



Town of Burlington
29 Center Street
Burlington, MA 01803

REASONABLE ACCOMMODATION REQUEST FORM
(Residents)

In order to ensure access to all Town programs, services, and activities, the Town will provide translations, will reasonably modify its policies and procedures, and will provide auxiliary aids and alternative formats to persons with disabilities at no charge.

Persons with disabilities who need auxiliary aids and services for effective communication, written materials in alternative formats, or reasonable modifications in policies and procedures in order to access the programs, services, and activities of the Town of Burlington should directly contact the Civil Rights Coordinator no later than seven (7) business days before the scheduled event.

Joanne M. Faust, Civil Rights Coordinator and
Human Resources Director
Town of Burlington
29 Center Street Burlington, MA 01803
TEL: (781) 505-1160
EMAIL: jfaust@burlington.org

To make a reasonable accommodation request, please provide the Civil Rights Coordinator with the following information about you:

Full Name: _____

Address: _____

Phone: _____

Email: _____

For a request for accommodations for a specific event, please provide:

Event Name: _____

Event Date: _____

Type of Assistance Requested. How can we help to accommodate you?

You may submit this Reasonable Accommodation Request Form to the Civil Rights Coordinator directly by email or mail, or you may contact the Civil Rights Coordinator to make alternative arrangements for submitting your request.

The Town of Burlington is committed to providing reasonable accommodations for qualified individuals with disabilities in a fair and equal manner and in accordance with applicable federal and state law, unless doing so represents an undue hardship.