at the Authority, Council on Aging offices or you may apply on line @ www.massnahro.org.

The Board of Commissioners consists of James Langley, Bernice Ferguson, Michael Austin, Richard Howard and state appointed Richard Wilde.

The Board wishes to thank the 2009 Tenant Presidents: Jack Miller, Marlene Pierce, (acting) Kay Celona and Dee Cuzierre, for all their time and efforts made on behalf of our senior residents.

As Executive Director of the Burlington Housing Authority, I always welcome any concerns or questions that you may have. I will continue to serve our senior population with respect and compassion.

Respectfully submitted,

Maureen Lynch
Executive Director

METROPOLITAN AREA PLANNING COUNCIL

The Metropolitan Area Planning Council (MAPC) is a regional planning agency serving the people who live and work in Metro Boston. With a mission to promote smart growth and regional collaboration, MAPC's work is guided by our regional plan, "MetroFuture: Making a Greater Boston Region."

Despite economically challenging times, MAPC has proudly helped the 101 cities and towns in Greater Boston in navigating the recession with an eye toward preserving our region's vast resources for future generations. Whether in the area of public safety, open space preservation, clean water, affordable housing, transportation equity, sustainable development or inter-municipal cooperation, MAPC is uniquely positioned to bring cities and towns together for the betterment of the region as a whole. Our work encom-

passes many facets of living and working in Massachusetts, but is always guided by smart growth principles, and the philosophy that collaborative approaches can best solve regional issues.

Guiding Future Development and Preservation

With MAPC's progressive new regional plan, "MetroFuture: Making a Greater Boston Region," the agency is helping to guide both development and preservation in Metropolitan Boston, now through 2030. The plan was approved in December 2008, and campaigns for its implementation were launched to the public at an energizing event in June 2009. With the plan officially in place, MAPC's work has turned to advancing and measuring its implementation. Since the plan's adoption, MAPC staff has worked hard collecting input from hundreds of MetroFuture friends and supporters, whose ideas have helped craft four initial MetroFuture campaigns: Green Jobs and Energy, Local Smart Growth Planning, Transportation Investment and Zoning Reform. At the June 9, 2009 MetroFuture kickoff event, more than 300 people gathered to discuss and advise MAPC on strategies for advancing the first three campaigns. MAPC also released "From Plan to Action: A MetroFuture Summary," an accessible guide to MetroFuture goals and implementation strategies, which is available online at www.mapc.org and www.metrofuture.org. In 2010, MAPC will continue to advance the MetroFuture campaigns and engage the "Friends of MetroFuture" in this work. We are also establishing a Regional Indicators Program to assess the region's progress in achieving MetroFuture's goals, as well as MAPC's effectiveness at undertaking the implementation strategies. We are pleased that two of our partners in establishing the MetroFuture plan are continuing their support of implementation. The Boston Foundation has contributed to MetroFuture implementation broadly, while an anonymous foundation has funded establishment of an Equity Report Card. One way MAPC is advancing MetroFuture is through our work with the Massachusetts Smart Growth Alliance (MSGA). Through MSGA, MAPC has successfully advocated for policies and initiatives that advance sustainable and equitable development, including increased state investment in transit and other transportation options, the state's "Gateway Cities" revitalization program, and meaningful zoning reform. MSGA is also working with the Massachusetts Water Resources Authority (MWRA) to make sure that expansion of the MWRA is accompanied by smart growth requirements and water conservation.

Through the MSGA, MAPC is also working with MassPIRG – the Massachusetts Public Interest Research Group – as well as Smart Growth America and other groups on the national "Transportation for America" campaign, which urges federal transportation policies that are consistent with smart growth principles. We are also working with leaders from across New England in the "New England Regional Rail Coalition," an association of planning, environmental, municipal and business groups from all six New England states that came together this year to improve the region's competitiveness for rail investments. MAPC also counts itself a member of Smart Growth America's "State and Regional Caucus," which brings smart growth-focused organization leaders from across the country.

MAPC is also a founding member of "Our Transportation Future" (OTF), a coalition of business, labor, planning and environmental groups who are pushing for increased investment in the state's transportation infrastructure. OTF played a key role in the 2009 transportation debate around reform and revenue. Although our effort to achieve an increase in the gas tax failed, the Legislature did commit \$275 million in funding to transportation from an increase in the sales tax.

MAPC strives to make every major development project in the region compatible with MetroFuture and the state's Sustainable Development Principles. One way we do this is through our active involvement in the Massachusetts Environmental Protection Act (MEPA) process. As we study and comment on major developments, MAPC communicates our perspective and recommendations to developers, municipalities, and state officials. In 2009, MAPC evaluated and commented on several key projects, including the Urban Ring, the South Coast Rail project, Lowell Junction, Beacon at 495, Route 18 in Weymouth and RiverGreen Technology Park. Of special note is the "Commons at Prospect Hill" project in Waltham. MAPC collaborated with the 128 Central Corridor Coalition – which includes Burlington, Lexington, Lincoln, Waltham and Weston – to submit several joint comment letters to MEPA for this project.

Our MEPA comments consistently seek to minimize and mitigate traffic impacts, to expand transit, bicycle, and pedestrian alternatives, to safeguard critical environmental resources, to limit storm water impacts through "Low Impact Development (LID)," and to encourage a mixture of commercial and residential uses.

Better Planning through Technical Assistance

Cities and towns throughout the region continue to seek out MAPC for technical assistance on a variety of issues. Much of MAPC's "on the ground" technical assistance work for municipalities has been made possible through funding from the District Local Technical Assistance program (DLTA). This program was created by the Legislature and Governor Deval Patrick in 2006 to assist communities with a variety of land use planning activities, especially expedited permitting of commercial and industrial projects. The program is now entering its third funding round, and it has been expanded to assist municipalities to regionalize planning, procurement and service delivery.

Using DLTA funding matched by the town, MAPC worked with Danvers to create mixed-use bylaws for targeted portions of Danversport. The bylaws were crafted after extensive public input, including a "Visual Preference Survey" using Photoshop and Pictometry imaging tools, as well as a survey of Danvers residents on industrial-type uses. In addition, the "Danvers Mixed Use Report" suggested zoning revisions to other targeted industrial areas, and designed and presented a public program on the feasibility of using the state's 40R Smart Growth Zoning program to redevelop parts of downtown Danvers.

MAPC staff also helped several municipalities to apply for federal stimulus money made available through the American Recovery and Reinvestment Act (ARRA). With assistance from MAPC, Revere received \$485,000 from the U.S. Department of Energy to help pay for the installation of a new roof with built-in photovoltaic panels and high efficiency air conditioning units at the Beachmont Elementary School.

Throughout 2009, MAPC develop the Malden Master Plan, utilizing Community Viz software, which helps community members visualize themselves inside four different scenarios for future residential development in Malden. MAPC staff used Community Viz in a live demonstration to compare alternative zoning scenarios and their impacts on different Malden neighborhoods. Participants provided instant feedback on each scenario using wireless keypads; following discussion, they voted on their preferred option. MAPC began work on a Housing Production Plan for Bellingham. The plan includes an analysis of housing supply and demand, an analysis of barriers to development, a map series, and will include an extensive implementation plan with strategies to help the town achieve and maintain

affordable housing goals. The work will also include formation of a "Municipal Affordable Housing Trust Fund Board of Trustees" to oversee implementation activities.

MAPC staff worked on housing publications this year, including one with The Citizens Housing and Planning Association (CHAPA), titled "The Use of Chapter 40R in Massachusetts As a Tool for Smart Growth and Affordable Housing Production." An advisory committee on the project will explore policy improvements in light of the information revealed by the report. Staff also assisted the Massachusetts Housing Partnership on a Municipal Affordable Housing Trust Fund guidebook, which explains strategies for setting up a trust and gaining approval from the local legislative body.

This year, MAPC began working with municipalities that wanted help collaborating on the joint delivery of services, and these efforts were also funded under DLTA. Two of the projects focused on consolidating public health services among Arlington, Belmont and Lexington, and between Melrose and Wakefield. The Melrose/Wakefield project was implemented mid-year and met with success by year's end. Working with the public health directors of Arlington, Belmont and Lexington, MAPC staff helped to build an organizational framework and governance structure for a single regional health department designed to serve the three towns with improved service quality through a cost-effective approach. Action is expected at the 2010 spring town meetings. Several other DLTA projects addressed public safety concerns. In the first, MAPC assisted in creating a regional emergency communications center (RECC). A vendor was selected at the end of the year and the study will begin in January. A second project would regionalize an emergency planning committee (REPC) among seven communities in and around Norwood. MAPC researched model organizations, proposed a structure and set out a plan for implementation.

Another pair of projects focused on consolidation of fire services. Melrose and Wakefield asked MAPC to help them examine the potential of jointly providing fire department services, such as inspections, fire safety services and dispatch. Ashland and Hopkinton asked MAPC to help them evaluate combining their fire departments as a means of mitigating economic pressures. MAPC staff, aided by fire service professionals, collected data, analyzed response times and build-out trends, station locations and equipping and staffing, to deliver a report of findings and recom-

mendations for next steps. Through our work with school departments on the North Shore, MAPC staff also developed a combined teacher training schedule for seven departments and helped create a joint job posting system designed to improve applicant pools, provide efficient candidate screening and lower advertising costs.

Encouraging and Supporting Collaboration among Municipalities

Subregional councils are a primary means of communication between MAPC and member communities, and MAPC continually seeks to expand participation in these councils. Each municipality in the MAPC region is included in one of eight subregions, led by a staff coordinator; the Metrowest Growth Management Committee plays this role in MetroWest, but is governed by an independent board, on which MAPC serves.

Subregions provide a venue for citizen input into regional planning as well as a forum for local elected officials, planners, community organizations, legislators and businesses to exchange information. Over the past year, subregional meetings addressed a wide variety of planning topics, such as the Ocean Management Act, the Green Communities Act, Scenic Byways, water usage, using GIS, economic development and more.

MAPC also facilitates regional dialogue and joint municipal action among chief elected and appointed officials in the region. Among the most prominent of such efforts are the Metro Mayors Coalition and the North Shore Coalition, which bring together mayors and city/town managers to collaborate across municipal boundaries.

The Metro Mayors helped further the mission of MAPC this year by responding quickly to the emerging economic crisis. MAPC has taken an active role in working to help cities and towns avoid layoffs and become more efficient, through efforts like legislative advocacy in support of a comprehensive municipal relief package, of local options taxes, of participation in the Group Insurance Commission (GIC), and by studying the feasibility of regional 911 call centers in the Metro Boston region. MAPC also helped cities share information and develop strategies to cope with the foreclosure crisis.

A regional anti-youth violence initiative is another example of regional collaboration that MAPC helps to foster. Over the past three years, MAPC helped nine Metro

Mayors Coalition cities, 10 North Shore Coalition municipalities, and two MetroWest towns to secure more than \$2 million annually in funding through the state's Charles Shannon Community Safety Initiative. MAPC is the fiduciary agent and program manager for these funds, helping communities to implement multi-jurisdictional, multi-disciplinary strategies to combat youth violence, gang violence and substance abuse. In August 2009, the Metro Mayors Coalition hosted its Second Annual Shannon Grant Basketball Tournament in Somerville. Participants in the tournament included law enforcement, prevention partners and youth.

MAPC continues to perform fiduciary, planning, and project management services for the Northeast Homeland Security Regional Advisory Council (NERAC), managing \$4.65 million in grant funding for 85 cities and towns north and west of Boston. In 2009, MAPC took on the role of fiduciary for all four regional homeland security councils across the Commonwealth, managing \$13.4 million in grant funds and performing grant management, procurement and financial services for all four, while managing a team of three other regional planning agency partners who staff and support the Southeast, Central and Western councils. MAPC also participates in statewide homeland security planning efforts along with participants from several state agencies and all homeland security regions.

MAPC has expanded its fiscal management role in the public health arena as the "host agent" for the Region 4A Public Health Coalition, a cooperative of 34 public health departments ranging from Wilmington to Wrentham, between I-95 and I-495. MAPC assists the coalition in utilizing more than \$485,000 for emergency and pandemic preparedness efforts. As H1N1 "Swine Flu" pandemic concerns spread across the state, MAPC hosted an additional \$1.2 million in grant funding to provide vaccine clinics throughout the 4A region.

Preparing for Natural Disasters

After recent storm events – such as the Northeast ice storm in December 2009, and several heavy rains storms that caused flooding this summer – residents across the region are more aware than ever of the severe effects of natural disasters. To help allay these effects, MAPC completed Natural Hazard Mitigation Plans for 32 cities and towns in 2009, on top of the 41 other plans completed in recent years. Each plan includes a GIS map series depicting areas subject to various natural hazards, an inventory of

critical facilities and infrastructure, a vulnerability analysis, and a mitigation strategy with recommended actions to reduce vulnerability.

In 2010, MAPC will be completing the final set of plans for the region, helping 17 more communities. MAPC will also begin work this year on updating and renewing the Hazard Mitigation plans for 19 communities on the North Shore and South Shore, whose original plans were completed in 2005. FEMA requires that the plans be renewed every five years to reflect current data and conditions.

In many communities, Brownfield sites such as abandoned industrial facilities hold much potential for redevelopment and community revitalization if properly cleaned up. MAPC is working collaboratively with Peabody and Salem using a \$1 million EPA Brownfields grant to assess several Brownfield sites in the two cities. The sites are important for Peabody's plans to mitigate flooding in the downtown, and also for the expansion of open space, greenways, and economic development in both cities.

Municipal Savings through Shared Procurement

Some 35 communities are saving up to 20 percent on purchases of office supplies, paving services, and road maintenance by participating in MAPC's Regional Services Consortia. MAPC performed multiple procurements for municipalities in four consortia in the South Shore, MetroWest, North Shore, Metro Northwest, and Merrimack Valley regions. Similar savings were realized by the 300 members of the Greater Boston Police Council (GBPC). During 2009, MAPC continued to broaden its array of GBPC-sponsored vehicle contracts to provide choices, convenience, and quality for public safety departments needing police cruisers, SUVs, general use vehicles, a range of trucks from light to very heavy duty, and a selection of hybrid vehicles. Overall, 187 vehicles were purchased, totaling more than \$12 million in sales.

In 2009, MAPC began its partnership with the Fire Chiefs Association of Massachusetts (FCAM) to develop a collective procurement service model to address the high cost of fire apparatus and ambulances. MAPC procurement services will continue to be attractive as local governments face mounting budget constraints. Making Data Accessible to All Good planning requires access to good data. MAPC works to collect and analyze regional data and to make this data available to the public, while helping to increase analytic capacity at the local level. Users throughout the region

and around the world can access information about MAPC communities through our ever-expanding Web-based mapping site, www.MetroBostonDataCommon.org.

In an effort to develop an even more effective next generation of the DataCommon, MAPC is working closely with our colleagues in the Open Indicators Consortium (OIC), which includes data intermediaries from throughout the nation. OIC is working with researchers at UMass Lowell to develop an "open source" technology to add more powerful analysis tools for researchers and a more intuitive interface for novice users.

Although users can access the DataCommon for most of their needs, MAPC still responds to daily data requests from municipalities, organizations, individuals, the media and state agencies. In 2009, MAPC answered more than 200 on-demand data requests. In July 2009, MAPC held its biennial "Data Day" conference and received an overwhelming response, with more than 350 in-person attendees and at least 100 participating in a webcast. This conference, sponsored by MAPC, Northeastern University and The Boston Foundation's Boston Indicators Project, helps communities and non-profits to expand their capacity to use technology and data to advance their goals.

MAPC continues to incorporate cutting-edge planning and technology tools into our region's planning processes. Using Google SketchUp and Community Viz, MAPC created a 3-D computer model of Weymouth Landing to enable planning workshop participants to take a "virtual tour" of the district – as it looks now and as it might look with different types of new development. The visualization tool helped participants to focus future solutions and supported a lively discussion about the types of development that should be encouraged. A Digital Media and Learning grant from the MacArthur Foundation funded the development of the region's first planning video game. The Participatory Chinatown Project, a partnership with Emerson College and the Asian Community Development Corporation, is exploring how a planning video game that utilizes a 3-D virtual environment can facilitate citizen engagement in a neighborhood master planning process. The 3-D virtual environment augments the debate about new development, bringing in additional information, tracking effects of different decisions, and showing the results of those decisions so participants can experience what the space would look like under varied scenarios. MAPC is an official Census affiliate, working with our municipalities and the Donahue Institute at UMass Boston to prepare for a com-

plete and accurate count during the 2010 Federal Census, and to ensure that subsequent annual Census estimates are also accurate. MAPC provides training and assistance to municipalities and community-based organizations to help ensure that everyone in our region is counted.

Getting Around the Region

Transportation – and equitable access to reliable transit – is a major focus of MAPC's work. The agency serves as vice-chair of the Boston Region Metropolitan Planning Organization (MPO), which establishes transportation funding priorities for the region. We conduct studies and develop plans to support transportation improvements, and advocate for a well-funded, accessible transportation system that provides choice and mobility. We also encourage the coordination of transportation and land use policies at the state, regional and municipal level.

MAPC is working along Route 9 – with Southborough, Framingham, Natick and Wellesley – to plan for anticipated growth in that area. In Phase 1 of this study, MAPC estimated the potential retail, office and industrial growth allowed under existing zoning adjacent to the roadway. This allowed MAPC to estimate likely increases in daily vehicular trips, as well as morning and evening peaks, for 56 zones in the corridor. In Phase 2, MAPC and the communities are studying alternative land use patterns to determine if these changes, along with mitigation measures such as improved transit, can allow growth without gridlock along Route 9. Future economic development along parts of the already congested Route 128 corridor could lead to traffic increases of more than 50 percent on 128 and on local streets. In 2010, MAPC will complete a corridor plan with Weston, Lincoln, Waltham, Lexington and Burlington calling for establishment of a multi-modal transportation center along the Fitchburg commuter rail line, along with other steps to increase bus, pedestrian, and bicyclist opportunities.

To reduce existing and anticipated congestion and safety problems along Route 495 between Route 290 and the Mass Pike, MAPC and the Central Massachusetts Regional Planning Commission (CMRPC) worked with area communities and local business groups to look at a range of roadway, transit and land use options. The report's findings will be the starting point for a more detailed follow-up study to identify the specific steps to relieve congestion, to improve safety and to manage land use.

This year, MAPC broke new ground by working with Boston, Brookline, Cambridge and Somerville to secure a vendor to establish a regional bike sharing network, modeled after a successful system in Montreal. The system is projected to have several hundred bike-share stations throughout Boston, Cambridge, Somerville, Brookline, and Arlington within the next several years. The goal of the program is to increase mobility options within the Inner Core and to replace short automobile trips with biking. MAPC managed the procurement process and is helping each city establish contracts with the vendor, The Public Bike System Company. Finally, In 2010 MAPC will work with communities along Route 2 to better coordinate regional transit service and prepare for the effects of large transportation changes along the corridor in the coming years.

Charting a Course to Regional Prosperity

MAPC's economic development work is based on a Comprehensive Economic Development Strategy, updated annually. This report presents current economic trends in a format useful to public officials and community-based organizations. It is also an important fundraising tool. In 2009, MAPC leveraged \$3.5 million in funding from the U.S. Economic Development Administration to help fund new research and development space for the Fraunhofer Center for Sustainable Energy Systems in Cambridge. The Center is dedicated to serving the research needs of the sustainable energy industry, helping established industry as well as first time entrepreneurs move clean energy technologies from the laboratory to the production line. MAPC also collaborated with North Shore InnoVentures, a life science business incubator, to locate the new Cleantech InnoVenture Center (CIVC) in the heart of Lynn. CIVC specializes in catering to the needs of clean energy and clean technology businesses that have already proven the value of their new product and are preparing to manufacture. MAPC is supporting the innovation economy in Massachusetts by working collaboratively with business-driven organizations in every part of the region. Job creation remains the goal. What has changed are the tools we use to create jobs: information technology, transfer of knowledge, communication systems, and decision support tools that, together, harness the creative energy of people from different industry sectors, professional backgrounds, and cultures. MAPC is a regional information hub that catalogs commonly-held barriers to component parts of the innovation economy and facilitates a unified response on how to best mitigate these barriers.

From Beacon Hill to Capitol Hill

Making change on Beacon Hill requires dedication to advocacy and coalition-building. Under the guidance of our Legislative Committee, MAPC works with the Patrick Administration, legislators, and stakeholders of all stripes to advance legislation and policies across a diverse set of issues. These issues include budgetary appropriations for programs as wide-ranging as the Charles Shannon Community Safety Initiative, the District Local Technical Assistance Program, and the Census Estimates Program. MAPC advocated successfully for passage of numerous bills, from legislation enabling cities and towns to locally opt for meals and hotel taxes, to the recently passed reforms of our transportation system. We continue efforts to make it easier for cities and towns to regionalize municipal services, to improve and better fund the successful Community Preservation Act, to create a system to convey and reuse surplus state land in ways that are consistent with smart growth, and to reform health insurance for municipal employees.

MAPC is also increasingly active in Washington, working with the Obama Administration and our Congressional delegation to revamp the way transportation is funded in America, with an increased emphasis on lowering greenhouse gas emissions through a greater emphasis on transit. We are collaborating closely with the National Association of Regional Commissions and other allies to establish the so-called “sustainable and livable communities” program, which will fund the development and implementation of regional plans like MetroFuture.

North Suburban Planning Council

Burlington, Lynnfield, North Reading, Reading, Stoneham, Wakefield, Wilmington, Winchester and Woburn.

The North Suburban Planning Council met nine times in 2009. The meetings covered a wide range of topics and the schedule included two site visits to provide members with an opportunity to view first hand some exciting projects in member communities.

The year began with a meeting that provided communities an opportunity to provide input to MAPC on the priority implementation strategies for Metro Future. In addition, representatives from the US EPA New England Office attended to discuss the Mystic River Watershed Initiative.

The February meeting was a discussion of zoning reform and the land use partnership act.

A new topic of interest this year was energy programs and policy. The March meeting included a presentation on the Green Communities Act and the April meeting included information about the Energy Efficiency Block Grant program. The April meeting also included a discussion of transportation reform and how stimulus money could be used to fund transportation projects.

The first site visit was held in Winchester in May. The meeting focused on the town's successful efforts to preserve Wright -Locke Farm, the last remaining historic farm in Winchester. After meeting at town hall for a presentation by a number of town boards and organizations, members drove to the farm and toured historic buildings as well as being given an overview of what parts of the farm would be developed to fund the preservation effort and what parts would be preserved.

A variety of topics were covered in July including possible enhancements to the NSPC presence on the MAPC web site, the Unified Planning Work Program and new developments in the open space planning requirements.

The September meeting was largely devoted to transportation issues including the Regional Transportation plan and the Transportation Improvement Program.

MAPC President Jay Ash attended the October meeting to meet the NSPC representatives and to share his vision for MAPC and the subregions. Following that, Sara Cohen of DCR made a very informative presentation on DCR Low Impact Development demonstration projects. Following the presentation, the attendees drove to Silver Lake in Wilmington to view the Low Impact Development work done around the lake to help reduce polluted runoff entering Silver Lake, reduce beach closures, and increase groundwater recharge. The tour included a look at rain gardens and other retrofit work done in one of the neighborhoods adjacent to the lake.

The final meeting of the year was held in Winchester and was a forum on the regionalization efforts MAPC has been involved in through the District Local Technical Assistance program.

MAPC Annual Report prepared and submitted by Marc D. Draisen, Executive Director, Metropolitan Area Planning Council.

APPOINTED OFFICIALS

American Disabilities	Robert C. Hogan
	Act Coordinator
Animal Control Officer	Gerald Mills
Appraiser/Assistant Assessor	Russell H. Washburn
Archivist/Records Manager	Daniel C. McCormack
Assistant Town Administrator	Thomas Hickey
Assistant Town Clerk	Eleanor M. Gelinis
Building Inspector	John Clancy
Community Life Center Director	Wesley Simons
Conservation Administrator	John Keeley
Council on Aging Coordinator	Margery McDonald
Director of Parks and Recreation	Don Lorinovich
Director of Public Health	Sharon Mastenbrook
Director of Veteran Services	Robert C. Hogan
Emergency Services Director	Stephen Duke
Environmental Engineer	Heidi Porter
Fire Chief	Lee Callahan
Health Agent/Sanitarian	Marlene Johnson
Housing Authority Executive	Maureen Lynch
	Director
Human Resources Director	Joanne Faust
Labor Counsel	Collins, Loughran & Pelouquin
	Laura Hodgson
Library Director	Thomas F. Hayes
MAPC – TIP Coordinator	Eleanor N. O'Connell
MBTA Advisory Board	Anthony Fields
Metropolitan Area Planning Council (MAPC)	
MWRA Designee	John Sanchez
Planning Director	Anthony Fields
Police Chief	Francis J. Hart, III
Recreation Maintenance Director	Douglas Gillingham
Sealer of Weights & Measures	Richard H. Howard
Superintendent of Public Works	John Sanchez
Superintendent of Schools	Dr. Eric Conti
Town Accountant	Paul F. Sagarino, Jr.
Town Administrator	Robert A. Mercier
Town Clerk	Jane L. Chew
Town Counsel	Kopelman and Paige, P.C.
Town Engineer	Thomas F. Hayes
Treasurer/Tax Collector	Brian P. Curtin

APPOINTED BOARDS AND COMMITTEES

Appointments made by: Town Administrator**Beautification Committee(5) 1 year Standing**

Carolyn R. Engel	9 Park Dr.	2010
Andrew A. Giordano	3 Belmont Rd.	2010
George M. Major	29 Lantern Ln.	2010
Joan McSweeney	1 Doris St.	2010
Ralph C. Patuto	29 Center St.	2010

Selectmen Rep

Elaine Zuccaro	6 Pearson Cir.	2010
Bike Committee	1 year	Ad Hoc
Kristine Brown	61 Center St.	2010

Recreation Rep

Jack Donaldson	62 Winn St.	2010
Mildred Nash	39 Sunset Dr.	2010
James L. Nevins	26 Sunset Dr.	2010
Walter Zenkin	2 Toomey Cir	2010

*Selectmen Rep***B-Line Advisory Committee 1 year Ad Hoc**

Ann M. Cummings	20 Tinkham Ave.	2010
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Planning Rep

Jennifer Gelinis	10 Hallmark Garden #7	2010
Virginia E. Mooney	28 Mohawk Rd.	2010
Mildred Nash	39 Sunset Dr.	2010
Mabel Nevins	26 Sunset Dr.	2010
Patti Robichaud	29 Center St.	2010

DPW

Sonia Rollins	8 Paula St.	2010
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*Selectmen Rep***Board of Appeals(5) 5 years Standing**

John A. Alberghini	2 Elm Ave.	2013
William Gaffney	8 Joanne Rd.	2010
Neil S. Kane	19 Mohawk Rd.	2010

Alt #2

Eugene S. Lane, Jr.	24 Cathy Rd.	2011
Matt Lee	13 Fowler Ter.	2010

Alt #1

Joseph E. Morandi	7 Winona Rd	2014
John T. Sullivan	2 Laurel Ln.	2012

Board of Registrars(4) 3 years Standing

Jane L. Chew	7 Winn Valley Dr.	2011
Jeanne Ganley	26 Beacon St. #42A	2010
Elmer Bud Larson	23 County Rd.	2011
Robert J. Macdonald	238 Fox Hill Rd.	2012

Cable Advisory Committee(7) 1 year Ad Hoc

Jennifer Dodge	123 Cambridge St. (BHS)	2010
<i>BCAT Rep</i>		

Daniel Dunn	29 Stony Brook Rd.	2010
Peter O'Keefe	47 Skelton Rd.	2010
Daniel J. Raske	3 Mildred Rd.	2010
Walter Zenkin	2 Toomey Cir	2010

Selectman's Rep

Cemetery Oversight Committee 1 year Ad Hoc

William C. Beyer	67 Peach Orchard Rd.	2010
Frank P. Monaco	18 Corcoran Rd	2010

Community Life Center(10) 2 years Standing

Candace F. Gustafson	30 Paulson Dr.	2010
Michael Howard	18 Burlington St.	2010
Marilyn Langley	13 Algonquin Dr.	2010
Ronald J. MacKenzie	18 Spruce Hill Rd.	2010
Ann Louise McNamara	79 Mountain Rd.	2011
Roberta Mills	19 Corcoran Rd.	2011
Greg Skeeahan	45 Center St.	2011

Conservation Commission(7) 3 years Standing

Gretchen K. Carey	43 Locust St.	2010
Nedim Celik	46 Mill St.	2012
Larry S. Cohen	8 Wilhelmina Ave.	2012
Indra Deb	17 Pathwoods Ave.	2011
Gail M. Lima	188 Mill St.	2011
Ann Louise McNamara	79 Mountain Rd.	2012
Kerry Melanson	8 Freeport Dr.	2011

Council on Aging(7) 3 years Standing

Jeannette S. Cain	7 Hallmark Grdn. #6	2011
Carole J. Castellano	12 Garrity Rd.	2010

Alternate 1 yr.

Christopher E. Hartling	1 Colleen Cir.	2010
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Alternate 1 yr.

Joanne L. Kinchla	8 Arnold Terrace	2010
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Alternate 1 yr.

Muriel O'Brien	26 Maryvale Rd.	2012
Mary E. Patterson	22 Carol Ave.	2010

Council on Aging(7) 3 years Standing

Ralph C. Patuto	29 Center St.	2010
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Selectmen Rep

Marlene E. Pierce	15 Birchcrest St. #308	2011
Marigrace Silva	5 Alma Rd.	2012
Suzanne J. Trousil	2 Lucaya Cir.	2011
Bernadette B. Whittington	1 Ganley Dr.	2010

Cultural Council(5-22) 3 years Standing

Dana Berlow Belliveau	17 Patriot Rd.	2010
Joyce M. Carnes	2 Fairfax St.	2008
Anne P. Coady	8 Woodside Ln.	2008
Elizabeth Cowhig	54 Middlesex Tpk	2011
Dorothy N. Dellemonico	3 Jonathan Rd.	2008
Eileen Feldman	19 Freeport Dr.	2006
Lauren R. Finkle	31 Boulder Dr	2009
Alysse C. Gerardi	8 Evergreen Ave	2009
Rick Karwan	8 Francis Wyman Rd.	2007
Shauna M. Leva	17 Church Ln.	2011
Wayne Little	17 Tercentennial Dr	2006
Charlanne Maynard	22 Sears St.	2007

Library Rep

Margaret McGarry	6 Littles Brook Ct. #134	2008
Florence Dolly Mountain	5 Eisenhower Dr.	2006
Teresa Pignatone	9 Jonathan Rd.	2008
William Timothy Rose	10 Locust St.	2006
Richard D. Sarno	1 Bassett Ave	2008
Vincent J. Sferrino	10 Liberty Ave.	2010
Saira Taneja	29 Wheatland St.	2011
Janet M. Towers	28 Humboldt Ave.	2006

Disabilities Access Committee(9) 1 year Standing

Ruthann Covino	4 Donna Ln.	2010
Bernice H. Ferguson	19 Bedford St.	2010
Mary Jane Fietze	42 Bedford St.	2010
Gary Gianino	29 Center St.	2010

Selectmen Rep

Maura F. Mazzocca	5 Black Horse Ln.	2010
Christine Monaco	18 Corcoran Rd.	2010
David P. Murphy	51 Bedford St.	2010
Rita E. Murphy	51 Bedford St.	2010
Kenneth Tigges	4 Ellen Rd.	2010
Bernadette B. Whittington	1 Ganley Dr.	2010

Grandview Farm Use Committee 1 year Ad Hoc

Norman B. Biggart	4 Baron Park Ln. #1	2010
Brenda L. Cahoon	3 Lucy Rd.	2010
Binnie Factor	6 Briarwood Ln.	2010
Toni Faria	6 Butters Ln.	2010
Kathleen A. Horton	85A Center St.	2010
Mary Ippolito	8 Erin Ln.	2010
William T. McDonough	19 Rahway Rd.	2010
Kevin B. McKelvey	4 Allison Dr.	2010
Mary Lou McQuinn	29 Boulder Dr.	2010
Roger Morrison	5 Hope St.	2010
Hope M. Paulsen	59 Center St. #201	2010
Sonia Rollins	8 Paula St.	2010

Selectmen Rep

Nicholas G. Rubino	16 Phyllis Ave.	2010
Walter Zenkin	2 Toomey Cir	2010

Selectmen Rep

Historical Commission(7) 3 years Standing

Norman B. Biggart	4 Baron Pk. Ln. Apt. 1	2010
Sandra J. Coven	59 Center St. #102	2011
Eldrine F. Emerson	39 Arborwood Dr.	2012
Toni Faria	6 Butters Ln.	2012
Joyce Fay	11 Raymond Rd.	2011
Kathleen Horton	85A Center St.	2010
Hope M. Paulsen	59 Center St. #201	2012

Advisory

Norma C. Robichaud	5 Highland Way	2010
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Alternate 1 yr.

Gene Rossi	174 Winn St.	2010
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Alternate 1 yr.

Michael Tredeau	12 Myrna St.	2011
Judith Wasserman	3 Indian Hill Rd	2012

Advisory

Housing Partnership 1 year Ad Hoc

Ernest E. Covino, Jr.	29 Center St.	2007
John DeFrancesco	50 Westwood St.	2007
Daniel R. DiTucci	8 Lisa St.	2010

Selectmen Rep

Phyllis Etsell	3 Eisenhower Dr.	2007
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Murray Hills

Wayne Harding	16 Chadwick Rd.	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007
Virginia E. Mooney	28 Mohawk Rd.	2007
Michael S. Runyan	7A Mountain Rd.	2007

Information Systems Advisory (7) 1 year Ad Hoc

Gerald Beuchelt	13 Highland Way	2010
Jennifer Connor	46 Chandler Rd.	2010
Laurence J. Conway	18 Wildwood St.	2010
Daniel Dunn	29 Stony Brook Rd.	2010
David Fionda	46 Freeport Dr.	2010
Jack M. Gilbert	14 Wildmere Ave.	2010
Paul R. Nichols	20 Mohawk Rd.	2010
Peter O'Keeffe	47 Skelton Rd.	2010

Recycle Committee 3 years Ad Hoc

Timothy J. Brown	8 Luther St.	2010
Gretchen K. Carey	43 Locust St.	2010
Diane Kendrigan Creedon	12 Gibson St.	2010
Ann M. Cummings	20 Tinkham Ave.	2010
Elizabeth A. DeVito	92 Francis Wyman Rd.	2012
Eileen Feldman	19 Freeport Dr.	2010
Elizabeth A. Gilman	20 Carol Ave	2010
Gail M. Lima	188 Mill St.	2010
Abby J. Murray	813 Arboretum Way	2012
John Tuccinardi	65 Country Rd.	2010

Burlington Rotary

Rink Oversight Committee(5) 1 year Ad Hoc

Brad D. Bond	8 Mullberry Ln.	2010
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Ways & Means

Brian Curtin	29 Center St.	2010
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Treasurer/Collector

Daniel R. DiTucci	8 Lisa St.	2010
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Selectmen Rep

Don Lorinovich	61 Center St.	2010
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Recreation Rep

Craig Robinson	123 Cambridge St.	2010
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School Dept.

Rt. 3A Subcommittee 1 year Ad Hoc

John Clancy	29 Center St.	2010
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Building

Ann M. Cummings	20 Tinkham Ave.	2010
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Planning Rep

Phyllis Etsell	3 Eisenhower Dr.	2010
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Murray Hills

Tony Fields	29 Center St.	2010
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Planning Dir

Tom Hayes	29 Center St.	2010
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Engineering

Rt. 3A Subcommittee 1 year Ad Hoc

Kathleen A. Horton	85A Center St	2010
<i>Historical Comm</i>		
Joseph Impemba	29 Center St.	2010
<i>Planning Rep</i>		
Kristln Kassner	29 Center St.	2010
<i>Planning</i>		
Michael Murray, Jr.	184 Mill St.	2010
<i>Murray Hills</i>		
James L. Nevins	29 Center St.	2010
<i>Bike Path</i>		
Michael O'Neil	3 Kinney Ave.	2010
<i>Citizen Rep</i>		
Sonia Rollins	8 Paula St.	2010
<i>Selectmen Rep</i>		
Paul Roth	29 Center St.	2010
<i>Planning Rep</i>		
Michael Tredeau	12 Myrna St.	2010
<i>Historical Comm</i>		

Sign Bylaw Committee 1 year Ad Hoc

John Clancy	29 Center St.	2010
<i>Bldg. Dept</i>		
Tony Fields	29 Center St.	2010
<i>Planning Dir</i>		
William Gaffney	8 Joanne Rd.	2010
<i>BOA</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2010
<i>Planning Bd</i>		
Joseph A. Impemba	11 Briarwood Ln.	2010
<i>Planning Rep</i>		
Joan McSweeney	1 Doris St.	2010
<i>Beautification</i>		
James Murphy	265 Winn St.	2010
<i>Chamber of Commerce</i>		
Doug Place	209 Cambridge St.	2010
<i>Chamber of Commerce</i>		
John T. Sullivan	2 Laurel Ln.	2010
<i>BOA</i>		
Beverlee Vidoli	17 Thornton Dr	2010
Walter Zenkin	2 Toomey Cir	2010
<i>Selectmen Rep</i>		

Sr. Housing Options Committee 1 year Ad Hoc

Arlene A. DiRocco	10 Old Colony Rd.	2007
Daniel R. DiTucci	8 Lisa St.	2010
<i>Selectmen Rep</i>		
Garry Feldman	19 Freeport Dr.	2007
Robert Hogan	61 Center St.	2007
Sheila Howard	5 Hallmark Garden #6	2007
Jayne L. Hyde	17 Meadowvale Rd.	2007

Stormwater Management Advisory 1 year Ad Hoc Committee

James J. Dion	29 Center St.	2010
<i>Board of Health</i>		
Tony Fields	29 Center St.	2010
<i>Planning Dir</i>		
Charles E. Fuller	3 Rolling Ln.	2010
<i>Consulting Engr</i>		
Gary Gianino	29 Center St.	2010
<i>Selectmen Rep</i>		
Tom Hayes	29 Center St.	2010
<i>Engineering</i>		
Jayne L. Hyde	17 Meadowvale Rd.	2010
John Keeley	29 Center St.	2010
<i>Conservation Rep</i>		
Terry McSweeney	29 Center St.	2010
<i>Board of Health</i>		

Town Common Oversight 1 year Standing

Brad D. Bond	8 Mullberry Ln.	2010
Carolyn R. Engel	9 Park Dr.	2010
Gary Gianino	29 Center St.	2010
<i>Selectmen Rep</i>		
Douglas Gillingham	61 Center St.	2010
<i>Rec. Maint. Rep</i>		
Joan McSweeney	1 Doris St.	2010
Walter Zenkin	2 Toomey Cir	2010
<i>Selectmen Rep</i>		
Elaine Zuccaro	6 Pearson Cir.	2010
<i>Beautification Rep</i>		

Appointments made by: Moderator**Bylaw Review Committee(5) 1 year Standing**

Mark D. Casey	8 College Rd.	2010
Evelyn M Mottolo	3 Dover Dr.	2010
David F. Petersen	9 Cutting Ln.	2010
Richard M. Wing	4 Wing Ter.	2010
David J. Woodilla	3 Barnum Rd.	2010

Capital Budget Committee(7) 3 years Standing

Thomas D. Conley, Jr.	20 Corcoran Rd.	2010
Daniel J. Grattan	9 Fieldstone Dr.	2011
Parag G. Mehta	4 Dublin Circle	2012
Frank P. Monaco	18 Corcoran Rd.	2010
Daniel J. Raske	3 Mildred Rd.	2012
Faydeen A. Sateriale	95 Lexington St.	2010
Janine S. Towle	57 Macon Rd.	2011

Facilities Committee (7) 2 years Standing

William C. Beyer	67 Peach Orchard Rd.	2011
Timothy J. Brown	8 Luther Rd.	2011
David J. Ghio	5 Holly St.	2011
Daniel J. Hanafin	4 Maple St.	2011
Frank P. Monaco	18 Corcoran Rd.	2011
Bruce A. Morey	5 Ellery Ln.	2011
Sally Willard	13 Foster Rd.	2011

Human Services Committee(7) 3 years Standing

Anne P. Coady	8 Woodside Ln.	2010
Joanne Frustaci	6 Valley Cir.	2012
Joanne M. Horgan	12 Eastern Ave.	2011
Gary B. Kasky	8 Radcliff St.	2011
Mabel Nevins	26 Sunset Dr.	2012
Cynthia J. Phillips	4 Michael Dr.	2010
Judith G. Wasserman	3 Indian Hill Rd.	2011

Land Use Committee(9) 3 years Standing

Sean P. Curtin	11 Barnum Rd.	2012
Shari Lynn Ellis	3 Hickory Ln.	2012
Wendy Guthro	17 Treetop Ct.	2011
Karen A. Moyer	7 Kingsdale St.	2011
Andrew H. Olney	21 Julia Connors Dr.	2010
Phyllis D. Rousell	75 Macon Rd.	2010
Paul A. Valleli	14 Marrett Rd.	2010
Sally Willard	13 Foster Rd.	2011

Northwest Park Committee(5) Ad Hoc

Diane Kendrigan Creedon	12 Gibson St.
Lucy M. Damiani	7 Hearthstone Dr.
David J. Ghio	5 Holly St.
Frank P. Monaco	18 Corcoran Rd.
David S. Tait	9 Meadowvale Rd.

Rules Committee(13) 1 year Standing

Patricia J. Angelo	2 Austin St.	2008
Linda K. Collins	18 Townline Rd.	2008
Joan B. Hastings	14 College Rd.	2008
Francis Heartquist	10 Briarwood Ln.	2008
Roberta E. Mills	19 Corcoran Rd.	2008
Mildred J. Nash	39 Sunset Dr.	2008
Eleanor N. O'Connell	33 Peach Orchard Rd.	2008
Louis Rubino	4 Fred St.	2008
Maureen Ryan	3 Donald Rd.	2008

Ways & Means Committee(15) 3 years Standing

William C. Beyer	67 Peach Orchard Rd.	2010
Brad D. Bond	8 Mullberry Ln.	2012
John G. Cormier	8 Chester Ave.	2011
Diane Kendrigan Creedon	12 Gibson St.	2010
Timothy M. Cummings	20 Tinkham Ave.	2010
Lucy M. Damiani	7 Hearthstone Dr.	2011
Nolan H. Glantz	9 Redcoat Ln.	2011
Michael J. Hardy	7 Thornton Dr.	2012
John D. Kelly	14 Oxbow Ln.	2012
Thomas C. Killilea	15 Wheatland St.	2011
Paul G. Noonan	5 Ward St.	2010
Roger S. Riggs	4 Briarwood Ln	2010
Kiristin A. Russo	5 Kingsdale St	2011

Appt. 12/09

Robert G. Schlansky	4 Gibson St.	2012
David S. Tait	9 Meadowvale Rd.	2012

TOWN OF BURLINGTON, MA

JANUARY 2009 TOWN MEETING MINUTES

**ADJOURNED TOWN MEETING
MONDAY, JANUARY 26, 2009
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag. The National Anthem and a song from the upcoming production of the Wizard of Oz were sung by BHS student Eva Costanza accompanied on piano by Mr. Middleton-Cox.

A motion to adjourn to Monday, February 2 (due to a forecasted snow storm) to complete the business of the Warrant, if necessary, was moved, seconded and so voted.

The Moderator and all those in attendance acknowledged the upcoming retirement of Don Roberts, the Town's Recreation Director for the past 38 years. He also announced the passing of Joseph Arena who was serving as a long standing member of the Burlington Housing Authority and former Town Meeting Member.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Town Administrator and Ways and Means Committee gave a financial overview and update on the dire economic forecast. The Town Administrator provided an update on the bids for the Grandview Farm restoration. Library Director, Lori Hodgson announced the Burlington Reads program being kicked off by the Library. Dr. Conti, Supt of Schools, spoke on the town's collaborative Technology Initiative being proposed in May.

ARTICLE 2 RE: Simonds Trust

To see if the Town will vote to accept, from the Trustees under the Will of Marshall Simonds, the sum of \$25,000 or any other sum for the maintenance and improvements of Simonds Park, same to be spent under the direction of the Recreation Commission, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways and Means voted 14-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Recreation Planner/Wildwood Site

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of hiring a recreation planner to design plans and prepare cost estimates for the development of athletic fields and other outdoor recreation facilities at the Wildwood School site, same to be spent under the direction of the Recreation Commission, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from available Free Cash the sum of \$20,000 for the purpose of hiring a recreation planner to design plans and prepare cost estimates for the development of athletic fields and other outdoor recreation

facilities at the Wildwood School site, same to be spent under the direction of the Recreation Commission, contingent upon Board of Selectmen approval that the site will be used for recreation use.

Recommendations: Ways & Means voted 10-4-0 in favor.
Capital Budget voted 6-0 in favor. Land Use voted 7-0 in favor.
Selectmen voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4 RE: Contract Agreement/In-District School Bus Transportation

To see if the Town will vote to authorize the School Committee to enter into an agreement for a term or terms not to exceed five (5) years in total, or such other terms and conditions as the School Committee may determine, for the purpose of providing School Bus Transportation Services for in-district students, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 10-3-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 5 RE: Contract Agreement/Revaluation and Data Collection

To see if the Town will vote to authorize the Board of Assessors to enter into a nine (9) year agreement for the purpose of property revaluation and data collection of Commercial, Industrial, Residential and Personal Property.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 14-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 6 RE: Funding for Burlington Police Patrolmen's Association Contract

To see if the Town will vote to transfer from the Negotiated Settlement Account a sum of money for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and Burlington Police Patrolmen's Association for Fiscal Year 2008 and 2009, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 7 RE: Tax Demand Fee/MGL, Chapter 60, Section 15

To see if the Town will vote to authorize the Collector of taxes to set a demand fee of \$15.00 to be added to and collected as part of the tax, as authorized by Massachusetts General Law, Chapter 60, Section 15 to be effective as of March 1, 2009, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 13-1-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 8 RE: Home Rule Petition/Fire Station Construction

To see if the Town will vote to authorize the Board of Selectmen to file the following Home Rule petition with the General Court, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition:

AN ACT AUTHORIZING THE TOWN OF BURLINGTON TO ENTER INTO A LEASE FOR THE CONSTRUCTION OF A FIRE STATION.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, the Town of Burlington may enter into a lease of land for a new fire station. Said lease may be a ground lease of the land only, or the lease may provide for the financing, design and construction of a new fire station by a party or the parties, or a combination thereof. The construction of a new fire station under a lease awarded pursuant to this section shall not be subject to the competitive bid requirements set forth in sections 38A½ to 38O, inclusive, of [chapter 7, section 39M of chapter 30](#) or sections 44A to 44M, inclusive, of [chapter 149 of the General Laws](#), but each such lease shall be awarded pursuant to section 16 of [chapter 30B of the General Laws](#). The Town is hereby authorized to borrow for the construction of a new fire station pursuant to section 7 of chapter 44 of the General Laws on land that is subject to said lease pursuant to this act, provided said lease has a term of at least 20 years.

SECTION 2. The request for proposals for such lease shall specify the method for comparing proposals to determine the proposal offering the lowest overall cost to the town including, but not limited to, all capital financing. If the Town awards a contract to an offeror who did not submit the proposal offering the lowest overall cost, the Town shall explain the reason for the award in writing. Prior to the award of a lease that includes the construction of a fire station under section 1, the Town shall conduct an independent evaluation for the purpose of comparing the overall cost of the lease, including the private financing of construction, to the cost of procuring the new fire station pursuant to the applicable Massachusetts General Laws.

SECTION 3. Notwithstanding the provisions of any general or special law to the contrary, the lease awarded pursuant to section 1 may provide for a term not exceeding 50 years, and may include an option and/or a right of first refusal for the Town to acquire the land and the new fire station at the termination of the lease. Any option and/or right of first refusal shall be at the sole discretion of the Town of Burlington in accordance with the original terms and conditions set forth in the request for proposals or terms and conditions more favorable to and acceptable to the Town. A lease entered into pursuant to this act may provide that the Town shall not be exempt from liability for payment over the term of the lease of the costs to finance, design and construct the fire station.

SECTION 4. Subject to this act, any lease awarded hereunder shall be subject to such additional terms and conditions as the Town Administrator and the Board of Selectmen of the Town shall determine to be in the best interests of the Town and shall be authorized by a majority vote of the Board of Selectmen, and a majority vote of Town Meeting.

SECTION 5. All contracts for the construction of the fire station may be awarded by the selected offeror only to persons or entities whose bids or proposals are subject to such persons or entities being signatory to a project labor agreement with the appropriate labor organizations which shall include an obligation for such labor organizations and its constituent members not to strike with respect to the work on such construction project and which shall also establish uniform work rules and schedules for the project. Such project agreement shall be entered into in order to facilitate the timely and efficient completion of the construction of the fire station and to make available a ready and adequate supply of highly trained, skilled craft workers who shall provide a negotiated commitment to assure labor stability and labor peace over the life of this project. The applicable entity responsible for any construction of the fire station shall designate a general contractor, project administrator or similar construction firm which is familiar in the negotiation and administration of project labor agreements to manage and oversee the construction of the project, including the development and implementation of labor relations policies for the project, and to instruct such general contractor, project administrator or other construction firm to negotiate a mutually agreeable project labor agreement covering the above described work, unless the Town determines that the selected offeror responsible for constructing the fire station has sufficient experience and qualifications, in which case the selected offeror may discharge the duties respecting the project labor agreement.

SECTION 6. This act shall take effect upon its passage, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to authorize the Board of Selectmen to file the following Home Rule Petition with the General Court, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court which are within the scope of the general public objectives of the petition:

AN ACT AUTHORIZING THE TOWN OF BURLINGTON TO ENTER INTO A LEASE FOR THE CONSTRUCTION OF A PUBLIC SAFETY FACILITY.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. Notwithstanding the provisions of any general or special law to the contrary, the Town of Burlington may enter into a lease of land for a new Public Safety Facility. Said lease may be a ground lease of the land only, or the lease may provide for the financing, design and construction of a new Public Safety Facility by a party or the parties, or a combination thereof. The construction of a new Public Safety Facility under a lease awarded pursuant to this section shall not be subject to the competitive bid requirements set forth in sections 38A½ to 38O, inclusive, of [chapter 7, section 39M of chapter 30](#) or sections 44A to 44M, inclusive, of [chapter 149 of the General Laws](#), but each such lease shall be awarded pursuant to section 16 of [chapter 30B of the General Laws](#). The Town is hereby authorized to borrow for the construction of a new Public Safety Facility pursuant to section 7

of chapter 44 of the General Laws on land that is subject to said lease pursuant to this act; provided said lease has a term of at least 20 years.

SECTION 2. The request for proposals for such lease shall specify the method for comparing proposals to determine the proposal offering the lowest overall cost to the town including, but not limited to, all capital financing. If the Town awards a contract to an offeror who did not submit the proposal offering the lowest overall cost, the Town shall explain the reason for the award in writing. Prior to the award of a lease that includes the construction of a Public Safety Facility under section 1, the Town shall conduct an independent evaluation for the purpose of comparing the overall cost of the lease, including the private financing of construction, to the cost of procuring the new Public Safety Facility pursuant to the applicable Massachusetts General Laws.

SECTION 3. Notwithstanding the provisions of any general or special law to the contrary, the lease awarded pursuant to section 1 may provide for a term not exceeding 50 years, and may include an option and/or a right of first refusal for the Town to acquire the land and the new Public Safety Facility at the termination of the lease. Any option and/or right of first refusal shall be at the sole discretion of the Town of Burlington in accordance with the original terms and conditions set forth in the request for proposals or terms and conditions more favorable to and acceptable to the Town. A lease entered into pursuant to this act may provide that the Town shall not be exempt from liability for payment over the term of the lease of the costs to finance, design and construct the Public Safety Facility.

SECTION 4. Subject to this act, any lease awarded hereunder shall be subject to such additional terms and conditions as the Town Administrator and the Board of Selectmen of the Town shall determine to be in the best interests of the Town and shall be authorized by a majority vote of the Board of Selectmen, and a majority vote of Town Meeting.

SECTION 5. All contracts for the construction of the Public Safety Facility may be awarded by the selected offeror only to persons or entities whose bids or proposals are subject to such persons or entities being signatory to a project labor agreement with the appropriate labor organizations which shall include an obligation for such labor organizations and its constituent members not to strike with respect to the work on such construction project and which shall also establish uniform work rules and schedules for the project. Such project agreement shall be entered into in order to facilitate the timely and efficient completion of the construction of the Public Safety Facility and to make available a ready and adequate supply of highly trained, skilled craft workers who shall provide a negotiated commitment to assure labor stability and labor peace over the life of this project. The applicable entity responsible for any construction of the Public Safety Facility shall designate a general contractor, project administrator or similar construction firm which is familiar in the negotiation and administration of project labor agreements to manage and oversee the construction of the project, including the development and implementation of labor relations policies for the project, and to instruct such general contractor, project administrator or other construction firm to negotiate a mutually agreeable project labor agreement covering the above described work, unless the Town determines that the selected offeror responsible for constructing the Public Safety Facility has sufficient experience and qualifications, in which case the selected offeror may discharge the duties respecting the project labor agreement.

SECTION 6. This act shall take effect upon its passage, or to act in any other manner in relation thereto.

Recommendations: Ways & Means voted 12-1-1 in favor. Capital Budget voted 4-0 in favor. Land Use voted 0-7 in opposition.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 9 RE: Collaborative Disposal Five-Year Municipal Solid Waste Contract

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract agreement of up to five years (subject to annual appropriation) for the disposal of municipal solid waste for the Town of Burlington.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 12-1-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 10 RE: Transfer of Funds/Water Treatment Facilities Chemicals

To see if the Town will vote to transfer from available funds the sum of \$250,000 for the purpose of paying for expenses related to the operation of the Water Treatment Facilities; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from MTBE Court Settlement Funds, the sum of \$175,000 for the purpose of paying for expenses related to the operation of the Water Treatment Facilities.

Recommendations: Ways & Means voted 14-0-0 in favor. Land Use voted 7-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 11 RE: Transfer of Funds/Ice Palace Doors and Frames

To see if the Town will vote to transfer from the Ice Palace Enterprise Fund the sum of \$ 27,000 for the purpose of removal and installation of nine (9) doors and frames, same to be spent under the appropriate authority, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 14-0-0 in favor. Capital Budget voted 4-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 12 RE: Purchase of Mini-Bus

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of purchasing a mini-bus and any other incidentals for

TOWN OF BURLINGTON, MA

JANUARY 2009 TOWN MEETING MINUTES

the Council on Aging, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$55,000 for the purpose of purchasing a mini-bus and any other incidentals for the Council on Aging.

Recommendations: Ways & Means voted 12-2-0 in favor.
Capital Budget voted 4-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 13 RE: Amend Oracle TIF agreement

To see if the Town will vote to amend the existing TIF (Tax Increment Financing) Agreement between the Town of Burlington and the Oracle Corporation by extending the time frame for completion of the Phase III component of the Oracle campus from 2008 to 2013 (five years) as identified in Section 7 of the original document and to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 14-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 14 RE: Transfer of Free Cash to Reserve Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$100,000 or any other amount to place in the FY 2009 Reserve Fund budget, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash, the sum of \$100,000 to the Town's Reserve Fund.

Recommendations: Ways and Means voted 14-0-0 in favor.

ACTION: MAJORITY APPROVED THE MAIN MOTION

ARTICLE 15 RE: Transfer of Free Cash to Stabilization Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$750,000 or any other amount to place in the Town's Stabilization Account, or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash, the sum of \$750,000 to the Town's Stabilization Account.

Recommendations: Ways & Means voted 14-0-0 in favor.

ACTION: UNANIMOUSLY VOTED MAIN MOTION

ARTICLE 16 RE: Rezone/New England Executive Park

To see if the Town of Burlington will vote to amend the Zoning Map of the Town of Burlington, as most recently amended, by rezoning certain parcels of land from a General Industrial (IG)

District and High Rise Industrial (IH) District to a Business Park (BP) District. Said parcels of land are generally identified as being located within New England Executive Park and as further identified on the Town of Burlington Assessors Map as follows: Map 46, Parcels 43, 44, 45, 47, 48, 50, 51, 52, 53 and Map 52, Parcels 13, 14 and 15 together with any fee interest in any adjacent private ways or passageways possessed by all of these parcels more commonly referred to as New England Executive Park Drive and Park Place, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

A motion to take articles 17-20 in reverse order was moved, seconded and so voted.

ARTICLE 20 RE: General Bylaw Amendment/Article XIV Environment/Add Section 8.0 Demolition Permit Delay

To see if the Town will vote to amend Article XIV "Environment" of the General Bylaw to add a new Section 8.0 "Demolition Permit Delay", as follows:

Section 8.0 Demolition Permit Delay

8.1 Intent and Purpose

It is the intent and purpose of this bylaw to preserve and protect from demolition, whenever possible, historically significant buildings or structures which reflect distinctive features of the architectural, cultural, political, economic, and/or social history of the town; to encourage owners of such buildings or structures to explore and develop alternatives to such demolition; to seek out persons or entities who might be willing to purchase, preserve, rehabilitate or restore such buildings or structures rather than demolish them; and thereby to preserve the historic resources of the Town, and to make the Town a more attractive and desirable place in which to live, and so promote the general welfare.

8.2 Procedure

8.2.1 Notice of Intent to Demolish

No demolition permit shall be issued for any building or structure which was constructed one hundred (100) or more years prior to the year of application, other than in conformity with the provisions of this Bylaw. An application for a demolition permit shall first be filed by the applicant and/or property owner with the Inspector of Buildings, and a copy of such application shall be forwarded within one (1) week by the Inspector of Buildings to the Historical Commission, the Board of Selectmen, and the Planning Board. Such application shall be in the form provided and established by the Inspector of Buildings and shall include a copy of the demolition plan, a description of the building or structure to be demolished, the reasons for the demolition and the proposed reuse of the property. If the applicant and/or property owner is unable to specify the exact age of the building or structure, the application shall so state and shall set forth the most approximate age known and the basis for such approximation.

8.2.2 Determination

The Historical Commission shall, within fifteen (15) days after receipt of the application for a demolition permit, make a determination whether the building is historically significant.

Non-Applicability

Upon determination by the Historical Commission that the building is not historically significant, the Historical Commission shall submit a negative finding to the applicant and/or property owner, and a copy thereof shall be furnished to the Inspector of Buildings. Upon receipt of such notification, or after the expiration of fifteen (15) days from the date of submission of the demolition permit to the Historical Commission, the Inspector of Buildings may issue the demolition permit.

Determination of Significance

Upon determination by the Historical Commission that the building is historically significant, the Historical Commission shall submit a positive finding to the applicant and/or property owner, and a copy thereof shall be furnished to the Inspector of Buildings who shall not issue a demolition permit. The Historical Commission shall then hold a public hearing on the matter according to Section 8.2.3.

8.2.3 Public Hearing

The Historical Commission shall hold a public hearing within twenty (20) days after a positive Determination of Significance to determine whether the building should be preferably preserved. The Public Hearing shall be held pursuant to applicable statutory requirements. The newspaper publication and abutter notification shall be completed by the Historical Commission at the expense of the applicant. The Historical Commission shall complete the following:

a) Hold a public hearing to determine the following:

- (i) if the proposed demolition of the historically significant building or structure would be detrimental to the historical or architectural heritage or resources of the Town, and therefore, such building or structure shall be considered preferably preserved;
- (ii) if less than a complete demolition is proposed, whether the work to be done will materially diminish its historical significance, and
- (iii) to explore alternatives to demolition.

b) Submit such determination according to Section (a) in writing to the Inspector of Buildings and the applicant and/or property owner.

8.2.4 Determination of Non-Applicability

If after the Public Hearing the Historical Commission determines that the building or structure is not historically significant, or where less than a complete demolition is being proposed that the work to be done will not materially diminish its historical significance, then the Historical Commission shall within seven (7) days after the Public Hearing notify the Inspector of Buildings of its determination. The Inspector of Buildings may thereafter proceed with the proposed demolition in accordance with applicable law. The failure of the Historical Commission to issue its written determination within seven (7) days after such hearing shall be deemed to constitute a determination that the building or structure is not considered preferably preserved.

8.2.5 Determination of Applicability and Delay of Demolition

If after the Public Hearing the Historical Commission determines that the building or structure is preferably preserved and that the

proposed work would materially diminish its historical significance, then the Historical Commission shall notify the Inspector of Buildings with seven (7) days after the Public Hearing of its determination. The Historical Commission is hereby empowered to impose a demolition delay of up to six (6) months from the date of such determination. Written notice of its determination and the period of delay imposed shall be mailed promptly to the applicant and/or property owner, and a copy thereof shall be furnished to the Inspector of Buildings who shall not issue a demolition permit during the period specified therein, provided, however, that such permit may be issued prior to the end of such period if the Historical Commission notifies the Inspector of Buildings that the applicant and/or owner (i) has made a bona fide, reasonable and unsuccessful effort to locate a purchaser for the building or structure who has agreed to, preserve, rehabilitate, restore or relocate same, or (ii) has agreed to alternatives to demolition as set forth in [Section 8.3](#).

8.3 Alternatives to Demolition

If the Historical Commission imposes a demolition delay as set forth in [Section 8.2.5](#) and/or if alternatives to demolition are developed in the public hearing which are acceptable to the applicant and/or owner, then the Historical Commission is hereby empowered, in its discretion, to enter into an agreement with such applicant and/or property owner providing for such alternatives and a time period for implementation of same. A copy of said agreement shall be filed with the Inspector of Buildings and any other applicable Town agency, and thereafter no work shall be done on the building or structure except in accordance with the terms of said agreement unless and until a new application for a demolition permit is filed and processed hereunder.

8.4 Expiration of Demolition Delay

At the end of any period of demolition delay as set forth in this bylaw, including any alternatives agreed upon pursuant to [Section 8.3](#), the Historical Commission shall notify the Inspector of Buildings that the period of delay has expired, and the applicant and/or property owner shall be entitled to apply for all necessary demolition permits to allow the work to go forward as set forth in the Demolition Permit, and pursuant to applicable law.

8.5 Emergency Demolition

Nothing in this bylaw shall restrict or prevent the Inspector of Buildings from ordering the immediate demolition of any building or structure which is determined to be imminently dangerous or unsafe to the public. The Inspector of Buildings shall file a copy of any such order of emergency demolition with the Historical Commission.

8.6 Enforcement and Remedies**8.6.1 Enforcement**

The Inspector of Buildings shall have the authority to enforce this Bylaw.

8.6.2 Non-Compliance

Anyone who undertakes demolition of any building or structure without complying with the provisions of this bylaw shall be subject to a fine of three hundred dollars (\$300.00). Each day such violation continues following such demolition shall constitute a separate offense.

TOWN OF BURLINGTON, MA

JANUARY 2009 TOWN MEETING MINUTES

8.6.3 Issuance of Building Permit

No building permit shall be issued or be valid for any parcel or premises upon which a historically significant building or structure, or property listed in the Cultural Resources Inventory, has been demolished by an intentional or grossly negligent violation of this bylaw for a period of up to two (2) years after completion of such demolition.

8.6.4 Multiple Remedies

The remedies and enforcement procedures set forth in this Section may be applied separately or in conjunction with one another, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Land Use voted 7-0 in favor. Bylaw Review voted 4-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd. A.G. 4/16/09. Posted 4/22/09-5/6/09.

**ARTICLE 19 RE: Zoning Bylaw Amendment
Reorganize and Restructure Zoning Bylaws**

To see if the Town will vote to reorganize and restructure the Zoning By-laws of the Town of Burlington as described in the document on file with the Town Clerk, Planning Board and the Library (disk also), or to act in any other manner in relation thereto. *(Due to the complexity of this 163 page document, it is also available on the Town's website on the Planning Board's homepage at www.burlington.org)*

MAIN MOTION: As printed in the Warrant

Recommendations: Land Use voted 6-1 in favor. Planning Board voted 7-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

App'd. A.G. 4/16/09. Posted 4/22/09-5/6/09.

**ARTICLE 18 RE: Zoning Bylaw Amendment/Delete
Article IX, Section 9.1.3 Demolition Permit
Delay from Zoning Bylaws Add to General
Bylaws**

To see if the Town will vote to amend the Zoning Bylaw, by deleting Article IX, Section 9.1.3 "Demolition Permit Delay" in its entirety, and adopting same as a General Bylaw, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

App'd. A.G. 4/16/09. Posted 4/22/09-5/6/09.

**ARTICLE 17 RE: Zoning Amendment/Article IX,
Section 9.2.2/Special Permit Fees**

To see if the Town will vote to amend the Zoning Bylaw, by amending Article IX, Section 9.2.2 "Special Permit Fees" by deleting the existing subsection in its entirety, and substituting therefore the following: "Where Special Permits are required for uses pursuant to this Bylaw, filing fees shall be as established in the Planning Board Rules and Regulations for Special Permits, as may be amended from time to time to offset the cost of interdepartmental review.", or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor. Land Use voted 7-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

App'd. A.G. 4/16/09. Posted 4/22/09-5/6/09.

At 11:00 p.m., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

**THURSDAY, APRIL 16, 2009
TOWN HALL**

At 7:30 PM, the Town Meeting Members of Precinct 6 assembled to fill the vacancies created by the resignations of R. Howard (elected to BHA) and D. DiTucci (elected to Selectman). Present and voting were: E. Cormier, J. Cormier, D. Creedon, D. Ghio, C. Perna, S. Spinosa.

Nominations were as follows: Robert MacMunn, Anisha Shaikh

Both nominees were unanimously appointed to fill the vacancies until the next Annual Town Election. The meeting adjourned at 7:35 PM

Attest:
Jane L. Chew
Town Clerk

**MONDAY, MAY 11, 2009
FOGELBERG AUDITORIUM – BHS**

At 7:30 PM, the Town Meeting Members of Precinct 1 assembled to fill the vacancy created by the resignations of E. Walsh. Present and voting were: S. Curtin, N. Glantz, B. Morey, J. O’Keeffe, C. Phillips, G. Rossi

Nominations were as follows: Mark Kashgegian and Robert Glynn.

Ballots were cast and by a vote of 4-2, Kashgegian was appointed to fill the vacancy until the next election.

Attest:
Jane L. Chew
Town Clerk

**ADJOURNED TOWN MEETING
MONDAY, MAY 11, 2009
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. All newly elected Town Meeting Members were sworn in.

Zaven Ovian sang the National Anthem and Elana Schlansky and Mia Campbell sang Tomorrow accompanied on piano by Mr. Middleton-Cox.

The Moderator acknowledged Virginia Igo who served as TMM since 1972 and chose not to run for re-election this year as well as Lou Rubino who recently resigned after 28 years of service. Charter member Joan Hastings led the body in the Pledge if Allegiance.

Dr. Conti gave a State of the Schools address and recognized the accomplishments of the school sports teams that achieved numerous awards this season.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

The Moderator appointed Mr. Monaco and Mrs. Damiani as deputy moderators without objection.

The Ways & Means, Town Administrator and Town Accountant presented a financial overview. The DPW Superintendent and Town Engineer gave a presentation on the Illicit Sump Pump/Sewer Connection Amnesty Program.

A motion to adjourn until Wednesday, May 13 to complete the business of the warrant, if necessary, was moved, seconded and so voted.

ARTICLE 2 RE: Fund Revolving Account

To see if the Town will vote to authorize revolving funds for certain Town departments under Massachusetts General Laws Chapter 44, Section 53E½ for the fiscal year beginning July 1, 2009 or to act in any other manner in relation thereto.

Town Meeting sets \$ spending limit, not more than 10% of tax levy, employee benefit costs must be included.					
Revolving Account	Spending Authority	Revenue Source	Allowed Expenses	Expenditure Limits	Year End Balance
Home Composting/Rainwater Recycling	Public Works	Fees charged for compost bins/Rainwater Recycling Barrels	Purchase of compost bins/Rainwater Recycling Barrels	\$5,000	Available for expenditure next year
Cross Connection-Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non-potable water	Contract services to EPA authorized vendors who perform the testing	\$50,000	Available for expenditure next year
B-line Local Mini Bus	Public Works	Bus user fees	Salaries, expenses, contractual services to operate the in-town B-Line bus service	\$45,000	Available for expenditure next year
Nursing Programs & Services	Board of Health	Fees charged for medical diagnosis & screening services and Medicare or insurance reimbursements, i.e. Flu/Pneumonia vaccination	Medical equipment and supplies, immunizations, educational materials	\$20,000	Available for expenditure next year
Plan Imaging	Building Department	2% of Building Department Fees Not to exceed \$20,000 annually	Archival imaging of building permit drawings and specifications May be used to offset the cost of curbside collection and disposal of solid waste	\$20,000	Available for expenditure next year
Sale of Recyclable Materials	Board of Selectmen	Receipts from the Sale of Recyclable Material		\$50,000	Available for expenditure next year

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 11-1-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Transfer of Funds FY 2009 Various Accounts

To see if the Town will vote to transfer from available funds the sum of \$_____ or any other amount for the purpose of paying for

TOWN OF BURLINGTON, MA

expenses incurred in Fiscal Year 2009 to various accounts same to be expended under the direction of the appropriate authorities; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from available funds the sum of \$102,800 for the purpose of paying for expenses incurred in Fiscal Year 2009 to various accounts, same to be expended under the direction of the appropriate authorities as follows:

From:

LINE	ITEM#	SOURCES
21	Central Adm/Health Ins.	\$37,800
24	Central Adm/Town Ins.	\$40,000
101	FY09/Negotiated Settlements	\$25,000
		\$102,800

To:

5	Ways & Means/PT	\$ 700
22	Central Adm/Unemployment	\$15,000
30	Legal/Collective Bargaining	\$25,000
40	Town Clerk/Special Accts	\$ 4,500
48	Board of Appeals/Salaries	\$ 7,600
55	Police/Special 111F	\$25,000
58	Fire/Special 111F	\$13,500
83	Veterans/Special Aid to Veterans	\$11,500
		\$102,800

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 4 RE: Fund FY 2010 Operating Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money sufficient to cover the requests of the various departments for Fiscal Year 2010; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$95,149,926 and transfer from free cash the sum of \$300,000 for a total budget of \$95,449,926 to cover the requests of various departments for the Fiscal Year 2010.

All budgets not held were approved. All held budgets (H) were voted separately and approved.

TOWN MEETING & REPORTS (Lines 1-2)

1-	Salaries - Part Time	\$2,481
2-	Expenses - Cont. Services	\$17,500
	TOTAL MEETINGS & REPORTS	\$19,981

MODERATOR (Lines 3-4)

3-	Salaries	\$150
4-	Expenses - Mat. & Supp	\$0
	TOTAL MODERATOR	\$150

WAYS AND MEANS (Lines 5-6)

5-	Salaries - Part Time	\$2,118
6-	Expenses - Mat. & Supplies	\$300
	TOTAL WAYS & MEANS	\$2,418

CAPITAL BUDGET COMMITTEE (Lines 7-8)

7-	Salaries-Part Time	\$600
8-	Expenses-Mat.& Supplies	\$0

MAY 2009 TOWN MEETING MINUTES

TOTAL CAPITAL BUDGET \$600

TOWN ADM/SELECTMEN (Lines 9-11) (H)

9-	Total Salaries	\$427,817
10-	Total Expenses	\$7,383
11-	Total Special Accounts	\$9,000
	TOTAL TOWN ADM/SELECTMEN	\$444,200

ACCOUNTING (Lines 12-13) (H)

12-	Total Salaries	\$215,759
13-	Total Expenses	\$3,000
	TOTAL ACCOUNTING	\$218,759

ASSESSORS (Lines 14-15)

14-	Total Salaries	\$245,951
15-	Total Expenses	\$104,550
	TOTAL ASSESSORS	\$350,501

TREASURER/COLLECTOR (Lines 16-18)

16-	Total Salaries	\$528,175
17-	Total Expenses	\$10,333
18-	Total Special Accounts	\$100
	TOTAL TAX COLL./TREASURER	\$538,608

CENTRAL ADMINISTRATION (Lines 19-28)

19-	Central Supply	\$108,150
20-	Central Machines	\$24,580
21-	Chapter 32B - Health Ins. (AA)	\$9,600,000
22-	Unemployment Comp (AA)	\$75,000
23-	Pension Reimbursement (AA)	\$3,000
24-	Town Insurance (AA)	\$700,000
25-	Financial Audit (AA)	\$50,000
26-	Medicare Tax (AA)	\$625,000
27-	Chas George Settlement (AA)	\$0
28-	4th of July/Town Event	\$0
	TOTAL CENTRAL ADMIN.	\$11,185,730

LEGAL (Lines 29-32) (H)

29-	Legal Fees	\$95,000
30-	Collective Bargaining	\$57,000
31-	Tax Title	\$1,500
32-	Cable TV Negotiations	\$2,000
	TOTAL LEGAL	\$155,500

HUMAN RESOURCES (Lines 33-35) (H)

33-	Total Salaries	\$54,897
34-	Total Expenses	\$1,500
35-	Total Special Accounts	\$11,500
	TOTAL - HUMAN RESOURCES	\$67,897

MANAGEMENT INFO. SYSTEMS (Lines 36-37)

36-	Total Salaries	\$166,631
37-	Total Expenses	\$94,750
	TOTAL MNGMNT INFO. SYS.	\$261,381

TOWN CLERK (Lines 38-40) (H)

38-	Total Salaries	\$251,028
39-	Total Expenses	\$15,325
40-	Total Special Accounts	\$15,220
	TOTAL TOWN CLERK	\$281,573

REGISTRAR OF VOTERS (Lines 41-42)

41-	Total Salaries	\$1,000
42-	Total Expenses	\$5,550
	TOTAL REGISTRARS	\$6,550

CONSERVATION (Lines 43-45)

43-	Total Salaries	\$173,965
44-	Total Expenses	\$2,000
45-	Total Special Accounts	\$13,000
	TOTAL CONSERVATION	\$188,965

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

PLANNING BOARD (Lines 46-47)		
46-	Total Salaries	\$206,627
47-	Total Expenses	\$13,111
	TOTAL PLANNING BOARD	\$219,738
BOARD OF APPEALS (Lines 48-50)		
48-	Salaries -- Part Time	\$10,302
49-	Expenses --Mat & Supplies	\$300
50-	Spec. Accts -- Ads & Postage	\$4,000
	TOTAL BOARD OF APPEALS	\$14,602
TOWN FACILITIES (Lines 51-52) (H)		
51-	Total Salaries	\$423,228
52-	Total Expenses	\$462,018
	TOTAL TOWN FACILITIES	\$885,246
POLICE DEPARTMENT (Lines 53-55) (H)		
53-	Total Salaries	\$5,544,157
54-	Total Expenses	\$424,377
55-	Total Special Accounts	\$295,280
	TOTAL -- POLICE DEPARTMENT	\$6,263,814
FIRE DEPARTMENT (Lines 56-58) (H)		
56-	Total Salaries	\$5,000,584
57-	Total Expenses	\$374,542
58-	Total Special Accounts	\$106,010
	TOTAL FIRE DEPARTMENT	\$5,481,136
BUILDING DEPARTMENT (Lines 59-61)		
59-	Total Salaries	\$417,560
60-	Total Expenses	\$28,956
61-	Total Special Accounts	\$10
	TOTAL-- BUILDING DEPT	\$446,526
SEALER OF WEIGHTS (Lines 62-63)		
62-	Salaries -- Part Time	\$9,064
63-	Total Expenses	\$650
	TOTAL SEALER OF WEIGHTS	\$9,714
EMERGENCY MGT SERVICE (64-66)		
64-	Total Salaries	\$5,000
65-	Total Expenses	\$17,700
66-	Total Special Accounts	\$202
	TOTAL EMERG. SERVICES	\$22,902
SHAWSHEEN VALLEY TECH (Line 67) (H)		
67-	TOTAL (AA)	\$1,448,445
LOCAL EDUCATION (Line 68) (H)		
68-	TOTAL - LOCAL EDUCATION A motion to end debate was moved, seconded and so voted.	\$42,675,015
DEPT. OF PUBLIC WORKS (Lines 69-74) (H)		
69-	Total Salaries	\$3,645,778
70-	Total Expenses	\$2,399,895
71-	Total Special Accounts	\$696,000
	TOTAL -- DPW (Operating)	\$6,741,673
72-	Rubbish and Garbage (AA)	\$1,915,500
73-	Street Light (AA)	\$348,000
74-	Swift Law (AA)	\$20,000
	TOTAL -- DPW (AA)	\$2,283,500
	TOTAL PUBLIC WORKS	\$9,025,173
BOARD OF HEALTH (Lines 75-77)		
75-	Total Salaries	\$357,269
76-	Total Expenses	\$51,800
77-	Total Special Accounts	\$106,569
	TOTAL -- BOARD OF HEALTH	\$515,638

COUNCIL ON AGING (Lines 78-80) (H)		
78-	Total Salaries	\$213,339
79-	Total Expenses	\$5,950
80-	Total Special Accounts	\$5,350
	TOTAL COUNCIL ON AGING	\$224,639
VETERANS' SERVICES (Lines 81-83) (H)		
81-	Total Salaries	\$117,837
82-	Total Expenses	\$4,514
83-	Total Special Accounts	\$52,500
	TOTAL VETERANS SERVICES	\$174,851
COMMUNITY LIFE CENTER (Lines 84-85)		
84-	Total Salaries	\$397,958
85-	Total Expenses	\$18,921
	TOTAL --COMM. LIFE CENTER	\$416,879
DISABILITY ACCESS (Lines 86-87)		
86-	Total Salaries	\$2,146
87-	Total Expenses	\$400
	TOTAL DISABILITY ACCESS	\$2,546
PUBLIC LIBRARY (Lines 88-90)		
88-	Total Salaries	\$923,789
89-	Total Expenses	\$163,394
90-	Total Special Accounts	\$153,000
	TOTAL -- PUBLIC LIBRARY	\$1,240,183
RECREATION DIRECTOR (Lines 91-93)		
91-	Total Salaries	\$465,110
92-	Total Expenses	\$41,770
93-	Total Special Accounts	\$13,240
	TOTAL REC. DIRECTOR	\$520,120
RECREATION MAINTENANCE (Lines 94-95)		
94-	Total Salaries	\$677,259
95-	Total Expenses	\$182,483
	TOTAL RECREATION MAINT.	\$859,742
HISTORICAL COMMISSION (Line 96)		
96-	Total Expenses	\$1,920
	TOTAL -- HISTORICAL COMM.	\$1,920
DEBT SERVICE (Lines 97-98)		
97-	PRINCIPAL (AA)	\$3,007,001
98-	INTEREST (AA)	\$1,137,500
	TOTAL DEBT SERVICE (AA)	\$4,144,501
OTHER ACCOUNTS (99-104)		
99-	RESERVE FUND	\$200,000
100-	COUNTY RETIREMENT (AA)	\$5,993,783
101-	NEG SETTLEMENTS (H)	\$474,000
102-	STABILIZATION (AA)	\$0
103-	53rd WEEK PAYROLL (AA)	\$0
	LOCAL TRANSPORT (AA) (H) A motion to amend to \$217,000 was moved and seconded.	
104-	Amendment failed.	\$166,000
105-	CAPITAL IMPROVE (AA) (H)	\$300,000
	GRAND TOTAL	\$95,449,926

Recommendations: Ways & Means voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

At 11:20 PM, a motion to adjourn was moved, seconded and so voted.

TOWN OF BURLINGTON, MA

Attest:

Jane L. Chew
Town Clerk**ADJOURNED TOWN MEETING
WEDNESDAY, MAY 13, 2009
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 PM with a salute to the flag. A motion to adjourn to Monday, May 18, 2009 to complete the business of the Warrant, if necessary, was moved, seconded and so voted.

The Town Administrator provided an explanation of Line Item #105 which was taken up late the previous meeting.

The Board of Selectman and School Superintendent agreed not to use any of the appropriated funds under Line 105 until a detailed plan in the form of a Warrant Article is brought before the September 2009 Town Meeting.

A resolution was presented to the Moderator to be taken up at the end of the session.

ARTICLE 5 RE: Fund FY 2010 Capital Budget

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money or any other amount for the items contained within the following proposed Fiscal Year 2010 Capital Budget, same to be expended under the appropriate authorities as indicated:

PROJECT NUMBER DEPT	PROJECT NAME/ DESCRIPTION	SPENDING AUTH	APPROP. REQUEST
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FROM FREE CASH (10-1 thru 10-8):

10-1	DPW	Traffic Light Inventory/PM	Selectmen \$18,000
10-2	DPW	Water Line Leak Detection	Selectmen \$20,000
10-3	DPW	Paint Filter Room	Selectmen \$18,000
10-4	Police	Portable Radios (2 nd Payment)	Selectmen \$51,200
10-5	Town Facilities	Roof Repair	Selectmen \$42,650
10-6	School	HS Locker Renovations	School \$91,638
10-7	School	HS Fitness Room Renovations	School \$68,200
10-8	School	MS Student & Faculty Bathroom Renovations	School \$85,000

FROM CEMETERY SALE OF LOTS (10-9):

10-9	DPW	Repave Cemetery Roadways	Selectmen \$20,000
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FROM SEWER ENTERPRISE (10-10)

10-10	DPW	Corrosion/Odor Control	Selectmen \$20,000
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MAIN MOTION: To see if the Town will vote transfer from Free Cash, Cemetery Sale of Lots and Sewer Enterprise as follows, for those items contained within the following proposed Fiscal Year 2010 Capital Budget, same to be expended under the appropriate authorities as indicated:

PROJECT NUMBER DEPT	PROJECT NAME/ DESCRIPTION	SPENDING AUTH	APPROP. REQUEST
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FROM FREE CASH (10-1 thru 10-8):

10-1	DPW	Traffic Light Inventory/PM	Selectmen \$18,000
10-2	DPW	Water Line Leak Detection	Selectmen \$20,000
10-3	DPW	Paint Filter Room	Selectmen \$18,000
10-4	Police	Portable Radios (2 nd Payment)	Selectmen \$51,200
10-5	Town Facilities	Roof Repair	Selectmen \$42,650
10-6	School	HS Locker Renovations	School \$40,000
10-7	School	HS Fitness Room Renovations	School \$68,200
10-8	School	MS Student & Faculty Bathroom Renovations	School \$85,000

MAY 2009 TOWN MEETING MINUTES

FROM CEMETERY SALE OF LOTS (10-9):

10-9	DPW	Repave Cemetery Roadways	Selectmen \$20,000
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FROM SEWER ENTERPRISE (10-10)

10-10	DPW	Corrosion/Odor Control	Selectmen \$20,000
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Recommendations: Capital Budget voted in favor. Ways & Means voted in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 6 RE: Town-wide Vehicle Replacement**

To see if the Town will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$57,000 or any other amount for the purpose of replacing various vehicles; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$57,000 for the purpose of replacing various vehicles, to be expended under the direction of the Board of Selectmen.

Recommendations: Capital Budget voted 7-0 in favor. Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 7 RE: Fund the Administrative & Professional Compensation Plan**

To see if the Town will vote to adopt the Administrative & Professional Compensation Plan for Fiscal Year 2010, and transfer from the FY2010 Negotiated Settlement Account the sum of \$50,000 or any other amount for the purpose of funding the plan under the direction of the appropriate authorities; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2010 Negotiated Salary Account the sum of \$50,000 (line item #101) to pay for salary adjustments to the Town's Administrative & Professional Compensation Plan.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 8 RE: Fund the Part-time Compensation Plan**

To see if the Town will vote to transfer from the FY2010 Negotiated Settlement the amount of \$10,000, for the purpose of funding the Part-time Salary Plan (under 20 hours) for Fiscal Year 2010, same to be expended under the appropriate authority; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2010 Negotiated Salary Account the sum of \$10,000 (line item #101) to pay for salary adjustments to the Town's Part-time Compensation Plan.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

ARTICLE 9 RE: Drug and Alcohol Task Force

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$2,500 or any other amount to fund the FY2010 expenses of the Burlington Drug and Alcohol Task Force, same to be expended under the direction of the Board of Selectmen; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$2,500 to fund the FY2010 expenses of the Burlington Drug and Alcohol Task Force, same to be expended under the direction of the Board of Selectmen.

Recommendations: Ways & Means voted 11-1-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 10 RE: Will of Marshall Simonds

To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the sum of \$25,000 or any other amount for the maintenance and improvements of Simonds Park, same to be expended under the direction of the Recreation Commissioners; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to accept from the Trustees under the will of Marshall Simonds the sum of \$25,000 for the maintenance and improvements of Simonds Park, same to be expended under the direction of the Recreation Commissioners.

Recommendations: Ways & Means voted 11-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

A motion to take Article 16 out of order to discuss together with Article 11 and vote first was moved, seconded and so voted.

ARTICLE 16 RE: Terrace Hall FM Upgrade

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$9,000,000 or any other amount for the purpose of constructing upgrades to the Terrace Hall Pump Station and Force Main; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote the sum of \$9,000,000 be and hereby is appropriated, to be expended at the direction of the Board of Selectmen, to pay for construction upgrades to the Terrace Hall Pump Station and Force Main, including any and all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(4) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 11 RE: Sewer Services Enterprise Fund

To see if the Town will vote to raise and appropriate the sum of \$4,525,223 to operate the FY 2010 Sewer Services Enterprise of which \$4,525,223 will come from the FY 2010 Sewer Services Enterprise Estimated Revenue Account; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to raise and appropriate the sum of \$4,525,223 to operate the Sewer Enterprise Fund, of which \$4,525,223 will be transferred from the FY10 Sewer Services Estimated Revenue.

Recommendations: Ways & Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Sewer I/I Fund

To see if the Town will vote to transfer from the Sewer Inflow/Infiltration fund the sum of \$179,146 for the purpose of paying the FY2010 debt service on the Town's three existing 0% MWRA loans; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant.

A motion to amend by striking the word "debt" and substituting therefore the word "principle" was moved, seconded and so voted.

Recommendations: Ways & Means voted 6-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION AS AMENDED

ARTICLE 13 RE: Ice Palace Parking Lot

To see if the Town will vote to transfer the sum of \$ ____ from the Ice Palace enterprise account for the purpose of funding the paving of the Ice Palace parking lot, same to be expended under the direction of the Board of Selectmen; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer the sum of \$29,655 from the Ice Palace Enterprise Account for the purpose of fund the paving of the Ice Palace parking lot, same to be expended under the direction of the Board of Selectmen.

Recommendations: Ways & Means voted 12-0-1 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 14 RE: Chapter 90

To see if the Town will vote to accept the chapter 90 allocation of \$769,513 and appropriate the sum of \$769,513 for the purpose of funding roadway improvements, same to be spent under the direction of the Town Administrator; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to accept the Chapter 90 allocation of \$769,513 and appropriate the sum of \$769,513 for the purpose of funding roadway improvements, same to be expended under the direction of the Town Administrator.

TOWN OF BURLINGTON, MA

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 15 RE: Automated Water Meter Reading System**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$1,500,000 or any other amount for the purpose of installing an automated water meter reading system; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote the sum of \$1,500,000 be and hereby is appropriated, to be expended at the direction of the Board of Selectmen, to pay for installing an automated water meter reading system, including any and all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 8(7C) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Recommendations: Ways & Means voted 9-3-0 in favor. Capital Budget voted 7-0 in favor.

There was a division of the house and tellers were appointed.

ACTION: BY A VOTE 79 OF IN FAVOR AND 7 OPPOSED, THE MAIN MOTION CARRIED**ARTICLE 17 RE: Human Services Parking**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$30,000 or any other amount for the purpose of repairing and expanding the parking area south of the Human Services Building; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$30,000 for the purpose of repairing and expanding the parking area south of the Human Services Building.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 18 RE: Town Common Sidewalk**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$60,000 or any other amount for the purpose of construction of a sidewalk on the Bedford Street Side of the Town Common; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY**ACTION: MAJORITY APPROVED MAIN MOTION**

MAY 2009 TOWN MEETING MINUTES

ARTICLE 19 RE: DPW Two-Way Communication Radio Upgrade

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$75,000 or any other amount for the purpose of upgrading the DPW two-way radio communication system; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY**ACTION: MAJORITY APPROVED MAIN MOTION****ARTICLE 20 RE: Street Sweeper**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$160,000 or any other amount for the purpose of purchasing a new Street Sweeper; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Free Cash the sum of \$160,000 for the purpose of purchasing a new Street Sweeper.

Recommendations: Ways & Means voted 11-1-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 21 RE: Sander Truck**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$170,000 or any other amount for the purpose of purchasing a Sander Truck for the Highway Division; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY**ACTION: MAJORITY APPROVED MAIN MOTION****ARTICLE 22 RE: Assessment Center for Police/Fire Chiefs**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$30,000 or any other amount to conduct a Search/Recruitment and Assessment of candidates for the positions of Police Chief and Fire Chief; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$30,000 for the purpose of conduct a Search/Recruitment and Assessment of candidates for the positions of Police Chief and Fire Chief.

Recommendations: Ways & Means voted 9-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 23 RE: Master Plan/Town Assets**

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$50,000

TOWN OF BURLINGTON, MA

or any other amount for the purpose of evaluating all Town land assets as well as potential privately owned properties within Burlington to determine future uses of those assets involving Recreation, School and Town-wide needs; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Stabilization Fund the sum of \$50,000 for the purpose of evaluating all Town land assets as well as potential privately owned properties within Burlington to determine future uses of those assets involving Recreation, School and Town-wide needs.

Recommendations: Ways & Means voted 8-4-0 in favor. Capital Budget voted 2-5 in opposition. Land Use Committee voted 6-0 in favor.

ACTION: MAIN MOTION WAS DEFEATED

ARTICLE 24 RE: Mower Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$77,000 or any other amount for the purpose of replacing the Howard mower, same to be spent under the direction of the Recreation Commission; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$77,000 for purpose of replacing the Howard mower, same to be spent under the direction of the Recreation Commission.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 25 RE: Fire Department/Ambulance

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$215,000 or any other amount for the purpose of purchasing a new replacement for Ambulance 2 for use at the Fire Department, same to be spent under the direction of the Board of Selectmen; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the Stabilization Fund the sum of \$215,000 for the purpose of purchasing a new replacement for Ambulance 2 for use at the Fire Department, same to be spent under the direction of the Board of Selectmen.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 26 RE: Burlington High School Elevator Design

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$72,000 or any amount to pay the cost of preparing design and construction specifications for the addition of a new elevator at Burlington High School, same to be spent under the direction of the School

MAY 2009 TOWN MEETING MINUTES

Committee, including all costs incidental and related thereto; or to take act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$52,000 to pay the cost of preparing design and construction specifications for the addition of a new elevator at Burlington High School, same to be spent under the direction of the School Committee, including all costs incidental and related thereto.

Recommendations: Ways & Means voted 11-1-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 27 RE: Burlington High School Pavement Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$200,000 or any other amount for the purpose of funding the repairs/replacement to the existing pavement at Burlington High School, including the payment of all costs incidental and related thereto, to be spent under the direction of the School Committee; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 28 RE: Marshall Simonds Student Locker Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$125,000 or any other amount to pay the cost of replacing one half of the student lockers at Marshall Simonds Middle School, including the payment of all costs incidental and related thereto, to be spent under the direction of the School Committee; or to take any other action in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 29 RE: Community Custodial Services

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$30,385 or any other amount for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations. PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Youth Lacrosse, Pop Warner, Hockey, Soccer and Skating Associations and other non profit Burlington Civic Organizations, to be spent under the direction of the School Committee; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from Free Cash the sum of \$30,385 for the purpose of Community Custodial Fees for the events to be covered for Burlington Scout Organizations. PTO Meetings, Boosters, Citations, Youth Basketball, Youth Volleyball, Youth Baseball Association, Youth Lacrosse, Pop Warner, Hockey, Soccer and Skating Associations

TOWN OF BURLINGTON, MA

and other non profit Burlington Civic Organizations, to be spent under the direction of the School Committee.

Recommendations: Ways & Means voted 10-2-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 30 RE: Computer Technology Infrastructure and System Replacement

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$300,000 or any other amount to pay the cost of replacing the computer infrastructure system within all town and school buildings, including the payment of all costs incidental and related, to spent under the direction of the School Committee; or to act in any other manner in relation thereto

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 31 RE: Wildwood School Athletic Fields

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide a sum of money for the purpose of building athletic fields and to make site improvements to the Wildwood School parcel, including the payment of all costs incidental and related thereto, same to be spent under the direction of the Recreation Commission; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

At 10:43 PM, a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**ADJOURNED TOWN MEETING
MONDAY, MAY 18, 2009
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 PM with a salute to the flag.

ARTICLE 32 RE: Burlington School Department Day Care Facility

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$167,500 or any other amount to pay the cost of renovations and alterations to the Boys Locker Room area at Francis Wyman School for the creation of Burlington School Department Day Care Facility, including the payment of all costs incidental and related, to be

MAY 2009 TOWN MEETING MINUTES

spent under the direction of the School Committee; or to take any other action in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from the LABB credit the sum of \$167,500 to pay the cost of renovations and alterations to the Boys Locker Room area at Francis Wyman School for the creation of Burlington School Department Day Care Facility, including the payment of all costs incidental and related, to be spent under the direction of the School Committee.

Recommendations: Ways & Means voted 12-1-0 in favor. Capital Budget voted 6-0 in favor. There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 53 IN FAVOR AND 24 OPPOSED THE MAIN MOTION CARRIED.

ARTICLE 33 RE: Burlington High School Varsity Field Repairs

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide the sum of \$2,000,000 or any other amount to pay the cost of renovations and improvements to the Varsity Field Complex at Burlington High School, including the payment of all costs incidental and related thereto, to spent under the direction of the School Committee; or to take any other action in relation thereto.

MAIN MOTION: To see if the Town will vote the sum of \$2,000,000 be and hereby is appropriated, to be expended at the direction of the School Committee, to pay for the Costs of renovations and improvements to the Varsity Field Complex at Burlington High School, including any and all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Board of Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(25) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefor.

Recommendations: Ways & Means voted 9-3-0 in favor. Capital Budget voted 6-0 in favor.

A motion to breakdown the amount into 5 items to be voted separately was moved and seconded. Amendment failed.

There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 57 IN FAVOR AND 19 OPPOSED THE MAIN MOTION CARRIED. Seven members asked for a roll call.

BY A ROLL CALL VOTE OF 59 IN FAVOR AND 21 OPPOSED, THE MAIN MOTION CARRIED.

ARTICLE 34 RE: Memorial School/New Construction

To see if the Town will vote to raise and appropriate, transfer from available funds, borrow, or otherwise provide a sum of money, for construction of a new Memorial Elementary School located at 125 Winn Street, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town may be eligible for a school construction grant from the Massachusetts School Building Authority (MSBA). The MSBA's grant program is a non-

TOWN OF BURLINGTON, MA

entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town. Any grant that the Town may receive from the MSBA for the project shall not exceed the lesser of (1) **52.11 percent** of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; same to be spent under the direction of the School Committee; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town of Burlington will vote to appropriate the sum of twenty-seven million, nine hundred twenty-three thousand, two hundred forty four (\$27,923,244) dollars for construction of a new Memorial Elementary School located at 125 Winn Street, which school facility shall have an anticipated useful life as an educational facility for the instruction of school children for at least 50 years said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer with the approval of the Board of Selectmen, is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Burlington acknowledges that the Massachusetts School Building Authority's ("MSBA") grant program is non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town, provided further that any grant that Town may receive from the MSBA for the Project shall not exceed the lesser of (1) 52.11 percent(%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA, and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town and the MSBA.

Recommendations: Ways & Means voted 12-0-0 in favor. Capital Budget voted 7-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 35 RE: Amend Article IV/Selectmen, Section 3.1

To see if the Town will vote to amend the General Bylaw Article IV/Selectmen, Section 3.1 by adding a new paragraph at the end as follows:

The Board of Public Works is hereby authorized to promulgate regulations relative to the use of water in the Town's water distribution system. Violation of any regulations promulgated under authority of this bylaw may be enforced through any lawful means in law or in equity by the Board of Public Works or the Superintendent of Public Works, or their designees, including but not limited to enforcement by non-criminal disposition in accordance with Article I, Section 4.0 of the General Bylaws. Each day a violation exists shall constitute a separate violation. The regulations authorized by this section shall establish specific penalties for violation thereof in amounts not to exceed \$300 per violation; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

MAY 2009 TOWN MEETING MINUTES

ARTICLE 36 RE: Amend General Bylaw Article XIII/ Public Safety, Use of Streets and Public Places, Section 1.12

To see if the Town will amend the General Bylaw, Article XIII, Public Safety, Section 1.12 to read as follows:

No person having a vehicle under his care or control shall leave the same parked or unattended upon a street between the hours of 2:00 a.m. and 8:a.m. from December 1 through April 1 in each year.

to add: Persons violating this regulation shall be fined ten dollars (\$10.00) for the first offense and twenty-five dollars (\$25.00) for the second or subsequent offenses; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Bylaw Review Committee voted 4-0 in favor of a higher fine.

A motion to include fines of \$50 for a first offense and \$100 for a second offense was moved and seconded. Amendment failed.

A motion to amend the fine(s) for violation of the overnight parking bylaw be changed from \$10 and \$25 to \$25 and \$50 for subsequent violations was moved and seconded. Amendment carried.

ACTION: MAJORITY APPROVED MAIN MOTION AS AMENDED

App. A.G. 8/21/09. Posted 8/31/09-9/11/09.

ARTICLE 37 RE: Amend General Bylaw Article I/General Provisions

To see if the Town will vote to amend the General Bylaw Article I/General Provisions by adopting the following new section:

12.0 Meeting Minutes and Agenda – all Town boards and committees whether elected or appointed shall file an electronic copy of their meeting minutes and agendas with the Town Clerk. Minutes shall be filed within 30 days of the meeting and agendas shall be filed at least 24 business hours prior to the meeting. Executive Session minutes shall be filed with the Town Clerk as soon as they have been reviewed and released for the public under the provisions of MGL Chapter 39, Section 23B and Chapter 66, Section 10 (a); or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Bylaw Review Committee voted 4-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App. A.G. 8/21/09. Posted 8/31/09-9/11/09.

ARTICLE 38 RE: Term Limits/Breaks for Elected Officials

To see if the Town will vote to authorize the Board of Selectmen to file a home rule petition in the following form, provided,

TOWN OF BURLINGTON, MA

however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF BURLINGTON TO ESTABLISH TERM LIMITS FOR CERTAIN ELECTED OFFICIALS.

Section 1. No elected official in the Town of Burlington, with the exception of elected town meeting representatives, shall serve for more than three consecutive terms in the same office. For the purposes of this section, service to complete the term of another elected official shall constitute service for one term if the balance of said term being completed is more than fifty percent of the original term. A person who has been prohibited from serving in an elected office by this section may be reelected or reappointed to that office after two years have elapsed from the ending date of his or her previous service.

Section 2. This Act shall take effect upon passage; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 39 RE: Amend Article XIII/Public Safety, Section 1.0/Use of Streets and Public Places; Sub-Section 1.35/Alcoholic Beverages

To see if the Town will vote to amend General Bylaw Article XIII/Public Safety, Section 1.1/Use of Streets and Public Places; Sub-Section 1.35/Alcoholic Beverages to read Alcoholic Beverages and Substance Consumption; and to add the following Sub-Section 1.35.6/Substance Consumption as follows:

No person shall smoke, ingest, or otherwise use or consume marihuana or tetrahydrocannabinol (as defined in G.L. c. 94C, § 1, as amended) while in or upon any street, sidewalk, public way, footway, passageway, stairs, bridge, park, playground, beach, recreation area, boat landing, public building, schoolhouse, school grounds, cemetery, parking lot, or any area owned by or under the control of the town; or in or upon any bus or other passenger conveyance operated by a common carrier; or in any place accessible to the public.

This by-law may be enforced through any lawful means in law or in equity including, but not limited to, enforcement by criminal indictment or complaint pursuant to G.L. c. 40, § 21, or by non-criminal disposition pursuant to G.L. c. 40, § 21D, by the Board of Selectmen, the Town Administrator, or their duly authorized agents, or any police officer. The fine for violation of this by-law shall be three hundred dollars (\$300) for each offense. Any penalty imposed under this by-law shall be in addition to any civil penalty imposed under G.L. c. 94C, § 32L; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Bylaw Review Committee voted 4-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

MAY 2009 TOWN MEETING MINUTES

App. A.G. 8/21/09. Posted 8/31/09-9/11/09.

ARTICLE 40 RE: Amend Zoning Bylaw Article XI/ Special Residential Regulations, Add Section 11.8.0/Inclusionary Zoning Requirements for Multifamily Housing

To see if the Town will vote to amend the Zoning Bylaw by amending Article XI "Special Residential Regulations" by adding as new Section 11.8.0 "Inclusionary Zoning Requirements for Multifamily Housing", as follows:

11.8.0 Inclusionary Zoning Requirements for Multifamily Housing

11.8.1 Purpose and Intent

The purpose of this Bylaw is to outline and implement a coherent set of policies and objectives for the development of affordable housing in compliance with the 2004 Burlington Community Development Plan, G.L. c. 40B sec. 20-23 and ongoing initiatives of the Burlington Housing Partnership to promote a reasonable percentage of housing that is affordable to moderate income buyers. It is intended that the affordable housing units that result from this Bylaw be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Housing and Community Development and that said units count toward the Town's requirements under G. L. c. 40B sec. 20-23.

11.8.2 Definitions

Affordable Housing Unit: A dwelling unit that qualifies as a local initiative unit under the Commonwealth's Local Initiative Program and meets the requirements of a subsidized housing unit for purposes of listing in the subsidized housing inventory under G. L. c. 40B Sec. 20-23.

Qualified affordable housing unit purchaser: An individual or family with household incomes that do not exceed 80% of the median income, with adjustments for household size, as reported by the most recent information from the United States Department of Housing and Urban Development (HUD) and/or the Massachusetts Department of Housing and Community Development (DHCD).

11.8.3 Applicability

This Bylaw shall apply to the construction of ten (10) or more multifamily dwelling units in accordance with any section of the Zoning Bylaw, whether on one or more contiguous parcels, owned or controlled by the applicant or a related entity and shall require a special permit from the Planning Board.

11.8.4 Mandatory Provision of Affordable Units

The Planning Board shall, as a condition of approval of any development referred to in Section 11.8.3, require that the applicant for special permit approval comply with the obligation to provide affordable housing pursuant to this Bylaw and more fully described in Section 11.8.5.

11.8.5 Provision of Affordable Units

The Planning Board shall deny any application for a special permit for multifamily development unless at least ten (10%) percent of

TOWN OF BURLINGTON, MA

the units in a multifamily development subject to this Bylaw shall be established as affordable housing units in one or any combination of methods provided for below. When the calculation of 10% yields a fraction of .5 dwelling units or greater, the number of affordable housing units to be provided shall be rounded up to the nearest whole number. Affordable housing units may be:

1. Constructed or rehabilitated on the locus subject to the special permit;
2. Constructed or rehabilitated on a locus different than the one subject to the special permit;
3. Alternatively achieved when the applicant may offer, and the Planning Board, in concert with the Board of Selectmen, may recommend acceptance of donations of land in fee simple, on or off-site, that the Planning Board determines are suitable for the construction of affordable housing units. The Planning Board may require, prior to recommending acceptance of land as satisfaction of the requirements of this Bylaw, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of equivalent value;
4. Alternatively achieved when the applicant may offer a cash payment to an Affordable Housing Trust Fund, pursuant to Section 11.8.9 of this Bylaw. The applicant may offer, and the Planning Board may accept, any combination of the requirements (a) through (d) herein, provided that in no event shall the total number of units or land area provided be less than the equivalent number or value of affordable units required by this Bylaw.

11.8.6 Provisions Applicable to Affordable Housing Units On- and Off-Site

1. Siting of affordable units – All affordable units constructed or rehabilitated under this Bylaw shall be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units.
2. Minimum design and construction standards for affordable units – Affordable housing units within market rate developments shall be integrated with the rest of the development and shall be compatible in design, appearance, construction and quality of materials with other units.
3. Timing of construction or provision of affordable units or lots – Where feasible, affordable housing units shall be provided coincident to the development of market rate units, but in no event shall the development of affordable units be delayed beyond the schedule noted below:

MARKET RATE UNIT %	AFFORDABLE HOUSING UNIT %
Up to 30%	None required
30% plus 1 unit	At least 10%
Up to 50%	At least 30%
Up to 75%	At least 50%
Up to 90%	100%

Fractions of units shall not be counted.

11.8.7 Marketing Plan for Affordable Units

Applicants under this Bylaw shall submit a marketing plan or other method approved by the Planning Board, which describes how the affordable units will be marketed to potential homebuyers. This plan shall comply with the regulations

MAY 2009 TOWN MEETING MINUTES

established by the Massachusetts Department of Housing and Community Development, or its successor agencies, under the Local Initiative Program provisions of G.L. c. 40B

11.8.8 Provision of Affordable Housing Units Off-Site

As an alternative to the requirement of Section 11.8.5 (1), an application subject to the Bylaw may develop, construct or otherwise provide affordable units equivalent to those required by this section off-site. All requirements of this Bylaw that apply to on-site provision of affordable units shall apply to provision of off-site affordable units. If the off-site units are proposed as single family dwelling units in an RO District, such units shall not require a separate special permit.

11.8.9 Fees in Lieu of Affordable Housing Units

As an alternative to Section 11.8.5 (1) through (3), an applicant may contribute a cash payment to an Affordable Housing Trust Fund, to be used for the development of affordable housing by the Town or its designees, in lieu of constructing and offering affordable units within the locus of the proposed development or off-site.

11.8.10 Maximum Incomes and Selling Prices: Initial Sale

The Planning Board shall adopt Rules and Regulations governing the creation of affordable housing units through this Inclusionary Zoning provision. Such regulations may include criteria of maximum incomes, sales or rental prices, resale price, preservation of affordability, and calculation of fees in lieu of affordable housing units; or to act in any other manner in relation thereto.

NOTE: Use changes proposed under Article 40 are available at the Town Clerk's Office.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 41 RE: Amend Zoning Bylaw Article II/Definitions, Article III/Establishment of Districts and Article IV/Use Regulations, Article V/Dimensional Requirements, Article X/Special Regulations, Section 10.4.0, Add Section 10.5.0/Additional Regulations in the Business Park District, Amend Article XIII/Signs

Proposed Business Park (BP) District

To see if the Town of Burlington will vote to amend the Zoning By-Laws of the Town of Burlington by adding the following new sections or amending certain existing provisions:

To amend Article II: Definitions to include the following definitions:

Amenities Center: Shall be accessory to an "office/commercial park" housing uses that directly support the office uses within the park providing comfort and convenience to park employees. It is the intent of the amenities center to be within a building centrally located to serve the daily needs of employees within the park.

Biotechnology: The fusion of biology and technology. Biotechnology is the application of biological techniques to

TOWN OF BURLINGTON, MA

product research and development. In particular, biotechnology involves the use by industry of recombinant DNA, cell fusion, and new bioprocessing techniques. Biotechnology uses are subject to all federal, state and local regulations. NIH Biosafety Level 4 (BL-4) laboratories are prohibited in Burlington.

Clinic: A building used exclusively by physicians, dentists, and similar personnel for the treatment and examination of patients solely on an outpatient basis, provided that no overnight patients shall be kept on the premises. A building that has been licensed as part of a larger hospital campus is not considered a clinic.

Conference Center: A facility used for service organizations, business and professional conferences, and seminars limited to accommodations for conference attendees. The accommodations can include accessory uses such as fast food, restaurant and banks. A conference center is not designed to be only utilized by the general public for overnight purposes and must be associated with a Hotel or office park.

Prototype Manufacturing: The manufacture of an original, full-scale or partial scale model of a new product or new version of an existing product which will be mass manufactured elsewhere.

Research and Development: Research, development, and testing laboratories that do not involve the mass manufacture, fabrication, processing, or sale of products. Such uses shall not violate any odor, dust, smoke, gas, noise, radiation, vibration, or similar pollution standard.

To amend Article III Establishment of Districts, Section 3.1.0 Districts, by adding the following new use district:

BP - Business Park Districts

AND further to amend Article IV Use Regulations, Section 4.2.0 Principal Use Regulation Schedule, Section 4.3.0 Accessory Use Regulation Schedule, and Section 4.4.0 Permitted Uses in the Wetlands District, by inserting a new column for the BP District and identifying the permitted and prohibited uses as follows:

AND further to Amend Section 5.2.0 Density Regulation Schedule to insert a new column for the BP District as follows:

(See Use Table and Density Regulation Schedule in Addendum to Minutes)

To further amend Article X, by creating a new Section 10.5.0 Additional Regulations in the Business Park District, as follows:

10.5.1 Purpose: The Business Park (BP) District is hereby adopted to achieve the following purposes and objectives:

The fulfillment of goals and strategies enumerated in the 1993 Land Use Element of the Master Plan and the 2004 Community Development Plan and objectives identified in the Findings Report: Issues, Opportunities, and Constraints for Economic Development in the Town of Burlington, prepared by Larry Koff and Associates, dated _____, 2008,

The implementation of a district which reflects the goals of the town to promote modern office environments to ensure continued economic vitality for the Town.

The encouragement of communication and shared redevelopment efforts among adjoining property owners to help achieve their long term goals and objectives; and,

MAY 2009 TOWN MEETING MINUTES

The promotion of increased density where utility and transportation infrastructure already exist to better accommodate future growth;

The consideration of a mixture of uses to reduce vehicle trips, such that residents and area employees can walk to needed services and amenities, and to conversely provide a built-in demand for the local commercial and retail uses; and enhancement and improvement of existing properties and/or structures relative to pedestrian access, vehicular circulation, and signage;

The reutilization of properties that have reached their market or physical obsolescence;

The application of "Smart Growth Principles" and environmentally sensitive policies as enumerated by the Commonwealth of Massachusetts to the future redevelopment of Burlington's commercial sector;

10.5.2 Floor Area Ratio (F.A.R.)

All projects shall be subject to the dimensional requirements in Section 5.2.0. An increase in the allowed The Floor Area Ratio (F.A.R.) (resulting in not more than a 1.0 F.A.R.¹) is permitted through the application of selected options below and shall require the issuance of a Finding from the Planning Board, in conjunction with any applicable Site Plan or Special Permit application, that the proposal has sufficiently met the following selected standards:

Available F.A.R. Increase	Incorporated Elements
(0.05)	The site design has provided enhancements to pedestrian interconnectivity, vehicular circulation and traffic control signage
(0.1)	Any commercial development which results in a net floor area in excess of .50 FAR or provides parking in excess of 3.0 parking spaces per 1,000 SF shall be required to provide all required parking spaces (for said square footage in excess of .50 FAR, or above the 3.0 parking spaces per 1,000 SF) within a structured parking garage. Square footage within a parking garage shall not be counted towards a FAR calculation, although will be counted toward a building to ground percentage
(0.05)	Method satisfactory to the Planning Board to insure that the site operator or owners reduces 20% of the estimated Institute of Transportation ITE forecast trip generation rates related to the development in both the a.m. and p.m. peak hours based upon the most recent IT trip generation manual.
(0.1)	The project has incorporated methods to improve recharge from the site by 150% of existing conditions and improve stormwater quality through BMP and/or Low Impact Development practices meeting.
(0.1)	Pervious surface area on the subject property is increased by 10% over existing conditions. A pervious green roof may be counted toward this goal.
(.05)	The Applicant shall contribute to a Traffic

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

	Mitigation Fund which will be utilized to mitigate traffic impacts generated by the development. This mitigation contribution shall be calculated based on the additional number of parking spaces required to support the proposed expansion beyond 0.50 F.A.R. (Calculations/procedures to be determined by the Planning Board). The mitigation fee shall be used to directly mitigate impacts associated with the proposed development (i.e. signalization, roadway or pedestrian enhancements)
(.05)	The site and building incorporate ten or more LEED elements from the U.S. Green Building Council LEED (The Leadership in Energy and Environmental Design) Rating Checklist.
(0.2)	U.S. Green Building Council LEED (Leadership in Energy and Environmental Design) Certified Building

¹ The 1.0 F.A.R. cap is not applicable if Transfer of Development Rights have been implemented.

10.5.3. Transfer of Development Rights

The Planning Board may, by Special Permit, consider requests to transfer development capacity between parcels of land within the business park (BP) district within an "office/commercial park". An "office/commercial park" shall be defined as a property which, when taken as a whole with other properties in the general area, possesses a commonality of purpose, use, management, maintenance, and other indicia which provides to the general public a perception of a unified operation and character. In an office/commercial park, the individual parcels do not have to be under the same ownership. The delineation of a particular office/commercial park may change over time based upon the Planning Board's determination that other properties have been incorporated into a commonality of operation and character. The determination of whether a property qualifies under this definition shall be at the discretion of the Planning Board.

Development rights may **not** be transferred from land which may not be otherwise developed because of deed restrictions, easements, prior transfer of development rights, or other reasons that render the land not developable, including land with conservation restrictions, land owned by a government agency or a nonprofit corporation or other entity for park, open space, agricultural, historical, or conservation purposes.

Transfer of development rights is contingent upon placing a permanent deed restriction and recording such restriction at the South Middlesex Registry of Deeds, the form of which is subject to approval by Town Counsel, on the land from which the development rights are being transferred and restricting the use of the land to a limited developable capacity, agriculture, forestry, open space, passive or active recreation, or deeding the land to the Town of Burlington as permanent open space.

Development rights may be transferred from a sending parcel with the accompanying deed restriction and held indefinitely by the owner of the parcel before being transferred to a receiving parcel. Development rights may be transferred by sale or other means and may subsequently be transferred to any owner of receiving parcels in the "office/commercial" park within the Business Park (BP) District allowed pursuant to this bylaw. The 1.0 F.A.R. cap under section 10.5.3 is not applicable if Transfer of Development Rights are implemented.

10.5.4 Additional Dimensional Requirements

10.5.4.1 Maximum Building & Structure Height
Building height shall be the same as the Industrial High Rise (IH) District requirements, although within 100' of a local road the building height cannot exceed more than 50 feet in height.

10.5.4.2 Parking Requirements
Parking requirements shall be as specified in Article VII of this Bylaw, with the following additional criteria:

If the parking ratio is above 3.0 spaces per 1,000 square feet of (net) building Square footage², all spaces above the 3.0 ratio shall be in structured parking.

² If Net Square Footage is unavailable the Net will be calculated as 12% less than the Gross Floor Area.

10.5.5 Additional Regulations

In addition to the requirements prescribed in this Bylaw, development uses within the BP District shall be subject to the following:

One **Amenities Center** may be permitted per 600,000 SF of gross square footage within an "office/commercial park". An amenities center shall be defined as accessory to an "office/commercial park" housing uses that directly support the office uses within the park providing comfort and convenience to park employees. It is the intent of the amenities center to be within a building centrally located to serve the daily needs of employees within the park. The total size of the amenities center shall be not larger than 5% of the gross floor area of the park.

These amenities include but are not limited to: Café/coffee shop, dry cleaning drop-off/pick-up, bank, shoe repair, convenience store, fast food, personal service, ATM, travel agency and retail under 10,000 SF. It is the intent of the amenities center to be in a building centrally located to serve the daily needs of employees within the park.

AND further to amend:

Article X: Section 10.4.0 by adding the following

"Additional Regulations for Restaurants in an IG and BP Districts"

The Planning Board may grant a Special Permit for a restaurant use within a General Industrial (IG) and Business Park (BP) Districts, subject to the following restrictions:

10.4.3 Approval Criteria

In addition to the approval criteria for special permits pursuant to Section 9.2.4 of this bylaw, the applicant shall comply with additional criteria as detailed below and the Planning Board shall make findings pursuant to these specific requirements:

a) Any proposed restaurant within an IG and BP Districts shall be located within a previously established office/commercial park of 600,000 square feet or more.

Article XIII Signs, by amending the following section:

TOWN OF BURLINGTON, MA

Section 13.1.4 Retail Industrial (IR), General Industrial (IG), High-Rise Industrial (IH) and Business Park (BP); or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 42 RE: Amend Zoning Bylaw Article I/Purpose and Authority

To see if the Town will vote to Amend Article I "Purpose" of the Zoning Bylaw, by deleting the existing Section 1.0 "Purpose" in its entirety and substituting therefore the following Section 1.0 "Purpose and Authority":

SECTION 1.0 PURPOSE

~~The purpose of this Bylaw is to promote the health, safety, convenience, morals, and welfare of the inhabitants of the Town of Burlington. The objectives of this Bylaw are, among other purposes, to lessen congestion in the streets; to conserve health; to secure safety from fire, flood, panic and other dangers; to provide adequate light and air; to prevent overcrowding of land; to avoid undue concentration of population; to encourage housing for persons of all income levels; to facilitate the adequate provision of transportation, water, water supply, drainage, sewerage, schools, parks, open space and other public requirements; to conserve the value of land and buildings, including the conservation of natural resources and the prevention of blight and pollution of the environment; to encourage the most appropriate use of land throughout the town; to preserve and increase amenities; and to accomplish any other purpose for which Zoning Bylaws may now or hereafter be enacted under the laws of the Commonwealth of Massachusetts.~~

SECTION 1.0 PURPOSE AND AUTHORITY

1.0.1 TITLE. The full title of these regulations shall be the "Zoning Bylaws of the Town of Burlington, Massachusetts." These regulations shall be referred to herein as the "Zoning Bylaws" or "this Bylaw".

1.0.2 PURPOSE. These regulations are enacted to promote the general welfare of the Town of Burlington, to protect the health and safety of its inhabitants, to encourage the most appropriate use of land throughout the town, and to increase the amenities of the town, all as authorized by, but not limited by, the provisions of the Zoning Act, G.L. c. 40A, as amended, and Section 2A of 1975 Mass. Acts 808.

1.0.3 AUTHORITY. This Zoning Bylaw is enacted in accordance with the provisions of the General Laws, Chapter 40A, any and all amendments thereto, and by Article 89 of the Amendments to the Constitution of the Commonwealth of Massachusetts. The Planning Board shall be responsible for the maintenance of the official copy of this Bylaw.

1.0.4 SCOPE. For these purposes, the construction, alteration, reconstruction, height, number of stories, and size of buildings and structures, the size and width of lots, the percentage of lot area that may be occupied, the size of yards, courts, and other open spaces, the density of population, and the location and use of buildings, structures, and land in the Town are regulated as hereinafter provided.

1.0.5 APPLICABILITY. All buildings or structures hereinafter erected, reconstructed, altered, enlarged, or moved, and

MAY 2009 TOWN MEETING MINUTES

the use of all premises in the Town, shall be in conformity with the provisions of the Zoning Bylaw. No building, structure or land shall be used for any purpose or in any manner other than is expressly permitted within the district in which such building, structure or land is located. Where the application of this By-Law imposes greater restrictions than those imposed by any other regulations, permits, restrictions, easements, covenants, or agreements, the provisions of this By-Law shall control. Nothing herein shall be construed to supersede the provisions of the State Building Code, 780 CMR 1.00, et seq.

AND further to amend Section 1.3.0 "Defect in the Form of Notices", by adding the following sentence, highlighted in bold text, to the end of the section, as follows:

1.3.0 DEFECT IN THE FORM OF NOTICES

No defect in the form of any notice under this Bylaw shall invalidate any action taken thereunder or pursuant thereto unless such defect is found to be misleading. **When notice is required to be provided to the public, an abbreviation shall not be used without clear indication of the subject matter or specific term being abbreviated;** or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor. Land Use Committee voted 7-0-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

App. A.G. 8/21/09. Posted 8/31/09-9/11/09.

ARTICLE 43 RE: Amend Zoning Bylaw Article VII, Section 7.5.2/Streets, Driveways, Parking and Service Areas and Article VIII/Overlay Districts, Section 8.3.8.4/Impervious Surfaces

LOW IMPACT DEVELOPMENT DRAINAGE TECHNIQUES

To see if the Town of Burlington will vote to amend Article VII "General Regulations" and Article VIII "Overlay Districts" of the Zoning Bylaws of the Town of Burlington by adding the following new sections or amending certain existing provisions:

To amend Section 7.5.2 Streets, Driveways, Parking and Service Areas as follows:

In all districts except "RO" One Family Dwelling Districts, all streets, driveways, parking areas, service areas, ramps, loading docks and exterior storage areas shall be paved or surfaced with impervious materials. **In areas where contamination or other environmental factors do not preclude infiltration, porous pavement, porous concrete, and/or permeable pavers may be used in streets, driveways and parking areas. All systems shall be designed and constructed with curbing slopes and similar design features** so that water falling on such areas will be directed into an approved system of **drainage structures and pipes pipes and/or drainage structures**.

And further to amend Section 8.3.8.4 Impervious Surfaces as follows:

TOWN OF BURLINGTON, MA

Within the Aquifer and Water Resource Districts, not less than forty percent (40%) of the lot shall be landscaped or if wooded, may be left in a natural state. Within the Aquifer and Water Resource Districts all streets, sidewalks, parking areas, driveways, ramps, service areas, loading docks, and exterior service areas shall be paved or surfaced with impervious materials; **in areas where contamination or other environmental factors do not preclude infiltration, porous pavement, porous concrete and/or permeable pavers may be used. All systems shall be designed and constructed with curbing, slopes, and similar design features** so that water falling on such areas and on buildings on the same premises, and spilled liquid substances on such areas and in adjacent buildings, will be contained and controlled and directed into an approved system of **drainage structures and pipes pipes and/or drainage structures**. Such drainage system shall trap for removal, all oil based pollutants and suspended sediment and materials and shall provide for the full recharge of stormwater and precipitation to the ground beneath the site by the use of leaching structures, pipes, and fields, **or an approved low impact development technique**. The outlet from such drainage system shall be designed to obtain the efficient operation of the leaching structures and to allow the passage of excess amounts of water so that no flooding of the site will occur. Residential lots which render impervious not more than fifteen percent (15%) or 2,500 square feet of the lot, whichever is greater, shall be exempt from this recharge and maintenance requirement. A drainage maintenance schedule shall be developed, subject to the approval of the Board of Health and the Town Engineer, which provides for the periodic inspection and maintenance of all drainage structures and systems. The property owner shall be responsible for continually implementing such drainage system maintenance, or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 4-0-0. Land Use Committee voted 6-0-0 in favor.

There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 60 IN FAVOR AND 0 OPPOSED THE MAIN MOTION CARRIED.

App. A.G. 8/21/09. Posted 8/31/09-9/11/09.

ARTICLE 44 RE: Amend Zoning Bylaw Article VII/General Regulations, Section 7.3.0/General Loading Requirements and Purpose, and Section 7.4.2/ Landscaping, and Section 7.5.0/General Performance Regulations

LOADING, LANDSCAPING AND PERFORMANCE STANDARDS

To see if the Town of Burlington will vote to amend Article VII "General Regulations" the Zoning Bylaws of the Town of Burlington by adding the following new sections or amending certain existing provisions:

To amend Section 7.3.0 General Loading Requirements and Purpose, by adding the following new text, highlighted in bold print, as follows:

7.3.0 LOADING REQUIREMENTS

MAY 2009 TOWN MEETING MINUTES

Loading space dimensions and locations shall be approved by the Planning Board, and loading spaces shall be so placed as not to require maneuvering within a public way or way used by the public.

7.3.1 General. Adequate off-street loading spaces or loading areas shall be provided and maintained by the owner of the property for each nonresidential building or use which is erected, enlarged or altered after the effective date of this By-law, according to the following regulations.

7.3.2 Same Lot. All loading spaces or loading areas required by this By-law shall be on the same lot as the building or use which they are intended to serve, and in no case shall any required loading area be part of an area used to satisfy the off-street parking requirements of this By-law.

7.3.3 No Queues or Backing onto Street. No loading facility shall be designed to require trucks to queue on a public way while awaiting off-loading. No loading facility shall be designed to require vehicles to back onto a public way; all turning maneuvers shall be accommodated on the premises.

7.3.4 Shared Loading. No part of an off-street loading area required by this By-law for any nonresidential building or use shall be included as part of an off-street loading area similarly required for another building or use, unless the type of buildings or uses indicates that the usage of such loading area would not occur simultaneously, as determined by the Planning Board.

7.3.5 Screening. Loading areas shall be screened in accordance with Section 7.4.

7.3.6 Size. Loading bays shall not be less than twelve (12) feet in width, sixty-five (65) feet in length, and fourteen (14) feet in height, exclusive of driveway and maneuvering space.

7.3.7 Location. No loading dock or bay shall be located within twenty (20) feet of the boundary of any residential district.

7.3.8 Special Permit. Any loading requirement set forth herein may be reduced upon the issuance of a special permit by the Planning Board if the Board finds that the reduction is not inconsistent with public health and safety, or that the reduction promotes a public benefit.

And further to amend Section 7.4.2 Landscaping, by adding the following new text highlighted in bold print, as follows:

7.4.2 Purpose. This section is designed to accomplish the following objectives:

1. Provide a suitable boundary or buffer between residential uses and nearby nonresidential uses;
2. separate different and otherwise incompatible land uses from each other in order to partially or completely reduce potential nuisances such as dirt, dust, litter, noise, glare from motor vehicle headlights, intrusion from artificial light (including ambient glare), or view of signs, unsightly buildings or parking lots;
3. provide visual relief and a source of shade in parking lots and other areas, and protection from wind in open areas; and

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

4. offer property owners protection against diminution of property values, if any, due to adjacent nonresidential use.

7.4.3 Applicability. The requirements of this section shall apply to any nonresidential use and to multifamily dwellings.

7.4.4 Landscaping Requirements. Some combination of planting, screening, or fencing shall be installed at the following locations:

1. Property line(s) which also bound residential districts shall be screened from nonresidential uses by means of plantings or maintenance of trees of a species common to the area and appropriate for screening, spaced to minimize visual intrusion, and providing an opaque year-round visual buffer between uses. Such plantings shall be provided and maintained by the owner of the property used for nonresidential use and multifamily dwellings. No part of any building or structure or paved space intended for or used a parking area may be located within the buffer area. Planted buffer areas along property lines which also bound residential districts or uses shall be of a minimum depth of 20 feet.

2. Any accessory receptacle or structure with a holding capacity of at least one hundred (100) cubic feet for temporary storage or solid or liquid waste materials, including garbage, rubbish, junk, discarded bulk items and similar waste items shall be screened from all adjacent premises and streets from which it would otherwise be visible in accordance with this Section.

3. Any loading area or HVAC equipment or other electrical equipment placed on the ground level shall be screened from all adjacent premises and streets from which it would otherwise be visible in accordance with this Section.

4. Landscaping shall be provided, erected and maintained on any part of any BN, BL, BG, BT, IH, IR, IG, or RG lot which is not occupied by a structure or by required parking areas, service areas, and driveways; except that all or part of the required landscaping may be in its clean original wooded state. Landscaping features shall be erected or planted before the premises are first occupied. Alternatively, the Planning Board may accept a financial guarantee in the amount of the cost of installing the landscaping and an agreement to complete the landscaping within a specified time and permit occupancy before the landscaping is installed.

7.4.5 Planted Area Requirements. Planted areas shall contain an appropriate mix of the following types of plants. Plant species shall be appropriate to proposed use, siting, soils, and other environmental conditions. Where the Planning Board determines that the planting of trees is impractical, the permit applicant may substitute shrubbery for trees.

1. Shrubs and hedges shall be at least 2.5 feet in height at the time of planting, and have a spread of at least 18 inches.

2. Grass is preferable to mulch where practical.

3. Existing trees with a caliper of six inches (6") or more shall be preserved wherever feasible. Measurement shall take place six inches above grade.

4. Deciduous trees shall be at least two (2") inches in caliper as measured six (6") inches above the root ball at time of planting. Deciduous trees shall be expected to reach a height of 20 feet within ten years after planting. Evergreens shall be a minimum of eight (8") feet in height at the time of planting. Measurement shall take place six inches above grade.

7.4.6 Coordination with Site Plan Approval. The Planning Board shall require a landscaping plan as part of the overall site plan for the premises. Such landscaping plan shall be at a scale sufficient to determine compliance with the specifications set forth in this Section.

7.4.7 Maintenance of Landscaped Areas. The owner of the property used for nonresidential purposes shall be responsible for the maintenance, repair and replacement of all landscaping materials installed in accordance with this section and shall have a continuing obligation to comply with the provisions set forth herein. All plant materials required by this Section shall be maintained in a healthful condition.

7.4.8 Special Permit. By special permit, the Planning Board may authorize a reduction in the requirements of this Section, where such reduction will not result in substantial detriment.

And further to amend Section 7.5.0, General Performance Regulations, by adding the following new text highlighted in bold print, as follows:

SECTION 7.5.0 GENERAL PERFORMANCE REGULATIONS

7.5.3 Environmental Performance Standards

7.5.3.1 General. No activity shall be permitted in any district unless it shall be in conformity with the standards included herein. After a permit is issued in accordance with this section, continuing compliance is required. The following standards are hereby established.

7.5.3.2 Noise. No use shall be permitted within the town which, by reason of excessive noise generated therefrom, would cause nuisance or hazard to persons or property, as set forth in 310 CMR 7.01. No person shall operate or cause to be operated any source of sound in a manner that creates a sound level which exceeds 70 dBA or 10 dBA above ambient, whichever is lower, when measured at the property boundary of the receiving land use.

7.5.3.3 Erosion Control. Site design, materials, and construction processes shall be designed to avoid erosion damage, sedimentation, or uncontrolled surface water runoff by conformance with the following:

1. Grading or construction which will result in final slopes of 15% or greater on 25% or more of lot

area, or on 20,000 square feet or more on a single lot, even if less than 25% of lot area, shall be allowed only by special permit from the Planning Board, which shall be granted only upon demonstration that adequate provisions have been made to protect against erosion, soil instability, uncontrolled surface water runoff, or other environmental degradation. Applications and plans for such special permits shall be referred to the Conservation Commission for its advisory review.

2. All such slopes exceeding 15% which result from site grading or construction activities shall either be covered with topsoil to a depth of 4 inches and planted with vegetative cover sufficient to prevent erosion or be retained by a wall constructed of masonry, reinforced concrete or treated pile or timber.

3. No area or areas totaling 0.5 acres or more on any parcel or contiguous parcels in the same ownership shall have existing vegetation clear-stripped or be filled 6 inches or more so as to destroy existing vegetation unless in conjunction with agricultural activity, or unless necessarily incidental to construction on the premises under a currently valid building permit, or unless within streets which are either public or designated on an approved subdivision plan, or unless a special permit is approved by the Planning Board on condition that runoff will be controlled, erosion avoided, and either a constructed surface or cover vegetation will be provided not later than the first full spring season immediately following completion of the stripping operation. No stripped area or areas which are allowed by special permit shall remain through the winter without a soil control plan approved by the Planning Board, except in the case of agricultural activity where such temporary cover would be infeasible.

4. The Inspector of Buildings may require the submission of all information from the building permit applicant or the landowner, in addition to that otherwise specified herein, necessary to ensure compliance with these requirements, including, if necessary, elevations of the subject property, description of vegetative cover, and the nature of impoundment basins proposed, if any.

5. In granting a special permit hereunder, the Planning Board shall, unless waived, require a performance bond to ensure compliance with the requirements of this Section.

6. Hillside areas, except naturally occurring ledge or bedrock outcroppings or ledge cuts, shall be stabilized with vegetative cover as per an approved plan.

7.5.3.4 Nuisance. Cinders, dust, fumes, gases, odors, smoke, radiation, refuse or other waste materials shall be effectively confined to the premises and treated or disposed of in accordance with state, federal, and town laws and regulations.

7.5.3.5 Interference. No process shall be used which creates visual or audible interference in any radio or television receivers off the premises or causes fluctuations in excess of ten (10) percent in line voltage off the premises.

7.5.3.6 Flammable or Explosive Substances. All activities involving, and all storage of, flammable and explosive materials shall be provided with adequate safety devices against hazards from fire and explosion, and with adequate fire fighting and fire suppression equipment standard in this industry.

7.5.3.7 Pests. All materials which may be edible by or attractive to rodents or insects shall, when stored in or outdoors, be stored in tightly closed containers, and separated as required.

And further to create a new section 7.5.4 Lighting Standards/Light Pollution, as follows:

SECTION 7.5.4 Lighting Standards/Light Pollution

7.5.4.1 Purpose and intent. The purpose of this bylaw is to create standards for outdoor lighting so that its use does not unreasonably interfere with the reasonable use and enjoyment of property within Burlington. Outdoor lighting, including lighting on the exterior of a building or lighting in parking areas, shall be arranged to minimize glare and light spilling over to neighboring properties, streets and the night sky. It is the intent of this section to encourage, through the regulation of the types, construction, installation and uses of outdoor electrically powered illuminating devices, lighting practices and systems which will reduce light pollution, light trespass and glare in order to preserve and enhance the natural, scenic, and aesthetic qualities of Burlington, conserve energy and decrease lighting cost without decreasing nighttime safety, security, and productivity, and preserve the night sky as a natural resource to enhance nighttime enjoyment of property within Burlington.

7.5.4.2 Uses. All municipal uses, uses in industrial and commercial districts, special permit uses and signs in all districts are subject to this section.

7.5.4.3 Definitions. Except as noted hereinafter, all definitions are provided in the Zoning Bylaw. Unless the context clearly indicates otherwise, certain words and phrases used in this section shall mean the following:

CUTOFF ANGLE: The angle formed by a line drawn from the direction of the direct light rays at the light source with respect to the vertical, beyond which no direct light is emitted.

DIRECT LIGHT: Light emitted directly by a lamp, off a reflector, or through a refractor of an outdoor light fixture.

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

FILDERED: When referring to an outdoor light fixture means that the fixture is to be fitted with a glass, acrylic, or other translucent enclosure of the light source.

GLARE: Light emitted from a light fixture with intensity great enough to produce annoyance, discomfort, or a reduction in a viewer's ability to see.

HEIGHT OF light fixture: The vertical distance from the finished grade of the ground directly below to the lowest direct light emitting part of the light fixture.

LAMP: The component of an outdoor light fixture that produces light.

LIGHT FIXTURE: A complete lighting system, including the assembly that houses a lamp or lamps, and which may include a housing, a mounting bracket or pole socket, a lamp holder, a ballast, a reflector or mirror, and/or a refractor, lens, or diffuser lens.

LIGHT TRESPASS: Direct light emitted by an outdoor lamp fixture that shines beyond the boundaries of the property on which the outdoor light fixture is installed.

SHIELDED LIGHT FIXTURE: A lamp and fixture assembly designed to eliminate up-lighting with a cutoff angle of 90°, so that no direct light is emitted above a horizontal plane.

UP-LIGHT: Direct light emitted by an outdoor light fixture above a horizontal plane through the fixture's lowest light-emitting part.

7.5.4.4 Lighting Plan. A lighting plan is required and shall include:

1. The location and type of any outdoor lighting fixtures, including the height of the fixture;
2. The lighting fixture manufacturer's specification data, including lumen output and photometric data showing cutoff angles;
3. The type of lamp such as: metal halide, compact fluorescent, high pressure sodium;
4. A photometric plan showing the intensity of illumination at ground level, expressed in foot candles; and
5. That light trespass onto any street or abutting lot will not occur. This may be demonstrated by manufacturer's data, cross section drawings, or other means.

7.5.4.5 Prohibited light sources.

- (1) **Mercury vapor and quartz lamps.** For the purposes of this bylaw, quartz lamps shall not be considered an incandescent light source.
- (2) **Laser source light.** The use of laser source light or any similar high-intensity light for outdoor advertising, when projected above the horizontal, is prohibited.

- (3) **Searchlights.** The operation of searchlights for advertising purposes is prohibited.

7.5.4.6 Control of Glare and Light Trespass

All light fixture shall be equipped with whatever shielding, filters, lenses, or cutoff devices required to eliminate light trespass onto any street or abutting lot or parcel, to eliminate glare perceptible to persons on any street or abutting lot or parcel and to minimize up-lighting. This requirement shall not apply to any light fixture intended solely to illuminate any freestanding sign or the walls of any building but such light fixture shall be shielded so that its direct light is confined to the surface of such sign or building.

7.5.4.7 Metal halide lighting. All outdoor light fixtures utilizing a metal halide lamp or lamps shall be shielded and filtered. Filtering using quartz glass does not meet this requirement.

7.5.4.8 Exemptions.

- (1) **Fossil fuel light.** All outdoor light fixtures producing light directly by the combustion of natural gas or other fossil fuels are exempt from all requirements of this bylaw.
- (2) **Other light sources.** All outdoor light fixtures using an incandescent lamp or lamps of 150 watts or less are exempt from all requirements of this bylaw. All outdoor light fixtures using any lamp or lamps of 50 total watts or less are exempt from all requirements of this bylaw.

7.5.4.9 Special permit. Alternative outdoor light fixtures may be allowed by special permit if it is found that the fixture's design and appearance are superior, significant light pollution will not be created, and light trespass and glare are minimal; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 45 RE: Amend Zoning Bylaw Article IX/ Administration and Procedures, Amend Section 9.2.0 Special Permit and Section 9.3.0 Site Plan

To see if the Town will vote to amend Article IX "Administration and Procedures" of the Zoning Bylaw, by amending Section 9.2.0 "Special Permit" and Section 9.3.0 "Site Plan", as follows:

To amend Subsection 9.2.2.1 "Procedures", by deleting the reference to Section 9.2.2.3 and substituting therefore "the Planning Board's Rules and Regulations", highlighted in bold print as follows:

9.2.2 Procedures.

1. Any person desiring a special permit shall submit an application to the Town Clerk, together with the required filing fee as specified in **Section 9.2.2.3 the Planning Board's Rules and Regulations**, and twelve

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

(12) copies of a Site Plan and/or other supporting documentation. The Town Clerk shall within three (3) days transmit the original application and four (4) copies of the plan and any supporting documentation to the Planning Board; and one (1) copy each of the application, plan, and supporting documentation to the Inspector of Buildings, the Board of Selectmen, the DPW, the Town Engineer, the Board of Health, the Conservation Commission, the Fire Chief, and the Police Chief, who shall consider the application and submit a report thereon with recommendations to the Planning Board. The Planning Board shall not make a finding and determination upon the application until it has received the reports from the Building Commissioner, the Board of Selectmen, the Board of Health, the Fire Chief or designated representative, the Police Chief or designated representative, the Town Engineer, and the Conservation Commission or until thirty-five (35) days shall have elapsed without such reports being submitted and until a public hearing has been held.

AND further to amend Subsection 9.2.2.2 by replacing the existing text in its entirety and substituting therefore the following:

2. ~~The Planning Board shall require that a site plan and/or supporting documents be submitted with the application.~~
The Planning Board shall adopt and from time to time amend rules and regulations relative to the issuance of such permits and shall file a copy of said rules in the office of the Town Clerk. Such rules shall prescribe a size, form, contents, style and number of copies of application forms, plans and specifications and the procedure for a submission and approval of such permits.

AND further to amend section 9.2.3 "Public Hearing" by replacing the reference for the requirements for public hearings with a citation of the State Statute, highlighted in bold print as follows:

9.2.3 Public Hearing

The Planning Board shall hold a public hearing within sixty-five (65) days after the special permit application has been transmitted to the Planning Board giving notice as prescribed in ~~Section 9.6 of this Article.~~ **G.L. c. 40A, s. 11.**

AND further to amend Section 9.2.4 "Criteria for Approval", by replacing the existing text in its entirety and substituting therefore the following:

9.2.4 Criteria for Approval

~~9.2.4.1 The Planning Board shall not approve any application for approval of a special permit unless it finds that all of the following conditions are met:~~

~~9.2.4.1.1 The specific site is an appropriate location for such use.~~

~~9.2.4.1.2 The use as developed will not adversely affect the neighborhood.~~

~~9.2.4.1.3 There will be no nuisance or hazard to vehicles or pedestrians.~~

~~9.2.4.1.4 The public convenience and welfare will be substantially served.~~

~~9.2.4.2 The Planning Board, in granting a special permit, shall attach such conditions and safeguards as it deems necessary.~~

~~9.2.4.3 The Planning Board shall not approve a special permit for a Development Incentive for Affordable Housing (Section 5.1.9 (now 11.1.0) unless it finds that all of the following conditions are met:~~

~~9.2.4.3.1 All conditions noted above in Sections 9.2.4.1 through 9.2.4.2.~~

~~9.2.4.3.2 All housing units are designed and sited to reflect the character of the neighborhood.~~

~~9.2.4.3.3 The site will not cause environmental degradation to the neighborhood.~~

Special permits shall be granted by the Planning Board, unless otherwise specified herein, only upon its written determination that the adverse effects of the proposed use will not outweigh its beneficial impacts to the town or the neighborhood, in view of the particular characteristics of the site, and of the proposal in relation to that site. In addition to any specific factors that may be set forth in this Zoning Bylaw, the determination shall include consideration of each of the following:

- 1. Social, economic, or community needs which are served by the proposal;**
- 2. Traffic flow and safety, including parking and loading;**
- 3. Adequacy of utilities and other public services;**
- 4. Neighborhood character and social structures;**
- 5. Impacts on the natural environment; and**
- 6. Potential fiscal impact, including impact on town services, tax base, and employment.**

AND further to amend Section 9.2.5 "Final Action", by adding the following sentence, highlighted in bold print, to the end of the section:

9.2.5 Final Action

The Planning Board shall take final action on a special permit application within ninety (90) days after the public hearing has been closed. The failure to do so will constitute a favorable action

TOWN OF BURLINGTON, MA

by the Planning Board. Final action shall consist of (1) a written approval of the special permit, or (2) a written denial of the special permit application, stating the reasons for such approval or denial.

Special permits may be granted with such reasonable conditions, safeguards, or limitations on time or use, including performance guarantees, as the Planning Board may deem necessary to serve the purposes of this Zoning Bylaw.

AND further to create a new subsection 9.2.5.1 "Expedited Permitting for Priority Development Sites", as follows:

9.2.5.1 Expedited Permitting for Priority Development Sites

Town Meeting may, by majority vote, accept the expedited permitting provisions of G.L. c. 43D and designate any particular lot or lots as Priority Development Sites. In such cases, the Planning Board shall undertake review and render a decision on any special permit application so affected within 180 days of submission. The Planning Board may address provisions for such expedited permitting in its rules and regulations.

AND further to amend Section 9.2.6 "Implementation" by replacing the first sentence, highlighted in bold print as follows:

9.2.6 Implementation

~~An approved special permit application shall be carried into effect and completed by the applicant within one (1) year of the date of approval.~~ **Special permits shall lapse if a substantial use thereof or construction thereunder has not begun, except for good cause, within 24 months following the filing of the special permit approval (plus such time required to pursue or await the determination of an appeal referred to in G.L. c. 40A, s. 17, from the grant thereof) with the Town Clerk.** The Planning Board may at the time of approval or thereafter, upon application therefore, grant such extensions of time, each not longer than one (1) year, as it shall deem necessary to carry the use into effect.

AND further to amend subsection 9.3.1 "Requirements of Plan" by deleting the words "registered architect, landscape architect" and substituting therefore "professional land surveyor", highlighted in bold print as follows:

SECTION 9.3.0 SITE PLAN

9.3.1 Requirements of Plan.

In all districts except RO and FP, no structure or premises shall be constructed, reconstructed, altered, or used except in conformity with a site plan, prepared by a ~~registered architect, landscape architect,~~ **professional land surveyor**, or registered professional engineer, and bearing an endorsement of approval by the Planning Board. Said site plan shall show, among other things, all existing and proposed buildings with ground floor plan and elevations, structures, parking spaces, driveway openings, driveways, service areas, and other open uses; all facilities for sewage, refuse and other waste disposal and for surface water drainage; and all principal landscape features, such as fences, walks, walls, signs,

MAY 2009 TOWN MEETING MINUTES

exterior lighting, and planting areas showing size and kind of plants to be used.

The Planning Board may in any particular case where such action is in the public interest and not inconsistent with the intent and purpose of this section, waive strict compliance with its rules and regulations and with the requirements herein.

AND further to amend subsection 9.3.3 "Public Hearings", by replacing the reference for the requirements for public hearings with a citation of the State Statute, highlighted in bold print as follows:

9.3.3 Public Hearings.

The Planning Board shall hold a public hearing within sixty-five (65) days after the site plan has been transmitted to the Planning Board, giving notice as prescribed in ~~Section 9.6.0 of this Article~~ **G.L. c. 40A, s. 11.**

AND further to amend subsection 9.3.5.3 "Final Action", by deleting the words "in Section 9.3.4 of this Article" and substituting therefore the word "herein", highlighted in bold print as follows:

9.3.5 Final Action.

The Planning Board shall take final action on an application for site plan approval within ninety (90) days after the public hearing has been closed. The failure to do so shall constitute approval of the site plan as submitted. Final action shall consist of (1) approval of the site plan as submitted; or (2) approval of the site plan subject to conditions, modifications, and/or restrictions set forth thereon which in the opinion of the Planning Board are necessary to cause the site plan to meet the criteria for approval set forth in ~~Section 9.3.4 of this Article~~ **herein**; or (3) denial of the application for site plan approval if in the opinion of the Planning Board the site plan fails to meet any one or more of the criteria for approval set forth in ~~Section 9.3.4 of this Article~~ **herein**, and the applicant fails or refuses to make such amendments to the site plan as are necessary in the opinion of the Planning Board to cause the site plan to meet the criteria for approval.

AND further to create a new subsection 9.3.5.1 "Expedited Permitting for Priority Development Sites", as follows:

9.3.5.1 Expedited Permitting for Priority Development Sites

Town Meeting may, by majority vote, accept the expedited permitting provisions of G.L. c. 43D and designate any particular lot or lots as Priority Development Sites. In such cases, the Planning Board shall undertake review and render a decision on any site plan application so affected within 180 days of submission. The Planning Board may address provisions for such expedited permitting in its rules and regulations.

AND further to add a new subsection 9.3.7 "Appeal", as follows:

TOWN OF BURLINGTON, MA

9.3.7 Appeal.

The appeal of a decision of the Planning Board pursuant to this Section 9.3.0 shall be made to a court of competent jurisdiction as set forth in G.L. c. 40A, s. 17; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor. Land Use Committee voted 5-2-0 in favor.

A motion to amend section 9.3.1 “**professional land surveyor**, or registered professional engineer” to “**professional land surveyor** and registered professional engineer” was moved, seconded. Amendment carried.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION AS AMENDED

App. A.G. 8/21/09. Posted 8/31/09-9/11/09.

ARTICLE 46 RE: Amend Zoning Map/Rezone Parcels New England Executive Park

To see if the Town will vote to amend the Zoning Map of the Town of Burlington, as most recently amended, by rezoning certain parcels of land from a General Industrial (IG) District and High Rise Industrial (IH) District to a Business Park (BP) District. Said parcels of land are generally identified as being located within New England Executive Park and as further identified on the Town of Burlington Assessors Map as follows: Map46, Parcels 43, 44, 45, 47, 48, 50, 51, 52, 53 and Map 52, Parcels 13, 14 and 15 together with any fee interest in any adjacent private ways or passageways possessed by all of these parcels more commonly referred to as New England Executive Park Drive and Park Place; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 47 RE: Amend Zoning Map and Wireless Communications Overlay District Map/Kimball Court

To see if the Town will vote to amend the existing Zoning Map of the Town of Burlington including the map entitled “Town of Burlington – Wireless Communications Overlay Districts” to add the property now or formerly of The Mullins Company, Assessor’s Map 31, Lot 130, and establish the same as part of the Wireless Communications Overlay Districts.

MAIN MOTION: As printed in the Warrant

Recommendations: Planning Board voted 0-5-0 in opposition. Land Use Committee voted 0-8-opposed.

ACTION: MAJORITY DEFEATED MAIN MOTION

ARTICLE 48 RE: Amend Planned Development (PD) District Zoning Provisions, Use Table and Concept Plan/Arborpoint

MAY 2009 TOWN MEETING MINUTES

To see if the Town will vote to approve the proposed amendments to the Zoning Provisions, Use Table and Concept Plan of the previously approved Arborpoint Planned Development (PD) District, as filed with the Board of Selectmen on February 23, 2009, and as modified by the recommendations of the Planning Board. The proposed amendments are included as part of the backup material to this Warrant Article, which shall govern the use and development of the Planned Development (PD) District. The affected property is generally known as Arborpoint and Seven Springs at Arborpoint, located off Wheeler Road and Muller Road. The property is more specifically identified on the Town of Burlington Assessor’s Map 56 as Parcel numbers: 24-0 and 24-1, or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 49 RE: Amend Planned Development (PD) District Zoning Provisions, Use Table and Concept Plan/90 Middlesex Turnpike

To see if the Town will vote to approve the Concept Plan as filed with the Board of Selectmen on March 18, 2009, and filed with the Planning Board on March 18, 2009, as modified by the recommendations of the Planning Board; and further to amend the Zoning Map to rezone a certain parcel of land from a General Industrial (IG) District to a Planned Development (PD) District, said parcel generally known as 90 Middlesex Turnpike (formerly Burlington Dodge), bounded by Middlesex Turnpike, Route 128, Route 3, and properties commonly known as Barnes & Noble and the AMC theater remote parking lot. The property is more specifically identified on the Town of Burlington Assessor’s Map 52 as Parcel 8-0. The proposed Planned Development District Provisions which shall govern the use and development of the proposed Planned Development (PD) District are included as part of the backup material to this Warrant Article; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 50 RE: Amend Zoning Map from General Industrial (IG) to General Business (BG)/201 Middlesex Turnpike

To see if the Town will vote to amend the Zoning Map of Town of Burlington, as most recently amended, by rezoning a certain parcel of land from a General Industrial (IG) District to a General Business (BG) District. Said parcel is generally identified as 201 Middlesex and is further identified on the Town of Burlington Assessors Map as Map 33, Parcel 72-0; or to act in any other manner in relation thereto.

MAIN MOTION: POSTPONE INDEFINITELY

ACTION: MAJORITY APPROVED MAIN MOTION

Resolution #1 presented by G. Rossi, E. Zabolotny, R. MacMunn, P. Angelo, J. Cormier, V. Mooney

Be it resolved that we, the undersigned members of the Burlington Representative Town Meeting, petition the Board of Selectmen to rescind the provisions of Massachusetts General Law, Chapter 32B, which allows the benefit of health insurance (to include

TOWN OF BURLINGTON, MA

MAY 2009 TOWN MEETING MINUTES

dental and life insurance, if applicable) to compensated elected officials who work less than 20 hours per week, both active and retired.

By a vote of 39 in favor and 22 opposed, the resolution carried.

At 11:30 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

TOWN OF BURLINGTON, MA

SEPTEMBER 2009 TOWN MEETING MINUTES

**WEDNESDAY, SEPTEMBER 30, 2009
FOGELBERG AUDITORIUM – BHS**

At 7:30 PM, the Town Meeting Members of Precinct 5 assembled to fill the vacancy created by the resignation of J. Morandi (appointed to BOA). Present and voting were: P. Angelo, M. DeCost, C. Harding, A. Karwan, J. Kinchla, C. Murphy, P. Roussell, D. Squeri, N. Steeves

Nominations were as follows: Robert J. Gallagher Jr., 9 Evergreen Ave.

Unanimously appointed to fill the vacancy until the next Annual Town Election. The meeting adjourned at 7:35 PM

Attest:

Jane L. Chew
Town Clerk

**ADJOURNED TOWN MEETING
WEDNESDAY, SEPTEMBER 30, 2009
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a musical performance of the BHS Select Chorus under the direction of Mr. Middleton-Cox. A motion to adjourn to Monday, October 5, 2009 to complete the warrant, if necessary, was moved, seconded and so voted.

The Moderator asked for a moment of silence for the recent passing of James Marchese, Charles Chicarello, and Jack Miller.

ARTICLE 1 RE: Reports of Town Officers & Committees

To hear and act on the reports of the Town Officers and Committees, or to act in any other manner in relation thereto.

The Town Administrator gave a brief financial overview. Dr. Conti and Robert Mercier gave an overview of the technology initiative. DPW Supt. Sanchez updated the members on the new trash collection system. The Ways & Means Committee updated the membership.

ARTICLE 2 RE: 2010 Annual Town Election Date

To see if Town Meeting will vote to set the date of the 2010 Annual Town Election as Saturday, April 10, 2010; or to act in any manner in relation thereto.

MAIN MOTION: as printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 3 RE: Middlesex Turnpike/ Burlington Mall Road Drainage and Roadway Easement

To see if Town Meeting will vote to authorize the Board of Selectmen to acquire by gift, purchase or eminent domain rights in roadway as listed below for the purpose of obtaining secure permanent drainage and roadway easements, for the construction and maintenance of roadways, or act in relation thereto.

Map-Lot	Address	Map-Lot	Address
39-8-0	31 North Ave	45-14-0	32 Third Ave
39-8-0	31 North Ave	45-15-0	32 Third Ave
39-1-0	154 Middlesex Tpk	45-16-0	144 Middlesex Tpk
39-2-0	164 Middlesex Tpk	45-17-0	13 Third Ave
39-5-0	160 Middlesex Tpk	45-18-0	21 Third Ave
39-6-0	23 Fourth Ave	45-20-0	31 Third Ave
39-7-0	52 Third Ave	45-21-0	62 Second Ave
39-8-0	1 North Ave	45-22-0	32 Second Ave
45-2-0	33 Second Ave	45-23-0	20 Second Ave
45-3-0	Second Ave	45-24-0	10 Second Ave
45-4-0	41 Second Ave	45-25-0	128 Middlesex Tpk
45-5-0	53 Second Ave	45-27-0	32 Second Ave
45-6-0	Second Ave	45-29-0	81 Middlesex Tpk
45-7-0	63 Second Ave	45-32-0	111 Middlesex Tpk
45-8-0	73 Second Ave	45-36-0	141 Middlesex Tpk
45-9-0	83 Second Ave	46-24-0	2 Burlington Mall
45c-26-1	60 South Ave	46-29-0	126 Lexington St
45c-26-2	60 South Ave	51-11-0	63 South Ave
39-71-0	171 Middlesex Tpk	32-8-2	Harvard Dr
39-10-0	40 North Ave	39-8-1	31 North Ave
39-10-0	2 Fourth Ave	39-8-1	31 Third Ave
39-11-0	134 Middlesex Tpk	39-8-1	11 North Ave
39-12-0	200 Middlesex Tpk	39-10-1	30 North Ave
39-17-0	10 North Ave	45-17-1	130 Middlesex Tpk
39-19-0	20 North Ave	45-25-1	Second Ave
45-10-0	87 Second Ave	45-29-1	101 Middlesex Tpk
45-11-0	33 Third Ave	45-34-1	131 Middlesex Tpk
45-13-0	42 Third Ave	46-25-1	Lexington St

MAIN MOTION: To see if Town Meeting will vote to authorize the Board of Selectmen to acquire by gift, domain rights in roadway as listed below for the purpose of obtaining secure permanent drainage and roadway easements, for the construction and maintenance of roadways.

Map-Lot	Address	Map-Lot	Address
39-8-0	31 North Ave	45-14-0	32 Third Ave
39-8-0	31 North Ave	45-15-0	32 Third Ave
39-1-0	154 Middlesex Tpk	45-16-0	144 Middlesex Tpk
39-2-0	164 Middlesex Tpk	45-17-0	13 Third Ave
39-5-0	160 Middlesex Tpk	45-18-0	21 Third Ave
39-6-0	23 Fourth Ave	45-20-0	31 Third Ave
39-7-0	52 Third Ave	45-21-0	62 Second Ave
39-8-0	1 North Ave	45-22-0	32 Second Ave
45-2-0	33 Second Ave	45-23-0	20 Second Ave
45-3-0	Second Ave	45-24-0	10 Second Ave
45-4-0	41 Second Ave	45-25-0	128 Middlesex Tpk
45-5-0	53 Second Ave	45-27-0	32 Second Ave
45-6-0	Second Ave	45-29-0	81 Middlesex Tpk
45-7-0	63 Second Ave	45-32-0	111 Middlesex Tpk
45-8-0	73 Second Ave	45-36-0	141 Middlesex Tpk
45-9-0	83 Second Ave	46-24-0	2 Burlington Mall
45c-26-1	60 South Ave	46-29-0	126 Lexington St
45c-26-2	60 South Ave	51-11-0	63 South Ave
39-71-0	171 Middlesex Tpk	32-8-2	Harvard Dr
39-10-0	40 North Ave	39-8-1	31 North Ave
39-10-0	2 Fourth Ave	39-8-1	31 Third Ave
39-11-0	134 Middlesex Tpk	39-8-1	11 North Ave
39-12-0	200 Middlesex Tpk	39-10-1	30 North Ave
39-17-0	10 North Ave	45-17-1	130 Middlesex Tpk
39-19-0	20 North Ave	45-25-1	Second Ave
45-10-0	87 Second Ave	45-29-1	101 Middlesex Tpk
45-11-0	33 Third Ave	45-34-1	131 Middlesex Tpk
45-13-0	42 Third Ave	46-25-1	Lexington St

ACTION: UNANIMOUSLY APPROVED MAIN MOTION**ARTICLE 4 RE: Chapter 137 of the Acts of 2003/Public Employees Serving in US Armed Forces**

To see if Town Meeting will vote to accept the provisions of Chapter 137 of the Acts of 2003; or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

ACTION: MAJORITY APPROVED MAIN MOTION**ARTICLE 5 RE: Amend Article II/Representative Town Meeting, Section 1.0, Subsection 1.2/Warrants**

To see if Town Meeting will vote to amend General Bylaw Article II as follows:

1.0 In accordance with a vote on March 6, 1971, there is established in the Town of Burlington a Representative Town Meeting form of government, whereby 108 members shall be elected to meet, deliberate, act and vote in the exercise of the corporate powers of the Town. All powers of the Town shall be vested in the Town Meeting except as provided otherwise by law. The Town Meeting shall provide for the exercise of all the powers of the Town and for the performance of all duties and obligations imposed upon the Town by law.

1.1 The Town Meeting shall be a continuous body, but it may adjourn for periods not exceeding 150 days. It shall meet at such times and places as the meeting may determine by rule. Special meetings may be held on the call of the Moderator, or ten or more members, and upon written notices no less than seven days in advance delivered to the place of residence of each member and that of the Moderator. Copies of said notice shall also be posted seven or more days in advance on the Town bulletin board.

1.2 Warrants

Warrants for Town Meeting sessions shall be issued by the Board of Selectmen to the Town Meeting Members, Moderator and Town Clerk, and a copy shall be posted on the Town Bulletin Board at least fourteen (14) days before the meeting is to convene. The Selectmen shall include in the warrant all subjects which are requested of them in writing by any elected Town Meeting Member, the Moderator, the School Committee, or any other person authorized by State Statute or Town Bylaw.

The date by which the Board of Selectmen shall receive Zoning articles, by petition or otherwise, for inclusion in the warrant for Town Meeting shall be no later than ninety (90) ~~forty-five~~ days before the meeting notwithstanding the provisions of Chapter 686 of the Acts of 1970, Section 12(a) relating to Special Town Meetings. Pursuant to MGL Chapter 40A, Section 5, The Board of Selectmen shall within fourteen days of receipt of such zoning ordinance or by-law submit it to the Planning Board for review. No zoning ordinance or by-law or amendment thereto shall be adopted until after the Planning Board has held a public hearing, at which interested persons shall be given an opportunity to be heard. Said public hearing shall be held within sixty-five days after the proposed

zoning ordinance or by-law is submitted to the Planning Board. No vote to adopt any such proposed ordinance or by-law or amendment thereto shall be taken until a report with recommendations by the Planning Board. The Board of Selectmen is not prohibited from inserting in the warrant, after that date, articles which, in the Board's opinion, are of such importance to the welfare of the Town as to make their consideration at such meeting necessary or desirable.

The date by which the Selectmen shall receive all other articles, by petition or otherwise, for inclusion in the warrant for Town Meeting shall be no later than forty-five days before the meeting notwithstanding the provisions of Chapter 686 of the Acts of 1970, Section 12(a) relating to Special Town Meetings. The Board of Selectmen are not prohibited from inserting in the warrant, after that date, articles which, in the Board's opinion, are of such importance to the welfare of the Town as to make their consideration at such meeting necessary or desirable; or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

Amendment was moved and seconded as follows:

It is hereby requested that Article#5 be **amended** and moved as follows:

1.0 In accordance with a vote on March 6, 1971, there is established in the Town of Burlington a Representative Town Meeting form of government, whereby 108 members shall be elected to meet, deliberate, act and vote in the exercise of the corporate powers of the Town. All powers of the Town shall be vested in the Town Meeting except as provided otherwise by law. The Town Meeting shall provide for the exercise of all the powers of the Town and for the performance of all duties and obligations imposed upon the Town by law.

1.1 The Town Meeting shall be a continuous body, but it may adjourn for periods not exceeding 150 days; **provided, however, that all petitions regarding proposed amendments to the Town's Zoning Bylaws shall be received by the Board of Selectmen and a copy of the petition sent to the Planning Board, no later than ninety days before the meeting for which the amendment is proposed.** It shall meet at such times and places as the meeting may determine by rule. Special meetings may be held on the call of the Moderator, or ten or more members, and upon written notices no less than seven days in advance delivered to the place of residence of each member and that of the Moderator. Copies of said notice shall also be posted seven or more days in advance on the Town bulletin board.

1.2 Warrants

Warrants for Town Meeting sessions shall be issued by the Board of Selectmen to the Town Meeting Members, Moderator and Town Clerk, and a copy shall be posted on the Town Bulletin Board at least fourteen (14) days before the meeting is to convene. The Selectmen shall include in the warrant all subjects which are requested of them in writing by any elected Town Meeting Member, the Moderator, the School Committee, or any other person authorized by State Statute or Town Bylaw.

The date by which the Board of Selectmen shall receive Zoning articles, by petition or otherwise, for inclusion in the warrant for Town Meeting shall be no later than ninety (90) days before the

meeting notwithstanding the provisions of Chapter 686 of the Acts of 1970, Section 12(a) relating to Special Town Meetings. Pursuant to MGL Chapter 40A, Section 5, The Board of Selectmen shall within fourteen days of receipt of such zoning ordinance or by-law submit it to the Planning Board for review. No zoning ordinance or by-law or amendment thereto shall be adopted until after the Planning Board has held a public hearing, at which interested persons shall be given an opportunity to be heard. Said public hearing shall be held within sixty-five days after the proposed zoning ordinance or by-law is submitted to the Planning Board. No vote to adopt any such proposed ordinance or by-law or amendment thereto shall be taken until a report with recommendations by the Planning Board. The Board of Selectmen is not prohibited from inserting in the warrant, after that date, articles which, in the Board's opinion, are of such importance to the welfare of the Town as to make their consideration at such meeting necessary or desirable.

The date by which the Selectmen shall receive all other articles, by petition or otherwise, for inclusion in the warrant for Town Meeting shall be no later than forty-five days before the meeting notwithstanding the provisions of Chapter 686 of the Acts of 1970, Section 12(a) relating to Special Town Meetings. The Board of Selectmen are not prohibited from inserting in the warrant, after that date, articles which, in the Board's opinion, are of such importance to the welfare of the Town as to make their consideration at such meeting necessary or desirable; or to act in any other manner in relation thereto.

Amendment carried.

Recommendations: Bylaw Review Committee voted 3-0-0 in favor. Land Use Committee voted in 6-0 favor.

ACTION: MAJORITY APPROVED MAIN MOTION AS AMENDED

App'd A.G. 1/20/10. Posted 1/27/10-2/10/10.

ARTICLE 6 RE: Amend Article IV/Selectmen, Section 3.0/ Board of Public Works, Subsection 3.1.1 of Subsection 3.1

To see if Town Meeting will vote to amend the General Bylaw Article IV/Selectmen, Section 3.0 **by adding a new paragraph** to the end of Subsection 3.1.1 of Subsection 3.1, as follows:

The Board of Public Works is hereby authorized to promulgate regulations relative to the use of water in the Town's water distribution system. Violation of any regulations promulgated under authority of this bylaw may be enforced through any lawful means in law or in equity by the Board of Public Works or the Superintendent of Public Works, or their designees, including but not limited to enforcement by non-criminal disposition in accordance with Article I, Section 4.0 of the General Bylaws. Each day a violation exists shall constitute a separate violation. The regulations authorized by this section shall establish specific penalties for violation thereof in amounts not to exceed \$300 per violation, or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

Recommendations: Bylaw Review voted 3-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

App'd A.G. 1/20/10. Posted 1/27/10-2/10/10.

ARTICLE 7 RE: Term Limits/Breaks for Elected Officials

To see if Town Meeting will vote to authorize the Board of Selectmen to file a home rule petition in the following form, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF BURLINGTON TO ESTABLISH TERM LIMITS FOR CERTAIN ELECTED OFFICIALS.

Section 1. No elected official in the Town of Burlington, with the exception of elected Town Meeting Representatives and the Town Moderator, shall serve for more than three consecutive terms or for more than ten (10) consecutive years in the same office. For the purposes of this section, service to complete the term of another elected official shall constitute service for one term if the balance of said term being completed is more than fifty percent of the original term. A person who has been prohibited from serving in an elected office by this section may be reelected or reappointed to that office after two years have elapsed from the ending date of his or her previous service.

Section 2. This Act shall apply to individuals holding an elected position in the Town as of the effective date of the act. Any individual who has served in a continuous capacity for three or more consecutive terms as of the effective date of this shall not be eligible to run for re-election to the same office for a two year period upon expiration of their then current term. This Act shall take effect upon passage; or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

Amendment moved and seconded:

It is hereby requested that Article#7 be **amended** and moved as follows:

To see if Town Meeting will vote to authorize the Board of Selectmen to file a home rule petition in the following form, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the scope of the general public objectives of this petition:

AN ACT AUTHORIZING THE TOWN OF BURLINGTON TO ESTABLISH TERM LIMITS FOR CERTAIN ELECTED OFFICIALS.

Section 1. No elected official in the Town of Burlington, with the exception of elected Town Meeting Representatives, the Town Clerk, the Treasurer/Collector and the Town Moderator, shall serve for more than three consecutive terms or for more than ten

TOWN OF BURLINGTON, MA

SEPTEMBER 2009 TOWN MEETING MINUTES

(10) consecutive years in the same office. For the purposes of this section, service to complete the term of another elected official shall constitute service for one term if the balance of said term being completed is more than fifty percent of the original term. A person who has been prohibited from serving in an elected office by this section may be reelected or reappointed to that office after two years have elapsed from the ending date of his or her previous service.

Section 2. This Act shall apply to individuals holding an elected position in the Town as of the effective date of the act. Any individual who has served in a continuous capacity for three or more consecutive terms as of the effective date of this shall not be eligible to run for re-election to the same office for a two year period upon expiration of their then current term. This Act shall take effect upon passage.

Amendment carried.

Recommendations: Bylaw Review voted 0-3 in opposition.
Board of Selectmen voted in opposition.

ACTION: MAJORITY DEFEATED MAIN MOTION AS AMENDED

ARTICLE 8 RE: Amend Article XIII/Public Safety, Section 1.0/Use of Streets and Public Places, Subsection 1.16

To see if Town Meeting will vote to amend the General Bylaw Article XIII, Section 1.0, by changing Subsection 1.16 -- No person shall solicit, or display, sell, or distribute articles or merchandise upon a street or public place unless licensed by the Selectmen as follows:

No person unless otherwise authorized shall go from place to place within the Town selling or bartering or carrying for sale or barter or exposing therefore or taking orders therefore any goods, wares, or merchandise, not shall any person go from place to place within the Town begging or soliciting alms or contributions for any person, cause or organization; either on foot or from any animal or vehicle without having first recorded his name and address with the Chief of Police and furnished such other information as may be requested of him.

The Chief of Police shall thereupon if satisfied with the honesty of the applicant, issue a permit for a period not exceeding twelve months, which must be shown on request, and shall state that said person has duly registered and is entitled to go from place to place within the Town for the purpose specified.

The Chief of Police may, however, authorize the director of any religious organization within the Town to solicit such contributions, etc., without having each solicitor under his direction registered; or to act in any other manner in relation thereto.

MAIN MOTION: to Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 9 RE: Elected Officials Stipends

To see if Town Meeting will vote to consolidate the salaries and/or other compensation of part time elected officials into one warrant article to be voted on annually beginning with the budget for the fiscal year 2011.

MAIN MOTION: as printed in the Warrant

A motion to end debate was moved, seconded and so voted.

Recommendations: Ways and Means voted 4-5 in opposition.

ACTION: MAJORITY DEFEATED MAIN MOTION

ARTICLE 10 RE: FY10 Budget Adjustments

To see if the Town will vote to amend the approved Fiscal Year 2010 budget; or to act in any other manner in relation thereto.

MAIN MOTION: to Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 11 RE: Funding for the Burlington International Association of Firefighters Contract

To see if Town Meeting will vote to transfer from the Negotiated Settlement Account a sum of money for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington International Association of Firefighters for Fiscal Year 2010 and 2011, same to be spent under the appropriate authority; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote to transfer from FY2010 Negotiated Salary Account the sum of \$75,775 to pay for salary adjustments to the Town's IAFF Contract. Said sum shall include \$67,900 for Full Time Salaries and \$7,875 for Overtime Salaries.

Recommendations: Ways and Means voted 12-0-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 12 RE: Funding for the Burlington International Brotherhood of Police Officers (Command Officers)

To see if Town Meeting will vote to transfer from the Negotiated Settlement Account a sum of money for the purpose of funding the approved Collective Bargaining Agreement between the Town of Burlington and the Burlington International Brotherhood of Police Officers (Command Officers) for Fiscal Year 2008-2011, same to be spent under the appropriate authority; or to act in any other manner in relation thereto.

MAIN MOTION: to Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 13 RE: Wildwood School Athletic Fields

To see if Town Meeting will vote to raise and appropriate, transfer from available funds, borrow or otherwise provide the sum of \$904,318 or any other amount of money for the purpose of building athletic fields and to make site improvements to the Wildwood School parcel, including the payment of all costs incidental and related thereto, same to be spent under the direction of the Recreation Commission; or to act in any other manner in relation thereto.

MAIN MOTION: It is hereby requested that Article#13 be amended and moved as follows:

To see if Town Meeting will move to transfer from the Stabilization Fund the sum of \$904,318, for the purpose of building athletic fields and to make improvements to the Wildwood parcel, including the payments of costs incidental and related thereto, same to be spent under the direction of the Recreation Commission, provided however that no funds may be expended under this appropriation unless and until the Town has received a PARC grant from the state for at least 56% of the project cost; and to authorize the Board of Selectmen to apply for and accept grants from the Executive Office of Energy and Environmental Affairs; and to further authorize the Board of Selectmen to take such other actions as are necessary to carry out the terms, purposes, and conditions of this grant to be administered by the Parks and Recreation Department.

Recommendations: Ways and Means voted 11-1 in favor. Land Use Committee voted in 2-3 in opposition. Capital Budget voted 6-0 in favor. Board of Selectmen voted 3-2 in favor.

A motion to end debate was moved, seconded and so voted.

There was a division of the house and tellers were appointed.

BY A VOTE OF 77 IN FAVOR AND 8 OPPOSED, THE MAIN MOTION CARRIED.

ARTICLE 14 RE: Inflow/Infiltration/MWRA Grant Program

To see if Town Meeting will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$456,000 or any other amount of money for the purpose of compliance with the Amended Administrative Consent Order issued by the Department of Environmental Protection to aggressively remove and remediate all sources of extraneous infiltration and inflow from the Burlington sewer system; or to act in any other manner in relation thereto.

MAIN MOTION: To see if the Town will vote that the sum of \$456,000 be and is hereby appropriated to pay costs of removing sources of infiltration and inflow into the Town's sewer system, as required under an Amended Administrative Consent Order issued by the Department of Environmental Protection, including the payment of all costs incidental and related thereto, and that to meet this appropriation, the Town Treasurer, with the approval of the Selectmen, is hereby authorized to borrow said amount under and pursuant to Chapter 44, Section 7(1) of the General Laws, or pursuant to any other enabling authority, and to issue bonds or notes of the Town therefore, provided, however, that the amount authorized to be borrowed hereunder shall be reduced to the extent of any grants or gifts received by the Town from the Massachusetts Water Resources Authority, or from any other source, on account of this project.

Recommendations: Ways & Means voted 11-0-0 in favor. Capital Budget voted 6-0 in favor.

ACTION: UNANIMOUSLY APPROVED MAIN MOTION

ARTICLE 15 RE: Winn Street/Center Street Intersection Design

To see if Town Meeting will vote to raise and appropriate, transfer from available funds, or otherwise provide the sum of \$250,000 or any amount of money for the purpose of designing and widening the intersection and safety improvements at Winn Street from Center Street to Peach Orchard Road; or to; act in any other manner in relation thereto.

MAIN MOTION: to Postpone Indefinitely

ACTION: MAJORITY APPROVED MAIN MOTION

ARTICLE 16 RE: Hotel Tax Increase

To see if Town Meeting will vote to accept the provisions of MGL Chapter 64G, Section 3A that allows local communities to impose a local room occupancy excise at the rate of 6%; or to act in any other manner in relation thereto.

MAIN MOTION: As printed in the Warrant

Recommendations: Ways & Means voted 10-2-0 in favor.

ACTION: MAJORITY APPROVED MAIN MOTION

At 10:45 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

**ADJOURNED TOWN MEETING
MONDAY, OCTOBER 5, 2009
FOGELBERG AUDITORIUM – BHS**

A quorum being present, the meeting was called to order at 7:40 P.M. with a salute to the flag.

ARTICLE 17 RE: Amend Zoning Map/Rezone Property to Planned Development (PD) District (90 Middlesex Turnpike)

To see if the Town Meeting will vote to amend the Zoning Map of the Town of Burlington, as most recently amended, by rezoning a certain parcel of land from a General Industrial (IG) District to a Planned Development (PD) District. Said parcel of land is generally identified as the Burlington Dodge and located at 90

TOWN OF BURLINGTON, MA

SEPTEMBER 2009 TOWN MEETING MINUTES

Middlesex Turnpike. The property is more specifically identified on the Town of Burlington Assessors Map as follows: Map 52, Parcel 8-0; or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

Amendment: to Postpone Indefinitely Articles 17, 18 and 19 was moved and seconded. Amendment failed.

Recommendations: Planning Board voted 6-0-0. Land Use voted 7-0-0 in favor.

There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 54 IN FAVOR AND 16 OPPOSED, THE MAIN MOTION CARRIED.

Seven members stood for a Roll Call vote.

BY A ROLL CALL VOTE OF 54 IN FAVOR AND 17 OPPOSED. THE MAIN MOTION CARRIED.

App'd A.G. 1/20/10. Posted 1/27/10-2/10/10.

ARTICLE 18 RE: Amend Zoning Map/Rezone 201 Middlesex Turnpike/IG to BG

To see if Town Meeting will vote to amend the Zoning Map of the Town of Burlington, as most recently amended, by rezoning a certain parcel of land from a General Industrial (IG) District to a General Business (BG) District. Said parcel is generally identified as 201 Middlesex and is further identified on the Town of Burlington Assessors Map as Map 33, Parcel 72-0; or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

Recommendations: Planning Board voted 7-0-0 in favor. Land Use voted 5-1-0 in favor.

There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 73 IN FAVOR AND 0 OPPOSED, THE MAIN MOTION CARRIED.

App'd A.G. 1/20/10. Posted 1/27/10-2/10/10.

ARTICLE 19 RE: Amend Zoning Map/Rezone Property to Planned Development (PD) District (New England Executive Park)

To see if Town Meeting will vote to amend the Zoning Map of the Town of Burlington, as most recently amended, by rezoning certain parcels of land from a General Industrial (IG) District and High Rise Industrial (IH) District to a Planned Development (PD) District. Said parcels of land are generally identified as being located within New England Executive Park and as further identified on the Town of Burlington Assessors Map as follows: Map 46, Parcels 43, 44, 45, 47, 48, 50, 51, 52, 53 and Map 52, Parcels 13, 14 and 15 together with any fee interest in any adjacent private ways or passageways possessed by all of these parcels more commonly referred to as New England Executive

Park Drive and Park Place; or to act in any other manner in relation thereto.

MAIN MOTION: as printed in the Warrant

Recommendations: Planning Board voted 6-0-0. Land Use voted 8-0-0 in favor.

A motion to amend the concept plan use table was ruled out of order by the Moderator. A motion to end debate was moved, seconded and so voted.

There was a division of the house and tellers were appointed.

ACTION: BY A VOTE OF 54 IN FAVOR AND 17 OPPOSED, THE MAIN MOTION CARRIED.

App'd A.G. 1/20/10. Posted 1/27/10-2/10/10.

ARTICLE 20 RE: Amend Zoning Bylaw Article XI/Special Residential Regulations and Add Section 11.8.0/Inclusionary Zoning Requirements for Multifamily Housing

To see if Town Meeting will vote to amend the Zoning Bylaw by amending Article XI "Special Residential Regulations" by adding as new Section 11.8.0 "Inclusionary Zoning Requirements for Multifamily Housing", as follows:

11.8.0 Inclusionary Zoning Requirements for Multifamily Housing

11.8.1 Purpose and Intent

The purpose of this Bylaw is to outline and implement a coherent set of policies and objectives for the development of affordable housing in compliance with the 2004 Burlington Community Development Plan, G.L. c. 40B sec. 20-23 and ongoing initiatives of the Burlington Housing Partnership to promote a reasonable percentage of housing that is affordable to moderate income buyers. It is intended that the affordable housing units that result from this Bylaw be considered as Local Initiative Program (LIP) dwelling units in compliance with the requirements for the same as specified by the Department of Housing and Community Development and that said units count toward the Town's requirements under G. L. c. 40B sec. 20-23.

11.8.2 Definitions

Affordable Housing Unit: A dwelling unit that qualifies as a local initiative unit under the Commonwealth's Local Initiative Program and meets the requirements of a subsidized housing unit for purposes of listing in the subsidized housing inventory under G. L. c. 40B Sec. 20-23.

Qualified affordable housing unit purchaser: An individual or family with household incomes that do not exceed 80% of the median income, with adjustments for household size, as reported by the most recent information from the United States Department of Housing and Urban Development (HUD) and/or the Massachusetts Department of Housing and Community Development (DHCD).

11.8.3 Applicability

This Bylaw shall apply to the construction of ten (10) or more multifamily dwelling units in accordance with any section of the Zoning Bylaw, whether on one or more contiguous parcels, owned or controlled by the applicant or a related entity and shall require a special permit from the Planning Board.

11.8.4 Mandatory Provision of Affordable Units

The Planning Board shall, as a condition of approval of any development referred to in Section 11.8.3, require that the applicant for special permit approval comply with the obligation to provide affordable housing pursuant to this Bylaw and more fully described in Section 11.8.5.

11.8.5 Provision of Affordable Units

The Planning Board shall deny any application for a special permit for multifamily development unless at least ten (10%) percent of the units in a multifamily development subject to this Bylaw shall be established as affordable housing units in one or any combination of methods provided for below. When the calculation of 10% yields a fraction of .5 dwelling units or greater, the number of affordable housing units to be provided shall be rounded up to the nearest whole number. Affordable housing units may be:

1. Constructed or rehabilitated on the locus subject to the special permit;
2. Constructed or rehabilitated on a locus different than the one subject to the special permit;
3. Alternatively achieved when the applicant may offer, and the Planning Board, in concert with the Board of Selectmen, may recommend acceptance of donations of land in fee simple, on or off-site, that the Planning Board determines are suitable for the construction of affordable housing units. The Planning Board may require, prior to recommending acceptance of land as satisfaction of the requirements of this Bylaw, that the applicant submit appraisals of the land in question, as well as other data relevant to the determination of equivalent value;
4. Alternatively achieved when the applicant may offer a cash payment to an Affordable Housing Trust Fund, pursuant to Section 11.8.9 of this Bylaw. The applicant may offer, and the Planning Board may accept, any combination of the requirements (a) through (d) herein, provided that in no event shall the total number of units or land area provided be less than the equivalent number or value of affordable units required by this Bylaw.

11.8.6 Provisions Applicable to Affordable Housing Units On- and Off-Site

1. Siting of affordable units – All affordable units constructed or rehabilitated under this Bylaw shall be situated within the development so as not to be in less desirable locations than market-rate units in the development and shall, on average, be no less accessible to public amenities, such as open space, as the market-rate units.
2. Minimum design and construction standards for affordable units – Affordable housing units within market rate developments shall be integrated with the rest of the development and shall be compatible in design, appearance, construction and quality of materials with other units.

3. Timing of construction or provision of affordable units or lots – Where feasible, affordable housing units shall be provided coincident to the development of market rate units, but in no event shall the development of affordable units be delayed beyond the schedule noted below:

MARKET RATE UNIT %	AFFORDABLE HOUSING UNIT %
Up to 30%	None required
30% plus 1 unit	At least 10%
Up to 50%	At least 30%
Up to 75%	At least 50%
Up to 90%	100%
Fractions of units shall not be counted.	

11.8.7 Marketing Plan for Affordable Units

Applicants under this Bylaw shall submit a marketing plan or other method approved by the Planning Board, which describes how the affordable units will be marketed to potential homebuyers. This plan shall comply with the regulations established by the Massachusetts Department of Housing and Community Development, or its successor agencies, under the Local Initiative Program provisions of G.L. c. 40B

11.8.8 Provision of Affordable Housing Units Off-Site

As an alternative to the requirement of Section 11.8.5 (1), an application subject to the Bylaw may develop, construct or otherwise provide affordable units equivalent to those required by this section off-site. All requirements of this Bylaw that apply to on-site provision of affordable units shall apply to provision of off-site affordable units. If the off-site units are proposed as single family dwelling units in an RO District, such units shall not require a separate special permit.

11.8.9 Fees in Lieu of Affordable Housing Units

As an alternative to Section 11.8.5 (1) through (3), an applicant may contribute a cash payment to an Affordable Housing Trust Fund, to be used for the development of affordable housing by the Town or its designees, in lieu of constructing and offering affordable units within the locus of the proposed development or off-site.

11.8.10 Maximum Incomes and Selling Prices: Initial Sale

The Planning Board shall adopt Rules and Regulations governing the creation of affordable housing units through this Inclusionary Zoning provision. Such regulations may include criteria of maximum incomes, sales or rental prices, resale price, reservation of affordability, and calculation of fees in lieu of affordable housing units; or to act in any other manner in relation thereto.

MAIN MOTION: Withdrawn

ARTICLE 21 RE: Amend Zoning Bylaw Article IV, Section 4.2.0 Use Table, Article VIII/Overlay Districts, Section 8.5.0/Town Center Overlay Districts, Subsection 8.5.4.2/Housing Productions and Residential Uses in the Town Center and Add Subsection 8.5.4.2.3/Affordable Housing Component

To see if Town Meeting will vote to amend the Zoning Bylaw by amending, Article IV, Section 4.2.0 "Use Table, Article VIII

TOWN OF BURLINGTON, MA

SEPTEMBER 2009 TOWN MEETING MINUTES

"Overlay Districts", Section 8.5.0 "Town Center Overlay Districts", Subsection 8.5.4.2 "Housing Production and Residential Uses in the Town Center", by adding a new subsection 8.5.4.2.3 "Affordable Housing Component", as follows:

To amend Article IV, Section 4.2.0 "Use Table to amend section 4.2.1.17 "Multi-Family other than 4.2.1.2" from YES₁ to SP₁ in the Civic Center (CC) and Central Business District (CBD) Overlay Districts as follows: (see Addendum A)

AND further to Amend Article VIII/Overlay Districts, Section 8.5.0/Town Center Overlay Districts, Subsection 8.5.4.2/Housing Productions and Residential Uses in the Town Center and by creating a new Subsection 8.5.4.2.3/Affordable Housing Component as follows:

8.5.4.2.3 Affordable Housing Component

Applications for approval of multifamily housing development of 10 or more units shall include an affordable housing component of 10% of the dwelling units proposed. The affordable housing units to be provided shall remain affordable in perpetuity, be equivalent in size, quality and characteristics to the other units within the development. This provision shall apply whether the proposal is for rental or ownership units.

The monitoring of affordability for rental units shall be the responsibility of the applicant and all subsequent ownership and management entities and shall be supervised by the Burlington Housing Partnership (BHP) pursuant to a Memorandum of Agreement between the applicant and the BHP. Such MOA shall provide for monitoring fees for the administration of such affordable units by the BHP and shall be subject to approval by the Board of Selectmen.

The monitoring of home ownership units shall be supervised by the BHP. Affordability of these units shall be established by deed rider, subject to review and approval of the Town Board of Selectmen. Funding for oversight of conducting a lottery and other administrative actions shall be provided by the applicant for first sale.

The affordable units required above shall be affordable to persons and households of low and moderate income as defined by MGL 40B, Section 20. The applicant shall be responsible for preparing a Massachusetts Local Initiative Program Units Only Application, as administered by the Department of Housing and Community Development, or any successor program, or an application for any other program that provides for inclusion of such affordable units as part of the Town's affordable housing inventory under MGL Chapter 40B Section 20.

Affordable units may be proposed either: 1) on-site; or 2) off-site; or 3) the applicant may request that the Planning Board approve the substitution of a cash payment for the provision of some or all of the affordable housing units required above. Factors which the Planning Board may consider when evaluating a cash payment include: proximity to amenities such as shopping, employment, schools; proximity to public transit; other circumstances that may render the site inappropriate for on-site affordable housing. Such payment shall be equivalent to the present value of the difference between the affordable rent or purchase price as required above, and the projected market rent or purchase price of the units as of the date the application is submitted.

In the event that the requirements of this section impose a severe economic hardship on the applicant, the applicant may request the

Planning Board to modify the requirements of this section. Such hardship must be caused by the need to address unusual site conditions which will substantially increase the cost of development and provide other ancillary benefits to the Town, such as: the need to remediate conditions of environmental contamination; the need to preserve an existing structure of significant historical value or an area of significant archeological value; the need to preserve a critical area of open space; or any other unusual site condition which substantially increases the cost of development while achieving some other Town goal. Such modification shall be limited to a reduction in the number of affordable housing units to be provided under this section, or acceptance of a cash payment less than the full amount specified above.

In determining the number of affordable units to be provided in accordance with this section, a fractional unit of .5 or greater shall be regarded as a whole unit. When less than one unit is required, the applicant may satisfy the requirements of this section by making a cash payment as specified above; or to act in any other manner in relation thereto.

ACTION: The Moderator ruled Article 21 out of order.

A motion to appeal the ruling of the Moderator was moved, seconded and defeated.

ARTICLE 22 RE: Amend Article V/Dimensional Requirements, Section 5.1.2/Lot Interpretation and Restrictions by Adding Subsection 5.1.2.6 Lot Shape Requirements in One Family Dwelling (RO) Districts

To see if Town Meeting will vote to amend Article V/Dimensional Requirements, Section 5.1.2/Lot Interpretation and Restrictions, by adding a new Subsection 5.1.2.6 "Lot Shape Requirements in One Family Dwelling (RO) Districts", as follows:

5.1.2.6 Lot Shape Requirements in One Family Dwelling (RO) Districts

No new principal structure shall be erected on any part of a lot created after September 30, 2009, which does not have an area in which a circle, the diameter of which is not less than 80% of the minimum lot frontage, tangent to the lot frontage and within all other lot lines, may be located. A circle with a diameter of not less than 20 feet shall fit within all other lot lines throughout the lot; or to act in any other manner in relation thereto

MAIN MOTION: Withdrawn

At 10:30 P.M., a motion to adjourn was moved, seconded and so voted.

Attest:

Jane L. Chew
Town Clerk

Article 21 – Addendum A

4.2.0 PRINCIPAL USE REGULATION SCHEUDLE																
USE DESIGNATION		DISTRICT										OVERLAY DISTRICTS				
RESIDENCE USES		RO	RG	RC	BN	BL	BG	BT	IG	IH	IR	OS	A	WR	CC	CBD
4.2.1.17	Multi-Family other than 4.2.1.2	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	NO	YES	YES	YES SP ₁	YES SP ₁

November 3, 2004
Town Hall

The TMM's of Precinct 4 assembled to fill the vacancy created by the resignation of A. Groh.

Present and voting were: B. Bullock, T. Conley, J. Hastings, J. Horgan, R. Mills, F. Monaco, V. Mooney, J. Patterson, M. Proulx, M. Sweeney.

Nominations: Christine Herter Warren
29 Greenwood Rd.

Unanimously appointed to fill the position until the next annual town election.

Attest:
Eleanor M. Gelinas, Asst. Town Clerk

TOWN ACCOUNTANT

The Town of Burlington Accounting Office is responsible for all financial record keeping pertaining to the receipts and expenditures of the Town of Burlington. The Accounting office uses Massachusetts General Laws, the Town of Burlington by-laws, the Massachusetts Department of Revenue Uniform Municipal Accounting System, and the Governmental Accounting Standards Board regulations to ensure that all of its accounting entries to the financial records of the Town are made in accordance with generally accepted accounting principles.

As required, the Town Accountant shall examine the books and accounts of all officers and committees entrusted with the receipt, custody or expenditure of funds, and all original bills and vouchers on which funds have been or may be paid from the Town Treasury.

The following pages are a copy of the Town's audited financial statements for the fiscal year ended June 30, 2009 as prepared by our independent auditors.

Respectfully submitted,

Paul F. Sagarino Jr.
Town Accountant

TOWN OF BURLINGTON, MASSACHUSETTS

***REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS***

FISCAL YEAR ENDED JUNE 30, 2009

TOWN OF BURLINGTON, MASSACHUSETTSREPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTSJUNE 30, 2009**TABLE OF CONTENTS**

Independent Auditors' Report.....	1
Management's Discussion and Analysis.....	2
Basic Financial Statements.....	10
Statement of net assets.....	11
Statement of activities.....	12
Governmental funds – balance sheet.....	14
Reconciliation of the governmental balance sheet total fund balances to statement of net assets.....	15
Governmental funds – statement of revenues, expenditures, and changes in fund balances.....	16
Reconciliation of the statement of revenues, expenditures, and changes in fund balances of governmental funds to the statement of activities.....	17
Proprietary funds – statement of net assets.....	18
Proprietary funds – statement of revenues, expenses and changes in fund net assets.....	19
Proprietary funds – statement of cash flows.....	20
Fiduciary funds – statement of fiduciary net assets.....	21
Fiduciary funds – statement of changes in fiduciary net assets.....	22
Notes to basic financial statements.....	23
Required Supplementary Information.....	47
Schedule of revenues, expenditures and changes in fund balance – general fund – budget and actual.....	48
Middlesex Retirement System schedule of funding progress.....	50
Middlesex Retirement System schedule of employer contributions.....	51
Other post-employment benefit plan funding progress.....	52
Other post-employment benefit plan actuarial methods and assumptions.....	53
Notes to required supplementary information.....	54

Powers & Sullivan

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Independent Auditors' Report

To the Honorable Board of Selectmen
Town of Burlington, Massachusetts

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of and for the fiscal year ended June 30, 2009, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Burlington, Massachusetts' management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Burlington, Massachusetts, as of June 30, 2009, and the respective changes in financial position and cash flows, where applicable, thereof for the fiscal year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 10, 2009, 2009 on our consideration of the Town of Burlington, Massachusetts' internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be read in conjunction with this report in considering the results of our audit.

Management's discussion and analysis, located on the following pages, and schedule of revenues, expenditures and changes in fund balance – general fund – budgetary basis, retirement system schedule of funding progress, retirement system schedule of employer contributions, other post employment benefits schedule of funding progress, and other post employment benefits actuarial methods and assumptions, located after the notes to the basic financial statements, are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

December 10, 2009

Management's Discussion and Analysis

Management's Discussion and Analysis

As management of the Town of Burlington, we offer readers of these financial statements this narrative overview and analysis of the financial activities for the fiscal year ended June 30, 2009. We encourage readers to consider the information presented in this report in conjunction with the Town's financial statements. All amounts unless otherwise noted, are presented in whole dollars.

The Governmental Accounting Standards Board (GASB) is the authoritative standard setting body that provides guidance on how to prepare financial statements in conformity with generally accepted accounting principles (GAAP). Users of these financial statements (such as investors and rating agencies) rely on the GASB to establish consistent reporting standards for all governments in the United States. This consistent application is the only way users (including citizens, the media, legislators and others) can assess the financial condition of one government compared to others.

Financial Highlights

- The assets of the Town of Burlington's exceeded its liabilities at the close of the most recent fiscal year by \$86.8 million (net assets).
- Of this amount, 19.5% or \$16.9 million (unrestricted net assets) may be used to meet the government's on-going obligations to citizens and creditors.
- At the close of the current fiscal year, the Town's general fund reported an ending fund balance of \$11.2 million. Total fund balance represents 10% of total general fund expenditures.
- The Town's total debt (short-term and long-term combined) was 29.3 at year end, a net decrease of \$2.8 million during the current fiscal year.
- The Town implemented GASB Statement #45, which resulted in the recognition of an other post-employment benefit (OPEB) liability totaling \$3.5 million.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the Town of Burlington's basic financial statements. These basic financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The government-wide financial statements provide both long-term and short-term information about the Town as a whole. The fund financial statements focus on the individual components of the Town government, reporting the Town's operations in more detail than the government-wide statements. Both presentations (government-wide and fund) allow the user to address relevant questions, broaden the basis of comparison and enhance the Town's accountability. An additional part of the basic financial statements are the notes to the financial statements. This report also contains other required supplementary information in addition to the basic financial statements themselves.

Government-wide financial statements. The government-wide financial statements are designed to provide readers with a broad overview of finances in a manner similar to private sector business.

The statement of net assets presents information on all assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position is improving or deteriorating.

The statement of activities presents information showing how the government's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of the related cash flows. Thus, revenues and expenses are reported in

this statement for some items that will only result in cash flows in future fiscal periods (i.e. uncollected taxes and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are primarily supported by taxes and intergovernmental revenues (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities include general government, public safety, education, public works, water and sewer, human services, culture and recreation, and interest.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on near-term inflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar info presented for governmental activities in the government-wide financial statements. By doing so readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The Town of Burlington adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with this budget. The budgetary comparison statement is presented as Required Supplementary Information after the notes to the financial statements.

Proprietary funds. The Town of Burlington maintains two types of proprietary funds.

Internal service funds are an accounting device used to accumulate and allocate costs internally among various functions. The Town uses internal service funds to account for health insurance activities and worker's compensation benefits. Because these services primarily benefit governmental rather than business-type activities, they have been included within governmental activities in the government-wide financial statements.

Enterprise funds are used to report the same functions presented as business-type activities in the government-wide financial statements. The Town uses an enterprise fund to account for its ice skating rink operations.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are not reflected in the government-wide financial statement because the resources of those funds are not available to support the Town's own programs. The accounting used for fiduciary funds is much like that used for proprietary funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Financial Highlights. The following pages provide financial highlights of the government-wide financial statements for Fiscal Year 2009 in comparison to Fiscal Year 2008.

Government-wide Financial Analysis

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. The Town of Burlington's assets exceeded liabilities by \$86.8 million at the close of Fiscal 2009.

Net assets of \$68.5 million (79%) reflects its investment in capital assets (e.g., land, buildings, infrastructure, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The Town uses these capital assets to provide services to citizens; consequently, these assets are not available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets totaling \$1.4 million (1.5%) represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets, \$16.9 million (19.5%), may be used to meet the government's ongoing obligations to citizens and creditors.

At the end of the current fiscal year the Town of Burlington is able to report positive balances in all three categories of net assets, both for the Town as a whole, as well as for its separate governmental and business-type activities. The same situation held true in the prior year.

The financial analysis of the Town's governmental and business-type activities is presented on the following pages.

Governmental Activities

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. For governmental activities, assets exceeded liabilities by \$85.8 million at the close of FY2009.

	Governmental Activities	
	2009	2008
Assets:		
Current assets.....	\$ 33,592,900	\$ 34,541,155
Noncurrent assets (excluding capital).....	1,926,000	2,131,000
Capital assets.....	93,583,028	92,329,139
Total assets.....	129,101,928	129,001,294
Liabilities:		
Current liabilities (excluding debt).....	12,118,238	7,240,775
Noncurrent liabilities (excluding debt).....	2,205,000	2,174,000
Current debt.....	4,716,147	6,249,436
Noncurrent debt.....	24,278,038	25,344,186
Total liabilities.....	43,317,423	41,008,396
Net Assets:		
Capital assets net of related debt.....	67,532,644	66,576,624
Restricted.....	1,358,679	2,188,153
Unrestricted.....	16,893,182	19,228,121
Total net assets.....	\$ 85,784,506	\$ 87,992,898

A significant portion of the Town's net assets, \$67.5 million (78.7%), reflects its investment in capital assets (i.e. land, land improvements, buildings, building improvements, equipment, vehicles, and infrastructure) less any related debt used to acquire those assets that is still outstanding. The Town uses these capital assets to provide services to citizens; consequently these assets are not available for future spending. Although the Town's investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to pay this debt must be provided from other sources, since capital assets themselves cannot be used to liquidate these liabilities.

An additional portion of the Town's net assets, \$1.4 million (1.6%), represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net assets \$16.9 million (19.7%) may be used to meet the government's ongoing obligations to citizens and creditors.

The governmental activities net assets decreased by \$2.2 million during the current fiscal year. The reduction in net assets is primarily due to two factors. The first is the implementation of GASB Statement #45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions. This statement requires a systematic, accrual-basis measurement and recognition of other postemployment benefits (OPEB) cost over a period that approximates employees' years of service and (b) providing information about actuarial accrued liabilities associated with OPEB and whether and to what extent progress is being made in funding the plan. In fiscal 2009 the Town, based on its actuarial valuation, recognized an accrual of \$3.5 million for its portion of the liability that was not paid. The second factor relates to capital assets being acquired by current year revenues, i.e. capital articles and state grants, exceeding depreciation by approximately \$1.3 million.

	Governmental Activities	
	2009	2008
Program revenues:		
Charges for services.....	\$ 14,416,302	\$ 13,423,491
Operating grants and contributions.....	17,012,906	15,894,900
Capital grants and contributions.....	404,336	2,206,646
General Revenues:		
Real estate and personal property taxes.....	74,149,116	68,910,879
Motor vehicle excise taxes.....	2,913,520	3,126,512
Nonrestricted grants.....	3,042,580	3,379,354
Unrestricted investment income.....	460,915	680,300
Other revenues.....	2,820,020	2,993,893
Total revenues.....	115,219,695	110,615,975
Expenses:		
General government.....	8,459,662	7,548,256
Public safety.....	18,431,272	17,197,170
Education.....	65,300,541	58,489,359
Public works.....	9,662,429	9,177,761
Water and sewer.....	7,944,289	7,393,229
Human services.....	1,992,081	1,731,666
Culture and recreation.....	4,590,373	4,379,119
Interest.....	1,047,441	1,104,857
Total expenses.....	117,428,088	107,021,417
Change in net assets.....	\$ (2,208,393)	\$ 3,594,558

Governmental expenses totaled \$117 million of which \$32.0 million was directly supported by program revenues consisting of charges for services, operating and capital grants and contributions. General revenues totaled \$83.4 million, primarily coming from property taxes, excise taxes, and grants not restricted to specific programs.

Charges for services represent about 46% of governmental program revenues. The Town can exercise more control over this category of revenue than any other. Fees charged for services rendered that are set by Town Meeting, the Board of Selectmen, Town boards and commissions and the Town Administrator are included in this category.

Operating and capital grants and contributions account for 54% of the governmental program revenues. Most of these resources apply to education operations. These resources offset costs of the school department over and above the general fund operating budget.

Property taxes are the most significant revenue source for the Town's governmental activities. They comprise 64% of all resources.

Other taxes comprise 3% of the governmental activity's resources.

Education is by far the largest governmental activity of the Town. A total of \$65.3 million was expended for education, of which \$18.1 million was funded by program revenues. The remaining \$47.2 million was funded by taxes and other revenue.

Public safety and public works are the second and third largest activities of the Town as \$18.4 million and \$9.6 million were needed, from program and other revenue sources, to cover their FY09 operating expenses, respectively.

Business-type Activities

For the Town's business-type activities, assets exceeded liabilities by \$1.0 million at the close of FY2009.

	Business-type Activities	
	2009	2008
Assets:		
Current assets.....	\$ 36,285	\$ 241,809
Capital assets.....	1,282,270	1,324,435
Total assets.....	1,318,555	1,566,244
Liabilities:		
Current liabilities (excluding debt).....	4,780	7,446
Current debt.....	179,502	178,840
Noncurrent debt.....	131,421	310,923
Total liabilities.....	315,703	497,209
Net Assets:		
Capital assets net of related debt.....	971,347	834,672
Unrestricted.....	31,505	234,363
Total net assets.....	\$ 1,002,852	\$ 1,069,035

Business-type net assets of \$971,000 (97%) represent investments in capital assets net of related debt. The remaining \$32,000 (3%) is available to be used for the ongoing operation of the Town's Ice Palace Skating Rink activities.

At the end of the current fiscal year, the Town is able to report positive balances in all categories of net assets, both for the government as a whole, as well as for its separate governmental and business-type activities.

The decrease of \$66,000 in net assets reported in connection with the Ice Palace Skating Rink business-type activities is attributable to the town's planned use of reserves and its policy of budgeting revenues sufficient to cover current operational costs, pay debt service, and to acquire capital assets.

	Business-type Activities	
	2009	2008
Program revenues:		
Charges for services.....	\$ 662,860	\$ 758,470
General revenues:		
Unrestricted investment income.....	1,972	5,769
Total revenues.....	664,832	764,239
Expenses:		
Cost of services and administration.....	731,015	591,237
Change in net assets.....	\$ (66,183)	\$ 173,002

In February 2009, the Town officially agreed to transfer the day-to-day operations of the Ice Palace to an independent manager. Under the terms of the transfer, the manager will pay the Town \$190,158 and \$135,693 in one and two of the agreement. These future payments equal the remaining debt service payments related to the Ice Palace FY1999 and FY2003 bond issues.

Financial Analysis of the Government's Funds

As noted earlier, the Town uses fund accounting to ensure and demonstrate compliance with finance related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources. Such information is useful in assessing financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

At the end of the current fiscal year, the Town's governmental funds reported combined ending fund balances of \$17.0 million, of which \$11.2 million is related to the general fund, \$3.8 million is related to the stabilization fund, (\$806,000) relating to the memorial school, and \$2.8 million is related to nonmajor governmental funds. Within the nonmajor funds, (\$129,000) is attributed to capital projects, \$2.4 million is attributed to the Town's special revenue accounts, and \$487,000 is attributed to the permanent trust funds.

The general fund is the chief operating fund of the Town of Burlington. At the end of the current fiscal year, undesignated fund balance of the general fund was \$7.7 million while total fund balance was \$11.2 million. As a measure of the general fund's liquidity, it may be useful to compare both undesignated fund balance and the total fund balance to total fund expenditures. Undesignated fund balance represents 7% of the total general fund expenditures, while total fund balance represents 10% of that same amount. Reservations of fund balance for

encumbrances and continuing appropriations totaled \$2.4 million. Additionally, \$1.1 was designated for amounts voted to be used in fiscal 2010.

The general fund balance increased by \$1.2 during the current fiscal year. This was due to better than anticipated revenue collections and the turn back of unexpended appropriation balances.

The stabilization fund is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations. The fund decreased by \$127,000 in fiscal 2009. This was due to budgeted transfers to fund current year capital and operating items.

The state fiscal stabilization grant fund is used to account for federal funds that were received through the American Recovery and Reinvestment Act. During the last two months of the fiscal year, the Town's state aid was reduced by \$581,000. However, the state aid payment was replaced with a like amount of federal funds. The Town's general fund budget was not adjusted for the late reduction in state funding; rather, eligible expenditures were transferred from the general fund to the state fiscal stabilization grant fund where an equal amount of federal revenues were also recorded.

General Fund Budgetary Highlights

The \$1.4 million increase from the original budget of \$99.1 million to the final budget of \$100.5 million primarily consists of a \$750,000 transfer to the stabilization fund, \$320,000 for education appropriations and \$175,000 for water & sewer appropriations.

Capital Asset and Debt Administration

In conjunction with the annual operating budget the Town of Burlington annually prepares a capital budget for the upcoming fiscal year and a five year Capital Improvement Plan (CIP) that is used as a guide for future capital expenditures.

The Town has an "AA+" bond rating from Moody's Investors Service. The Town continues to maintain strong market access for both note and bond sales. At the end of the fiscal year the Town had total bonded debt outstanding of \$27.6 million of which \$8.7 million is related to school projects, \$10.2 million is related to the water treatment facility, \$1.8 million relates to the Town Hall remodeling, \$1.2 million relates to road construction, \$311 thousand relates to the Ice Palace, and the balance of \$5.4 million relates to other capital projects. The entire amount is classified as general obligation debt and is backed by the full faith and credit of the Town.

The Commonwealth of Massachusetts is obligated to provide school construction assistance for approved school projects. The assistance is paid annually to support the debt service payments over time. At June 30, 2009 the Town is scheduled to receive approximately \$2.3 million of future reimbursements for approved construction costs.

Please refer to notes 4, 6, and 7 to the financial statements for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Town of Burlington's finances for all those with an interest in the government's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Town Accountant, 29 Center Street, Burlington, MA 01803.

Basic Financial Statements

STATEMENT OF NET ASSETS

JUNE 30, 2009

	Primary Government		
	Governmental Activities	Business-type Activities	Total
ASSETS			
CURRENT:			
Cash and cash equivalents	\$ 24,565,178	\$ 36,285	\$ 24,601,463
Investments	1,867,250	-	1,867,250
Receivables, net of allowance for uncollectibles:			
Real estate and personal property taxes	1,108,745	-	1,108,745
Real estate tax deferrals	56,942	-	56,942
Tax liens	688,060	-	688,060
Motor vehicle excise taxes	113,588	-	113,588
Water and sewer fees	3,320,137	-	3,320,137
Departmental and other	165,564	-	165,564
Intergovernmental	1,525,564	-	1,525,564
Working capital deposit	99,112	-	99,112
Other assets	918	-	918
Tax foreclosures	91,842	-	91,842
NONCURRENT:			
Receivables, net of allowance for uncollectibles:			
Intergovernmental	1,926,000	-	1,926,000
Capital assets:			
Nondpreciable	20,006,078	505,000	20,511,078
Depreciable (net of accumulated depreciation)	73,576,950	777,270	74,354,220
TOTAL ASSETS	129,101,828	1,318,555	130,420,383
LIABILITIES			
CURRENT:			
Warrants payable	2,294,489	-	2,294,489
Accrued payroll	2,169,943	-	2,169,943
Health claims payable	1,143,000	-	1,143,000
Tax refunds payable	445,000	-	445,000
Accrued interest	455,826	4,709	460,606
Other liabilities	180,705	-	180,705
Deferred revenue	72,972	-	72,972
Compensated absences	1,620,000	-	1,620,000
Workers' compensation	233,000	-	233,000
Bonds and notes payable	4,716,147	179,502	4,895,649
NONCURRENT:			
Compensated absences	2,205,000	-	2,205,000
Postretirement benefits	3,503,303	-	3,503,303
Bonds and notes payable	24,278,038	131,421	24,409,459
TOTAL LIABILITIES	43,317,423	315,703	43,633,126
NET ASSETS			
Invested in capital assets, net of related debt	67,532,644	971,347	68,503,991
Restricted for:			
Permanent funds:			
Expendable	111,767	-	111,767
Nonexpendable	375,730	-	375,730
Other purposes	871,182	-	871,182
Unrestricted	16,893,182	31,505	16,924,687
TOTAL NET ASSETS	\$ 85,784,505	\$ 1,002,852	\$ 86,787,357

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2009

		Program Revenues				
Functions/Programs	Expenses	Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Net (Expense) Revenue	
Primary Government:						
<i>Governmental Activities:</i>						
General government.....	\$ 8,450,662	\$ 1,679,998	\$ -	\$ -	\$ (6,779,664)	
Public safety.....	18,431,272	1,951,849	412,867	-	(16,066,556)	
Education.....	65,300,541	1,750,051	16,388,946	-	(47,161,544)	
Public works.....	9,662,429	241,647	61,547	404,336	(8,954,899)	
Water and sewer.....	7,944,289	7,754,170	-	-	(190,119)	
Human services.....	1,992,081	87,628	95,894	-	(1,808,559)	
Culture and recreation.....	4,590,373	950,959	53,652	-	(3,585,762)	
Interest.....	1,047,441	-	-	-	(1,047,441)	
Total Governmental Activities.....	117,428,088	14,416,302	17,012,906	404,336	(85,594,544)	
<i>Business-Type Activities:</i>						
Ice Palace.....	731,015	662,860	-	-	(68,155)	
Total Primary Government.....	\$ 118,159,103	\$ 15,079,162	\$ 17,012,906	\$ 404,336	\$ (85,662,699)	

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2009

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
Changes in net assets:			
Net (expense) revenue from previous page.....	\$ (85,594,544)	\$ (68,155)	\$ (85,662,699)
<i>General revenues:</i>			
Real estate and personal property taxes, net of tax refunds payable.....	74,149,116	-	74,149,116
Tax liens.....	204,413	-	204,413
Motor vehicle excise taxes.....	2,913,520	-	2,913,520
Hotel/motel tax.....	1,308,835	-	1,308,835
Penalties and interest on taxes.....	323,433	-	323,433
Payments in lieu of taxes.....	547,878	-	547,878
Grants and contributions not restricted to specific programs.....	3,042,580	-	3,042,580
Unrestricted investment income.....	460,915	1,972	462,887
Miscellaneous.....	435,461	-	435,461
Total general revenues and transfers.....	83,386,151	1,972	83,388,123
Change in net assets.....	(2,208,393)	(66,183)	(2,274,576)
<i>Net Assets:</i>			
Beginning of year.....	87,992,898	1,069,035	89,061,933
End of year.....	\$ 85,784,505	\$ 1,002,852	\$ 86,787,357

(Concluded)

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2009

	General	Stabilization Fund	Memorial School	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS					
Cash and cash equivalents	\$ 14,813,337	\$ 2,237,496	\$ 793,835	\$ 3,508,023	\$ 21,352,691
Investments	-	1,568,685	-	288,555	1,857,256
Receivables, net of uncollectibles:					
Real estate and personal property taxes	1,108,745	-	-	-	1,108,745
Real estate tax delinquents	56,942	-	-	-	56,942
Tax liens	688,060	-	-	-	688,060
Motor vehicle excise taxes	113,588	-	-	-	113,588
Water fees	1,083,547	-	-	-	1,083,547
Sewer fees	2,236,590	-	-	-	2,236,590
Departmental and other	165,564	-	-	-	165,564
Intergovernmental	2,131,090	-	-	1,320,564	3,451,564
Other assets	918	-	-	-	918
Tax foreclosures	91,842	-	-	-	91,842
TOTAL ASSETS	\$ 22,499,133	\$ 3,806,191	\$ 793,835	\$ 5,117,142	\$ 32,207,301
LIABILITIES AND FUND BALANCES					
LIABILITIES:					
Warrants payable	\$ 805,999	\$ -	\$ 150	\$ 1,428,349	\$ 2,294,488
Accrued payroll	2,169,943	-	-	-	2,169,943
Tax refunds payable	445,000	-	-	-	445,000
Accrued interest on short-term debt	64,000	-	-	-	64,000
Other liabilities	189,795	-	-	-	189,795
Deferred revenues	7,573,521	-	-	792,879	8,366,400
Notes payable	-	-	1,000,000	150,000	1,150,000
TOTAL LIABILITIES	11,299,168	-	1,000,150	2,341,219	15,240,537
FUND BALANCES:					
Reserved for:					
Encumbrances and continuing appropriations	2,362,290	-	-	-	2,362,290
Stabilization	-	3,806,191	-	-	3,806,191
Perpetual permanent funds	-	-	-	375,730	375,730
Unreserved:					
Designated for subsequent year's expenditures	1,081,935	-	-	-	1,081,935
Undesignated, reported in:					
General fund	7,746,740	-	-	-	7,746,740
Special revenue funds	-	-	-	2,417,335	2,417,335
Capital projects funds	-	-	(896,315)	(129,999)	(905,224)
Permanent funds	-	-	-	111,767	111,767
TOTAL FUND BALANCES	11,190,965	3,806,191	(896,315)	2,775,923	16,966,764
TOTAL LIABILITIES AND FUND BALANCES	\$ 22,499,133	\$ 3,806,191	\$ 793,835	\$ 5,117,142	\$ 32,207,301

See notes to basic financial statements.

RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET ASSETS

JUNE 30, 2009

Total governmental fund balances.....	\$	16,966,764
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		93,583,028
Accounts receivable are not available to pay for current-period expenditures and, therefore, are deferred in the funds.....		8,263,428
Internal service funds are used by management to account for retirees' health insurance and workers' compensation activities.		
The assets and liabilities of the internal service funds are included in the governmental activities in the statement of net assets.....		2,168,599
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(391,826)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds		
Bonds and notes payable.....	(27,244,185)	
Workers compensation.....	(233,000)	
Compensated absences.....	(3,825,000)	
Other post-employment benefits.....	(3,503,303)	
Net effect of reporting long-term liabilities.....		(34,805,488)
Net assets of governmental activities.....	\$	85,784,505

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2009

	General	Stabilization Fund	Memorial School	Federal American Reinvestment & Recovery Act	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES						
Real estate and personal property taxes, net of tax refunds	\$ 73,940,044	\$ -	\$ -	\$ -	\$ -	\$ 73,940,044
Tax liens	35,813	-	-	-	-	35,813
Motor vehicle excise taxes	3,088,881	-	-	-	-	3,088,881
Hotel/motel tax	1,308,895	-	-	-	-	1,308,895
Charges for services	545,845	-	-	-	-	545,845
Water and sewer charges	7,200,057	-	-	-	-	7,200,057
Penalties and interest on taxes	325,439	-	-	-	-	325,439
Fees and rentals	388,518	-	-	-	-	388,518
Payments in lieu of taxes	547,879	-	-	-	-	547,879
Licenses and permits	1,450,119	-	-	-	-	1,450,119
Intergovernmental	17,810,418	-	-	580,968	2,571,796	20,963,142
Departmental and other	665,008	-	-	-	3,580,837	4,245,845
Contributions	-	-	-	-	13,017	13,017
Investment income	315,512	90,934	-	-	20,277	426,723
Miscellaneous	437,481	-	-	-	77,216	514,697
TOTAL REVENUES	108,055,702	90,934	-	580,968	6,285,109	114,932,603
EXPENDITURES						
Current:						
General government	5,389,488	-	-	-	1,482,116	6,871,604
Public safety	12,236,886	-	-	-	529,154	12,766,046
Education	41,884,279	-	806,315	580,968	4,858,737	47,930,299
Public works	8,426,083	-	-	-	2,252,081	10,678,164
Water and sewer	3,093,945	-	-	-	-	3,093,945
MRFIA assessment	4,158,552	-	-	-	-	4,158,552
Human services	1,354,700	-	-	-	88,190	1,442,890
Culture and recreation	2,555,337	-	-	-	1,514,149	4,069,486
Pension benefits	15,138,019	-	-	-	-	15,138,019
Employee benefits and insurance	9,963,571	-	-	-	-	9,963,571
State and county charges	806,367	-	-	-	-	806,367
Debt service:						
Principal	3,090,000	-	-	-	18,934	3,108,934
Interest	1,125,265	-	-	-	-	1,125,265
TOTAL EXPENDITURES	106,959,986	-	806,315	580,968	10,294,321	118,376,570
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	1,095,716	90,934	(806,315)	-	(3,709,212)	(3,385,901)
OTHER FINANCING SOURCES (USES)						
Proceeds from bonds and notes	-	-	-	-	1,300,000	1,300,000
Premium from issuance of bonds	21,945	-	-	-	-	21,945
Transfers in	1,279,000	841,901	-	-	367,000	2,487,901
Transfers out	(1,208,961)	(1,080,000)	-	-	(219,000)	(2,487,961)
TOTAL OTHER FINANCING SOURCES (USES)	91,984	(238,099)	-	-	2,448,000	1,301,945
NET CHANGE IN FUND BALANCES	1,187,700	(127,065)	(806,315)	-	(1,271,212)	(1,496,018)
FUND BALANCES AT BEGINNING OF YEAR	10,000,245	3,355,395	-	-	4,437,141	18,430,781
FUND BALANCES AT END OF YEAR	\$ 11,187,945	\$ 3,228,330	\$ (806,315)	\$ -	\$ 2,775,929	\$ 13,935,764

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2009

Net change in fund balances - total governmental funds.....	\$	(1,464,018)
<p>Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.</p>		
Capital outlay.....	6,070,157	
Depreciation expense.....	<u>(4,816,268)</u>	
Net effect of reporting capital assets.....		1,253,889
<p>Revenues in the Statement of Activities that do not provide current financial resources are fully deferred in the Statement of Revenues, Expenditures and Changes in Fund Balances. Therefore, the recognition of revenue for various types of accounts receivable (i.e., real estate and personal property, motor vehicle excise, etc.) differ between the two statements. This amount represents the net change in deferred revenue.....</p>		
		194,796
<p>The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net assets. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.</p>		
Proceeds from bonds and notes.....	(1,900,000)	
Debt service principal payments.....	<u>3,049,436</u>	
Net effect of reporting long-term debt.....		1,149,436
<p>Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.</p>		
Net change in compensated absences accrual.....	(102,000)	
Net change in accrued interest on long-term debt.....	55,879	
Net change in workers compensation.....	(28,000)	
Net change in other post-employments benefit accrual.....	<u>(3,503,303)</u>	
Net effect of recording long-term liabilities and amortizing deferred losses.....		(3,577,424)
<p>Internal service funds are used by management to account for health insurance and workers' compensation activities.</p>		
The net activity of internal service funds is reported with Governmental Activities.....		<u>234,928</u>
Change in net assets of governmental activities.....	\$	<u>(2,208,393)</u>

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF NET ASSETS

JUNE 30, 2009

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 36,285	\$ 3,212,487
Working capital deposit.....	-	99,112
Total current assets.....	36,285	3,311,599
NONCURRENT:		
Capital assets, net of accumulated depreciation:		
Depreciable.....	777,270	-
Nondepreciable.....	505,000	-
Total noncurrent assets.....	1,282,270	-
TOTAL ASSETS.....	1,318,555	3,311,599
LIABILITIES		
CURRENT:		
Health claims payable.....	-	1,143,000
Accrued interest.....	4,780	-
Bonds and notes payable.....	179,502	-
Total current liabilities.....	184,282	1,143,000
NONCURRENT:		
Bonds and notes payable.....	131,421	-
TOTAL LIABILITIES.....	315,703	1,143,000
NET ASSETS		
Invested in capital assets, net of related debt.....	971,347	-
Unrestricted.....	31,505	2,168,599
TOTAL NET ASSETS.....	\$ 1,002,852	\$ 2,168,599

See notes to basic financial statements.

PROPRIETARY FUNDS
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2009

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
OPERATING REVENUES:		
Employee contributions	\$ -	\$ 4,643,492
Employer contributions	-	5,870,065
Charges for services	662,860	-
TOTAL OPERATING REVENUES	662,860	10,513,557
OPERATING EXPENSES:		
Cost of services and administration	674,817	-
Depreciation.....	42,165	-
Employee benefits	-	10,310,921
TOTAL OPERATING EXPENSES	716,982	10,310,921
OPERATING INCOME (LOSS).....	(54,122)	202,636
NONOPERATING REVENUES (EXPENSES):		
Investment income.....	1,972	32,292
Interest expense.....	(14,033)	-
TOTAL NONOPERATING REVENUES (EXPENSES), NET.....	(12,061)	32,292
CHANGE IN NET ASSETS.....	(66,183)	234,928
NET ASSETS AT BEGINNING OF YEAR.....	1,069,035	1,933,671
NET ASSETS AT END OF YEAR.....	\$ 1,002,852	\$ 2,168,599

See notes to basic financial statements.

**PROPRIETARY FUNDS
STATEMENT OF CASH FLOWS**

FISCAL YEAR ENDED JUNE 30, 2009

	Business-type Activities - Ice Palace Enterprise	Governmental Activities - Internal Service Funds
<u>CASH FLOWS FROM OPERATING ACTIVITIES:</u>		
Receipts from customers and users.....	\$ 662,860	\$ -
Receipts from interfund services provided.....	-	10,513,557
Payments to vendors.....	(674,817)	-
Payments for interfund services used.....	-	(9,944,033)
NET CASH FROM OPERATING ACTIVITIES.....	(11,957)	569,524
<u>CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:</u>		
Principal payments on bonds and notes.....	(178,840)	-
Interest expense.....	(16,699)	-
NET CASH FROM CAPITAL AND RELATED FINANCING ACTIVITIES.....	(195,539)	-
<u>CASH FLOWS FROM INVESTING ACTIVITIES:</u>		
Investment income.....	1,972	32,292
NET CHANGE IN CASH AND CASH EQUIVALENTS.....	(205,524)	601,816
CASH AND CASH EQUIVALENTS AT BEGINNING OF YEAR.....	241,809	2,610,671
CASH AND CASH EQUIVALENTS AT END OF YEAR.....	\$ 36,285	\$ 3,212,487
<u>RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH FROM OPERATING ACTIVITIES:</u>		
Operating income (loss).....	\$ (54,122)	\$ 202,636
Adjustments to reconcile operating income (loss) to net cash from operating activities:		
Depreciation.....	42,165	-
Changes in assets and liabilities:		
Working capital deposit.....	-	(99,112)
Health claims payable.....	-	466,000
Total adjustments.....	42,165	366,888
NET CASH FROM OPERATING ACTIVITIES.....	\$ (11,957)	\$ 569,524

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET ASSETS

JUNE 30, 2009

	Private Purpose Trust Funds	Agency Funds
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$ 760,735	\$ 49,738
Investments.....	519,610	-
Receivables, net of allowance for uncollectibles:		
Departmental and other.....	-	75,473
TOTAL ASSETS	1,280,345	125,211
LIABILITIES		
Warrants payable.....	2,988	320
Liabilities due depositors.....	-	124,891
TOTAL LIABILITIES	2,988	125,211
NET ASSETS		
Held in trust for other purposes.....	\$ 1,277,357	\$ -

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF CHANGES IN FIDUCIARY NET ASSETS

FISCAL YEAR ENDED JUNE 30, 2009

	Private Purpose Trust Funds
<u>ADDITIONS:</u>	
Contributions.....	\$ 239,919
Net investment income (loss):	
Interest.....	(28,699)
TOTAL ADDITIONS.....	211,220
<u>DEDUCTIONS:</u>	
Educational scholarships.....	299,332
CHANGE IN NET ASSETS.....	(88,112)
NET ASSETS AT BEGINNING OF YEAR.....	1,365,469
NET ASSETS AT END OF YEAR.....	\$ 1,277,357

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying basic financial statements of the Town of Burlington, Massachusetts (Town) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant Town accounting policies are described herein.

A. Reporting Entity

The Town of Burlington, Massachusetts is a municipal corporation that is governed by an elected Board of Selectmen. As required by GAAP, these basic financial statements present the government and its component units, entities for which the Town is considered to be financially accountable.

For financial reporting purposes, the Town has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The Town has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the Town are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the Town (the primary government) and its component units. The Town has no Component Units that require inclusion in these basic financial statements.

Joint Ventures

A joint venture is an organization (resulting from a contractual arrangement) that is owned, operated or governed by two or more participants as a separate and specific activity subject to joint control in which the participants retain an ongoing financial interest or ongoing financial responsibility. Joint control means that no single participant has the ability to unilaterally control the financial or operating policies of the joint venture.

The Town participates in the following joint venture:

<u>Name</u>	<u>Purpose</u>	<u>Address</u>	<u>Fiscal 2009 Assessment</u>
Shawsheen Valley Technical High School	To provide vocational education	100 Cook Street Billerica, MA 01821	\$ 1,417,164

The Shawsheen Valley Technical High School is governed by a 9 member school committee consisting of two voting appointed representatives from the Town of Burlington. The Town is indirectly liable for debt and other expenditures of the School and is assessed annually for its share of the operating and capital costs. Separate financial statements may be obtained by writing the Business Manager of the School District at the above address.

B. Government-Wide and Fund Financial Statements***Government-Wide Financial Statements***

The government-wide financial statements (i.e., statement of net assets and the statement of changes in net assets) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities*, which are primarily supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which are supported primarily by user fees and charges.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Fund Financial Statements

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental or enterprise fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental or total enterprise funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund or enterprise fund are at least 5 percent of the corresponding element for all governmental and enterprise funds combined.

Additionally, any other governmental or enterprise fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Internal service funds and fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation*Government-Wide Financial Statements*

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Real estate and personal property taxes are recognized as revenues in the fiscal year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.
- Grants and contributions that are restricted to meeting the capital requirements of a particular function or segment.

Taxes and other items not identifiable as program revenues are reported as general revenues. For the most part, the effect of interfund activity has been removed from the government-wide financial statements. Exceptions are charges between the general fund and Ice Palace Enterprise Fund. Elimination of these charges would distort the direct costs and program revenues reported for the functions affected.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Real estate and personal property tax revenues are considered available if they are collected within 60 days after fiscal year-end. Investment income is susceptible to accrual. Other receipts and tax revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The *stabilization fund* is a special revenue fund used to account for the accumulation of resources to provide general and/or capital reserves, and planning and development's ongoing and future operations.

The *memorial school fund* is a capital project fund used to account for financial resources for the construction of the Memorial School.

The *federal american recovery and reinvestment act* is used to account for federal funds received as part of the 2009 stimulus package.

The nonmajor governmental funds consist of other special revenue, capital projects and permanent funds that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for the proceeds of specific revenue sources (other than permanent funds or capital projects funds) that are restricted by law or administrative action to expenditures for specified purposes.

The *capital projects fund* is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by Enterprise and Trust Funds).

The *permanent fund* and *perpetual permanent fund* are used to account for financial resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the governmental programs.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Proprietary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with the proprietary funds principal ongoing operations. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The *Ice Palace enterprise fund*, which is used to account for the Town's skating rink activities, is reported as a major proprietary fund.

Additionally, the following proprietary fund type is reported:

The *internal service fund* is used to account for the financing of services provided by one department to other departments or governmental units. The Town accounts for its risk financing activities related to health insurance in the internal service fund.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The following fiduciary fund types are reported:

The *private-purpose trust fund* is used to account for trust arrangements that exclusively benefit individuals, private organizations, or other governments. Some of these trusts have donor restrictions and trustee policies that do not allow the endowment portion and any unrealized appreciation to be spent. The donor restrictions and trustee policies only allows the trustees to authorize spending of the realized investment earnings. The Town's educational scholarship trusts are accounted for in this fund.

The *agency fund* is used to account for assets held in a purely custodial capacity.

Government-Wide and Fund Financial Statements

For enterprise fund accounting, all applicable Financial Accounting Standards Board (FASB) pronouncements issued on or prior to November 30, 1989, are applied, unless those pronouncements conflict with or contradict GASB pronouncements.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable*Government-Wide and Fund Financial Statements*

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and the proprietary funds and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Real Estate, Real Estate Tax Deferrals, Personal Property Taxes and Tax Liens

Real estate and personal property taxes are levied and based on values assessed on January 1st of every year. Assessed values are established by the Board of Assessor's for 100% of the estimated fair market value. Taxes are due on August 1st, November 1st, February 1st and May 1st and are subject to penalties and interest if they are not paid by the respective due date. Real estate tax liens are processed by the last day in September following the last billing cycle on delinquent properties. Real estate and personal property taxes levied are recorded as receivables in the fiscal year of the levy.

Real estate tax liens are processed six months after the close of the valuation year on delinquent properties and are recorded as receivables in the fiscal year they are processed. Real estate receivables are secured via the tax lien process and are considered 100% collectible. Accordingly, an allowance for uncollectibles is not reported.

Personal property taxes cannot be secured through the lien process. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Motor Vehicle Excise Taxes

Motor vehicle excise taxes are assessed annually for each vehicle registered in the Town and are recorded as receivables in the fiscal year of the levy. The Commonwealth is responsible for reporting the number of vehicles registered and the fair values of those vehicles. The tax calculation is the fair value of the vehicle multiplied by \$25 per \$1,000 of value.

The allowance for uncollectibles is estimated based on historical trends and specific account analysis.

Water and Sewer Fees

User fees are levied monthly based on individual meter readings and are subject to penalties and interest if they are not paid by the respective due date. Water and Sewer liens are processed in December of every year and included as a lien on the property owner's tax bill. Water and Sewer charges and liens are recorded as receivables in the fiscal year of the levy.

Since the receivables are secured via the lien process, these accounts are considered 100% collectible and therefore do not report an allowance for uncollectibles.

Departmental and Other

Departmental and other receivables consist primarily of police and fire details and are recorded as receivables in the fiscal year accrued. The allowance of uncollectibles is estimated based on historical trends and specific account analysis.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories***Government-Wide and Fund Financial Statements***

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets***Government-Wide and Proprietary Fund Financial Statements***

Capital assets, which include land, land improvements, buildings, machinery and equipment, and infrastructure (e.g., roads, water mains, sewer mains, and similar items), are reported in the applicable governmental or business-type activity column of the government-wide financial statements, and the proprietary fund financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation.

Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs in excess of \$10,000 are capitalized at the date of acquisition or construction, respectively, with expected useful lives of greater than one year.

Capital assets (excluding land and construction in progress) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Land improvements.....	20
Buildings.....	40
Building improvements.....	20-40
Equipment.....	5-10
Vehicles.....	5-20
Infrastructure.....	20-50

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

Government-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of net assets as "internal balances."

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are not eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

I. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as transfers in and transfers out.

Government-Wide Financial Statements

Transfers between and within governmental funds and internal service funds are eliminated from the governmental activities in the statement of net assets. Any residual balances outstanding between the governmental activities and business-type activities are reported in the statement of activities as "Transfers, net."

Fund Financial Statements

Transfers between and within funds are not eliminated from the individual fund statements and are reported as transfers in and transfers out.

J. Deferred Revenue

Deferred revenue at the governmental fund financial statement level represents billed receivables that do not meet the available criterion in accordance with the current financial resources measurement focus and the modified accrual basis of accounting. Deferred revenue is recognized as revenue in the conversion to the government-wide (full accrual) financial statements.

K. Net Assets and Fund Equity

Government-Wide Financial Statements (Net Assets)

Net assets are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Net assets have been "restricted for" the following:

"Permanent funds – nonexpendable" represents the endowment portion of donor restricted trusts that support governmental programs.

"Permanent funds – expendable" represents the amount of realized and unrealized investment earnings of donor restricted trusts. The donor restrictions and trustee policies only allows the trustees to approve spending of the realized investment earnings that support governmental programs.

"Other purposes" represents restrictions placed on assets from outside parties such as state and federal grants.

Fund Financial Statements (Fund Balances)

Fund balances are reserved for amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use. Designations of fund balance represent tentative management plans that are subject to change.

Fund balances have been "reserved for" the following:

"Encumbrances and continuing appropriations" represents amounts obligated under purchase orders, contracts and other commitments for expenditures that are being carried over to the ensuing fiscal year.

"Stabilization" represents amounts internally set aside in a stabilization fund.

"Perpetual permanent funds" represents amounts held in trust for which only investment earnings may be expended.

Fund balances have been "designated for" the following:

"Subsequent year's expenditures" represents amounts appropriated for the fiscal year 2010 operating budget.

L. Long-term debt*Government-Wide and Proprietary Fund Financial Statements*

Long-term debt is reported as liabilities in the government-wide and proprietary fund statement of net assets. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Excluding the permanent funds, investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

Investment income from proprietary funds is voluntarily assigned and transferred to the general fund.

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

Government-Wide and Proprietary Fund Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities upon maturity of the liability.

O. Use of Estimates

Government-Wide and Fund Financial Statements

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

P. Total Column

Government-Wide Financial Statements

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the combined balance sheet as "Cash and cash equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk – Deposits

In the case of deposits, this is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. At fiscal year-end, the carrying amount of deposits totaled \$24,765,678 and the bank balance totaled \$26,434,551. Of the bank balance, \$1,750,000 was covered by Federal Depository Insurance and \$24,684,551 was exposed to custodial credit risk because it was uninsured and uncollateralized. The Town has not adopted a formal investment policy related to custodial credit risk of deposits.

Investments

As of June 30, 2009, the Town of Burlington had the following investments:

Investment Type	Maturity			Rating
	Fair Value	1-5 Years	Over 10 Years	
<u>Debt Securities</u>				
Government Sponsored Entities.....\$	518,388	\$ 338,067	\$ 180,321	AAA
Corporate Bonds.....	665,552	665,552	-	A2
Corporate Bonds.....	398,440	398,440	-	AA2
Corporate Bonds.....	274,870	274,870	-	BAA1
Total Debt Securities.....	1,857,250	\$ 1,676,929	\$ 180,321	
<u>Other Investments</u>				
Equity Securities.....	42,256			
Equity Mutual Funds.....	166,558			
Fixed Income Mutual Funds.....	310,796			
MMDT.....	646,258			
Total Investments.....\$	3,023,118			

Custodial Credit Risk – Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the Town will not be able to recover the value of its investments or collateral security that are in the possession of an outside party. The Town's total custodial credit risk exposure for investments totals \$1,381,118 which consists of investments of \$1,338,862 in corporate bonds and \$42,256 in equity securities, because the related securities are uninsured, unregistered and held by the counterparty.

The Town has not adopted a formal investment policy related to custodial credit risk for investments.

Interest Rate Risk

The Town does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates for most investment types.

The Town's investment policy regarding repurchase agreements is as follows; utilize repurchase agreements only on a limited basis and then only with major Massachusetts financial institutions when no other more favorable action is possible and then only of a duration of no more than three days.

Credit Risk

The Town's formal investment policy regarding credit risk states the Treasurer shall subscribe to information reports from a recognized bank rating company. Direct investment in an institution shall be restricted to those ranked in the upper half of rating categories utilized by said company unless the Treasurer obtains additional adequate security for the investment or otherwise determines and documents in writing that the rating provided does not properly reflect the strength of the institution. Maintenance of disbursement or other types of accounts at institutions below a mid-range rating shall be limited, to the maximum extent possible, to a balance below \$100,000. When the rating falls to a "warning stage" or when more than one-half of an institution's capital and surplus has been lost in a 12-month period, any accounts shall be closed forthwith.

Concentration of Credit Risk

The Town has adopted a policy on the amount that may be invested in any one issuer. The policy is as follows; investment in a single institution may not exceed 10% of the institution's capital and surplus position as of the most recent quarterly data available to the Treasurer, nor may any investment in a single institution (other than MMDT) exceed 5% of the Treasurer's cash balance at any time. Up to 100% of available cash may be invested in the State's Treasurer's pooled fund. As of June 30, 2009, the Town had more than 5% of its investments in the following securities:

<u>Issuer</u>	<u>Percentage of Total Investments</u>
Federal Home Loan Mortgage Corporation	17%
Natural Rural Utilities Corporate Bonds	15%
General Electric Corporate Bonds	13%
Hartford Life Insurance Corporate Bonds	9%
Caterpillar Financial Services Corporate Bonds	7%

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

NOTE 3 - RECEIVABLES

At June 30, 2009, receivables for the individual major governmental funds and nonmajor, internal service, and fiduciary funds in the aggregate, including the applicable allowances for uncollectible accounts, are as follows:

	Gross Amount	Allowance for Uncollectibles	Net Amount
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 1,401,926	\$ (293,181)	\$ 1,108,745
Real estate tax deferrals.....	56,942	-	56,942
Tax liens.....	688,060	-	688,060
Motor vehicle excise taxes.....	341,140	(227,552)	113,588
Water fees.....	1,083,547	-	1,083,547
Sewer fees.....	2,236,590	-	2,236,590
Departmental and other.....	295,650	(130,086)	165,564
Intergovernmental.....	3,451,564	-	3,451,564
Tax foreclosures.....	91,842	-	91,842
Total.....	<u>\$ 9,647,261</u>	<u>\$ (650,819)</u>	<u>\$ 8,996,442</u>

Governmental funds report *deferred revenue* in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period. At the end of the current fiscal year, the various components of *deferred revenue* reported in the governmental funds were as follows:

	General Fund	Other Governmental Funds	Total
<u>Receivables and other asset types:</u>			
Real estate and personal property taxes.....	\$ 1,006,388	\$ -	\$ 1,006,388
Real estate tax deferrals.....	56,942	-	56,942
Tax liens.....	688,060	-	688,060
Motor vehicle excise taxes.....	113,588	-	113,588
Water and sewer fees.....	3,320,137	-	3,320,137
Departmental and other.....	165,564	-	165,564
Intergovernmental.....	2,131,000	762,879	2,893,879
Tax foreclosures.....	91,842	-	91,842
Total.....	<u>\$ 7,573,521</u>	<u>\$ 762,879</u>	<u>\$ 8,336,400</u>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

NOTE 4 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2009, was as follows:

	Beginning Balance	Increases	Decreases	Ending Balance
Governmental Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 16,143,810	\$ -	\$ -	\$ 16,143,810
Construction in progress.....	8,614,267	3,856,997	(8,608,996)	3,862,268
Total capital assets not being depreciated.....	24,758,077	3,856,997	(8,608,996)	20,006,078
<u>Capital assets being depreciated:</u>				
Land improvements.....	2,943,542	70,001	-	3,013,543
Buildings.....	29,876,664	7,959,614	-	37,836,278
Building improvements.....	28,257,050	460,188	-	28,717,238
Equipment.....	5,318,747	666,424	(599,879)	5,385,292
Vehicles.....	5,452,187	940,987	(352,629)	6,040,545
Infrastructure.....	88,394,204	724,942	-	89,119,146
Total capital assets being depreciated.....	160,242,394	10,822,156	(952,508)	170,112,042
<u>Less accumulated depreciation for:</u>				
Land improvements.....	(1,393,492)	(106,782)	-	(1,500,274)
Buildings.....	(26,289,811)	(589,223)	-	(26,879,034)
Building improvements.....	(7,818,816)	(997,439)	-	(8,816,255)
Equipment.....	(3,153,106)	(756,961)	599,879	(3,310,188)
Vehicles.....	(3,166,362)	(361,762)	352,629	(3,175,495)
Infrastructure.....	(50,849,745)	(2,004,101)	-	(52,853,846)
Total accumulated depreciation.....	(92,671,332)	(4,816,268)	952,508	(96,535,092)
Total capital assets being depreciated, net.....	67,571,062	6,005,888	-	73,576,950
Total governmental activities capital assets, net.....	\$ 92,329,139	\$ 9,862,885	\$ (8,608,996)	\$ 93,583,028

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Business-Type Activities

	Beginning Balance	Increases	Decreases	Ending Balance
Ice Palace Activities:				
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 505,000	\$ -	\$ -	\$ 505,000
<u>Capital assets being depreciated:</u>				
Buildings.....	745,000	-	-	745,000
Building improvements.....	941,571	-	-	941,571
Total capital assets being depreciated.....	1,686,571	-	-	1,686,571
<u>Less accumulated depreciation for:</u>				
Buildings.....	(596,000)	(18,625)	-	(614,625)
Building improvements.....	(271,136)	(23,540)	-	(294,676)
Total accumulated depreciation.....	(867,136)	(42,165)	-	(909,301)
Total capital assets being depreciated, net.....	819,435	(42,165)	-	777,270
Total capital assets, net.....	\$ 1,324,435	\$ (42,165)	\$ -	\$ 1,282,270

Depreciation expense was charged to functions/programs of the primary government as follows:

Governmental Activities:

General government.....	\$ 293,849
Public safety.....	389,447
Education.....	1,579,127
Public works.....	2,279,632
Human services.....	14,104
Culture and recreation.....	260,109

Total depreciation expense - governmental activities..... \$ 4,816,268

Business-Type Activities:

Ice Palace.....	\$ 42,165
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NOTE 5 - INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund transfers for the fiscal year ended June 30, 2009, are summarized as follows:

Transfers Out:	Transfers In:			
	General Fund	Stabilization Fund	Nonmajor Governmental Funds	Total
General Fund.....	\$ -	\$ 841,961	\$ 367,000	\$ 1,208,961 (1)
Stabilization Fund.....	1,060,000	-	-	1,060,000 (2)
Nonmajor Governmental Funds.....	219,000	-	-	219,000 (3)
Total.....	\$ 1,279,000	\$ 841,961	\$ 367,000	\$ 2,487,961

- (1) Represents budgeted transfers to the Stabilization Fund, various capital project and special revenue accounts, and transfers of prior year unexpended general fund articles.
- (2) Represents budgeted transfer from General fund to Stabilization Fund.
- (3) Represents transfer from special revenue funds to the General Fund.

NOTE 6 - SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).
- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund respectively. Details related to the short-term debt activity for the fiscal year ended June 30, 2009, are as follows:

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Type	Purpose	Interest Rate (%)	Due Date	Balance at June 30, 2008	Renewed/ Issued	Retired/ Redeemed	Balance at June 30, 2009
BAN	School Design.....	4.25	08/01/08	\$ 1,600,000	\$ -	\$ 1,600,000	\$ -
BAN	Fire Department Renovation....	4.25	08/01/08	900,000	-	900,000	-
BAN	Fire Engine.....	4.25	08/01/08	300,000	-	300,000	-
BAN	Drainage/Engineering.....	2.30	08/01/08	400,000	-	400,000	-
BAN	School Design.....	2.50	07/30/09	-	1,600,000	-	1,600,000
BAN	Fire Engine.....	2.50	07/30/09	-	150,000	-	150,000
BAN	Drainage/Engineering.....	2.50	07/30/09	-	400,000	-	400,000
BAN	Drainage Improvements.....	4.25	07/30/09	-	600,000	-	600,000
BAN	High School Roof.....	4.25	07/30/09	-	100,000	-	100,000
BAN	Grandview Farm Remodeling...	4.25	07/30/09	-	600,000	-	600,000
BAN	Road Construction & Paving....	4.25	07/30/09	-	200,000	-	200,000
Total.....				\$ 3,200,000	\$ 3,650,000	\$ 3,200,000	\$ 3,650,000
Less amounts permanently bonded subsequent to year end.....							(1,900,000)
Total.....							\$ 1,750,000

On July 15, 2009, the Town issued \$1,900,000 of long-term debt to payoff BAN's due July 30, 2009. Accordingly, those notes have been classified as long-term debt. On July 30, 2009, the Town paid down \$470,000 of the outstanding short-term debt and renewed the remaining \$1,280,000 at an interest rate of 2%, payable on July 30, 2010.

NOTE 7 - LONG-TERM DEBT

Under the provisions of Chapter 44, Section 10, Municipal Law authorizes indebtedness up to a limit of 5% of the equalized valuation. Debt issued in accordance with this section of the law is designated as being "inside the debt limit." In addition, however, debt may be authorized in excess of that limit for specific purposes. Such debt, when issued, is designated as being "outside the debt limit".

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Details related to the outstanding indebtedness at June 30, 2009, and the debt service requirements are as follows:

Bonds and Notes Payable Schedule – Governmental Funds

Project	Interest Rate (%)	Outstanding at June 30, 2008	Issued	Redeemed	Outstanding at June 30, 2009
Water Treatment Facility.....	4.70	\$ 3,000,000	\$ -	\$ 300,000	\$ 2,700,000
Town Hall Remodeling.....	4.70	2,000,000	-	200,000	1,800,000
Wyman School.....	5.90	2,215,000	-	290,000	1,925,000
School Remodeling.....	5.43	1,225,000	-	115,000	1,110,000
Water Project.....	5.43	60,000	-	30,000	30,000
Boiler Bonds.....	5.43	20,000	-	10,000	10,000
Police/Fire Equipment.....	2.35	50,000	-	50,000	-
Water Tank.....	3.19	360,000	-	60,000	300,000
Police Station Repairs.....	3.19	210,000	-	35,000	175,000
School.....	3.19	240,000	-	40,000	200,000
Roads.....	3.19	420,000	-	70,000	350,000
Water Mains.....	3.19	180,000	-	30,000	150,000
Remodeling.....	3.18	330,000	-	55,000	275,000
Landlocked Refunding.....	2.53	820,166	-	416,858	403,308
Police Station Refunding.....	2.69	403,819	-	151,573	252,246
Library Refunding.....	2.94	881,252	-	162,729	718,523
School Remodeling.....	4.23	4,345,000	-	260,000	4,085,000
Water.....	4-5	621,000	-	34,000	587,000
High School Roof.....	4-5	1,300,000	-	70,000	1,230,000
Museum Police Station Remodeling.....	4-5	150,000	-	11,000	139,000
DPW Road Construction.....	4-5	750,000	-	85,000	665,000
Recreation Facility.....	4-5	500,000	-	36,000	464,000
Water Treatment - MWPAT - Pool 12.....	2.00	7,489,958	-	327,301	7,162,657
MWRA Inflow/Infiltration.....	0.00	18,934	-	18,934	-
MWRA Inflow/Infiltration.....	0.00	261,492	-	130,746	130,746
Water Treatment-MWPAT.....	2.00	300,000	-	11,895	288,105
MWRA Inflow/Infiltration.....	0.00	82,500	-	16,500	66,000
MWRA Inflow/Infiltration.....	0.00	159,500	-	31,900	127,600
High School Roof.....	1.5-4.1	-	100,000	-	100,000
Drainage.....	1.5-4.1	-	1,000,000	-	1,000,000
Road Construction.....	1.5-4.1	-	200,000	-	200,000
Remodeling - Grandview.....	1.5-4.1	-	600,000	-	600,000
Total.....		\$ 28,393,621	\$ 1,900,000	\$ 3,049,436	\$ 27,244,185

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2010	\$ 2,966,147	\$ 953,174	\$ 3,919,321
2011	2,454,795	873,183	3,327,977
2012	2,323,045	778,214	3,101,259
2013	2,330,330	685,681	3,016,011
2014	2,274,363	589,934	2,864,297
2015	1,860,946	494,943	2,355,889
2016	1,853,683	414,963	2,268,646
2017	1,588,575	344,427	1,933,002
2018	1,516,627	285,533	1,802,160
2019	1,024,842	227,064	1,251,906
2020	924,222	193,059	1,117,281
2021	916,772	165,007	1,081,779
2022	925,495	136,850	1,062,345
2023	889,394	110,406	999,800
2024	898,473	83,554	982,027
2025	907,735	56,400	964,135
2026	662,184	34,101	696,285
2027	671,824	16,676	688,500
2028	103,046	8,142	111,188
2029	85,000	4,477	89,477
2030	66,688	1,367	68,055
Total.....	\$ 27,244,185	\$ 6,457,156	\$ 33,701,341

Bonds and Notes Payable Schedule – Ice Palace Enterprise Fund

Project	Interest Rate (%)	Outstanding at June 30, 2008	Issued	Redeemed	Outstanding at June 30, 2009
Skating Rink.....	5.43	\$ 100,000	\$ -	\$ 50,000	\$ 50,000
Ice Palace Refunding.....	2.77	389,763	-	128,840	260,923
Total.....		\$ 489,763	\$ -	\$ 178,840	\$ 310,923

Debt service requirements for principal and interest for the Ice Palace enterprise fund bonds and notes payable in future fiscal years are as follows:

Fiscal Year	Principal	Interest	Total
2010	\$ 179,502	\$ 10,656	\$ 190,158
2011	131,421	4,272	135,693
Total.....	\$ 310,923	\$ 14,928	\$ 325,851

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

The Massachusetts Water Resource Authority (MWRA) operates an Infiltration/Inflow Financial Assistance Program for community owned collection systems. For each community approved for the project, financial assistance received from the MWRA consists of a grant and non-interest bearing loan. The loan portion is payable in five equal annual installments. At June 30, 2009, the outstanding principal amount of these loans totaled \$324,346.

The Commonwealth has approved school construction assistance to the Town. The assistance program, which is administered by the Massachusetts School Building Authority, provides resources for future debt service of general obligation school bonds outstanding. During fiscal year 2009, approximately \$259,000 of such assistance was received. Approximately \$2,329,000 will be received in future fiscal years. Of this amount, \$198,000 represents reimbursement of long-term interest costs, and \$2,131,000 represents reimbursement of approved construction costs. Accordingly, a \$2,131,000 intergovernmental receivable and corresponding deferred revenue have been reported in governmental fund financial statements. The annual change in revenue has been recognized as revenue in the conversion to the government-wide financial statements.

The Town is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2009, the Town had the following authorized and unissued debt:

Purpose	Amount
Mill Pond Treatment Plant.....	\$ 23,518
Memorial School.....	27,923,244
Fire Truck.....	150,000
Sewer I/I 2008.....	198,000
Drainage.....	1,000,000
Road Construction and Drainage.....	1,000,000
Automated Water Meters.....	3,000,000
School Roofs.....	1,600,000
Building Renovations.....	1,000,000
Sewer Pump Station and Main.....	9,000,000
Field Renovations.....	2,000,000
Total.....	\$ <u>46,894,762</u>

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2009, the following changes occurred in long-term liabilities:

	Balance at June 30, 2008	Bonds and Notes Issued	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance at June 30, 2009	Current Portion
Governmental Activities:						
Compensated absences.....	\$ 3,723,000	\$ -	\$ -	\$ 102,000	\$ 3,825,000	\$ 1,620,000
Workers' compensation.....	205,000	-	-	28,000	233,000	233,000
Other post employment benefits.....	-	-	-	3,503,303	3,503,303	-
Long-term bonds and notes.....	28,393,621	1,900,000	(3,049,436)	-	27,244,185	2,966,147
Total.....	\$ 32,321,621	\$ 1,900,000	\$ (3,049,436)	\$ 3,633,303	\$ 34,805,488	\$ 4,819,147
Business-Type Activities:						
Long-term bonds and notes.....	\$ 489,763	\$ -	\$ (178,840)	\$ -	\$ 310,923	\$ 179,502

NOTE 8 - PENSION PLAN

Plan Description - The Town contributes to the Middlesex Retirement System (the System), a cost-sharing multiple-employer defined benefit pension plan administered by the Middlesex Retirement Board. Substantially all employees are members of the System, except for public school teachers and certain administrators who are members of the Massachusetts Teachers Retirement System, to which the Town does not contribute. Pension benefits and administrative expenses paid by the Teachers Retirement Board are the legal responsibility of the Commonwealth. The amount of these on-behalf payments totaled \$9,240,000 for the fiscal year ended June 30, 2009, and, accordingly, are reported in the general fund as intergovernmental revenues and pension expenditures.

The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth and are deposited into the pension fund. Cost-of-living adjustments granted after 1997 must be approved by the Middlesex Retirement Board and are borne by the System. The System issues a publicly available unaudited financial report in accordance with guidelines established by the Commonwealth's PERAC. That report may be obtained by contacting the System located at 25 Linnell Circle, Billerica, Massachusetts, 01821.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the System its share of the system-wide actuarial determined contribution that is apportioned among the employers based on active current payroll. The Town's contributions to the System for the fiscal years ended June 30, 2009, 2008, and 2007 were \$5,960,373, \$5,347,677, and \$4,892,218, respectively, which equaled its required contribution for each fiscal year.

NOTE 9 - RISK FINANCING

The Town is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the Town carries commercial insurance. The amount of claim settlements has not exceeded insurance coverage in any of the previous three fiscal years.

The Town is self-insured for approximately 10% of its health insurance and 100% of its workers' compensation activities. The self-insured health insurance activities are accounted for in the Internal Service Fund. Workers' compensation activities are accounted for in the General Fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. The approximate 90% of health insurance coverage that is premium based is accounted for in the General Fund. Liabilities are reported when it is probable that a loss has occurred and the amount of the loss can be reasonably estimated. Liabilities include an amount for claims that have been incurred but not reported (IBNR). The result of the process to estimate the claims liability is not an exact amount as it depends on many factors. Accordingly, claims are reevaluated periodically to consider the effects of inflation, recent claims settlement trends, and other economic and social factors.

(a) Health Insurance

Approximately 10% of the Town's health insurance activities are premium based plans. The remaining 90% of employee health insurance claims are administered by a third party administrator and were funded from the Town's Internal Service Fund. The Town purchases individual stop loss insurance for claims in excess of the \$75,000 coverage. The estimate of IBNR claims is based on a historical trend analysis and recent trends.

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2006.....	\$ -	\$ 762,779	\$ (635,779)	\$ 127,000
Fiscal Year 2007.....	127,000	1,862,282	(1,768,282)	221,000
Fiscal Year 2008.....	221,000	6,325,238	(5,869,238)	677,000
Fiscal Year 2009.....	677,000	10,776,921	(10,310,921)	1,143,000

(b) Workers' Compensation

Workers' compensation claims are administered by a third party administrator and are funded on a pay-as-you-go basis from annual appropriations. The Town estimates its IBNR claims based on history and injury type. At June 30, 2009, the amount of the liability for workers' compensation claims totaled \$233,000. Changes in the reported liability since July 1, 2005, are as follows:

	Balance at Beginning of Fiscal Year	Current Year Claims and Changes in Estimate	Claims Payments	Balance at Fiscal Year-End
Fiscal Year 2005.....	\$ 95,000	\$ 86,654	\$ (100,654)	\$ 81,000
Fiscal Year 2006.....	81,000	120,680	(89,680)	112,000
Fiscal Year 2007.....	112,000	133,243	(88,943)	156,300
Fiscal Year 2008.....	156,300	179,572	(130,872)	205,000
Fiscal Year 2009.....	205,000	119,392	(91,392)	233,000

Notes to Basic Financial Statements

Fiscal Year Ended June 30, 2009

NOTE 10 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Fiscal year 2009 is the initial year that the Town has implemented GASB Statement 45, Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions (GASB 45). As allowed by GASB 45, the Town has established the net Other Post Employment Benefits (OPEB) obligation at zero at the beginning of the transition year and has applied the measurement and recognition requirements of GASB 45 on a prospective basis.

Plan Description – The Town of Burlington administers a single-employer defined benefit healthcare plan (“the Retiree Health Plan”). The plan provides lifetime healthcare insurance for eligible retirees and their spouses through the Town’s group health insurance plan, which covers both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the Town and the unions representing Town employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – Contribution requirements are also negotiated between the Town and union representatives. The required contribution is based on a pay-as-you-go financing requirement. The Town contributes 70 percent of the cost of current-year premiums for eligible retired plan members and their spouses. Plan members receiving benefits contribute the remaining 30 percent of their premium costs. For fiscal year 2009, the Town contributed \$4.8 million to the plan, and member contributions totaled \$974,000.

Annual OPEB Cost and Net OPEB Obligation – The Town’s annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the Town’s annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Town’s net OPEB obligation are summarized in the following table:

Normal cost.....	\$ 3,164,456
Amortization of unfunded actuarial accrued liability.....	<u>5,137,314</u>
Annual OPEB cost (expense).....	8,301,770
Contributions made.....	<u>(4,798,467)</u>
Increase/Decrease in net OPEB obligation.....	3,503,303
Net OPEB obligation - beginning of year.....	<u>-</u>
Net OPEB obligation - end of year.....	<u>\$ 3,503,303</u>

The Town’s annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for fiscal year 2009 was as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2009	\$ 8,301,770	58%	\$ 3,503,303

Funded Status and Funding Progress – As of December 31, 2007, the most recent actuarial valuation date, the actuarial accrued liability for benefits was \$145.8 million, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) was \$54.1 million, and the ratio of the UAAL to the covered payroll was 37 percent.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the December 31, 2007 actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 5% investment return assumption, which is based on the expected yield on the assets of the Town, calculated based on the funded level of the plan at the valuation date, and an annual medical/drug cost trend rate of 10% initially, graded to 5% over 5 years and included a 4.5% inflation assumption. The UAAL is being amortized over a 30 year period, with amortization payments increasing at 4.5% per year. The remaining amortization period at June 30, 2009 is 30 years.

NOTE 11 - COMMITMENTS

The Town has entered into, or is planning to enter into, contracts totaling approximately \$47 million for renovations to the school, improvements to public safety and recreation facilities, public safety vehicles, water infrastructure projects, and roadway upgrades.

NOTE 12 - CONTINGENCIES

The Town participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2009, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2009, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2009.

NOTE 13 – IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During the year the following GASB pronouncements were implemented:

- The GASB issued Statement #45, *Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pensions*, which is required to be implemented in fiscal year 2009. This pronouncement has required additional disclosures and has impacted the basic financial statements.
- The GASB issued Statement #55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #56, *Codification of Accounting and Financial Reporting Guidance Contained in the AICPA Statements on Auditing Standards*. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #52, *Land and Other Real Estate Held as Investments by Endowments*, which is required to be implemented in fiscal year 2009. The standards in this statement require all investments in land and real estate in permanent and similar funds to be reported at fair value. This pronouncement did not impact the basic financial statements.

Future Implementation of GASB Pronouncements:

- The GASB issued Statement #53, *Accounting and Financial Reporting for Derivative Instruments*, which is required to be implemented in fiscal 2010. The standards in this statement require all derivative instruments be reported at fair value. Management does not expect this pronouncement to impact the basic financial statements.
- The GASB issued Statement # 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, which is required to be implemented in fiscal year 2011. Management believes this pronouncement will require additional disclosure and impact the basic financial statements.

Required Supplementary Information

GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2009

	Budgeted Amounts			
	Amounts Carried forward From Prior Year	Current Year Initial Budget	Original Budget	Final Budget
REVENUES				
Real estate and personal property taxes, net of tax refunds	\$ -	\$ 72,670,475	\$ 72,670,475	\$ 74,183,471
Tax liens	-	-	-	-
Motor vehicle excise taxes	-	2,975,737	2,975,737	2,975,737
Hotel/motel tax	-	1,350,000	1,350,000	1,350,000
Charges for services	-	2,750,000	2,750,000	2,750,000
Penalties and interest on taxes	-	325,000	325,000	325,000
Fees and rentals	-	350,000	350,000	350,000
Payments in lieu of taxes	-	550,000	550,000	550,000
Licenses and permits	-	1,075,000	1,075,000	1,075,000
Intergovernmental	-	9,448,419	9,448,419	9,448,419
Departmental and other	-	470,000	470,000	470,000
Investment income	-	550,000	550,000	550,000
Miscellaneous	-	200,000	200,000	200,000
TOTAL REVENUES	-	92,714,631	92,714,631	94,227,627
EXPENDITURES				
Current				
General government	925,117	6,101,479	7,026,596	6,829,676
Public safety	72,486	12,343,762	12,416,248	12,507,905
Education	2,525,058	42,875,159	45,000,217	45,320,555
Public works	177,145	6,093,511	6,279,696	6,338,934
Water and sewer	227,738	3,523,639	3,351,377	3,577,041
Human services	17,529	1,304,327	1,321,855	1,421,992
Culture and recreation	12,693	2,619,819	2,632,512	2,706,951
Pension benefits	-	5,924,373	5,924,373	5,924,373
Employee benefits	51,877	10,157,000	10,208,877	10,186,077
State and county charges	-	588,043	588,043	588,043
Debt service				
Principal	-	2,851,358	2,851,358	2,851,358
Interest	-	1,180,000	1,180,000	1,180,000
TOTAL EXPENDITURES	3,609,642	95,162,470	98,772,112	99,432,305
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	(3,609,642)	(2,447,839)	(6,057,481)	(5,204,678)
OTHER FINANCING SOURCES (USES)				
Premium from issuance of bonds	-	-	-	-
Transfers in	-	1,232,000	1,232,000	1,407,000
Transfers out	-	(367,000)	(367,000)	(1,117,000)
TOTAL OTHER FINANCING SOURCES (USES)	-	865,000	865,000	290,000
NET CHANGE IN FUND BALANCE	(3,609,642)	(1,582,839)	(5,192,481)	(4,914,678)
BUDGETARY FUND BALANCE, Beginning of year	11,880,830	11,880,830	11,880,830	10,530,639
BUDGETARY FUND BALANCE, End of year	\$ 8,271,188	\$ 10,297,991	\$ 6,688,349	\$ 5,621,961

See notes to required supplementary information.

Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
\$ 74,430,300	\$ -	\$ 240,829
35,813	-	35,813
3,088,661	-	112,924
1,308,835	-	(41,905)
3,132,834	-	382,834
323,433	-	(1,567)
388,618	-	38,618
547,878	-	(2,122)
1,450,119	-	375,119
8,570,418	-	(878,001)
665,008	-	195,008
315,512	-	(234,488)
435,461	-	235,461
94,692,890	-	465,263
5,498,655	687,963	642,458
12,236,888	104,528	166,489
41,590,320	3,026,295	703,940
6,426,053	638,174	(725,203)
3,083,560	-	493,481
1,354,700	17,986	49,306
2,555,337	17,340	134,274
5,898,019	-	26,354
9,963,571	155,234	67,272
606,387	-	(18,344)
2,851,356	-	-
1,171,265	-	8,737
83,236,111	4,647,520	1,548,674
1,456,779	(4,647,520)	2,013,937
21,945	-	21,945
1,407,000	-	-
(1,213,258)	-	(96,258)
215,687	-	(74,313)
1,672,406	(4,647,520)	1,939,624
10,536,639	-	-
\$ 12,209,105	\$ (4,647,520)	\$ 1,939,624

**Middlesex Contributory Retirement System
Schedule of Funding Progress**

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
01/01/96	\$ 373,750,361	\$ 634,920,488	\$ 261,170,127	58.9%	\$ 218,345,024	119.6%
01/01/98	476,708,969	763,093,878	286,384,909	62.5%	215,380,186	133.0%
01/01/00	570,263,467	905,280,472	335,017,005	63.0%	253,228,818	132.3%
01/01/02	599,699,143	1,020,828,178	421,129,035	58.7%	280,740,439	150.0%
01/01/04	618,163,380	1,223,828,127	605,664,747	50.5%	306,025,949	197.9%
01/01/06	653,156,866	1,364,582,969	711,426,103	47.9%	330,999,861	214.9%
01/01/08	774,863,669	1,529,806,307	754,942,638	50.7%	360,206,302	209.6%

The Town's share of the UAAL, as of January 1, 2008, is approximately 8%.

See notes to required supplementary information.

**Middlesex Contributory Retirement System
Schedule of Employer Contributions**

Plan Year Ended December 31	System Wide			Town of Burlington	
	Annual Required Contributions	(A) Actual Contributions	Percentage Contributed	(B) Actual Contributions	(B/A) District's Percentage of System Wide Actual Contributions
2004	\$ 52,902,366	\$ 52,906,366	100%	\$ 2,750,499	5.20%
2005	52,298,150	52,298,150	100%	3,616,102	6.91%
2006	57,553,642	57,553,642	100%	4,361,931	7.58%
2007	57,553,642	57,553,642	100%	4,892,218	8.50%
2008	64,053,064	64,053,064	100%	5,347,677	8.35%
2009	71,233,749	71,233,749	100%	5,960,257	8.37%

The Town's Actual Contributions equaled 100% of its Required Contributions for each year presented.

See notes to required supplementary information.

OTHER POST-EMPLOYMENT BENEFIT PLAN
SCHEDULE OF FUNDING PROGRESS

JUNE 30, 2009

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Projected Unit Credit (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
12/31/2007	\$ -	\$ 137,797,088	\$ 137,797,088	0%	\$ 54,104,138	254.7%

The Town implemented GASB Statement No. 45 for the fiscal year ended June 30, 2009.
Information for prior years is not available.

See notes to required supplementary information.

OTHER POST-EMPLOYMENT BENEFIT PLAN
ACTUARIAL METHODS AND ASSUMPTIONS

FISCAL YEAR ENDED JUNE 30, 2009

Actuarial Methods:

Valuation date.....	December 31, 2007
Actuarial cost method.....	Project Unit Credit
Amortization method.....	Payment increasing at 4.5%
Remaining amortization period.....	30 Years as of July 1, 2008

Actuarial Assumptions:

Investment rate of return.....	5.0%, pay-as-you-go scenario
Inflation rate.....	4.5%
Medical/drug cost trend rate.....	10.0% graded to 5.0% over 5 years

Plan Membership:

Current retirees, beneficiaries, and dependents	709
Current active members	<u>607</u>
Total	<u><u>1,316</u></u>

See notes to required supplementary information.

NOTE A - BUDGETARY BASIS OF ACCOUNTING1. Budgetary Information

Municipal Law requires the adoption of a balanced budget that is approved by Town Meeting. The Finance and Advisory Board presents an annual budget to Town Meeting, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Town Meeting, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote.

Increases or transfers between and within departments subsequent to the approval of the annual budget, requires majority Town Meeting approval via a supplemental appropriation.

The majority of appropriations are non-continuing which lapse at the end of each fiscal year. Others are continuing appropriations for which the governing body has authorized that an unspent balance from a prior fiscal year be carried forward and made available for spending in the current fiscal year. These carry forwards are included as part of the subsequent fiscal year's original budget.

Generally, expenditures may not exceed the legal level of spending (salaries, expenses and capital) authorized for an appropriation account. However, the Town is statutorily required to pay debt service, regardless of whether such amounts are appropriated. Additionally, expenditures for disasters, natural or otherwise, and final judgments may exceed the level of spending authorized by majority vote of Town Meeting.

An annual budget is adopted for the general fund in conformity with the guidelines described above. The original fiscal year 2009 approved budget authorized approximately \$99,139,000 in appropriations and other amounts to be raised. During fiscal year 2009, Town Meeting also approved supplemental appropriations totaling approximately \$1,410,000.

The Town Accountant's office has the responsibility to ensure that budgetary control is maintained. Budgetary control is exercised through the accounting system.

2. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2009, is presented below:

Net change in fund balance - budgetary basis.....	\$	1,672,466
<u>Basis of accounting differences:</u>		
Net change in recording 60 day receipts.....		(45,256)
Increase in revenue due to on-behalf payments.....		9,240,000
Perspective differences in reporting of sewer fund activities.....		141,282
Increase in expenditures due to on-behalf payments.....		(9,240,000)
Net change in accruals.....		<u>(577,772)</u>
Net change in fund balance - GAAP basis.....	\$	<u>1,190,720</u>

3. Excess of Expenditures over Appropriations

For the fiscal year ended June 30, 2009, actual expenditures exceeded appropriations for snow and ice (public works) and state and county charges. These over-expenditures will be raised and funded through available funds during fiscal year 2010.

NOTE B – PENSION PLAN

The Town contributes to the Middlesex Contributory Retirement System ("Retirement System"), a cost-sharing, multiple-employer defined benefit pension plan ("Plan") administered by the Middlesex Retirement Board. The Retirement System provides retirement, disability, and death benefits to members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the Plan. Plan members are required to contribute to the Retirement System at rates ranging from 5% to 11% of annual covered compensation. The Town is required to pay into the Retirement System its share of the systemwide actuarially determined contribution which is apportioned among the employers based on active covered payroll.

The schedule of funding progress, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. Additionally, the schedule of employer contributions, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the Town is one participating employer, as well as the Town's proportionate share of the plan's annual contributions. This information is designed to be helpful for understanding the scale of the information presented relative to the Town.

Notes to required Supplementary Information

Fiscal Year Ended June 30, 2009

The following actuarial methods and assumptions were used in the Retirement System's most recent actuarial valuation:

Valuation Date.....	January 1, 2008
Actuarial Cost Method.....	Entry Age Normal Cost Method
Amortization Method.....	Level dollar for the 1992, 2002 and 2003 ERIs and 4.50% increasing for the remaining unfunded liability
Remaining Amortization Period.....	As of July, 2008, 2 years remaining for 1992 ERI liability; 11 year remaining for 2002 and 12 years remaining for 2003 and 20 years remaining for unfunded liability
Asset Valuation Method.....	The difference between the expected return and the actual investment return on a market value basis is recognized over a 5 year period as described by Revenue Procedure 2000-40
Actuarial Assumptions:	
Investment rate of return.....	8.25%
Projected salary increases.....	4.00% for the next 2 years; then 4.75% for Group 1 and 5.25% for Group 4
Cost of living adjustments.....	3.00% on first \$12,000
Plan Membership:	
Retired participants and beneficiaries receiving benefits.....	4,764
Terminated participants entitled to a return of their employee contributions.....	3,077
Terminated participants with a vested right to a deferred or immediate benefit.....	190
Active participants.....	<u>9,285</u>
Total.....	<u>17,316</u>

NOTE B – OTHER POST-RETIREMENT BENEFITS

The Town of Burlington administers a single-employer defined benefit healthcare plan ("the Retiree Health Plan"). The plan provides lifetime healthcare, dental and life insurance for eligible retirees and their spouses through the Town's health insurance plan, which covers both active and retired members, including teachers.

The Town currently finances its other post-employment benefits (OPEB) on a pay-as-you-go basis. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is 0%. In accordance with Governmental Accounting Standards, the Town has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets. Since this is the Town's initial year of implementation of GASB Statement 45, information for prior years is not available.

Notes to required Supplementary Information

Fiscal Year Ended June 30, 2009

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.