

# **BACK UP**

**Town Meeting May 12, 2025**

**7:00 pm**





**ARTICLE 1**  
**REPORTS OF TOWN OFFICERS**

# **ARTICLE 2**

## **FUND FY2026 OPERATING BUDGET**

(See Budget Book)

**ARTICLE 3**  
**AUTHORIZE REVOLING ACCOUNTS**



# TOWN OF BURLINGTON

## Finance Team

John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney

To: Ways and Means Committee  
From: Finance Team  
Date: March 25, 2025  
Re: Article 3 – Authorize Revolving Accounts

In September of 2017, Town Meeting voted to create a bylaw authorizing Town departmental revolving funds, pursuant to M.G.L. Ch. 44, §53E ½. At the beginning of each fiscal year, Town Meeting must vote to set an expenditure limit for each of the revolving funds created by that bylaw.

The expenditure limits requested for FY 26 include only one increase to the expenditure limits voted for FY 25. The request is to increase the limit for the Local Transportation Program revolving account from \$100,000 to \$250,000. This increase is requested in order to ensure that we can cover the costs of the Town's rideshare subsidy program, as ridership continues to steadily increase.

Revolving Fund	Department of Board Authorized to Spend	Expenditure Limit
Cross Connection – Backflow Prevention	Public Works	\$100,000
Local Transportation Program	Council on Aging	\$250,000
Grand View Farm	Select Board	\$90,000
Nursing Programs & Services	Board of Health	\$40,000
Plan Imaging & Property File Documents	Building Department	\$25,000
Sale of Recyclable Materials, Trash Bags & Toters	Select Board	\$120,000
Sealer of Weights and Measures	Select Board	\$30,000
Ice Palace Improvement & Maintenance	Select Board	\$36,000
Meadowbrook School Maintenance and Improvements	Select Board	\$105,000

The following chart is a reproduction of the bylaw which fully describes the mechanics of each fund:

<b>A Revolving Fund</b>	<b>B Department, Board, Committee , Agency or Officer Authorized to Spend from Fund</b>	<b>C Fees, Charges or Other Receipts Credited to Fund</b>	<b>D Program or Activity Expenses Payable from Fund</b>	<b>E Restrictions or Conditions on Expenses Payable from Fund</b>	<b>F Other Requirements/ Reports</b>	<b>G Fiscal Years</b>
Cross Connection- Backflow prevention	Public Works	Fees charged for testing devices that prevent mixing of potable and non- potable water	Contract services to DEP authorized vendors who perform the testing, surveys, part-time salaries, purchase of testing equipment and any other expenses necessary for the administration of this program	No restrictions or conditions	Any balance in excess of \$100,000 will be transferred to the general fund at fiscal year-end; all balances up to \$100,000 will carry forward and be available for appropriation in subsequent fiscal years	Fiscal Year 2019 and subsequent years
Local Transportation Program	Council on Aging	User fees, transfers from general fund, transfer from special revenue funds	Salaries, expenses, contractual services and any other expenses necessary to operate the in- town transportation service	No restrictions or conditions	Fiscal year-end balance carries forward and is available for appropriation in subsequent years	Fiscal Year 2019 and subsequent years
Grand View Farm	Select Board	Rental fees received for use of Grandvie w Farm/ Marion Tavern Facility	Expenses related to the operations of the Grand View Farm/ Marion Tavern Facility and grounds including but not limited to maintenance and repairs, utilities, furniture & fixtures, custodial overtime, capital improvements, and any other expenses related thereto	No restrictions or conditions	Fiscal year-end balance carries forward and is available for appropriation in subsequent years	Fiscal Year 2019 and subsequent years
Nursing Programs & Services	Board of Health	Fees charged for	Expenses related to medical equipment and	No restrictions or conditions	Beginning on 6/30/18, any balance in excess of \$45,000	Fiscal Year 2019 and

<b>A Revolving Fund</b>	<b>B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund</b>	<b>C Fees, Charges or Other Receipts Credited to Fund</b>	<b>D Program or Activity Expenses Payable from Fund</b>	<b>E Restrictions or Conditions on Expenses Payable from Fund</b>	<b>F Other Requirements/ Reports</b>	<b>G Fiscal Years</b>
		screenings & Medicare / insurance reimbursements received	supplies, immunizations, health fairs, educational materials, emergency preparedness drills, and any other expenses related to the administration of public health nursing programs		will be transferred to the general fund at fiscal year-end; all balances up to \$45,000 will carry forward and be available for appropriation in subsequent fiscal years	subsequent years
Plan Imaging & Property File Documents	Building Department	2% of Building Department Fees (Not to exceed \$20,000 annually)	Archival imaging of building permit drawings and specifications, and property file documents, and any other costs related to the administration of this program	No restrictions or conditions	Fiscal year-end balance carries forward and is available for appropriation in subsequent years	Fiscal Year 2019 and subsequent years
Sale of Recyclable Materials, Trash Bags and Toters	Select Board	Receipts from the sale of all recyclable material, trash bags and rental of second toters	Expenses to offset the cost of curbside trash & recycling collection, disposal of solid waste, replacement toters, and any other costs associated with the administration of the trash and recycling program	No restrictions or conditions	Fiscal year-end balance carries forward and is available for appropriation in subsequent years	Fiscal Year 2019 and subsequent years
Sealer of Weights & Measures	Select Board	Fees charged for testing of Weights &	Part time salaries, contracted services, and any other costs associated with the administration of the Weights &	No restrictions or conditions	Any balance in excess of \$20,000 will be transferred to the general fund at fiscal year-end; all balances up to \$20,000 will	Fiscal Year 2019 and subsequent years

<b>A Revolving Fund</b>	<b>B Department, Board, Committee, Agency or Officer Authorized to Spend from Fund</b>	<b>C Fees, Charges or Other Receipts Credited to Fund</b>	<b>D Program or Activity Expenses Payable from Fund</b>	<b>E Restrictions or Conditions on Expenses Payable from Fund</b>	<b>F Other Requirements/ Reports</b>	<b>G Fiscal Years</b>
		Measures devices	Measures Testing Program		carryforward and be available for appropriation in subsequent fiscal years	
Ice Palace Improvement & Maintenance	Select Board	Any revenue received in conjunction with the lease of the Ice Palace facility	Any repairs, maintenance, capital improvements, or other expenses associated with the Ice Palace facility and grounds including debt service related thereto	No restrictions or conditions	Fiscal year-end balance carries forward and is available for appropriation in subsequent years	Fiscal Year 2019 and subsequent years
Meadowbrook School Maintenance & Improvements	Select Board	Any revenue received in conjunction with the lease of Meadowbrook School	Any repairs, maintenance, capital improvements, or other expenses associated with the Meadowbrook School facility and grounds including debt service related thereto	No restrictions or conditions	Fiscal year-end balance carries forward and is available for appropriation in subsequent years	Fiscal Year 2019 and subsequent years

### **About Revolving Funds:**

A departmental revolving fund is an accounting mechanism where fees and charges for providing a specific service or program are segregated and available to fund the expenses of that specific program. Town Meeting votes an expenditure limit which sets the maximum amount a department can expend without further Town Meeting approval. However the amount expended will always be limited to the revenue collected (plus any funds accumulated from previous years). Revolving fund revenues and expenditures are administered in the same manner as all other town funds; revenues are deposited through the Treasurer's Office to a Town bank account, and expenditures are approved by the department head and forwarded to Accounting to be placed on a payment warrant. This bylaw applies specifically to revolving funds authorized under M.G.L. Ch. 44 Sec. 53E½ and listed in the warrant. The Town and School Departments have other revolving funds authorized under different chapters of law that do not require Town Meeting action.

**ARTICLE 4**  
**FUND FY2026 CAPITAL BUDGET**



**ARTICLE 4-01**  
**POLICE-RIFLE REPLACEMENT**



**Town of Burlington**  
**FY 26 Capital Improvement Plan**  
**Request Form**

**Department:** Police

**Project Title:** Rifle and Less-lethal weapon replacement

**Description:** The department carries an inventory of 29 patrol rifles 6 less-lethal launchers. The rifles are well beyond their useful life. We have maintained them in excellent condition for years beyond manufacturer recommendations but they are starting to fail due to excessive use. We also maintain 6 less-lethal launchers. Two of the current weapons need to be replaced and we have a need for 2 more.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 60,000.00 **Funding Source:** Free Cash

**Useful Life:** 5-7 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** The department has deployed patrol rifles for over 23 years. The rifle manufacturer recommends that the barrels fire no more than 20,000 rounds before replacement. Our rifles have far exceeded the recommendations and with the continued use in the training environments, the rifles have experienced severe wear and tear in all of the components. The less-lethal weapons are an extremely important tool for de-escalation. Two are beyond useful life and tow new are required for full deployment.

**Alternatives Considered:** None

**Project Timeline:** The rifles and less-lethal weapons will be purchased immediately upon funding for the FY26 budget cycle.

**Vehicles or Equipment:** ☒ New ☒ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_



TROY

## The Troy Patrol Rifle



### TPR Features:

Troy Law Enforcement weapons are highly equipped with the following features:

- Troy Tritium Back Up folding iron sights
- Aircraft free floated ruggedized hand-guard with machined in texturing and quick detach sling sockets.
- Multi position B5 Bravo collapsible stock assembly with The Troy two piece stainless steel buffer assembly.
- Wire EDM'd S7 precision ground tool steel disconnecter.
- Ambidextrous safety selector.
- Trigger and hammer are Nickel Teflon coated for superior wear and corrosion resistance.
- Troy Pneuma Gas Diverting ambidextrous charging handle
- Ergo rubber textured rear grip
- U.S. Military Specification forged upper receiver, forged lower receiver, M4 bolt carrier assembly.
- Caliber marked dust cover
- Department choice of verticle or angled fore end grip
- Troy Padded T-Sling
- Four (4) Troy 30 round Battle Mags
- Troy suppressor compatible muzzle device

### Specs:

Caliber: .223 wylde (can fire both 5.56 and .223)  
 Operating system: Gas operated  
 Magazine Capacity: 30 round magazines  
 Firing modes: safe/semi (LE and MIL orders can come select fire if specified)  
 Barrel Length: 11.5 or 14.5 (pinned and welded for the 14.5 inch)  
 Safety: Troy Ambi  
 Muzzle Device: Troy suppressor ready  
 Rifling: 1/8 right hand twist for the 14.5, and 1/7 for the 11.5  
 Upper: Forged  
 Lower: Forged  
 BCG: MIL-SPEC  
 Trigger and hammer: Nickel Teflon coated.  
 Trigger Disconnecter: Troy wire EDM'd S7 tool steel disconnecter  
 Forend: SOCC Gen 2 M-LOK battle rail or X-Series rail  
 Pistol grip: Ergo grip  
 Stock: B5  
 Buffer: Troy Enhanced Buffer System  
 Material: Aircraft Grade 7075 Aluminum  
 Finish: Mil-Spec Hard coat anodized

### Suppressor:

#### TROY TPR-SUPPRESSOR

5.56MM

P/N ASIL-TPRS556

Troy's Patented TPR Suppressor offers unparalleled sound attenuation and accuracy. Constructed of fusion welded 304 Stainless Steel for strength and longevity this suppressor's compact design, sound reduction, and extreme performance knows no rival. When attached, the TPR-S adds 3.2" of length to the host firearm and reduces sound by 27Db on an 11.5" barrel. The shared baffle technology reduces back pressure gases to the operator.

Overall length 6.5"

Length past flash hider 3.2"

Width 1.65"

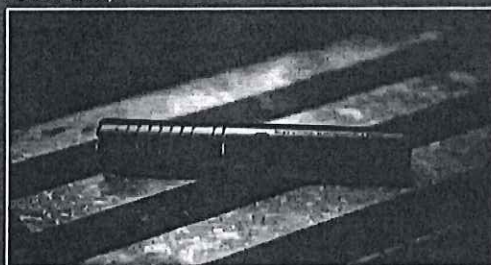
Weight 15.92 ounces

Finish - High Temp Cerakote in black or FDE

Muzzle device options

A) TPR-S Muzzle break - 27Db reduction (AMUZ-OB5S0)

B) TPR-S Three prong flash suppressor - 23Db reduction (AFLS-OTB5S)



### Warranty:

Troy commonly provides turnkey solutions to agencies that include optics, lights, slings, and lasers mounted and zeroed to the TPR. We also commonly take existing weapons and ammunition in trade. Troy offers unparalleled Law Enforcement customer service and support throughout the service life of the TPR. If any repairs, department upgrades, or your new accessories are needing to be mounted, Troy will take care of it. Simply send or drive it to the factory and we will take care of it, free of charge.

1575 Corporate Parkway Blvd., Clarksville, TN 37040 - 866.788.6412 // 931.330.1981 - WWW.WORLDOFTROY.COM





Vendor: Troy Industries  
1575 Corporate Parkway  
Boulevard  
Clarksville, TN 37040

Bill To:  
Burlington Police Department  
45 Center Street  
Burlington, MA 01803

Ship To:  
Burlington Police Department  
45 Center Street  
Burlington, MA 01803

### TROY Quote

Quote No:	20241213RRv1
Date:	12/13/24
Ship Via:	FED Ex ground
Terms:	Net 30

Part	Description	Order Qty	Unit Price	Ext. Price
SSBR-TPR2-11BT-C7	Troy Patrol Rifle with the following features: -11.5" 4150 CrMoV steel barrel with nitride finish. 1:7 twist -9.6" SOCC Gen 2 Series Textured Rail with dual QD sockets -Tritium flip up sights front and rear -B5 Stock with QD sockets each side -M-Lok Squid grips -Pneuma Gas Diverting Ambidextrous Charging Handle -Ambidextrous Safety -Ergo Overmold Rubber Grip -Mil spec bolt and carrier group MP tested shot peened -Properly staked carrier key -S7 precision ground wire EDM'd disconnecter -2-piece Troy buffer -NP3 Hammer and trigger -TPRS suppressor ready flash hider -Troy Two Point QD sling padded	29	\$1099.00	\$31,871.00
SSIL-TPRS56	TPRS 5.56- Black (Hearing Protection Device)	29	\$649.00	\$18,821.00
PM00-000B0	Troy 5.56 30 Round Battle Magazine	116	Included	Included
	Troy Angled Grip	116	Included	Included
				\$
	shipping	1	\$1,521.00	\$1,521.00

**Total  
USD: \$52,213.00**

**Troy LE Warranty:** The Troy agency warranty guarantees that Troy industries will repair or replace duty rifles that are damaged or destroyed in the line of duty. Our armorers will service, clean, and inspect Troy Firearms purchased by agencies and brought to the factory for the service life of those firearms free of charge. We furthermore provide documentation for department records of any changes, repairs, or modifications conducted at the factory if those records move to discovery. This quote shall be valid for 120 days.

Submit purchase order and FET Exemption Certificate to:

[rogers@troyind.com](mailto:rogers@troyind.com)

Ron Rogers, Director, Law Enforcement Sales & Training

Troy Industries

413-846-3276



# ATLANTIC TACTICAL™

OUTFITTING AMERICA'S HEROES

379 University Ave, Westwood, MA 02090  
Phone: 781-325-4787 • FAX: 781-329-0035

REMIT TO: 3319 Anvil Place, Raleigh, NC 27603

## SALES QUOTE

SQ-80812041

1/6/2025



Customer		Contact	Ship To			
Burlington PD (MA) Accounts Payable 45 Center St BURLINGTON MA 01803 Tel: (781)-505-4922 Fax: (781)-270-1920			Burlington PD (MA) Joe Papsedero 45 Center St BURLINGTON MA 01803 Tel: (781)-505-4922, (781)-272-1212 Fax: (781)-270-1920			
Account	Terms	Due Date	Account Rep	Schedule Date		
262348	NET 30	2/5/2025	James Filek	1/6/2025		
Quotation	PO #	Reference	Ship VIA	Page	Printed	
SQ-80812041	PAPSEDERO	2-BPD-DT 40mm/O:	FDX G Ground	1	1/6/2025 10:36:46AM	
L	Item	Description	Qty	Price UM	Discount	Amount
1	DEF142500	Defense Technology 142500 40mm Tactical Single Launcher Expandable Orange Barrel And Stock	4	\$1,402.40 EA		\$5,609.60
2	SH	SHIPPING/HANDLING	1	\$49.95 EA		\$49.95
Pricing is valid for 30 days. * Please verify that the part numbers and descriptions are correct before submitting your order. * Restocking fees may apply to returned items. Firearms, ammunition, special order or customized items and certain other products may not be returned. * Many products sold have manufacturer's warranties. For returns related to matters covered by a manufacturer's warranty, please contact the manufacturer directly for instructions to repair or replace your product. We do not augment or supplement the manufacturer warranty. * Prices on this quotation assume payment with cash or check.				<b>Tax Details</b> EXEMPT \$0.000		<b>Taxable</b>  <b>Total Tax</b> <b>Exempt</b> <b>Total</b>  <b>Balance</b>
						\$0.00  \$0.00 \$5,659.55 \$5,659.55  \$5,659.55

**ARTICLE 4-02**  
**POLICE-AED REPLACEMENT**



**Town of Burlington  
FY 26 Capital Improvement Plan  
Request Form**

**Department:** Police

**Project Title:** Automated External Defibrillators

**Description:** The department has AED's from Zoll Medical that have been in service since approximately 2004. The units have undergone software updates over the years but have gone beyond useful life. Individual units have been replaced at some points but the line car units need to be totally replaced. This funding will also purchase one trainer unit as this will be a new make/model AED.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 32,000.00 **Funding Source:** Free Cash

**Useful Life:** 10-15 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** The AED's are deployed in all of the cruisers in order to maximize the potential of administering life saving CPR for patients in need. The addition of the AED's in a cardiac situation increases the chances of survival for victims and allows the police officers to begin emergency aid while awaiting advanced life support intervention.

**Alternatives Considered:** We have applied for grant opportunities and have been able to replace one AED.

**Project Timeline:** Immediately upon availability of funding

**Vehicles or Equipment:** ☒ New ☐ Replacement ☐ Repair

Make: Stryker  
Model: Lifepak CR2  
Year: \_\_\_\_\_  
ID#: \_\_\_\_\_





## Burlington, Ma Police Department CR2 Quote

Quote Number: 11047724

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: Burlington, Ma Police Department  
Attn:

Rep: Jeffrey Fierimonte  
Email: jeffrey.fierimonte@stryker.com  
Phone Number:

Quote Date: 01/10/2025

Expiration Date: 04/10/2025

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	Burlington, Ma Police Department	Name:	Burlington, Ma Police Department	Name:	Burlington, Ma Police Department
Account #:		Account #:		Account #:	
Address:	45 Center Street	Address:	45 Center Street	Address:	
	Burlington		Burlington		
	Massachusetts 01803		Massachusetts 01803		

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99512-001261	LIFEPAK CR2 Defibrillator, Semi-Automatic, WIFI, English, carrying case, 8 year warranty. Includes 1 PR QUIK-STEP ? electrodes and 1 battery (4 years each), LIFELINKcentral AED Program Manager Basic Account, USB cable, Operating Instructions	14	\$2,383.45	\$33,368.30
2.0	11101-000021	QUIK-STEP pacing/ECG/defibrillation electrodes, 4 year. Includes electrode cover, 1 set of adult/ pediatric electrodes, LPCR2	1	\$150.40	\$150.40
Equipment Total:					\$33,518.70

### Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-ZAEDPL-LPCR2	TRADE-IN-ZOLL AED PLUS TOWARDS PURCHASE OF LIFEPAK CR2	14	-\$300.00	-\$4,200.00





## Burlington, Ma Police Department CR2 Quote

Quote Number: 11047724

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: Burlington, Ma Police Department

Attn:

Rep: Jeffrey Fierimonte

Email: jeffrey.fierimonte@stryker.com

Phone Number:

Quote Date: 01/10/2025

Expiration Date: 04/10/2025

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$423.08
Grand Total:	\$29,741.78

Prices: In effect for 30 days

Terms: Net 30 Days

#### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).



Burlington, Ma Police Department CR2 Trainer  
Quote

Quote Number: 11047843

Version: 1

Prepared For: Burlington, Ma Police Department

Attn:

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Rep: Jeffrey Fierimonte

Email: jeffrey.fierimonte@stryker.com

Phone Number:

Quote Date: 01/10/2025  
Expiration Date: 04/10/2025

Delivery Address		Sold To - Shipping		Bill To Account	
Name:	Burlington, Ma Police Department	Name:	Burlington, Ma Police Department	Name:	Burlington, Ma Police Department
Account #:		Account #:		Account #:	
Address:	45 Center Street	Address:	45 Center Street	Address:	
	Burlington		Burlington		
	Massachusetts 01803		Massachusetts 01803		

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	11250-000162	LIFEPAK CR2 Trainer - provides realistic training in the use of the LIFEPAK CR2 defibrillator, including sending email messages of product open/pads placed, English. Includes instructions.	1	\$695.20	\$695.20
Equipment Total:					\$695.20

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
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Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$27.81
Grand Total:	\$723.01

Prices: In effect for 30 days  
Terms: Net 30 Days



## Burlington, Ma Police Department CR2 Trainer Quote

Quote Number: 11047843

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: Burlington, Ma Police Department  
Attn:

Rep: Jeffrey Fierimonte  
Email: jeffrey.fierimonte@stryker.com  
Phone Number:

Quote Date: 01/10/2025

Expiration Date: 04/10/2025

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).

**ARTICLE 4-03**  
**COMMAND CAR**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Fire

**Project Title:** Command Car

**Description:** Replacing a command car. Command cars are for emergency response and administrative duties. Command cars respond in all types of weather and road conditions including off-road and construction sites. They carry the personal protective clothing, self-contained breathing apparatus and other work equipment of the person assigned to it. They also serve as command posts at incidents.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 90,688.00 **Funding Source:** <Select>

**Useful Life:** 10 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:** The current command car is approaching 100,000 miles. There are worn and rotting parts and structural components of the frame of the vehicle. Delaying replacement would have an adverse effect on the safety of the vehicle. The benefit is to have a command car that is safe and would be more dependable with less repair and maintenance costs.

**Alternatives Considered:** Repair is costly and questionable for many of the parts due to them being part of or attached to the rotting frame.

**Project Timeline:** If approved at May Town Meeting and order will be placed sometime in July with an emergency vehicle supplier under the state bid / contract list. Delivery should be in the 5 to 7 month time-frame after an order is placed.

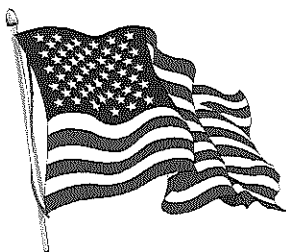
**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

Make: Ford

Model: Explorer

Year: 2015

ID# C-1



# Liberty Chevrolet



Burlington Fire Department  
21 Center Street  
Burlington, MA  
Attn: Justin Dekow

November 25, 2024

Liberty Chevrolet has a contract with the Plymouth County Commissioners #2023-2026 for various vehicles and equipment. All vehicles offered under this contract come with a 5 year/100,000-mile powertrain warranty. We are pleased to quote you the following:

**Vehicle:** 2025 Chevrolet Tahoe LT Model: CK10706 \$65,760.00  
Color: Radiant Red Tintcoat

**Factory Options:**

L84	Engine, 5.3L EcoTec3 V8	Included
MHS	10 Speed Automatic Transmission	Included
C6G	7,600 Lbs. GVWR	Included
GU5	3.23 Rear Axle Ratio	Included
1LT	LT Preferred Equipment Group	Included
RCV	Wheels, 18" x 8.5" Bright Silver Painted Aluminum	Included
QDF	Tires, 265/65R18SL All Season, Blackwall	Included
GNT	Color: Radiant Red Tintcoat	\$495.00
A50	Seats, Front Bucket	Included
H0Y	Jet Black, Leather Appointed Seating Surfaces	Included
URW	Audio System, 17.7" Diagonal Advanced Color LCD Display with Google Built-In Compatibility	Included
Y55	Comfort Package: Includes Memory Settings, Bose 10 Speaker Surround with CenterPoint, Outside Heated Power-Adjustable, Power Folding Body Color Mirrors with Driver Side Auto Dimming and Integrated Turn Signal Indicators, Heated Steering Wheel, Second Row Outboard Heated Seats, Second Row Power 60/40 Split-Folding Bench Seats, Third Row Power 60/40 Split-Folding Bench Seats, LED Animated Headlamps and LED Animated Tail Lamps	\$2,215.00
WPL	Luxury Package: Includes- Inside Rearview Auto Dimming Mirror, Universal Home Remote and LED Front Fog lamps (WPL is Included with Y55- Comfort Package)	Included
	3% Factory Option Contract Discount	(\$81.30)
	Total Factory Options	\$2,628.70
	<b>Total 2025 Truck Price</b>	<b>\$68,388.70</b>

Liberty Chevrolet, Inc.

90 Bay State Road • Wakefield, MA 01880 • Main 781-246-1919 • Fax 781-245-8987 • [www.libertychevy.com](http://www.libertychevy.com)

**Additional Contract Options:**

2031	Window Rainguards	\$210.00
2032	Molded Mudflaps (Front)	\$210.00
2032	Molded Mudflaps (Rear)	\$210.00
<b>Total Additional Contract Options</b>		<b>\$630.00</b>

**Total Delivered 2025 Tahoe Price     \$69,018.70**

Note: In the event this vehicle is not available as a 2025 model at the time a purchase has been approved by the Town of Burlington, then it would have to be ordered as a 2026 model when that ordering cycle opens. We estimate the 2026 model year Tahoe to have a 10% price increase. That estimated price is:

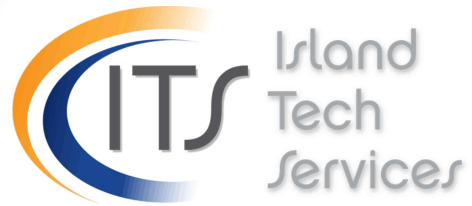
**Total Estimated 2026 Tahoe Price:     \$75,920.57**

Thank you for your consideration of Liberty Chevrolet. If you have any questions concerning our proposal, please do not hesitate to contact me at (617) 470-0721.

Sincerely,



Thomas O'Connor  
Municipal Fleet Sales Manager



**T** Technology **m** Mobility **V** Vehicle

We have prepared a quote for you

**VEH\_BurlingtonFireC1Tahoe**

Quote # ITS063204NE  
Version 1

Prepared for:

**Town of Burlington Fire Department**

Justin Dekow  
JDekow@burlington.org



## Notes

Description	Qty
PRICING REFLECTS STATE CONTRACT PSE-01	

## Lighting - Sirens

Description	Price	Qty	Ext. Price
PF400QS17B <b>FED SIG - SIREN,400WATT,Q-TONE,17BTN</b>	\$1,700.00	1	\$1,700.00
EXPMOD32 <b>FED SIG - PATHFINDER 32-CHANNEL</b>	\$280.00	1	\$280.00
PFSYNC-1 <b>FED SIG - ON-SCENE SYNC,GPS/AMBIENT</b>	\$199.00	1	\$199.00
OBD-CABLE20-GMCAN <b>FED SIG - KIT,OBD INTERFACE MODULE,2021</b>	\$130.00	1	\$130.00
SIFMJS-TAH21-P3 <b>FED SIG - SIFMJS,STOCKED</b>	\$1,035.00	1	\$1,035.00
MPS62U-RW <b>FED SIG - DUAL COLOR,12-LED,RED/WHITE</b> 6 - Grill 4 - 2 in each side cargo	\$115.00	10	\$1,150.00
416300X-RW <b>FED SIG - FLSH MNT LIGHT HEAD,X,RED/WHT</b> 2 - Front bumper intersection 2 - Rear facing warning when hatch is open	\$75.00	4	\$300.00
416918-RBW <b>FED SIG TRI-COLOR, SINGLE-HEAD CORNER LED SYSTEM (1) LED HEAD WITH BLACK BEZEL, RED/BLUE/WHITE</b> Rear Hideaways	\$75.00	4	\$300.00
SIFMJH-TAH21-P3 <b>FED SIG - SIFMJH,STOCKED</b>	\$1,035.00	1	\$1,035.00
750501 <b>FED SIG - AS124 SPEAKER</b>	\$175.00	2	\$350.00
COM3SRWC <b>FED SIG - 3" RND. SURF.MNT.LIGHT,RED/WHT</b> 2 - Rear hatch plastic 1 - Cargo area	\$60.00	3	\$180.00
MPSM6-GRL2 <b>FED SIG - BRKT KIT,21TAH,INT. GRILLE,</b>	\$34.00	1	\$34.00

## Lighting - Sirens

Description	Price	Qty	Ext. Price
MPSM6-GRL1 <b>FED SIG - KIT,BRKT,MPS,GRILLE</b>	\$22.00	1	\$22.00
MPSM6-DL <b>FED SIG - KIT,L-BRKT,DUAL HD,LEFT/</b>	\$18.00	2	\$36.00
MPSMW9-TAH21MIR <b>FED SIG - KIT,BRKT,MPSW9,MIRROR,21TAH</b>	\$38.00	1	\$38.00
MPSW9-RBW <b>FED SIG - MPS WIDE ANG RED/BLU/WHT</b>	\$160.00	2	\$320.00

Subtotal: **\$7,109.00**

## Misc Additions

Description	Price	Qty	Ext. Price
Vehicle-Upfit-Supplies <b>Misc. Material to include connectors,wire,hardware,fuseblocks,relays</b>	\$250.00	1	\$250.00
C-EB30-FSP-1P <b>Havis - 1-Piece Equipment Mounting Bracket, 3" Mounting Space, Fits Federal Signal Pathfinder PF200 Switch Panel</b>	\$33.00	1	\$33.00

Subtotal: **\$283.00**

## Installation

Description	Price	Qty	Ext. Price
Vehicle-Upfit-Unmarked <b>Complete Upfit - Command Car - Labor Only</b>	\$5,375.00	1	\$5,375.00

Subtotal: **\$5,375.00**

## VEH\_BurlingtonFireC1Tahoe

### Prepared by:

#### New England Office

Jason Danella  
888-615-2770 x243  
Fax 6314472514  
jdanella@itsg.us.com

### Bill to:

#### Town of Burlington Fire Department

21 Center St  
Burlington, MA 01803-3014  
Stacey Hindle  
(781) 270-1928  
shindle@burlington.org

### Ship to:

#### Town of Burlington Fire Department

21 Center St  
Burlington, MA 01803-3014  
Justin Dekow  
(781) 270-1929  
JDekow@burlington.org

### Quote Information:

Quote #: ITS063204NE

Version: 1  
Delivery Date: 10/18/2024  
Expiration Date: 12/15/2024

## Quote Summary

Description	Amount
Lighting - Sirens	\$7,109.00
Misc Additions	\$283.00
Installation	\$5,375.00
Total: <b>\$12,767.00</b>	

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

### New England Office

Signature: \_\_\_\_\_  
Name: Jason Danella  
Title: Regional Sales Manager  
Date: 10/18/2024

### Town of Burlington Fire Department

Signature: \_\_\_\_\_  
Name: Justin Dekow  
Date: \_\_\_\_\_

Command Car





## Command Car



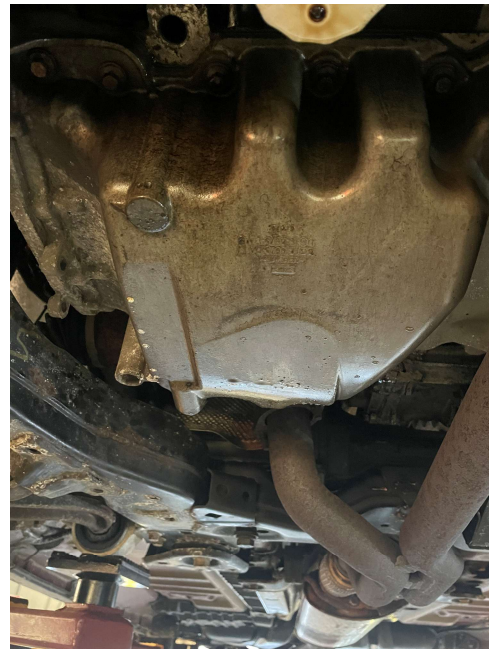
Right rear control arm. This is starting to rot.



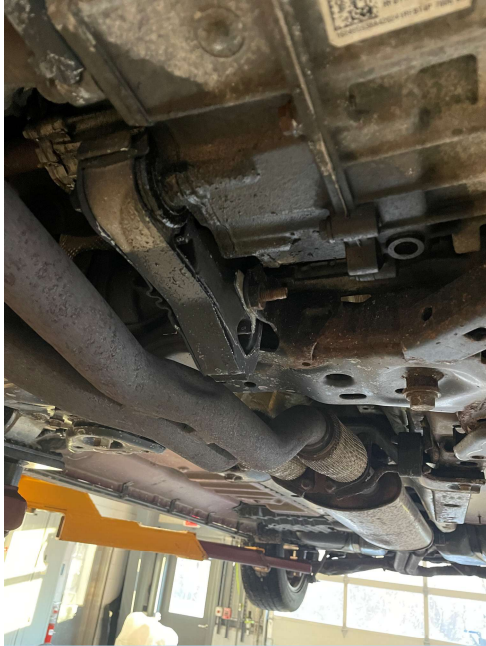
Left rear control arm. Badly rotted.



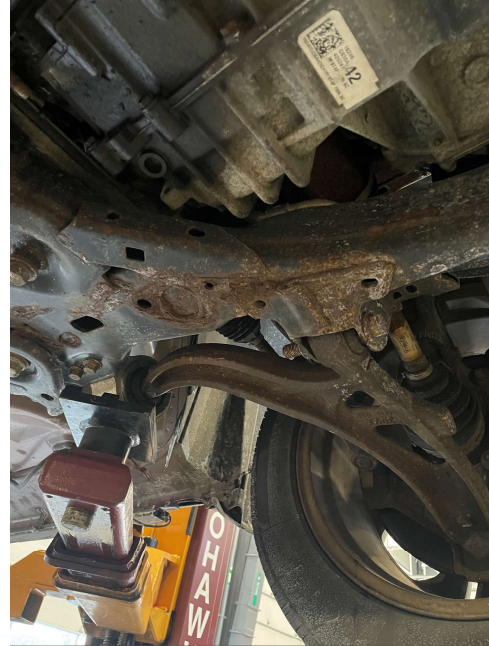
Where the control arm bolts to the frame of the vehicle.



Leaking oil pan.



Leaking front transfer case.



Left front sub frame. Showing signs of rot and delamination.

## **ARTICLE 4-04**

### **DPW-DRAINAGE REPAIR/STREAM CLEANING**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Engineering

**Project Title:** Drainage Repair/Stream Cleaning

**Description:**

In a continued effort to relieve localized flooding of residents, the Department is proposing repair existing damaged/failing drainage systems as well as clean accumulated sediment from various streams. This has been a regular program since 2001.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 200,000.00 **Funding Source:** Free Cash

**Useful Life:** 20 years

**Prioritization:** 3. Community investment, sustainability, conservation

**Justification:**

Helps prevent flooding of homes and Town infrastructure due to reduced drainage capacity of stormwater systems

**Alternatives Considered:**

None Considered

**Project Timeline:**

2026-2027

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

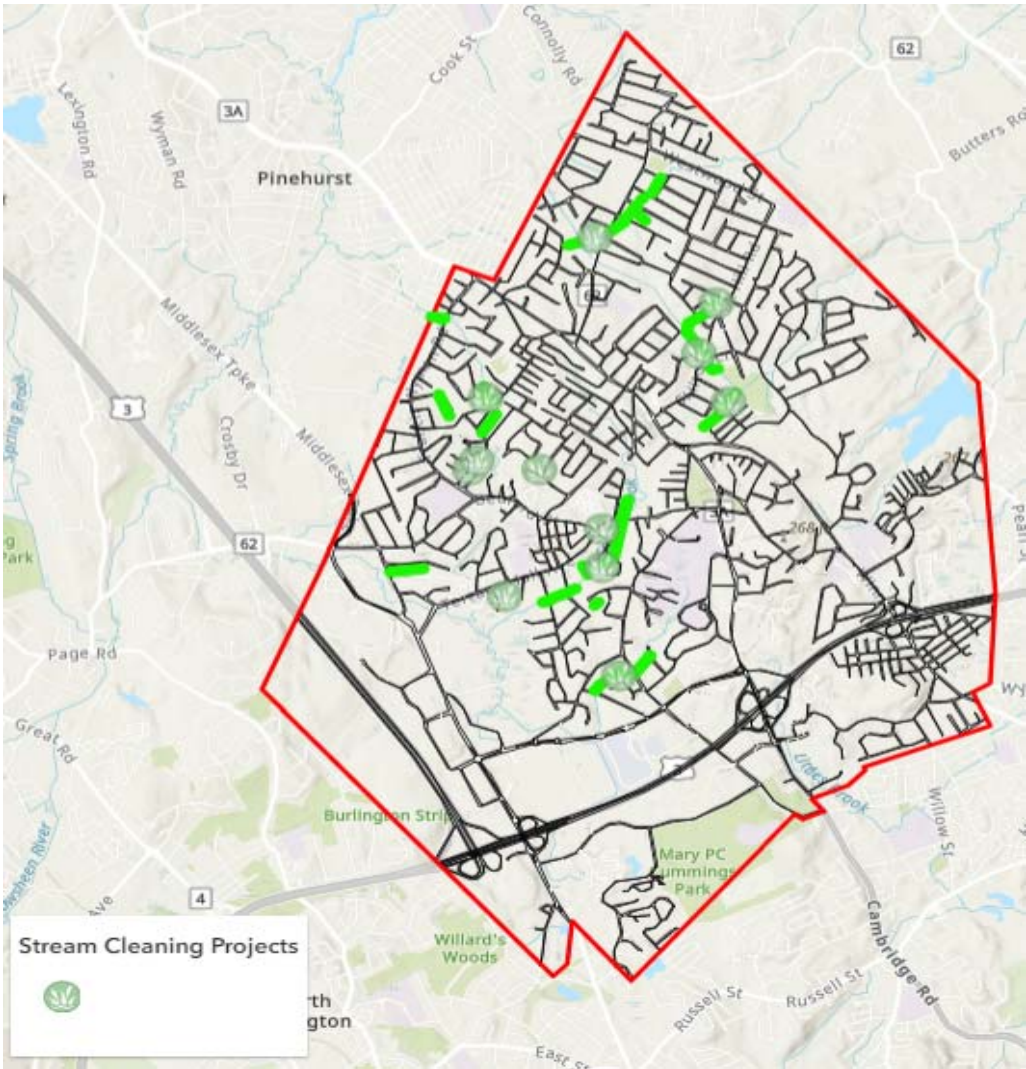


# Stream Cleaning Program

2024 Cost/LF \$400

Description	ReviewedBy	ReviewNotes	Length	Estimated Cost
1 Marion Rd 1A	SJH BRW	Stream Clean?		\$0
1 University	TFH	Stream Clean?		\$0
5 University	TFH	Stream Clean?		\$0
55 Bedford St	TFH	Stream Clean?		\$0
7 Maud Graham Cir	TFH	Stream Clean?		\$0
Eversource Easement to Wilmington Road.	TFH	Stream Clean?		\$0
17 Ellen Rd		Stream Cleaning-2024		\$0
42 Manhattan Dr		Stream Cleaning-2026	900	\$360,000
30 Cedar St Skelton Road	TJM	Stream Cleaning-2027	500	\$200,000
10 Fred St	TJM	Stream Cleaning-2028-2029	1300	\$520,000
5 Wildwood St		Stream Cleaning-2030	600	\$240,000
3 Maryvale Rd		Stream Cleaning-2031-2032	900	\$360,000
5 Fowler Ter		Stream Cleaning-2033-2034	500	\$200,000
17 Susan Avenue	SJH	Stream cleaning-2035 - 2037	1500	\$600,000

3/26/2025  
\\storage2\Engineering\ENGFILES\0000ADM\0027\TFH-StreamCleaningCostsOverTime.xlsx]Estimated Schedule



**ARTICLE 4-05**  
**DPW-NPDES-STORMWATER RETRO-FIT**  
**PROJECT**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Engineering

**Project Title:** NPDES - Stormwater Retro-fit Project

**Description:**

The EPA MS4 permit requires that the Town design and install stormwater pollution mitigation project on a municipal property by the end of fiscal year 2024. It requires a running list of 5 potential projects at all times. DPW has, and intends to implement a project every 2 years in coordination with parking lot paving projects.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 100,000.00 **Funding Source:** Free Cash

**Useful Life:** 25 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:**

Implementation of project is a benefit to environment as well as promoting health and safety for the citizens. Failure to comply with the NPDES permit will result in fines from the EPA.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

**Retrofit Properties Inventory**

Below, list remaining permittee-owned properties that could be modified or retrofitted with BMPs to mitigate impervious areas (must maintain a minimum of 5 sites in inventory until less than 5 sites remain):

The following 5 properties are on the priority list for modification or retrofitting:

Burlington High School student main parking lot  
Town Hall Complex, 21-29 Center Street  
Francis Wyman Elementary School, 41 Terrace Hall Avenue  
Pine Glen Elementary School  
TRW Playground, 26 Burlington Mall Road

Below, list all properties that have been modified or retrofitted with BMPs to mitigate impervious area that were inventoried as part of 2.3.6.d of the permit and the type of BMP(s) implemented. Non-MS4 owned properties that have been modified or retrofitted with BMPs to mitigate impervious area may also be listed, but must be indicated as non-MS4.

Simonds Park, the demonstration project site, was funded and designed in Year 6 and is being constructed in the beginning of Year 7.

Completed 2024

**MCM6: Good Housekeeping****Catch Basin Cleaning**

Below, report on the number of catch basins inspected and cleaned, along with the total volume of material removed from the catch basins **during this reporting period**.

Number of catch basins inspected: 167

Number of catch basins cleaned: 167

Total volume or mass of material removed from all catch basins: 87 cubic yards

Below, report on the total number of catch basins in the MS4 system.

Total number of catch basins: 3,284

If applicable:

Report on the actions taken if a catch basin sump is more than 50% full during two consecutive routine inspections/cleaning events:

2903 catch basins were cleaned in Year 5 and the Town Engineer developed a dashboard to display the status of each structure. While staff is aware that certain basins such as those lower on slopes fill faster, this

**ARTICLE 4-06**  
**DPW-VEHICLE REPLACEMENT**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Fleet Maintenance

**Project Title:** DPW Vehicle Replacement Program (Excluding Vactor)

**Description:**

Continuing with the replacement program for vehicles and equipment. See attached list of Vehicles.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 735,000.00 **Funding Source:** Free Cash

**Useful Life:** varies

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**

Maintaining a fleet of reliable vehicles and equipment.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

# 2026 DPW Vehicle Replacement List

Vehicle Number	Description	Replace With	Cost
C-08	2011 JCB BACKHOE	Excavator - mini	\$105,000
W-05	2012 Freightliner M2 106	Dump Truck - 6 Wheel w.Plow	\$270,000
C-09	0 New Loader	Loader - compact	\$155,000
H-07	2012 Ford F-450	Bucket Truck	\$205,000
S-04	2015 International VACTOR	Vactor Truck	\$790,000

**C-8 & C-9**

**Cemetery Backhoe**



# Milton

**Massachusetts & RI Locations:**

100 Quarry Dr. 84 Concord St.  
Milford, Ma. 01757 N. Reading, Ma. 01864

14 Kendrick Rd., Rte 28 2158 Plainfield Pike  
Wareham, Ma. 02571 Cranston, RI. 02920

**Southworth-Milton, Inc.**  
[www.miltoncat.com](http://www.miltoncat.com)

## Budget Quotation

**DATE:** October 17, 2024

**Burlington DPW**  
25 Center St, Burlington MA  
Mike Desimone

**State Contract:** VEH111

Quote expires: June 30th, 2025

Qty	Description	List Price	State Contract Price
1	<b>New Cat 304 Mini Excavator</b> C1.7 Turbo Final tier 4 engine with block heater Enclosed cab with heat & AC, adjustable suspension seat LCD color monitor with pattern changer, maint. & machine monitoring, programmable numeric security code, BT radio Worktool selector and adjustable aux. hyd. flow in monitor Long stick with intergrated thumb mount (thumb not included) Factory installed hydraulic quick coupler lines & control 14" wide rubber belt tracks with tensioner Auxiliary hydraulic lines for single and two way flow (combined) Backfill blade w/dozer mode (enabled via stick steer) Boom light, lifting eye on linkage, extra rear counterweight 3 years/1,500 hours full warranty Delivery & training included	\$ 130,000.00	\$ 90,000.00
	Worktools included with machine		
1	CAT hydraulic pin grabber coupler & hydraulic thumb		
1	20" HD digging bucket with pins		
1	32" Cemetery bucket with pins		
1	47" hydraulic tilt grading bucket with pins & lines		
1	H55s hammer with mount, lines & 2 bits <i>Note: CAT buckets can be used backwards with CAT PG coupler</i>		

**Total State Contract Delivered Price:** **\$ 90,000.00**

## Proposed C-8

**Ryan Boudreau**  
Governmental and State Sales  
Mobile Phone: 774-737-3275  
Fax: 774-907-3062  
[ryan\\_boudreau@miltoncat.com](mailto:ryan_boudreau@miltoncat.com)

C-9

**Milton****Massachusetts & RI Locations:**

100 Quarry Dr. 84 Concord St.  
 Milford, Ma. 01757 N. Reading, Ma. 01864

14 Kendrick Rd., Rte 28 2158 Plainfield Pike  
 Wareham, Ma. 02571 Cranston, RI. 02920

**Southworth-Milton, Inc.**  
[www.miltoncat.com](http://www.miltoncat.com)

**Budget Quotation**

DATE: October 17, 2024

**Burlington DPW**  
 25 Center St, Burlington MA  
 Mike Desimone

**State Contract: FAC116**

Quote expires: June 30th, 2025

Qty	Description	List Price	Selling Price
1	<b>New Cat 906 compact wheel loader</b> C2.8 final tier 4 diesel engine with cold weather package Enclosed cab with heat & AC, integrated backup camera Standard lift boom with integrated ride control Programmable loader kickouts (self leveling, return to dig etc..) Skid steer carrier with electric in-cab control 3rd function std flow hydraulics with electrical harness Engine & travel speed control on side console 2 speed hydrostatic transmission with creep control Front & rear fenders, rear counterweight with hitch TIRES, 340/80 R18, Firestone Duraforce LED cab mounted worklights and strobes (2 front/2 rear) 74", 1.2 yd general purpose bucket Everest 10ft RM120TEL36 hydraulic angle plow with mount Delivery and training included 2 year/1,000 hour Full warranty	\$195,000	\$ 128,000.00
	Worktools for consideration		
1	Class III HD Pallet forks with 48" tines		\$ 2,200.00
1	Material handling arm (jib boom for awkward loads)		\$ 1,600.00

**Total Delivered Price: \$ 131,800.00****Ryan Boudreau**

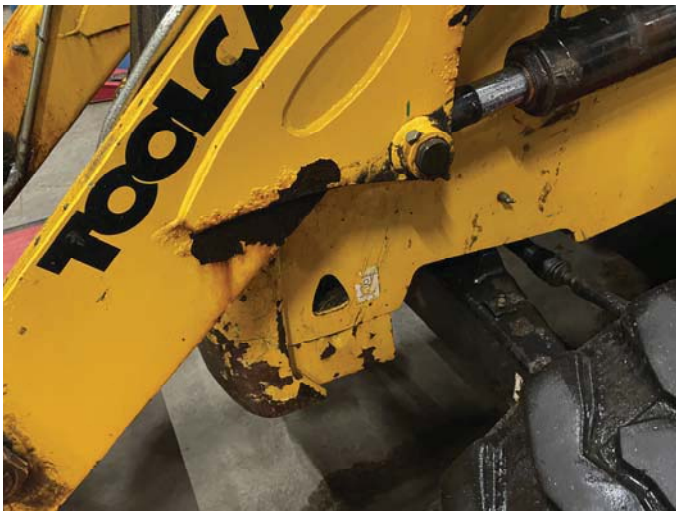
Governmental and State Sales

Mobile Phone: 774-737-3275

Fax: 774-907-3062

[ryan\\_boudreau@miltoncat.com](mailto:ryan_boudreau@miltoncat.com)**Proposed C-9**

## Existing C-8 (Cemetery)





## Proposed C-8 & C-9 (Cemetery)



**H-7**

**Highway Bucket Truck**

H-7

## Proposed H-7



## Estimate

Date: 10-9-24

Estimate#

Customer ID:

To: Burlington DPW  
Mike Desimone  
781-491-3373  
[mdesimone@burlington.org](mailto:mdesimone@burlington.org)

Salesperson: Jay Matisko  
774-556-2531  
[jmatisko@buycmg.com](mailto:jmatisko@buycmg.com)

PCC

Qty	Item #	Description	Unit Price	Line Total
1.00		2024 Ford Super Duty F-550 DRW (F5H) XL 4WD Reg Cab 84CA 169" WB	\$54,810.00	\$54,810.00
1.00		Color: Agate Black ( Green Gem will cost more )	included	included
1.00		7.3 Gas Engine	included	included
1.00		SYNC	included	included
1.00		2025 Estimated model increase	\$5,000.00	\$5,000.00
1.00	68M	19,500 payload upgrade	\$1,155.00	\$1,131.90
1.00	63C	Aft axle Frame Extension	\$115.00	\$112.70
1.00	TGM	Tires: 225/70R19.5 BSW A/T	\$190.00	\$186.20
1.00	X8L	Limited Slip w/4.88 Axle Ratio	\$395.00	\$387.10
1.00	90L	Power Equipment Group	included	included
1.00	473	Snow Plow Prep Package	\$250.00	\$245.00
1.00	67B	410 Amp Alternator	\$115.00	\$112.70
1.00	52B	Trailer Brake Controller	included	included
1.00	62R	Transmission Power Take-Off Provision	included	included
1.00	18B	Platform Running Boards	\$320.00	\$313.60
1.00	61L	Front Wheel Well Liners	\$180.00	\$176.40
1.00	872	Rear View Camera & Prep	\$415.00	\$406.70
1.00	512	Spare Tire & Wheel	\$350.00	\$343.00
1.00	86M	Dual battery	\$210.00	\$205.80
1.00	76C	Backup Alarm	\$150.00	\$147.00
1.00	96V	XL Chrome package includes remote start	\$225.00	\$220.50
1.00		RBG Bucket Truck See Spec Sheet Knapheide Body	\$108,588.00	\$108,588.00
1.00		Estimated equipment increase	\$5,000.00	\$5,000.00

**Special Instructions:**

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

<b>Subtotal</b>	\$ 177,386.60
<b>Sales Tax</b>	
<b>Grand Total</b>	\$ 177,386.60

**Thank You For Choosing The Colonial Way!**





**Quote: 1014 Rev: 2**

**October 1, 2024**

**ATTN: Mike Desimone**

T/O Burlington

DPW

Street Address

Burlington MA

RBG, Dur-A-Lift, and Custom are pleased to present you with a quotation for the following:

**Chassis:**

The customer expects to supply the following (A review of the chassis is required, please provide chassis specs as soon as they available):

*2025, Ford F550, 84 CA Gas, 4x4*

**One (1) New Dur-A-Lift DTA2-38 Aerial Lift**

A Telescopic Articulating, Personnel, Single Person Lift

- Working height: 43'
- Height to bottom of platform: 38'
- Side reach: 25' 6"
- Extension boom travel: 110.5'
- Main boom travel: -25° to 75°
- Articulated boom travel: 0° to 82°
- Platform capacity: 400 lbs.

**Standard Features:**

-Lower controls with override, engine start/stop from the basket, rated pressure is 2200 PSI, operating pressure is 2000 PSI, open center hydraulic system, telescoping articulating boom action, offset main boom reduces travel height, shear ball rotation driven, fully enclosed worm gear box, D.C. backup system

**Optional Features:**

- 24" x 30" x 42" fiberglass basket
- non-insulated
- Non-proportional controls
- Toggle switch upper and lower controls
- 370° non-continuous rotation
- End hung basket with walk thru door
- Two speed and 12V D.C. control system

#### Basket Accessories

- Folding Hardtop Bucket Cover

#### Stabilization

- No outriggers
- Rear torsion bar
- Front Timbrens
- Tailshaft Counter Weight: 575 lbs.

#### Interlocks

- Brake interlock

#### Warranty

- 1 year warranty

### Body

#### Knapheide Service Body

OVERALL LENGTH: ----- 107-1/4"

OVERALL WIDTH: ----- 94"

FLOOR WIDTH: ----- 54"

SIDE COMPARTMENT HEIGHT: ----- 40"

SIDE COMPARTMENT DEPTH: ----- 20"

FLOOR HEIGHT: ----- 24"

Finish Paint Knap Black - Paint exterior and interior Knap Black

STANDARD SHELVING: Includes (2) adjustable

divider shelves each front vertical

compartment, (1) bolt-in divider shelf,

curbside horizontal compartment, (1)

adjustable divider shelf each rear vertical

compartment, and (28) shelf dividers.

Streetside Compartmentation:

1V = 35-1/4" in length x 40" high

H = 44-3/4" in length x 18-1/2" high

2V = 27-1/4" in length x 40" high

Curbside Compartmentation:

1V = 35-1/4" in length x 40" high

H = 44-3/4" in length x 18-1/2" high

2V = 27-1/4" in length x 40" high



-----Custom Item(s)-----

Buyers Cross Box

### **Tailshelf**

Steel treadplate surfaced, structurally supported, 30 inch deep tailshelf with curbside access steps

2x, aluminum pool style grab handles

Additional flexible step in walkup area

14K hitch assembly with a 2" receiver and chain loops

7-way RV pin style trailer socket

Drop-In cone holder located on the top of the rear streetside of the tailshelf

### **Accessories**

2 inclinometers mounted on the dash of the truck for easy accessibility while selecting the location to deploy the lift

Chassis supplied backup camera

Lower controls installed in the right rear body compartment

### **Hydraulics**

PTO

Gear style hydraulic pump

### **Electrical/Lights**

Smart backup alarm which automatically adjusts between 82-107 dB depending on ambient noise

Recessed 4" stop/tail/turn and backup LED lights with 3/4" bullet style marker lights and reflectors

Strobe Lighting

-1 set(s) of amber and white ECCO low profile strobes, ED3802AW, with 12 LEDs mounted to the: grille

-1 set(s) of amber and clear ECCO strobes, ED3712AC, with 12 LEDs mounted to the: tailshelf rear

120V AC Power

Inverter package, includes a 4D battery, box, all cables, and necessary fuses.

-2000 Watt, pure sine wave Xantrex Inverter

-120V AC GFCI outlet(s) with weather proof cover located in compartment next to inverter (1x) & rear of body (CS) (1x) & Select

-----Custom Item(s)-----

Ecco Light bar

### **Additional Equipment**

Fire extinguisher, 2.5lb

Reflector kit

First aid kit

Composite wheel chocks

Red and white conspicuity tape installed on the Tailshelf Rear

Mudflaps

### Terms

**25% Deposit.** Due to supply chain issues, the shipment date is subject to change. Due to rapid inflation, prices are subject to change and will be confirmed upon invoicing.

*The deposit will only be returned if the order is canceled before RBG incurs costs associated with the order.*

### Payment

Balance due upon delivery

Approval By: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name & Title

*The unit(s) will not be scheduled until a purchase order is received. RBG, Inc. will accept signed quotes in lieu of purchase orders. By signing and submitting this quote, you acknowledge that this document is a replacement for a purchase order and is subject to same legal bindings. Those legal bindings being that you agree to buy the vehicle described above from RBG, Inc., and the quote supersedes all oral representation made by RBG or its agent prior to the quote's execution.*

### Delivery

Lift is expected to be delivered in Month, Year. Once we have all the components then we will start the build.

30-60 day completion after receiving the body, aerial and chassis.

Thank you,

*Rick Girard*

RBG, Inc.

Office (603) 895-3803

Fax (603) 895-4866

[rickg@raymendbucketguys.com](mailto:rickg@raymendbucketguys.com)

### **Customer Review**

The customer will be able to review the completed vehicle for compliance to the specifications at the manufacturer's upfit center. There are no limitations in place for these "in production" inspections.

### **Training**

The upfitting and service center shall provide qualified personnel to "in-service" the completed unit and instruct personnel in the proper operation and maintenance. The training shall take place at the customer's designated location.

The training format shall be as follows:

- Aerial Operator's Safety Review
- Completed vehicle walk-around and review
- Actual operation by all intended operator's

Additionally, this training shall comply with ANSI A92.2 2009 Edition accepted March 10, 2010. This shall include "hands on" recognition and avoidance of hazards associated with their operation and actual operation of the aerial device. Such items that will be covered will include the following:

- Purpose and use of the manuals
- Operating manuals are an integral part of the aerial device and must be stored on the unit when not in use.
- Pre-start/pre-flight of the aerial device
- Responsibilities associated with problems or malfunctions affecting the aerial equipment
- Factor affecting stability
- The purpose of placards and safety decals
- Workplace inspection
- Authorization to operate
- Operator warnings and instructions
- Actual operation of the aerial device which will be conducted at the direction of a qualified manufacturer's agent. The use of computer generated models or training will not be an allowable substitute. The trainees shall operate the actual delivered device for a sufficient period and demonstrate proficiency and actual operation.
- Proper use of personal fall protection equipment. Fall protection systems criteria and practices are covered in 29 CFR 1926.502.

### **Proof of Training**

Proof of Training will be provided and include the following:

- Name of the trainee(s)
- Name of the entity providing training
- Name of the trainer(s)
- Clear identification of the make and model of the unit

### **Information Provided at Completion**

- Two (2) Copies of operation and maintenance manuals covering the completed aerial device
- Copy of certified weight of the completed vehicle
- Copy of the completed "Stability Test"

#### **Wiring Diagrams**

A wiring diagram showing the manufacturer's complete electrical system, circuit breaker panel layouts, and individual schematics for each separate circuit, shall be submitted at the time of delivery. The diagrams shall include the circuit breaker panel layouts, primary electrical system, and individual schematics for each separate circuit.

#### **Warranty**

- One (1) year Dur-A-Lift aerial device warranty
- Chassis warranty, per the manufacturer
- All other manufacturers' warranties prevail

#### **Service**

"No need take it away from home"

Service and Warranty work for the proposed vehicle will take place at a designated customer's location-whether in the field or at the customer's office. In the event warranty service cannot be completed at the customer's, RBG will transport the unit to New Hampshire.

RBG employs factory trained Service Technicians as well as Road Service technicians. All road personnel are equipped with service trucks, cellular phones, as well as they are adequately loaded with parts and components to complete the majority of repairs the first time in the field.

All work to be performed by certified technician's not untrained sub-contractors.

Additionally, RBG provides 24 hour Emergency Service.

RBG currently maintains an 11,000 square foot upfit, service sales center in Raymond, New Hampshire.



Existing H-7 (Highway)



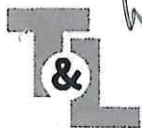
## Proposed H-7 (Highway)



**W-5**

**Water Dump Truck**





W-5

NAVISTAR INC / INTERNATIONAL TRUCK  
GREATER BOSTON POLICE COUNCIL  
2024 COOPERATIVE PROCUREMENT CONTRACT  
# GBPC 2023-INTERNATIONAL



12-300 2024 HV507 35,000 lb. GVWR Regular Cab Chassis Base \$99,701.00

OPTIONAL EQUIPMENT:

ITEM #	DESCRIPTION	COST
308	Corrosion Resistant Frame Coating for Single Frame	\$575.00
317	Cummins L9 330 hp @ 1000 ft lbs. Torque	\$9,404.00
328	Stainless Steel Oil Pan - Cummins L9	\$2,375.00
346	Aluminum Air Tanks Painted	\$496.00
351	Electric Trailer Brake Prep	\$417.00
354	18,000 lb., Capacity Front Axle	\$2,747.00
367	30,000 lb. Capacity Rear Axle w/ Cast Brake Shoes	\$4,835.00
370	Full Lock Rear Differential Single Axle	\$1,070.00
383	12R22.5 Tires Per Axle	\$1,064.00
384	315R22.5 Tires w/ Wheels Per Axle	\$1,650.00
392	Diamond Interior Package	\$630.00
391	Premium Gauge Cluster	\$562.00
399	Power Windows / Locks	\$367.00
402	Exterior Visor Fiberglass	\$401.00
408	Stainless Tank Straps	\$260.00
413	Heated Windshield	\$632.00
411	Hood Mounted Mirrors Heated	\$350.00
414	6 Pack Switches Remote Power Module	\$790.00
417	Snow Valve	\$339.00
563	60-Month/100,000 Miles (160,000 km), Engine & Aftertreatment EXCLUDING Chassis/Trans	\$4,530.00

TOTAL CHASSIS PRICE \$133,195.00

583	CENTRAL HYDRAULICS SYSTEM: TRANSMISSION MOUNTED	\$10,750.00
600	BIBEAU 11' DUMP BODY: 6 TO 8 CY HOIST: FRONT TELESCOPIC	\$25,200.00
612	UPGRADE FLOOR TO 1/4 STEEL	\$2,500.00
616	TAILGATE MOUNTED ASPHALT DOOR (\$1,500.00 EACH) STEEL	\$4,500.00
617	UPGRADE TO AIR OPERATED TAILGATE	\$1,000.00
624	AUTOMATIC LOAD COVER	\$3,850.00
640	UPGRADE TO HARDOX FOR 10'&11' DUMP BODY	\$6,700.00
646	1" REINFORCED PLATE W/D RINGS, LIGHT PLUG - PINTLE	\$1,950.00
728	MANUAL SPREADER CONTROL VALVE: 2FFL	\$1,990.00
761	POWER REVERSE HYDRAULIC WITH CONTROLS	\$2,850.00
753	EVEREST HEAVY DUTY PLOW FRAME-POWER TILT QUICK COUPLER WITH LIGHTS AND CONTROL VALVE	\$12,100.00
754	EVEREST QUICK COUPLER ATTACHMENT - FOR SNOW PLOW	\$3,200.00
765	EVEREST HEAVY DUTY 11' POWER REVERSING PLOW - TRIP EDGE	\$16,600.00
771	UPGRADE POWER REVERSING PLOW TO VORTEX MOLDBOARD	\$1,600.00
1257	LED WARNING SYSTEM: Front Cab shield and Two Rear mounted flashers	\$2,600.00
1264	(1) WHELEN LED ARROW STICK: MEDIUM	\$2,600.00
	Non Contract - Extended grease and Idler Adjusters	\$700.00
	Non Contract - 2 Tailgate Safety Locks	\$500.00.00

TOTAL BODY EQUIPMENT \$101,190.00

TOTAL COMBINED PRICE \$234,385.00

Taylor & Lloyd Inc. will not be responsible for un-foreseen price increases from Federal & State agencies.  
Taylor & Lloyd Inc. will not be responsible for body company steel surcharge increases due to production interruptions.  
These increases will be passed on to the customer. No exceptions so please budget accordingly.

Proposed W-5

SERVICING INTERNATIONAL DEALER  
TAYLOR & LLOYD, INC.  
8 Railroad Ave.  
Bedford, MA 01730  
781-275-9290

  
By: Jim Tsotsi

October 21, 2024

Date

MUNICIPALITY:  
Town of Burlington  
Attn: Mike DiSimone  
Burlington, MA 01803

These Contract prices are valid for orders placed before October 31, 2024

## Existing W-5 (Water)





## Proposed W-5 (Water)



**ARTICLE 4-07**  
**DPW-VACTOR SKID MOUNTED**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Water/Sewer

**Project Title:** Vactor - Skid Mounted

**Description:**

This equipment will replace a current piece that is older and the body is starting to rot away. It is used to clean out water gate boxes of debris making the nut accessible to shut water off. This reduces damage caused by water breaks and provides for more efficiency. It is also used to locate buried boxes with minimal disruption to yards/landscapes.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 40,000.00 **Funding Source:** Sewer Enterprise

**Useful Life:** 10 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**

Not having this equipment would cause a significant delay when shutting down a water main during a water main break resulting in more severe road and private property damage. Also, locating and uncovering curb stops in resident's front lawns will be more invasive as the excavation will require use of a back-hoe or other larger type of equipment.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

**Allied Equipment, LLC**  
**4 Cal's Way - PO Box 455**  
**Hartland, Maine USA 04943**  
 833-255-4331 ph  
 207-512-1434 fax

## Quote

Date	Quote #
1/29/2025	3591

Name / Address
Burlington MA, Town Of 29 Center Street Burlington, MA 01803



Rep	Project
VS	

Item	Description	Qty	Cost	Total
Equip Misc - Sales	PV66-D1W-S (Gas Standard Output) 66 gallon angle mounted debris tank, Drive One 26.5 HP EFI gas engine, 380 CFM blower, 3” x 25’ vacuum hose and 5’ pick-up wand attachment, electric clutch engaged pressure washer 3500 PSI @ 4 GPM, 60 gallon water tank, 50' hose reel, Anti-freeze kit, air gap, with remote start - All components mounted to single skid, powder coated Pacific Tek Safety Yellow PV66-D1W-S		34,000.00	34,000.00
	Dry weight 1000lbs			
	Water Weight - 660lbs			
	Material Weight - 720lbs			
	Price quote good until 10/11/2025			
		Sales Tax (5.5%)		\$0.00
		Total		\$34,000.00

# Existing Vactor Skid Mount





**ARTICLE 4-08**  
**DPW-WATER SYSTEM MASTER PLAN**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Engineering

**Project Title:** Water System Master Plan

**Description:**

The Town's Center Street Tank is coming up for replacement and the Town is looking for assistance with reviewing their storage needs analysis and review whether Center Street Tank can be taken offline indefinitely without replacing and maintain the Blanchard Tank, which had been previously analyzed and recommended to come offline due to excess storage.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 100,000.00 **Funding Source:** Free Cash

**Useful Life:** 10 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**

Without a proper analysis of the overall water distribution system, decisions regarding most efficient system upgrades and inter-municipal connections will be difficult if not impossible.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

**Amy Coppers** <amy.coppers@wright-pierce.com>

Tue, Oct 29, 2024 at 2:40 PM

To: Brian White <bwhite@burlington.org>

Cc: Anthony Desimone <adesimone@burlington.org>, Tom Hayes <thayes@burlington.org>, Russ Makiej <rmakiej@burlington.org>

Good Afternoon Brian,

See below for responses to your questions.

As soon as we receive a proposal for Fluorosorb (clay media), we will forward along.

Thanks!

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**From:** Brian White <bwhite@burlington.org>

**Sent:** Friday, October 18, 2024 2:32 PM

**To:** Amy Coppers <amy.coppers@wright-pierce.com>

**Cc:** Anthony Desimone <adesimone@burlington.org>; Tom Hayes <thayes@burlington.org>; Russ Makiej <rmakiej@burlington.org>

**Subject:** Capital Item Costs

Hi Amy,

Within the next two weeks we have to finalize our capital budget for May '25 Town Meeting. We have a handful of outstanding items we are looking for input on:

1. We previously discussed a Tank Analysis Study and have \$100k listed on the budget. Is this still sufficient? **Yes. We will be finalizing a draft scope/fee this week but the fee will not be more than \$100K.**
2. Back in the spring we met and while discussing the tank analysis we discussed another item we had on our capital plan (Blanchard Rd mixer). Not knowing what would result from the analysis but knowing Greenleaf will remain in any scenario and it might be the best place for a mixer I think we agreed we should focus on something there. There was a specific system that was mentioned that you said you just installed for another town and was going to see what it cost them for comparison. Were you able to find that? **Depending on the type of mixing system needed (static or passive mixing) the costs vary. A conservative budgetary estimate for design and construction is \$700-800K for a PAX Mixing System (with aeration). The costs were from a comparable 3MG tank project in Newport RI bid in 2022. The Town may not need the aeration system and could remove \$100K+ from the estimate.**
3. The original pilot program for the resin showed 18 months of use. January will be 18 months for us. Does it look like we will get 18 months still? The following 18 months puts us at July '26 which means we could wait till next year to ask for money. However, if that is looking like 15 months we would need to ask for money now. Based on the trending you are seeing, is it close enough that we should ask for money now just to be safe? **As noted in my email Friday, your effluent from two vessels is still below the reportable limit for PFAS. Vessel 1 has an effluent at approx. 3.5 ppt. I think you can get a couple more months out of this vessel before media replacement is needed. That being said I think you are changing media in the three lead vessels in calendar year 2025 (based on the quote I sent on Friday, October 25<sup>th</sup>). Total costs for disposal and new media in three vessels is \$795K. I don't see you needing another replacement in 2025 and should budget for 2026 (3 vessels).**
4. Clay piloting you quoted for \$220k. Is this number still valid? **Yes this is a conservative estimate.** But before performing this pilot and spending this money, we would want to know if DEP would consider backwashing or else it sounds like it wouldn't be a viable solution without TOC pretreatment thus changing the payback analysis. **TOC does not impact the clay similar to IX resin. You will not need to backwash to remove TOC but the media has the ability to backwash if for some reason headloss increases.** Additionally, we would need some backup costs of clay vs resin for that reason. **We can not predict the life of the media without piloting. We can provide an estimate based on an assumption it has the same life as IX resin, if that helps. We have requested a proposal from the supplier and will forward it along ASAP.**
5. Budgetary cost for drain gate replacement at MP. Engineering \$150K, Construction \$750K; Total Project = \$900K (Please note that if you could install the valves during a dry spell when there is no flow, then the cost would be much less.)
6. Real rough figure for lagoon rebuilds for 5-8 years out. Don't spend much time. Find a comp project you worked on and assume 4% inflation per year. **Assuming a rebuild and sludge disposal completed 8 years from now, you are looking at approximately \$1.5M. However MassDEP may require you to install an impervious liner for your lagoons and enlarge the footprint. This estimate assumes the lagoons will be replaced in kind (same size and no liner).**

**ARTICLE 4-09**  
**DPW-GREENLEAF TANK MIXING SYSTEM**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Water/Sewer

**Project Title:** Greenleaf Tank Mixing System

**Description:** The Mixing System consists of equipment ( nozzles, check valves, controllers, etc) and software designed to circulate water within the storage tank significantly improving water quality by eliminating short-circuiting, achieving complete mixing and mitigating ice formation.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 300,000.00 **Funding Source:** Free Cash

**Useful Life:** 15 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:** The tanks are designed in an older configuration that lacks proper turnover and increases water age. This can lead to potential water quality issues. Additionally, MassDEP is considering regulations that may require us to make these improvements in the near future.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

---

## PROPOSAL

# PRIDE

ENVIRONMENTAL & CONSTRUCTION, INC.  
P.O. BOX 547 E. TAUNTON, MA 02718  
508-880-6009 FAX-508-880-2611

PAGE      OF      PAGES

TO:

PHONE:

DATE:

Burlington

JOB NAME: Burlington Mixing System

---

We hereby submit specifications and estimates for:

*In regards to the above-mentioned project, we propose to supply the following services listed below:*

1. Install owner supplied Red Valve mixing system as described-
  - TMS-INLET INCLUDED TIDEFLEX VARIABLE ORIFICE INLET NOZZLES NSF-61 Certified, EPDM Elastomer Complete with 316 Stainless Steel Retaining Rings for Inlet Valves Flange Drilling: ANSI 125/150#
  - TMS-OUTLET INCLUDED WATERFLEX WF-3 OUTLET CHECK VALVES NSF-61 Certified, EPDM Elastomer Complete with 316 Stainless Steel Fasteners and 304 Stainless Steel Disc and Rods Flange Drilling: ANSI 125/150#
  - TMS-PIPE Approximately 45' of 12" – 316L Stainless Steel Schedule 10S Flanged Manifold Pipe Carbon Steel Mating Flange 304L Stainless Steel Schedule 10S - 90° Elbows 304L Stainless Steel Schedule 10S Flanged Saddled Inlet Ports 304L Stainless Steel Schedule 10S Flanged Saddled Outlet Ports
  - 304L Stainless Steel Schedule 10S Reducer Hardware–Flanged Mounting Kit—including 316 Stainless Steel Bolts, Nuts, Washers and NSF-61 Gaskets
  - TMS-SUPPORTS INCLUDED PIPE SUPPORTS Carbon Steel Pipe Supports with 304 Stainless Steel U-Bolts and 316 Stainless Steel Fasteners
  - TMS-MODELING & DOCUMENTATION INCLUDED - NSF-61 CERTIFICATION FOR ABOVE VALVES - MANIFOLD HYDRAULIC ANALYSIS, MIXING TIME AND WATER AGE ANALYSIS - COMPUTATIONAL FLUID DYNAMICS (CFD) – A “Representative” CFD Model Evaluation of the Proposed HMS System Configuration Applied within a Reservoir of Similar Geometry - COMPLETE SYSTEM INSTALLATION DRAWINGS FOR CONSTRUCTION - PRE-START UP INSPECTION-A Pre Start Inspection of the Installed TMS System to be Performed by a Red Valve Factory Representative or a Red Valve Approved Inspector. For Elevated Tanks, the Contractor Shall be Responsible for Taking Photographs of the Installed TMS and Submitting to the Factory Representative for Review and Approval. TMS WILL NOT BE WARRANTIED WITHOUT INSPECTION.
2. Mobilize set up staging.
3. Set flange to floor and pipe to wall.
4. Complete assembly of mixing system.
5. Touch up paint.
6. Demobilize

**Notes:**

- Contingent on pieces being put through side hatches- If larger hatch needs to be temporary cut in 3'X3' to fit large fittings in tank. **This will be a extra cost of \$28,760.00 if needs to be done.**
- Disinfection and testing by others.
- Draining and filling by others.

**\$130,000**

***We are a Woman-Owned Business, certified by SOMWBA***

---

We propose hereby to furnish material and labor—complete in accordance with the above specifications

For the sum of: ***Ninety eight thousand nine hundred and twenty five dollars (\$98,925.00)***

This proposal is good for 15 days

The standard terms of AIA A201 1987 and AGC 600 (1990) are incorporated herein by reference.

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All material is guaranteed to be specified. All work to be completed in a professional manner according to standard practices. Replacement of warranty parts does NOT include labor.

Any alterations or deviations from above specifications involving  
extra costs will be executed only upon written orders, and will become

**AUTHORIZED**

SIGNATURE \_\_\_\_\_

an extra charge over and above the estimate. All agreements contingent upon strikes,

accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered  
by Workman's Compensation Insurance.

---

**ACCEPTANCE OF PROPOSAL**—The above prices, specifications and conditions, DATE \_\_\_\_\_

Are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Payment will be outlined above.

SIGNATURE \_\_\_\_\_

---



# Red Valve QUOTATION



To: United States  
Russell Makiej  
makiej@burlington.org

**Invoice Terms:** Net 30

**Days Valid:** 30 day(s)

**Delivery Terms:** PPD, Prepaid and Charge on Actuals

**Date of Quote:** 01/15/2025

**Quote Number:** QUO162050

**Project Name:** TMS - GREENLEAF 4.0MG RESERVOIR -  
BURLINGTON DPW, MA (ALT - 316LSS)

**I.D. (Rep. Use):**

**Line of Business:** 4941 Water Treatment

**Make Order To:** Red Valve Company, Inc.  
C/O New England Environmental Equipment  
(NE3)  
50 Loomis St  
Ste 102  
Bedford MA 01730  
United States  
Bob Mack  
Tel/Direct:  
bob@ne3inc.com

## Currency and Values expressed in USD (\$)

ANY PURCHASE ORDER ISSUED AS A RESULT OF THIS QUOTATION IS SUBJECT TO ALL OF THE MANUFACTURER'S CONDITIONS SET FORTH IN THIS DOCUMENT HEREOF, REASONABLE CONTRACT LANGUAGE NEGOTIATIONS AND FINAL ACCEPTANCE BY RED VALVE AT SARTELL, MN USA. UNLESS OTHERWISE NOTED, QUOTATIONS ARE VALID FOR 30 DAYS. UNTIL ACCEPTANCE OF ORDER, QUOTED PRICES AND DELIVERY ARE SUBJECT TO CHANGE. UNLESS OTHERWISE NOTED, PRICES ARE FIRM FOR SHIPMENT OF GOODS WITHIN 12 MONTHS FROM THE RELEVANT QUOTATION DATE. OUR PRICES ARE BASED ON CURRENT PRICES FOR MATERIAL. IF A SIGNIFICANT MATERIAL PRICE INCREASE OCCURS BETWEEN ORDER ACCEPTANCE AND SHIPMENT DATE, GOODS SCHEDULED TO SHIP BEYOND 12 MONTHS OF THE QUOTATION DATE ARE SUBJECT TO A PRICE ADJUSTMENT BY THE AMOUNT NECESSARY TO COVER SUCH AN INCREASE.

Line#	Cust. Line #	Qty	Order Code
1		3	TMS-INLET INCLUDED TIDEFLEX VARIABLE ORIFICE INLET NOZZLES NSF-61 Certified, EPDM Elastomer Complete with 316 Stainless Steel Retaining Rings for Inlet Valves Flange Drilling: ANSI 125/150#
2		2	TMS-OUTLET INCLUDED WATERFLEX WF-3 OUTLET CHECK VALVES NSF-61 Certified, EPDM Elastomer Complete with 316 Stainless Steel Fasteners and 304 Stainless Steel Disc and Rods Flange Drilling: ANSI 125/150#
3		1	TMS-PIPE Approximately 45' of 12" – 316L Stainless Steel Schedule 10S Flanged Manifold Pipe Carbon Steel Mating Flange 304L Stainless Steel Schedule 10S - 90° Elbows 304L Stainless Steel Schedule 10S Flanged Saddled Inlet Ports 304L Stainless Steel Schedule 10S Flanged Saddled Outlet Ports

# Red Valve QUOTATION



Line#	Cust. Line #	Qty	Order Code
			304L Stainless Steel Schedule 10S Reducer Hardware—Flanged Mounting Kit—including 316 Stainless Steel Bolts, Nuts, Washers and NSF-61 Gaskets
4		1	TMS-SUPPORTS INCLUDED PIPE SUPPORTS Carbon Steel Pipe Supports with 304 Stainless Steel U-Bolts and 316 Stainless Steel Fasteners
5		1	TMS-MODELING & DOCUMENTATION INCLUDED - NSF-61 CERTIFICATION FOR ABOVE VALVES - MANIFOLD HYDRAULIC ANALYSIS, MIXING TIME AND WATER AGE ANALYSIS - COMPUTATIONAL FLUID DYNAMICS (CFD) – A “Representative” CFD Model Evaluation of the Proposed HMS System Configuration Applied within a Reservoir of Similar Geometry - COMPLETE SYSTEM INSTALLATION DRAWINGS FOR CONSTRUCTION - PRE-START UP INSPECTION-A Pre Start Inspection of the Installed TMS System to be Performed by a Red Valve Factory Representative or a Red Valve Approved Inspector. For Elevated Tanks, the Contractor Shall be Responsible for Taking Photographs of the Installed TMS and Submitting to the Factory Representative for Review and Approval. TMS WILL NOT BE WARRANTIED WITHOUT INSPECTION.
<b>Total</b>			<b>\$111,402.00</b>

\*Estimated manufacturing lead times included in this quotation are defined as "after release of order to production" (ARO) and are subject to change based upon availability of parts and manufacturing capacity at the time the goods are released to production. Production orders are considered released to production upon receipt. Manufacturing lead times do not include transit lead times. Estimated lead times are based upon the items and quantities listed on the quotation. Any changes to order codes and/or quantities may result in changes to manufacturing lead times.

**\$115,000**

**Quote Comments:**

## Special Conditions

- After the Purchase Order is received for a "Complete System", Red Valve will send a complete set of submittals that includes detailed installation plans, hydraulic calculations and charts, mixing analysis, water age analysis, and IOM's.
- Purchaser shall send the latest inspection report with digital photos (if available) and tank detail drawings showing the tank dimensions and inlet and outlet pipe details.
- Submittals shall be sent approximately 3-5 weeks after acceptance of purchase order. Submittal drawings and Installation Manuals for the review process will be provided in digital format. If hard copies are required an additional fee will be applied.
- Receipt of approved drawings is required for release to production.
- Equipment will be released to production approximately 3-5 weeks after receipt of approved submittals which is the time required to generate fabrication drawings and BOM's.
- **ORDER WILL BE SCHEDULED FOR SHIPMENT APPROXIMATELY 12-14 WEEKS AFTER RELEASED TO PRODUCTION**
- Piping, Pipe Supports, and Hardware may have shorter lead time and could be shipped in advance of the valves. Contact Red Valve to confirm lead times and coordinate.
- **WARRANTY: TMS WARRANTY WILL NOT BE INVOKED UNTIL AN AUTHORIZED TMS REPRESENTATIVE VISITS THE SITE TO INSPECT THE TMS INSTALLATION. IT IS THE CONTRACTOR'S RESPONSIBILITY TO CONTACT THE REPRESENTATIVE, WHO IS LISTED ON THE FRONT PAGE OF THIS QUOTATION, TO MAKE ARRANGEMENTS FOR THEIR SITE VISIT. Equipment Warranty period shall be effective for a period of two (2) years from the date of system installation certification. Final inspection of the installed system to be conducted by a factory trained representative. In the case of elevated tanks, digital photos to be provided by contractor for review and approval of installation.**

## Notes (Stainless Steel)

- 1.) Following installation of TMS, all stainless steel pipe and fittings, and carbon steel appurtenances to be surface prepared and coated in accordance with the interior tank specification. Surface preparation and painting to be done by others.

## General Notes

- 1.) Installation by others.
- 2.) Contractor responsible for verifying that all components of TMS can be inserted into tank without interference.
- 3.) Contractor responsible for verifying that the TMS Piping System will not interfere with internal components of the tank.
- 4.) Prices subject to escalation if the benchmark pricing of materials (per [www.custeel.net](http://www.custeel.net) or equivalent third party, specific benchmark to be identified with order acceptance), in US dollars (translated at then current rates published in the Wall Street Journal), increases by five (5%) percent or more from date of order acceptance or if import tariffs of five (5%) percent or more are levied after the date of P.O. acceptance.

\* Best Available (Foreign and/or Domestic) Material.

## Shipping Notice

- In the event that the delivery of a TMS System order is delayed by the customer, it is imperative that the customer notify Red Valve of the delay immediately. Red Valve will not be responsible to store the product or make arrangements to have it stored. It is the customer's responsibility to take immediate possession of the order, or make arrangements to have it stored.

**Quote Prepared By: JOEY LABODA**

# MANUFACTURER'S CONDITIONS

These conditions apply to all quotations, orders and contracts for Red Valve Company, Inc. ("we," "us" or "our")

1. CONSTRUCTION AND LEGAL EFFECT: Our sale to you (defined as the purchaser of goods from us), is limited to and expressly made conditional on your assent to these typed and printed terms and conditions of sale, the face and reverse side hereof ("These Terms"), all of which form a part of the agreement to sell and which supersede and reject all prior writings (including your order), representations, negotiations with respect hereto and any conflicting terms and conditions of yours, any statement therein to the contrary notwithstanding. The sending of the purchase order for the goods referred to herein, whether or not signed by you, or your acceptance of the goods or payment operates as acceptance by you of These Terms. In case of conflict between These Terms and the terms of your purchase order or acceptance, These Terms govern; any different or conflicting terms submitted by you in any purchase order or acceptance shall be deemed objected to by us and shall be of no effect unless specifically agreed to by us in writing. We will furnish only the quantities and goods specifically listed on the face hereof or the pages attached hereto., or any updates or modifications to the same purchase order. We assume no responsibility for other terms or conditions or for furnishing other equipment or material shown in any plans and/or specifications for a project to which the goods quoted or ordered herein pertain or refer. Our published or quoted terms and conditions are subject to change without notice prior to acceptance of order.

2. PRICES: Unless otherwise noted on the face hereof, quotations are valid for 30 days, prices are net, FCA Incoterms 2020 our factory. Stenographic, clerical, and mathematical errors are subject to correction. Until acceptance of order on These Terms, quoted prices and delivery are subject to change. Thereafter, unless otherwise noted, prices are firm for shipment of goods within 12 months from the relevant quotation date. Our prices are based on current prices for material. We will endeavor to obtain the lowest pricing on materials from our suppliers, but if a significant material price increase occurs between order acceptance and shipment date, goods scheduled to ship beyond 12 months of the quotation date are subject to a price adjustment by the amount necessary to cover such increase.

3. DELIVERY: Dates for the furnishing of services and/or delivery or shipment of goods are approximate only and are subject to change. Quoted lead times are figured from the later of date of acceptance of order on These Terms or from the date of receipt of complete technical data and approved drawings as such may be necessary. We shall not be liable, directly or indirectly, for any delay in or failure to perform caused by carriers or suppliers or delays from labor difficulties, shortages, strikes or stoppages of any sort, failure or delay in obtaining materials, customer requested order changes, fires, floods, storms, accidents, government restrictions, epidemics, pandemics, causes designated acts of God or force majeure by any statute or court of law or other causes beyond our reasonable control.

4. SHORTAGE, DAMAGE, ERRORS IN SHIPMENT: Our responsibility ceases upon delivery to carrier. Risk of loss, injury or destruction of property, shall be borne by you from and after our delivery to carrier, and such loss, injury or destruction shall not release you from the obligation to pay the purchase price. You shall note receipt for goods that are not in accordance with bill of lading or express receipt and you shall make claim against such carrier for any shortage, damage or discrepancy in the shipment per the ICC Code for Freight Claims promptly. You shall inspect and examine all items and goods covered by the order when unpacking crated or boxed goods, and if damage is discovered, leave as is until the carrier's agent makes examination and notation on freight or express bill of concealed damage. We will render reasonable assistance to help trace and recover lost goods and collect just claims as a business courtesy, but without obligation. We do not guarantee safedelivery.

5. TAXES: Our prices do not include sales, use, excise, occupation, processing, transportation or other similar taxes which we may be required to pay or collect with respect to any of the materials covered hereby under existing or future law. Consequently, in addition to the price specified herein, such taxes shall be paid by you, or you shall provide us with a tax exemption certificate acceptable to the appropriate taxing authorities. You shall also assume and pay any import or export duties and taxes, with respect to the materials covered by the order, and shall hold harmless and reimburse us therefrom.

6. CREDIT AND PAYMENT: Unless otherwise noted on the face hereof, payment of goods shall be 100% thirty (30) days net in US dollars. Payment shall be made: (a) in full without set-off, counterclaim, or withholding of any kind; and (b) not contingent on payment from or approval of any third party. Prorated payments shall become due with partial shipments. We reserve the right at any time to suspend credit or to change credit terms provided herein, when, in our sole opinion, your willingness or ability to pay your obligations to us is in doubt. Failure to pay invoices at maturity date, at our election, makes all subsequent invoices immediately due and payable irrespective of terms, and we may withhold all subsequent deliveries until the full account is settled and we shall not, in such event, be liable for non-performance of contract in whole or in part. You agree to pay, without formal notice, 1.5% per month of the amount not paid when due, provided that, if such rate is in excess of applicable governing law, you agree to pay the maximum permitted rate.

7. CANCELLATIONS AND CHANGES: Orders which have been accepted by us are not subject to your cancellation or changes in specifications, except upon our written consent, and we may require, as a condition of such consent, appropriate modification charges and adjustments in price, delivery schedule and other relevant terms, and in the case of cancellation, cancellation charges. In the event we accept your cancellation, you shall be liable for a cancellation charge equal to the higher of (i) 25% of the purchase price of the item(s), or (ii) any loss or cost incurred by us, including, but not limited to, cost of materials, labor, engineering, reconditioning and reasonable overhead.

8. DEFERRED SHIPMENT: If shipment is deferred at your request, payment of the contract price shall become due when you are notified that the equipment is ready for shipment. If you fail to make payment and/or furnish shipping instructions, we may either extend time for so doing or cancel the contract. In case of deferred shipment at your request, storage and other reasonable expenses attributable to such delay shall be payable by you.

9. LIMITED WARRANTY: Products, auxiliaries and parts thereof that we manufacture for a period of twenty-four (24) months from the date of shipment from our factory, are warranted to the original purchaser only against defective workmanship and material, but only if properly stored, installed, operated, and serviced in accordance with our recommendations and instructions. For items proven to be defective within the warranty period, your exclusive remedy under this limited warranty is repair or replacement of the defective item, at our option, FCA Incoterms 2020 our facility with removal, transportation, and installation at your cost. Products or parts manufactured by others but furnished by us are not covered under this limited warranty. We may provide repair or replacement for other's products or parts only to the extent provided in and honored by the original manufacturers' warranty to us, in each case subject to the limitations contained in the original manufacturer's warranty. No claim for transportation, labor, or special or consequential damages or any other loss, cost or damage is being provided in this limited warranty. You shall be solely responsible for determining suitability for use and in no event shall we be liable in this respect. This limited warranty does not warrant that any product or part we manufacture is resistant to corrosion, erosion, abrasion or other sources of failure, nor do we warrant a minimum length of service. Your failure to give written notice to us of any alleged defect under this warranty within twenty (20) days of its discovery, or attempts by someone other than us or our authorized representatives to remedy the alleged defects therein, or failure to return product or parts for repair or replacement as herein provided, or failure to store, install, or operate said products and parts according to the recommendations and instructions furnished by us shall be a waiver by you of all rights under this limited warranty. This limited warranty is voided by any misuse, modification, abuse or alteration of our product or part, accident, fire, flood or other Act of God, or your failure to pay entire contract price when due. The foregoing limited warranty shall be null and void if, after shipment from our factory, the item is modified in any way or a component of another manufacturer, such as but not limited to; an actuator is attached to the item by anyone other than our factory authorized service personnel. All orders accepted shall be deemed accepted subject to this limited warranty, which shall be exclusive of any other or previous warranty, and this shall be the only effective guarantee or warranty binding on us, despite anything to the contrary contained in the purchase order or represented by any agent or employee of ours in writing or otherwise, notwithstanding, including but not limited to implied warranties.

THE FOREGOING REPAIR AND REPLACEMENT LIMITED WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, OBLIGATIONS AND LIABILITIES, INCLUDING, BUT NOT LIMITED TO, ALL WARRANTIES OF FITNESS FOR A PARTICULAR PURPOSE OR OF MERCHANTABILITY OR OTHERWISE, EXPRESSED OR IMPLIED IN FACT OR BY LAW, AND STATE OUR ENTIRE AND EXCLUSIVE LIABILITY AND YOUR EXCLUSIVE REMEDY FOR ANY CLAIM IN CONNECTION WITH THE

SALE AND FURNISHING OF SERVICES, GOODS OR PARTS, THEIR DESIGN, SUITABILITY FOR USE, INSTALLATION OR OPERATIONS. NEITHER ANY PERFORMANCE OR OTHER CONDUCT, NOR ANY ORAL OR WRITTEN INFORMATION, STATEMENT OR ADVICE PROVIDED BY US OR ANY OF OUR EMPLOYEES OR AGENTS WILL CREATE A WARRANTY, OR IN ANY WAY INCREASE THE SCOPE OR DURATION OF THIS LIMITED WARRANTY.

10. INTELLECTUAL PROPERTY: We shall indemnify and hold you harmless from any amount that you are required to pay to a third-party pursuant to final, non-appealable court order as a result of such third-party's claim that a product sold hereunder infringes any United States patent or copyright of such third party; provided that our obligation of indemnification is contingent upon (a) your notifying us in writing of any such claim within 20 days of receipt thereof, (b) your providing us with exclusive control of the defense and/or settlement thereof, and (c) your cooperating with us in such defense and/or settlement. In the event of such a successful infringement claim by the third party, at our option, we shall either (i) modify the product sold hereunder so that it performs comparable functions without infringement, (ii) obtain a royalty-free license for you to continue using the infringing product or (iii) refund to you the then-depreciated fair market value of the infringing component. We shall have no obligation under this Section to the extent a claim is based upon (a) the combination, operation or use of the product with equipment, products, hardware, software, systems or data that was not provided by us, if such infringement would have been avoided in the absence of such combination, operation or use, or (b) your use of the product in any manner inconsistent with our written materials regarding the use of such product. This Section states our entire liability and your exclusive remedy with respect to any alleged infringement arising from the use of the products sold hereunder or any part thereof and is subject to the other limitations contained in These Terms.

11. LIMITATION OF LIABILITY: IN NO EVENT SHALL WE BE LIABLE FOR ANY DIRECT, INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, OR CONSEQUENTIAL DAMAGES (INCLUDING, BUT NOT LIMITED TO, DAMAGE TO OR LOSS OF OTHER PROPERTY OR EQUIPMENT, BUSINESS INTERRUPTION, COST OF SUBSTITUTE PRODUCTS, LOSS OF TIME, LOSS OF PROFITS OR REVENUE, COST OF CAPITAL, LOSS OF USE, OR DIMINUTION IN VALUE) WHATSOEVER, AND OUR LIABILITY, UNDER NO CIRCUMSTANCES, WILL EXCEED THE CONTRACT PRICE FOR THE GOODS AND/OR SERVICES FOR WHICH LIABILITY IS CLAIMED. ANY ACTION FOR BREACH OF CONTRACT BY YOU, OTHER THAN RIGHTS RESPECTING OUR LIMITED WARRANTY DESCRIBED IN SECTION 9 ABOVE, MUST BE COMMENCED WITHIN 12 MONTHS AFTER THE DATE OF SALE.

12. EXPORT CONTROL COMPLIANCE: You agree and acknowledge that the products are sold in accordance with U.S. export control and sanctions laws, regulations and orders, as they may be amended from time to time. You agree to ascertain and comply with all applicable export and re-export obligations and restrictions, including without limitation, U.S. export and re-export controls under the Export Administration Regulations ("EAR"), International Traffic in Arms Regulations ("ITAR"), and all regulations and orders administered by the U.S. Department of Treasury, Office of Foreign Assets Control (collectively, "U.S. Export Control Laws"). If you are conducting the export from the United States or the re-export from a country outside the United States, you shall comply with such U.S. Export Control Laws and obtain any license or other authorization required to export or re-export the products and related technology. We shall reasonably cooperate and exercise reasonable efforts, at your expense, to support you in obtaining any necessary licenses or authorizations. You shall not export or re-export the products and/or related technology to any country or entity to which such export or re-export is prohibited, including, but not limited to any country or entity under sanction or embargoes administered by the United States. Any diversion contrary to the law of the United States is prohibited. You will not take, and will not solicit us to take, any action that would violate any anti-boycott or any export or import statutes or regulations of the United States or other governmental authorities, and shall defend and indemnify us for any loss or damage arising out of or related to such actions.

13. GENERAL COMPLIANCE WITH LAWS: In addition to your obligations under Section 12 above, you represent and warrant that, in performing your duties under this Agreement, you will comply with, at your sole expense, all applicable laws and regulations of any governmental authority, including, but not limited to your duties involving any required registrations, requirements as to product contents, packaging and labeling, restraint of trade, consumer laws, data privacy, export regulations, and environmental laws. You agree and acknowledge you have had an opportunity to obtain legal advice regarding, and currently comply with, all applicable legal requirements that prohibit unfair, fraudulent or corrupt business practices, including, but not limited to the U.S. Foreign Corrupt Practices Act (FCPA) as well as U.S. and other legal requirements that are designed to combat terrorism and terrorist activities. In addition, neither you nor any of your equity interest owners, officers or directors are named as a "specially designated national" or "blocked person" as designated by the United States Department of the Treasury's Office of Foreign Assets Control under the U.S. PATRIOT Act.

14. INDEMNIFICATION BY YOU: You will indemnify, defend and hold us and our corporate parents and other affiliates and their respective officers, directors, stockholders, members, insurers, attorneys, employees, agents, successors, predecessors, assigns, heirs and personal representatives harmless against any and all liability, claims, suits, actions, losses, liabilities, damages, costs and legal fees arising out of or related to: (i) any conduct of you or any related party as described in Sections 12 or 13 above; or (ii) your breach of any other provision herein.

15. PROPRIETARY INFORMATION: All specifications, drawings, data, manuals, designs, information, ideas, methods, patterns and inventions made, conceived, developed or generated by us incident to the procurement or performance of this order ("Work Product") will vest in, inure to and be the sole property of us. You will not copy, publish or otherwise disclose, in whole or in part, to others such Work Product without the express prior written permission of us. You will not use information furnished hereunder for any purpose other than for operation and maintenance of the goods and services or for any purpose other than as explicitly intended by us. The rights and obligations in this Section 15 will survive termination or expiration of this order. .

16. ARBITRATION: Any controversy or claim arising out of or relating to this Agreement or the breach thereof shall be settled by arbitration administered by the American Arbitration Association in accordance with its Commercial Arbitration Rules, and judgment on the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. The venue for such proceedings shall be St. Cloud, MN.

**17. TEXAS WAIVER OF CONSUMER RIGHTS: If you are entitled to its protection, you hereby agree to waive your rights under the Deceptive Trade Practices-Consumer Protection Act, Section 17.41 et seq., Business & Commerce Code, a law that gives consumers special rights and protections. You warrant that, after consultation with an attorney of your own selection, you voluntarily consent to this waiver.**

18. APPLICABLE LAW: The rights and duties of the parties shall be governed by the laws and exclusive jurisdiction of the State of Minnesota without regard to the conflict of law principles thereof. You agree the United Nations Convention on Contracts for the International Sale of Goods or any subsequently enacted treaty or convention shall not apply to These Terms.

19. NO OTHER CONTRACT PROVISIONS; OTHER: These Terms reflect the entire agreement with respect to the products. Terms and conditions of your order shall be without force and effect, except to the extent identical herewith. No dealer, broker, branch manager, agent, employee or representative of ours has any power of authority except to take orders for our products and to submit the same to us, at our factory, for our approval and acceptance on the terms herein or rejection. There are no representations, agreements, obligations, or conditions, expressed or implied, statutory or otherwise, relating to the subject matter hereof, other than herein contained. Red Valve Company, Inc. and related terms (we, us and our) shall refer to Red Valve Company, Inc. and its affiliates. If any provision hereof is invalid or not enforceable under applicable law, the remaining provisions shall remain in full force and effect. Any assignment of your rights hereunder without our consent (which shall not be unreasonably withheld) shall be void. These Terms shall be binding on your successors and assigns. Our failure to require your performance of any of These Terms shall not serve as a waiver of or diminish our rights to require strict performance of such provision or These Terms.

## **ARTICLE 4-10**

### **DPW-MILL POND DAM CULVERT GATES**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Water/Sewer

**Project Title:** Mill Pond Dam - Culvert Gates

**Description:**

This request will fund the design of culvert gates replacement, which installed with the construction of the Mill Pond Reservoir in the early 1970s are beyond their useful life and non-repairable. These gates control flow from drainage culverts that are installed under the reservoir.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 150,000.00 **Funding Source:** Free Cash

**Useful Life:** 50 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:**

Failure to replace these valves could result in enforcement from Department of Conservation & Recreation (DCR) and serious safety consequences should the gates not operate when needed to stop downstream flooding.

**Alternatives Considered:**

None

**Project Timeline:**

2026-2027

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_



**Amy Coppers** <amy.coppers@wright-pierce.com>

Tue, Oct 29, 2024 at 2:40 PM

To: Brian White <bwhite@burlington.org>

Cc: Anthony Desimone <adesimone@burlington.org>, Tom Hayes <thayes@burlington.org>, Russ Makiej <rmakiej@burlington.org>

Good Afternoon Brian,

See below for responses to your questions.

As soon as we receive a proposal for Fluorosorb (clay media), we will forward along.

Thanks!

---

**From:** Brian White <bwhite@burlington.org>

**Sent:** Friday, October 18, 2024 2:32 PM

**To:** Amy Coppers <amy.coppers@wright-pierce.com>

**Cc:** Anthony Desimone <adesimone@burlington.org>; Tom Hayes <thayes@burlington.org>; Russ Makiej <rmakiej@burlington.org>

**Subject:** Capital Item Costs

Hi Amy,

Within the next two weeks we have to finalize our capital budget for May '25 Town Meeting. We have a handful of outstanding items we are looking for input on:

1. We previously discussed a Tank Analysis Study and have \$100k listed on the budget. Is this still sufficient? **Yes. We will be finalizing a draft scope/fee this week but the fee will not be more than \$100K.**
2. Back in the spring we met and while discussing the tank analysis we discussed another item we had on our capital plan (Blanchard Rd mixer). Not knowing what would result from the analysis but knowing Greenleaf will remain in any scenario and it might be the best place for a mixer I think we agreed we should focus on something there. There was a specific system that was mentioned that you said you just installed for another town and was going to see what it cost them for comparison. Were you able to find that? **Depending on the type of mixing system needed (static or passive mixing) the costs vary. A conservative budgetary estimate for design and construction is \$700-800K for a PAX Mixing System (with aeration). The costs were from a comparable 3MG tank project in Newport RI bid in 2022. The Town may not need the aeration system and could remove \$100K+ from the estimate.**
3. The original pilot program for the resin showed 18 months of use. January will be 18 months for us. Does it look like we will get 18 months still? The following 18 months puts us at July '26 which means we could wait till next year to ask for money. However, if that is looking like 15 months we would need to ask for money now. Based on the trending you are seeing, is it close enough that we should ask for money now just to be safe? **As noted in my email Friday, your effluent from two vessels is still below the reportable limit for PFAS. Vessel 1 has an effluent at approx. 3.5 ppt. I think you can get a couple more months out of this vessel before media replacement is needed. That being said I think you are changing media in the three lead vessels in calendar year 2025 (based on the quote I sent on Friday, October 25<sup>th</sup>). Total costs for disposal and new media in three vessels is \$795K. I don't see you needing another replacement in 2025 and should budget for 2026 (3 vessels).**
4. Clay piloting you quoted for \$220k. Is this number still valid? **Yes this is a conservative estimate.** But before performing this pilot and spending this money, we would want to know if DEP would consider backwashing or else it sounds like it wouldn't be a viable solution without TOC pretreatment thus changing the payback analysis. **TOC does not impact the clay similar to IX resin. You will not need to backwash to remove TOC but the media has the ability to backwash if for some reason headloss increases.** Additionally, we would need some backup costs of clay vs resin for that reason. We can not predict the life of the media without piloting. We can provide an estimate based on an assumption it has the same life as IX resin, if that helps. We have requested a proposal from the supplier and will forward it along ASAP.
5. **Budgetary cost for drain gate replacement at MP. Engineering \$150K, Construction \$750K; Total Project = \$900K (Please note that if you could install the valves during a dry spell when there is no flow, then the cost would be much less.)**
6. Real rough figure for lagoon rebuilds for 5-8 years out. Don't spend much time. Find a comp project you worked on and assume 4% inflation per year. **Assuming a rebuild and sludge disposal completed 8 years from now, you are looking at approximately \$1.5M. However MassDEP may require you to install an impervious liner for your lagoons and enlarge the footprint. This estimate assumes the lagoons will be replaced in kind (same size and no liner).**

**ARTICLE 4-11**  
**DPW-PFAS CLAY MEDIA PILOT**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Water/Sewer

**Project Title:** PFAS Clay Media Pilot Study

**Description:**

Clay media will be installed and evaluated for possible future use in one of the existing filters at the Mill Pond Treatment plant. The clay captures and binds across a full range of PFAS compounds, including PFOA, PFOS, PFBS, PFHxS, PFNA, and GenX. The presence of co-contaminants such as BTEX, TCE, hydrocarbons (diesel), and natural organic matter have little impact on performance.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 220,000.00 **Funding Source:** Free Cash

**Useful Life:** Indefinite

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:**

Possible significant annual savings over the purchase of other filter media. May provide for sourcing contingency and flexibility to change media type if financial reasons justify.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

**Amy Coppers** <amy.coppers@wright-pierce.com>

Tue, Oct 29, 2024 at 2:40 PM

To: Brian White <bwhite@burlington.org>

Cc: Anthony Desimone <adesimone@burlington.org>, Tom Hayes <thayes@burlington.org>, Russ Makiej <rmakiej@burlington.org>

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**Sent:** Friday, October 18, 2024 2:32 PM

**To:** Amy Coppers <amy.coppers@wright-pierce.com>

**Cc:** Anthony Desimone <adesimone@burlington.org>; Tom Hayes <thayes@burlington.org>; Russ Makiej <rmakiej@burlington.org>

**Subject:** Capital Item Costs

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INNOVATIVE WATER and WASTEWATER SOLUTIONS



**Wright Pierce FLUORO-SORB Service**

**Burlington, MA**

AV Proposal No. S24-0054

November 6, 2024

**AqueoUS**VETS®  
*Experienced. Proven. Reliable.*



## Scope of Work – Media Fill

<b>Date Prepared:</b>	November 6, 2024	<b>Prepared For:</b>	Weight Pierce
<b>Project Name:</b>	Burlington FS-200 Media Fill	<b>Project Location:</b>	Burlington, MA
<b>AV Proposal No.:</b>	S24-0054	<b>Prepared By:</b>	Duy Dao
<b>AV Contact:</b>	Eric Russo	<b>Contact Info:</b>	erusso@aqvets.com (978) 857-0515

### SCOPE BY AQUEOUS VETS

#### Base Offer

No.	Description	Qty	Unit Price	Total Price
1	Media Fill of 3180 CF FS-200 (6 vessels, 530 CF each) via slurry truck	1	\$725,000	\$725,000
Freight to Project Site				Included
<b>Total Price</b>				<b>\$725,000</b>

#### Optional Adders

No.	Description	Qty	Unit Price	Total Price
1	Adder for AV Service Techs to Perform Backwash (Additional Days on Site)	1	\$8,750	\$8,750
2	Adder for 120 CF of Garnet Underbed per Vessel (Total for all 6 Vessels)	1	\$57,500	\$57,500
3	Adder for 120 CF of Gravel Underbed per Vessel (Total for all 6 Vessels)	1	\$26,000	\$26,000
4	Adder for Removal & Disposal of 530 CF of PFA694E w/ 120 CF Anthracite Underbed per Vessel (Total for all 6 Vessels)	1	TBD	TBD

- Removal & Disposal Price is contingent upon spent media lab analysis, destination, and additional information on intended logistics of change out
- Mobilization of field technicians and service trucks to project site.
- Onsite service time for loading/offloading media. Services to be provided for at least 3 vessels at a time.
- Food grade washout for trailers.
- Fluoro-sorb 200, loaded into trailers.
- Transportation and labor.
- Truck will be washed down with hot water.
- Media to be: Fluoro-sorb 200
- Media volume per vessel to be 530 CF.

### SCOPE BY OTHERS

- All building and regulatory permits.
- Open access to site and equipment location.
- Open clearance around system(s) for completion of service.
- Water source at 60 psi to fill media trailer prior to slurry loading.
- All system operations and connections required prior to field technician arrival at the jobsite.
- Base offer assumes vessels empty and backwashing by owner's operations team.
- Hydrostatic and disinfection testing of provided system.
- Start-up services and any required acceptance tests.
- Backwashing of filters after 12 to 24-hour presoak.
- Media profile must be completed before the service event. Carbon profile determines non-hazardous vs. hazardous waste.
- Non-hazardous waste disposal.
- Any other items not specifically identified by Aqueous Vets.

### PROFESSIONAL and COMMERCIAL TERMS

**VALIDITY:** Pricing is budgetary only.

**PAYMENT TERMS:** 100% on completion of services, net 30 days.





## Scope of Work – Media Fill

**SHIPPING TERMS:** FOB shipping point, with full freight allowed to jobsite.

**TAXES & FEES:** The purchase price does not include any sales or similar taxes unless otherwise noted. Aqueous Vets shall not be responsible for any additional fees, tariffs, duties, or increased enacted by governmental agencies.

*This Proposal is subject to the Terms and Conditions at <http://aqueousvets.com/mfg-terms-conditions.html>, which form an integral part of this Proposal. Such Terms and Conditions will govern any transaction resulting from this Proposal. Any contract resulting from this Proposal is made subject to prior acceptance by Aqueous Vets. All orders are subject to prior credit approval.*

Buyer's Signature indicates acceptance of this Proposal and Seller's Terms and Conditions referred to above.

Signature

Print Name

Date

**Thank you for your business!**

16761 Clear Creek Road, Redding, CA, 96001

Tel: (925) 331-0573

Fax: (925) 886-4352

E-mail: [info@aqueousvets.com](mailto:info@aqueousvets.com)

Web: [www.aqueousvets.com](http://www.aqueousvets.com)

# FLUORO-SORB® ADSORBENT

## 100, 200, AND 400 VARIATIONS

### DESCRIPTION

FLUORO-SORB adsorbent is a proprietary adsorption media that is proven to effectively treat a wide range of perfluoroalkyl and polyfluoroalkyl substances (PFAS). FLUORO-SORB 100 adsorbent is finely graded media that is best suited for in-situ stabilization and water pre-treatment (DAF/clarifier) processes. FLUORO-SORB 200 adsorbent and FLUORO-SORB 400 adsorbent feature a larger grain size distribution making them ideal for deployment in flow-through water filtration processes, permeable reactive barriers, and REACTIVE CORE MAT® composite geotextile mats.

FLUORO-SORB adsorbent is NSF/ANSI 61 certified for use in municipal water treatment facilities. Customized blends are also available for project-specific optimization. For technical inquiries and project-specific questions, please contact your local CETCO sales representative.



### TESTING DATA

PHYSICAL PROPERTIES				
MATERIAL PROPERTY	TEST METHOD	FLUORO-SORB 100	FLUORO-SORB 200	FLUORO-SORB 400
Specific Gravity	ASTM C604	1.73	1.76	1.78
Pour Bulk Density	ACC Procedure TP-3031	49.9 lb/ft <sup>3</sup>	46.2 lb/ft <sup>3</sup>	49.9 lb/ft <sup>3</sup>
Tapped Bulk Density	MTI Standard Work SWI-HELAB-019	60.9 lb/ft <sup>3</sup>	52.1 lb/ft <sup>3</sup>	56.0 lb/ft <sup>3</sup>
Permeability	ASTM D2434	2.2 x 10 <sup>-3</sup> cm/s	2.1 x 10 <sup>-3</sup> cm/s	8.5 x 10 <sup>-2</sup> cm/s
% Passing, No. 18 (1.0 mm) Sieve	ASTM C136	96.2%	91.2%	45.7%
% Passing, No. 40 (0.42 mm) Sieve	ASTM C136	43.9%	11.9%	3.1%
Applications		In-situ Soil Stabilization DAF/Clarifier Treatment	Water Treatment Permeable Reactive Barrier	Water Treatment Permeable Reactive Barrier

cetco.com | cetco@mineralstech.com | 800.527.9948

March 2021

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technical-data-sheet-fluorosorb-100-200-400-na-en-202103-v1



# Product Data Sheet

## GMA ExcelCut™ 50



### Average Chemical Composition (Typical)

SiO <sub>2</sub> *	33%
Al <sub>2</sub> O <sub>3</sub>	17%
FeO	NA
Fe <sub>2</sub> O <sub>3</sub>	35%
MgO	7%
CaO	5%
TiO <sub>2</sub>	1%
MnO	1%

\*Refers to SiO<sub>2</sub> bound within the lattice of the homogeneous garnet crystal (not free silica)

### Physical Characteristics (Typical)

Bulk Density	143.58 lbs/ft <sup>3</sup> (2.3 t/m <sup>3</sup> )
Specific Gravity	4.1
Hardness (moh)	7.5 – 8.0
Melting Point	2282°F (1250°C)
Shape of Natural Grains	Sub-angular

### Product Range (typical weight % retained)

Mesh	Microns	Cumulative	Discrete
35	500	0	0
40	425	10	10
45	355	44	34
50	300	75	31
60	250	94	19
70	212	98	4
80	180	99	1
PAN	PAN	100	1

### Mineral Composition (Typical)

Garnet (predominately Almandine)	91%
Pyroxene	3%
Ilmenite	<1%
Quartz (free silica)	<0.2%
Hornblende	1%
Others	1%

### Other Characteristics (Typical)

Radioactivity	Non-detectable above background
Moisture Absorption	Non-hygroscopic, Inert
Total Chlorides	1-2 ppm
Conductivity	46 µS/cm (4.6 mS/m)

\*Tested in accordance to ISO and ASTM standards.

### Packaging

- 55 lb. (25 kg) paper bags on 1 metric ton or 2 metric ton pallet
- 1 metric ton or 2 metric ton bulk bags with bottom spout and an inner plastic liner
- Loose bulk delivered by pneumatic truck.

### Source

- Made in USA
- Product code: GMX-USA-50
- Product specification: 50 Mesh Garnet.

PDS Code: GMA-USA-50 PDS-V1-2018-08

**ARTICLE 4-12**  
**CONSERVATION-VEHICLE REPLACEMENT**  
**(HYBRID)**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

Department: \_\_\_\_\_

Project Title: \_\_\_\_\_

Description:

Request Type: ☐ New Request ☐ Continuation of Prior Request

Estimated Cost: \_\_\_\_\_ Funding Source: \_\_\_\_\_

Useful Life: \_\_\_\_\_

Prioritization: \_\_\_\_\_

Justification:

Alternatives Considered:

Project Timeline:

Vehicles or Equipment: ☐ New ☐ Replacement ☒ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_



2025 ford Escape ST-Line Select images





# Estimate

Date: 10/4/2024

Estimate#

Customer ID:

Burlington DPW

Mike Desimone

781-491-3373

[mdesimone@burlington.org](mailto:mdesimone@burlington.org)Salesperson: **Jay Matisko**

774-556-2531

[jmatisko@buycmg.com](mailto:jmatisko@buycmg.com)

VEH 110

Qty	Item #	Description	Unit Price	Line Total
1.00	U9N	2025 Ford Escape ST Select AWD Hybrid		\$33,524.00
1.00		Color: Black		included
1.00		Interior: Ebony Cloth		included
1.00		Equipment Group: 400A		included
1.00		2.5 Liter Hybrid Engine		included
1.00		EVCT Automatic Transmission		included
1.00		Front Plate Bracket		included
1.00		18" Painted Wheels		included
1.00		Whelen LED TIONS (2) front (2) rear Amber		\$810.00
1.00		Switch for Lighting		\$50.00
1.00		Ventvisors		\$125.00
1.00		Weathertech mats front		\$145.00
1.00		Shop Supplies		\$395.00
1.00		Estimated model increase		\$3,500.00
1.00				
1.00				
1.00		APPROVAL: _____		

**Special Instructions:**

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

**Subtotal****Sales Tax****Grand Total**

\$ 38,549.00

\$ 38,549.00

**Thank You For Choosing The Colonial Way!**

**ARTICLE 4-13**  
**RECREATION-ATHLETIC FIELDS**  
**IMPROVEMENT PROGRAM**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Maintenance

**Project Title:** Athletic Field Improvement

**Description:** This is the second year for this request. The funds will be used for the improvement of athletic fields and outdoor facilities in our parks, playgrounds and School properties.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 200,000.00 **Funding Source:** <Select>

**Useful Life:**

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** To meet the needs of our residents by making improvements to existing fields, replace worn and damaged fencing, backstops, irrigation and player's benches and improve the accessibility of the site. The improvements will improve the safety and playability of the fields, increase accessibility, improve sustainability and provide long-term cost savings.

**Alternatives Considered:** Continue to maintain the fields as they are and not make the necessary improvements, leading to costly renovations

**Project Timeline:**

FY26

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

## **Athletic Field Improvement FY 25 / FY 26**

This past year the Parks & Recreation Department was able to make improvements to our athletic fields through the Athletic Field Improvement warrant article. The following is a list of completed and ongoing projects followed by a list of future projects.

### **Current / Completed Projects – FY 25**

- Center School Softball field
  - Installed new backstop and player bench fencing
  - Installing new player benches (Spring 25)
  - Renovating infield (Spring 25)
- Rotary Field
  - Installed new backstop
  - Removed remainder of large trees overhanging infield, preventing infield from drying out
  - Removing brush from outfield fence
- Marvin Field
  - Remove brush from fence along South Bedford St.
- Brush Field
  - Repaired netting system behind endzone
- Irrigation Assessment of all athletic field irrigation systems
  - Creation of capital plan for the renovation/ replacement of systems
- Included all athletic fields to the athletic field maintenance plan

### **Future Projects – FY 26**

- Install roofs on baseball softball dugouts @ Simonds
- Replace safety netting @ Marvin Field and Simonds upper baseball field
- Renovate Rahanis Park volleyball courts
- Begin repairs of irrigation system identified in irrigation assessment
- New outfield fence at Rotary Field



**ARTICLE 4-14**  
**RECREATION-FENCING, WALKWAY,**  
**AND TREE**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Maintenance

**Project Title:** Fences, Walkways & Trees

**Description:** Replacement / renovation of fences, walkways and trees within our parks, playgrounds, school & municipal properties

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$50,000.00 **Funding Source:** <Select>

**Useful Life:**

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** Through the completion of the Outdoor Facility Master Plan, along with requests from the School Department and residents we have identified a number of fences, walkways and trees that are in need of repair, renovation or replacement / removal within our parks, playgrounds, school & municipal properties. We do not have the ability to make the necessary renovations / replacements in our operating budget.

**Alternatives Considered:** Allowing the identified resources to continue to deteriorate and become more expensive to replace.

**Project Timeline:** If approved we would begin to make improvements in the summer of 2025

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_



## **FY 26 - Walkways, Fences and Trees**

Through the completion of the Outdoor Facility Master Plan, along with requests from the School Department and residents we have identified a number of fences, walkways and trees that are in need of repair, renovation or replacement / removal within our parks, playgrounds, school & municipal properties.

### **Potential Projects – FY 26**

- **Walkways**
  - Wildwood Park from Liberty Ave.
  - Regan Park from Wing Terrace
  - TRW from parking lot to field
  - Wildmere Playground accessible walkway to playground
  
- **Fencing**
  - Wildmere Park perimeter fence along Windmere Ave
  - Veterans Park perimeter fence along Wilmington Road
  - Pathwoods Tot lot perimeter fence
  - TRW perimeter fencing
  - FWES perimeter fence repair
  
- **Trees**
  - Tree work in various parks and Town properties
  - School Department list



**ARTICLE 4-15**  
**RECREATION-BASKETBALL COURT**  
**REPLACEMENT**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Director

**Project Title:** Renovate Rahanis Basketball Court

**Description:**  
Renovate basketball court including new surface, basketball supports, backboard / rims, fencing and pavement.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 115,000.00 **Funding Source:** <Select>

**Useful Life:** 20 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**  
The renovation of the Rahanis Playground basketball courts has been on our 10 Year Capital Plan for a number of years. The basketball court surface is cracking, the fencing is beginning to fail and the backboard systems are in need of replacement.

**Alternatives Considered:**

**Project Timeline:**  
Fall 2025

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

# PROPOSAL



## New England Sealcoating Co., Inc.

~Specialists in pavement maintenance, tennis courts and recreational surfaces~



"Quality Since 1945"

200 Innovative Way, Ste. 1300  
Nashua, NH 03062  
(603) 598-9200

MAIL TO: 120 Industrial Park Road  
Hingham, MA 02043  
(781) 749-6800 • Fax (781) 749-2780  
www.newenglandsealcoating.com

20 Newman Ave., Ste 2001C  
Providence, RI 02916  
(401) 621-3770

T  
O  
Brendon Egan  
Burlington, Town of; Park & Recreation  
61 Center St  
Burlington, MA 01803

J  
O  
B  
PHONE: 978-764-3525 December 5, 2024  
EMAIL: Began@burlington.org

Rahanis Park  
1 Patriot Rd  
Burlington, MA

PROJECT: 1 bituminous concrete all-weather Basketball Court & 2 Four Squares  
SCOPE: 766 Square Yards  
COLOR: To be Determined  
BOUNCE: Medium Slow

**APPLICATION:** Furnish all labor, material and equipment to remove or pulverize the existing paved surface 49'x139' and two (2) basketball standards and rebuild to the new dimensions of 115'x60' as outlined below:

1. Pulverize or remove the existing paved surface and the two (2) basketball standards.
2. Remove the area where the court is being widened, compact and install 12" of processed stone.
3. Regrade, removing any excess material and compact.
4. Supply and install 2" of hot bituminous concrete binder after compaction.
5. Install the basketball poles per manufacturers specifications.
6. Supply, install and compact 1-1/2" of dense bituminous concrete finish after compaction.
7. Water test for low areas.
8. Correct any low areas 21 days after paving has been done.
9. Town to accept paving prior to the colorcoating being done.
10. Install the basketball backboards.
11. Apply two (2) coats of Latexite, or equal, acrylic resurfacer mixed with 5-10 pounds of 50-60 mesh silica sand per gallon of resurfacer and applied at a rate of at least .07 gallons per square yard.
12. Apply two (2) coats of Latexite combo textured surface. Applied at a rate of a minimum of .05 gallons per square yard.
13. Layout, mark with tape and hand paint, one (1) basketball court and two (2) four squares with a paintbrush using 100% acrylic textured line paint by Dalton.
14. Clean up general work area.
15. Regrade, loam and seed the landscaping damaged by the equipment gaining access to the court.
16. Install the basketball rims.

\$68,200.00

### NOTES:

1. This quote is good for 15 days.
2. The prevailing wage will be paid.
3. The town will supply the two (2) basketball rims, backboards and poles.
4. The town is responsible for opening and closing the fence.
5. The basketball court and two (2) four squares will be two (2) colors with white lines. The basketball court will have a high school 3-point line.
6. Due to today's bituminous concrete, New England Sealcoating is not responsible if asphalt stripping or pyrites occur.
7. There is no warranty on the colors yellow, orange or purple.

Furnish

We propose to furnish material and labor — complete in accordance with above specifications, for the sum of : \$

68,200.00

**TERMS:** 30% DEPOSIT REQUIRED, BALANCE DUE UPON COMPLETION.

**NOTE:** Please sign white copy and return with deposit to Hingham, MA.  
Submit tax exempt certificate if applicable.

Authorized  
Signature

Craig Swain

**Acceptance of Proposal**—The above prices, specifications and conditions are satisfactory and are hereby accepted.  
You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_ Signature: \_\_\_\_\_



December 8, 2024

Brendan Egan  
Burlington Recreation Department  
Burlington, MA 01803

Dear Brendan:

Please find enclosed the following updated True Bounce Basketball System Proposal from New England Recreation Group for your Project in Burlington.

- A. 2 each TB PA66G-Galvanized Posts w/ 6' extension \$ 14,550.00 Delivered/2 total
- 2 each: XL7042- 42" x 72" Polycarbonate Perforated Backboard
  - 2 each: RB1000 Breakaway Heavy duty single Rim w/ net
  - 2 each: PP066 6" Square Post Pads (6' height)
  - Choice of COLOR- Backboard perimeter/box and Post Pad
- Prices are for equipment supply only F.O.B- Burlington MA and are good for 30 days.
  - Prices and DO NOT include:
    - Installation/assembly
    - Backboard Pads or other Accessories not listed
    - Lift gate delivery for customer receiving & offload

Should you have any questions or require additional information please do not hesitate to contact me at 508-887-5759 or [mark@nerecgroup.com](mailto:mark@nerecgroup.com).

I appreciate and thank you for the opportunity to assist you with this Project.

Best regards,

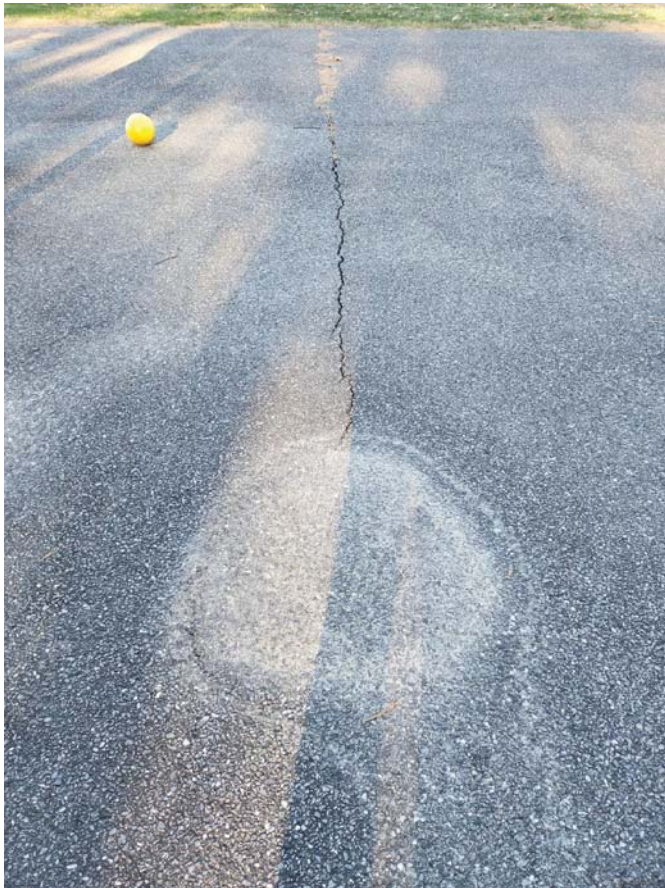
Mark Gallagher

P.O. Box 1503  
Westboro, MA 01581

P.O. Box 1050  
Tolland, CT 06084

800.861.1209  
508.393.1963  
F 508.393.1927  
[www.nerecgroup.com](http://www.nerecgroup.com)  
[nerg@nerecgroup.com](mailto:nerg@nerecgroup.com)









**ARTICLE 4-16**  
**RECREATION-SIMONDS PARK ACCESSIBLE**  
**WALKWAY**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Director

**Project Title:** Accessible Walkways - Simonds Park

**Description:**

Create an accessible pathway from upper courts (pickleball/skatepark) to lower courts (street hockey/tennis) as part of a three phase project making Simonds Park more accessible.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 100,000.00 **Funding Source:** <Select>

**Useful Life:** 25 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**

A few years ago we began a three phase plan to improve accessibility at Simonds Park. The first phase created an accessible walkway from the handicap parking spots to the playground and wading pool. The second phase is to improve access from the pickleball court / skate park area to the tennis court / street hockey area. This will be a joint project with the Simonds Trust.

**Alternatives Considered:**

**Project Timeline:**

Fall 2025

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

ESTIMATE

Cella Construction Co. LLC  
29 Stony Brook Rd.  
Burlington, MA 01803

rico@cellaconstructionco.com



Town of Burlington:Simonds Park

Bill to  
Mr. Brendan Egan  
Town of Burlington  
Brendan Egan  
Parks and Recreation  
29 Center St.  
Burlington, MA

Estimate details  
Estimate no.: 115  
Estimate date: 12/06/2024  
Expiration date: 05/06/2025

Job Name: Simonds Park

#	Date	Product or service	Description	Qty	Rate	Amount
1.		03 Excavation	Excavate and remove existing stonewall, asphalt walkway and stairs from the back of the skate park. Install new concrete walls, walkway and stairs to meet ada standards.	1	\$95,250.00	\$95,250.00

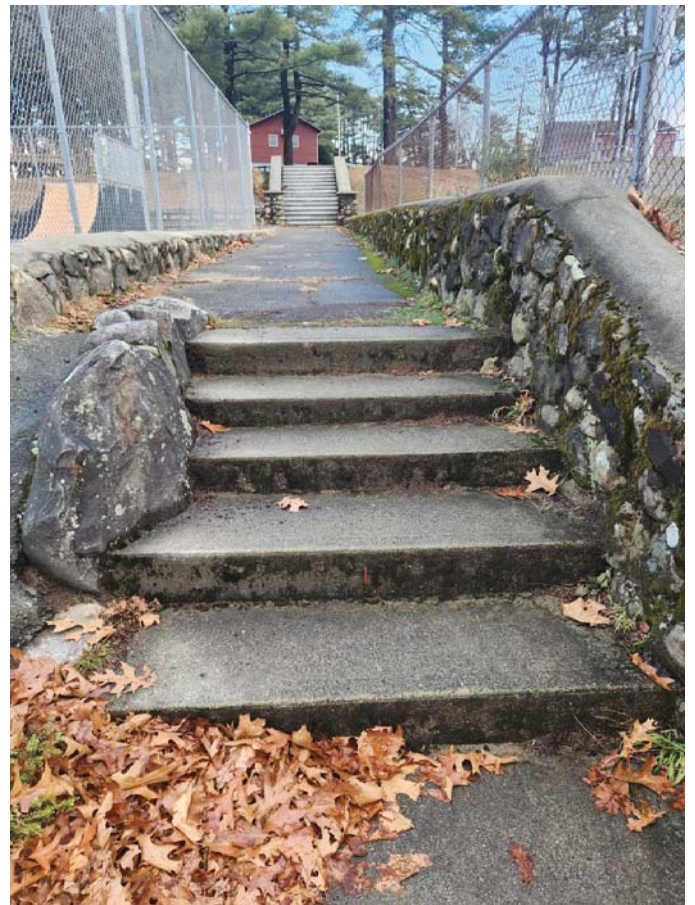
Total \$95,250.00

Expiry date 05/06/2025

Accepted date Accepted by



## Simonds Stairs / Walkway



**ARTICLE 4-17**  
**RECREATION-PICKUP TRUCK**  
**REPLACEMENT (R-11)**





## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Maintenance

**Project Title:** Ford F350 Pickup

**Description:** Replace current R-11 pickup with new Ford F350 pickup with plow package

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 105,000.00 **Funding Source:** <Select>

**Useful Life:** 10 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** R-11 is a 2015 Ford 350 pickup that has 92K miles on it. The bed of the truck is rotting and we have spent over \$28K in repairs over the life of the vehicle.

**Alternatives Considered:**

**Project Timeline:** July 2025

**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

Make: Ford  
Model: F350  
Year: 2015  
ID# R-11



# Estimate

Date: 9/30/2024

Estimate#

Customer ID:

To: Burlington DPW  
Mike Desimone  
781-491-3373  
[mdesimone@burlington.org](mailto:mdesimone@burlington.org)

Salesperson: Jay Matisko  
774-556-2531  
[jmatisko@buycm](mailto:jmatisko@buycm)

Budget

Qty	Item #	Description	Unit Price	Line Total
1.00	F3B	2024 Ford F350 SRW truck 4X4 Reg Cab	\$47,205.00	\$47,205.00
1.00		Color: Green Gem	\$855.00	\$837.90
1.00		6.8L Gas Engine	included	included
1.00		Vinyl seats and floor	included	included
1.00		Receiver hitch	included	included
1.00		SYNC	included	included
1.00		2025 Estimated model increase	\$5,000.00	\$5,000.00
1.00	TDX	All Terrain Tires	\$265.00	\$259.70
1.00	X4M	4.30 Limited slip	\$430.00	\$421.40
1.00	90L	Power Equipment Group	included	included
1.00	473	Snow Plow Prep Package	\$250.00	\$245.00
1.00	592	Roof Clearance Lights	\$95.00	\$93.10
1.00	86M	Dual Battery	\$210.00	\$205.80
1.00	64F	18" tires 11,300 GVW	included	included
1.00	61N	Wheel Well Liners	\$325.00	\$318.50
1.00	67B	410 Amp Alternator	\$115.00	\$112.70
1.00	52B	Trailer Brake Controller	included	included
1.00	18B	Platform Running Boards	\$320.00	\$313.60
1.00	66S	Upfitter switches	\$165.00	\$161.70
1.00	96V	XL Chrome package	\$225.00	\$220.50
1.00		8 Knapheide Service body Match	\$15,255.00	\$15,255.00
1.00		Upgrade paint base/clear for body	\$2,381.00	\$2,381.00
1.00		7 Prong Trailer Plug	\$189.00	\$189.00
1.00		LED Lights in compartments (6) on park lights	\$738.00	\$738.00
1.00		Surface mounted LWS S/T	\$367.00	\$367.00
1.00		Arges Spotlight	\$927.00	\$927.00
1.00		JCM Headache rack	\$1,038.00	\$1,038.00
1.00		Lightbar brackets	\$123.00	\$123.00
1.00		1300LB Liftgate	\$5,875.00	\$5,875.00
1.00		Rhino spray Service body not tops	\$1,221.00	\$1,221.00
1.00		Upgrade to Rhino Tops	\$184.00	\$184.00
1.00		Upgrade to Rhino Bumper	\$306.00	\$306.00
1.00		Back up alarm	\$103.00	\$103.00
1.00		Whelen LED IONs (2) front grille Amber	\$405.00	\$405.00
1.00		Whelen LED Mini Lightbar on rack Amber	\$1,237.00	\$1,237.00
1.00		Whelen LED TIONS (2) rear body Amber	\$405.00	\$405.00
1.00		LED Worklights on rear hitch on a switch and on in reverse	\$616.00	\$616.00
1.00		Fisher 9' HD2 Plow	\$9,153.00	\$9,153.00

1.00		Rubber sno foil	\$611.00	\$611.00
1.00		Install Rear View camera	\$306.00	\$306.00
1.00		Ventvisors	\$125.00	\$125.00
1.00		Weathertech mats	\$145.00	\$145.00
1.00		Shop Supplies	\$495.00	\$495.00
1.00		Estimated equipment increase	\$2,500.00	\$2,500.00

**Special Instructions:**

Custom or Special Orders are Non-Refundable

This Estimate is for Budgetary Purposes and is Not a Guarantee of Cost for Services.

Estimate is Based on Current Information From Client About the Project Requirements

Actual Cost May Change Once Project Elements are Finalized

**Subtotal**

\$ 100,099.90

**Sales Tax****Grand Total**

\$ 100,099.90

**Thank You For Choosing The Colonial Way!**

**ARTICLE 4-18**  
**RECREATION-TORO MOWER**  
**REPLACEMENT (R-14)**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Maintenance

**Project Title:** Purchase two(2) Toro 12' Z Master mowers & trailer

**Description:** Purchase two(2) Toro Z Master zero turn mowers and a trailer

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 150,000.00 **Funding Source:** <Select>

**Useful Life:** 10 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** The current Toro 16' (R14) wide area mower is 10 years old and has over 5K hours of use. The mower is used daily from April through October and is driven over the road, to the different job sites all while the operators try to keep up with the flow of traffic and operate the equipment safely. We are looking to replace the unit with two (2), 12' zero turn mowers that will be towed on a trailer to their job sites. The smaller units are more versatile and efficient to operate.

**Alternatives Considered:** If we do not replace the current mower and it requires further repairs we will not be able to continue to operate it safely.

**Project Timeline:** Fall 2025

**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

Make: Toro  
Model: Groundmaster 5900  
Year: 2015  
ID#

# QUOTATION

# C & J EQUIPMENT, INC

DATE: 7/29/2024

To: Town of Burlington  
Parks and Recreation

188 MAIN STREET  
WILMINGTON, MA 01887  
PHONE 978.658.2022  
FAX 978.658.5032  
email: channoosh@cjequip.com

PHONE:  
FAX:  
CELL: 978.764.3524

ATTN: Brendan Egan  
[began@burlington.org](mailto:began@burlington.org)

TERMS		EARLIEST SHIP	FOB	PO #	SHIP VIA	SALESPERSON
		ARO	Wilmington			Chuck
Item	QTY	Description			Unit net price	total
		<b><u>Please consider our quote on the following:</u></b>				
	2	Toro 72144 Z Master zero turn mower				
		144" Turbo Force rear discharge triple deck				
		Yanmar 44 HP turbo diesel engine				
		17 mph transport speed				
		83" folded width			\$66,946.00	\$133,892.00
		<a href="https://www.toro.com/en/product/72144">https://www.toro.com/en/product/72144</a>				
	2	126-8077 sunshade kit			\$359.00	\$718.00
	2	slow moving vehicle triangle kit			\$90.00	\$180.00
		This is a MA State Contract FAC116 Quote				

WE ARE PLEASED TO SUBMIT THE ABOVE QUOTATION FOR YOUR CONSIDERATION. SHOULD YOU PLACE AN ORDER, BE ASSURED IT WILL RECEIVE OUR PROMPT ATTENTION. THIS QUOTE IS VALID FOR 30 DAYS.

BY: \_\_\_\_\_ ACCEPTED: \_\_\_\_\_ DATE: \_\_\_\_\_



# Z MASTER®

7500 SERIES

**MASSIVE  
144-INCH WING-DECK**



**HORIZON360**  
CONTRACTOR BUSINESS SOFTWARE

**COMPATIBLE**

STEP UP YOUR PRODUCTIVITY WITH THE TORO Z MASTER 7500-D. The NEW 144" deck folds up neatly to only 83" for fast and easy transport up to 17 MPH, then folds down to handle your biggest jobs in less time than comparable mowers. Powerful engines deliver all the speed and maneuverability of a zero-turn, along with the superior cut quality you expect from Toro.

**POWER THROUGH** the toughest mowing jobs with a Yanmar diesel engine or Kohler 38 HP\* gas engine.

**MAXIMIZE PRODUCTIVITY** with side and rear discharge commercial cutting decks ranging from 60 to 144 inches.

**MOW SMARTER** with Horizon™ Technology that lets you choose the right operating mode for the conditions, saving fuel costs while maintaining top-level performance.

**RIDE IN COMFORT** with the iso-mounted floor pan and deluxe suspension iso-mount seat that dramatically reduce vibration for less operator downtime and more productivity.

# MASSIVE 144-INCH WINGSPAN REDEFINES THE PRODUCTIVE WORKHORSE



### CONTOUR-FOLLOWING WING DECKS

Wing decks on the 96" model flex up 20° and down 15° to follow the terrain, hugging the ground for the smoothest possible cut. Folds to 72.5" to fit in trailer.



### THE NEW STANDARD IN COMFORT

The floor pan and deluxe suspension seat are iso-mounted to reduce vibration. That results in a better operator experience and more productivity.



### EXTENDED SERVICE INTERVALS

Save on maintenance with extended service intervals and a deck design that uses up to four matching blades. The mower is also backed by a 5-year, 1,500-hour limited warranty (*first two years no-hour-limit*).



### SUPERIOR PERFORMANCE

Whether you choose a Yanmar diesel engine or a Kohler 38 HP EFI gas engine, your mower is packed with power to tackle the toughest mowing jobs.

	ZMASTER® 7500 SERIES																		
	HORIZON™ TECHNOLOGY																	HORIZON™ TECHNOLOGY W/ORACLE	
	72028†		72029†		72027		72030		72076†		72074†		72098†		74090		72144		
POWER SYSTEM																			
Commercial Engines at 3600 RPM*	25 hp Yanmar® Diesel 1267cc										▶ 37 hp Yanmar Diesel 1642cc				▶ 38 hp Kohler® EFI				▶ 44 hp Yanmar Diesel 1568cc
Heavy-Duty Canister Air Cleaner	Air Filtration System with Electronic Vacuum Sensor																		
Drive Tires	26" x 12" – 12" (66.0 x 30.5 x 30.5 cm)										24" x 12" – 12" (61.0 x 30.5 x 30.5 cm)				▶ 26" x 12" – 12" (66.0 x 30.5 x 30.5 cm)				
Caster Tires	15" x 6" – 6" Flat-Free Semi-Pneumatic (38.1 x 15.2 x 15.2 cm)										13" x 6.5" – 6" Flat-Free Semi-Pneumatic (33 x 16.5 x 15.2 cm)				▶ 15" x 6" – 6" Flat-Free Semi-Pneumatic (38.1 x 15.2 x 15.2 cm)				
Fuel/Capacity	Diesel/12.5-Gal (47.3 L)														Gasoline/12-Gal (45.4 L)				Diesel/12.5-Gal (47.3 L)
Hour Meter	Horizon Technology																		
Hydraulic Drive System	17.84 cu in Hydro-Gear HGM-H Motors with 18cc Kanzaki® Pump														Unitized 16cc Pumps & Wheel Motors w/Cooling Fans				17.84 cu in Hydro-Gear HGM-H Motors with 18cc Kanzaki Pump
Max Ground Speed (Fwd)	12.5 mph (20.1 km/h)														11.5 mph (18.5 km/h)				10/17 mph (16.1/27.4 km/h)
Clutch	Wet Disc														Electromagnetic				Wet Disc
MOWING DECKS																			
Deck Size	60" (152.4 cm) (Rear Discharge)	▶ 72" (182.9 cm) (Rear Discharge)		60" (152.4 cm)		72" (182.9 cm)		72" (182.9 cm)		72" (182.9 cm) (Rear Discharge)		▶ 96" (243.8 cm) (Rear Discharge)		96" (243.8 cm) (Rear Discharge)		▶ 144" (365.7 cm) (Rear Discharge)			
Cutting Deck	7-Gauge TURBO FORCE™																		
Bullnose Bumper	Standard																		
Deck Depth	5.5" (14.0 cm)																		
Adjustable Discharge Baffle	N/A						Standard						N/A						
Rubber Discharge Chute	N/A						Standard						N/A						
Deck Lift Design	Hydraulic with Rocker Switch																		
Spindle Housings	9" (22.9 cm) Diameter Cast Aluminum																		
1" (2.5 cm) Heavy-Duty Spindle Shaft	Standard																		
Spindle Bearings	Maintenance-Free																		
Cutting Height	1.0" – 5.5" (2.5 – 14.0 cm)																		
Blades	3 blades at 20.5" length														4 blades at 24.5" length				▶ 6 blades at 24.5" length
Blade Tip Speed	18,200+ ft/min						▶ 18,500+ ft/min						18,100+ ft/min			18,500+ ft/min			
Shaft Drive	Standard																		
Anti-Scalp Rollers	4 Standard, 2 Side Skids						6 Standard						4 Standard, 2 Side Skids			13 Standard			
FEATURES																			
Steering Controls	1-5/8" (4.1 cm) Diameter Grips; Adjustable, Dampened																		
Operator Seat	Deluxe Suspension (Iso-Mount, Flip-Up)																		
Armrests	Standard																		
Seat Suspension System	Standard																		
Folding ROPS	Standard																		
Cooling Fans	N/A																		▶ Standard
Storage Compartment	Standard																		
Floor Pan	Flip-Up, Iso-Mount																		
WEIGHTS AND MEASUREMENTS																			
Weight	1,957 lbs.	887.7 kg	1,964 lbs.	890.9 kg	1,987 lbs.	901.3 kg	2,047 lbs.	928.5 kg	2,067 lbs.	937.5 kg	2,143 lbs.	972 kg	2,650 lbs.	1,202 kg	2,584 lbs.	1,172 kg	3,270 lbs.	1,483 kg	
ROPS Height (Folded)	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	51"	129.5 cm	
ROPS Height (Upright)	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	71.8"	182.4 cm	
Deck Width	66.3"	166.4 cm	78.3"	198.9 cm	61.4"	156.0 cm	73.4"	186.4 cm	73.6"	186.9 cm	78.3"	198.9 cm	102.3"	259.8 cm	102.3"	259.8 cm	144.9"	368.1 cm	
Deck Width - Wings Up	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	73"	185.4 cm	73"	185.4 cm	83"	210.8 cm	
Deflector Width	N/A	N/A	N/A	N/A	72.8"	184.9 cm	84.9"	215.6 cm	87.6"	222.5 cm	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Length	96.48"	245.1 cm	100.68"	255.7 cm	99.68"	245.1 cm	99.6"	253.0 cm	99.68"	245.1 cm	100.68"	255.7 cm	97.38"	247.3 cm	97.38"	247.3 cm	101.3"	257.3 cm	

\* The gross horsepower of these diesel engines was laboratory rated at 3600 rpm by the engine manufacturer in accordance with SAE J1940 or SAE J1995. As configured to meet safety, emission and operating requirements, the actual engine horsepower on these mowers will be significantly lower. †CARB compliant model or model available.

▶ = Step Up Feature

**ARTICLE 4-19**  
**RECREATION-SB/REC-TOWN COMMON**  
**BANDSTAND & WALKWAYS**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Recreation-Director

**Project Title:** Town Common Bandstand & Walkway Renovation

**Description:** Remove and replace existing asphalt walkways with new, accessible concrete walkways to match existing concrete walkways. Create new accessible walkway to gazebo and pad for future accessible lift. Replace existing railings, support posts and stairs on gazebo with pressure treated 4 X 4 posts, PVC railings and posts and anchor to concrete surface.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 350,000.00 **Funding Source:** Free Cash

**Useful Life:**

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** Current asphalt walkways are cracked and heaving or have been patched and are not accessible. Some of the walkways were renovated and replaced with concrete providing an accessible surface. The gazebo railings are not made from pressure treated wood and are rotting and in constant need of repair. The posts are also not pressure treated and need to be replaced before they begin to rot and the stairs and stair rails are in the same condition.

**Alternatives Considered:** Continue to spend money on repairs and not address the accessibility and long term needs.

**Project Timeline:**

FY26

**Vehicles or Equipment:** ☐ New ☐ Replacement ☒ Repair

Make: \_\_\_\_\_

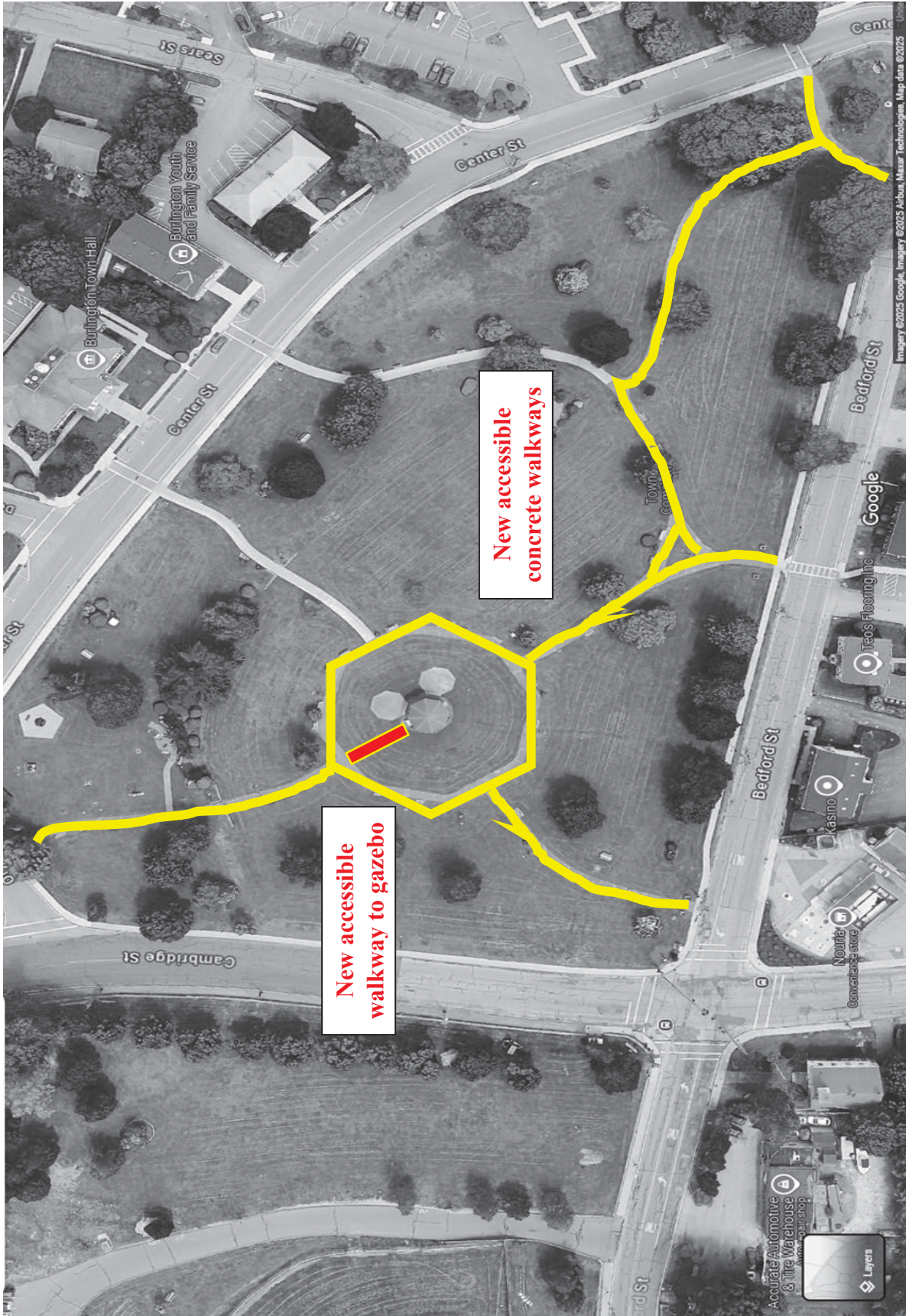
Model: \_\_\_\_\_

Year: \_\_\_\_\_

ID# \_\_\_\_\_



# Town Common Walkways



**New accessible  
walkway to gazebo**

**New accessible  
concrete walkways**

# **Blizzard Concrete**

6 Dell Drive Wilmington MA 01887

781-389-6662

## **PROPOSAL**

Town Of Burlington  
Parks and Recreation Department  
Brendan Egan  
978-764-3525  
1-7-2025  
Email Began@burlington.org  
Job Location Burlington Common

Scope of work: Remove existing asphalt sidewalks and replace them with new concrete sidewalks the same size and shape and elevation as the existing ones. Also install a new handicap accessible walkway to the gazebo stairs and elevator chair lift. The total approximate sq ft area of the existing asphalt sidewalks to be replaced is 13,350 sq ft.

### **1. Demo**

- a. Remove existing asphalt walkways and truck debris away from the sight to a proper solid waste recycling facility.
- b. Clean up the work area and regrade existing subgrade materials and then compact with plate compactor to prepare areas for new concrete.
- c. For the new handicap walkway to the gazebo excavate and remove existing grass and dirt and truck materials away from the sight. Truck in new subgrade base material and grade and compact it to prepare the area for new concrete.
- d. Demo of the existing asphalt walkways will be done in sections or phases so they can be replaced with concrete in manageable sections as the job progresses from one side of the common to the next.
- e. Corden off the demo work area off from foot traffic during and after work is done for the day.

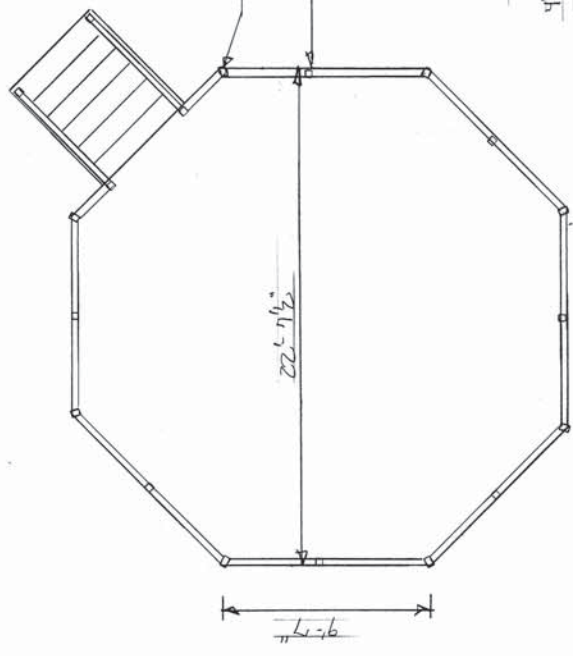
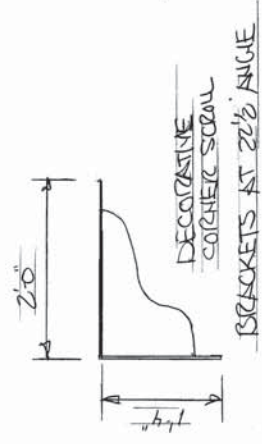
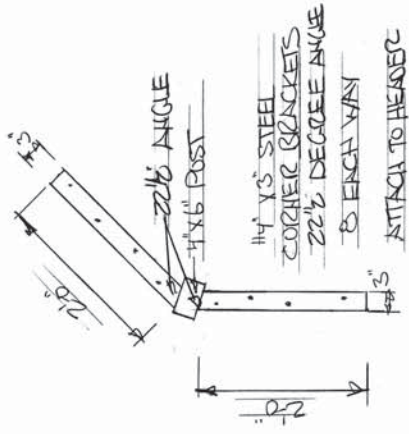
### **2. Concrete preparation**

- a. Construct wood forms to allow for five inches of concrete thickness.
- b. Construct wood forms to approximately the same size and shape as the existing asphalt walkways and to approximately the same elevations.
- c. Secure wood forms to shape and elevation with metal stakes and screws.
- d. Pitch walkways 1.5% to one side or another for water run-off ware necessary.
- e. Supply and install fiber expansion joint material every 30 ft.
- f. Construct forms for the walkway to the gazebo to be handicap accessible.
- g. Supply and install heavy gage wire mesh sheets and overlap and tie them together with twist ties. (Lift wire mesh sheets with hooks into the middle of the concrete during the concrete placement.)

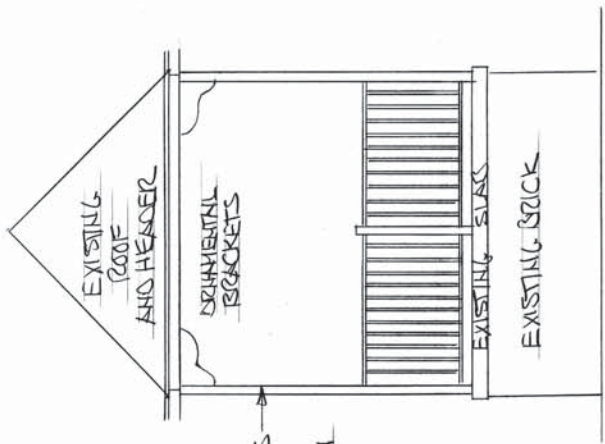


- h. Supply and install ½ inch by 12-inch steel dowels every sixteen inches on center throw expansion joint material at the end of each pour section and the start of a new section to be poured next, to join the sections together.
  - i. Where new concrete sidewalk is to connect to the existing concrete sidewalks that are already there. Supply and install ½ inch fiber expansion joint material with masonry nails and then drill ½ inch holes every sixteen inches on center and supply and install ½ inch by 12-inch steel dowels to join the two sections together.
- 3. Concrete Pour
  - a. Supply Pour and place 4000 psi concrete with 7% air entrainment in the mix.
  - b. Drive concrete trucks out onto the common and pour concrete right from the truck chutes into place.
  - c. Pour and screed concrete and then screed flat to elevations and float.
  - d. Hand cut center joint expansion joints every 5ft or less.
  - e. Broom finish concrete surface then re cut expansion joints and edges by hand to picture frame each section.
  - f. Caution tape off fresh concrete work area from foot traffic.
- 4. Clean up.
  - a. Strip wood forms and remove metal stakes.
  - b. Clean up work area.
  - c. Seal new walkways with water-based salt guard sealer with pump sprayer, to help protect them from salt damage from deicing in the winter.

Total for labor and materials \$ 263,250.



FLOOR PLAN  
SCALE 1/4" = 1'-0"



WALL ELEVATION  
SCALE 3/16" = 1'-0"

- NEW STAIRS
- 7 RISERS @ 1"
- 6 TREADS @ 11"
- COMPOSITE DECKING
- REPLACE EXISTING 4"x6" POSTS
- 4"x6" P.F. POSTS
- ADD 1"x4" P.F. POST MIDSPAN
- FOR NEW RAILINGS
- PVC RAILING + POSTS
- 3'-6" HIGH
- MINIMUM 4" SPACE
- 4"x6" POSTS - ADD SIMPSON
- POST BASE AS04612
- 4"x4" POST BASE AS0412
- ANCHOR TO EXISTING SLAB
- 5/8" BOLTS

CLARK ARCHITECTURAL  
110 CHELSEA RD MA 02138 788 4359

JANUARY 8, 2023

CAZARO - COMMON  
CENTER ST  
BURLINGTON MA

## R.E. Reynolds Construction

P.O. Box 248  
Burlington Ma.  
781-272-6147 781-589-4993

Quote

Town of Burlington  
Center St  
Burlington Ma

Feb, 24, 2025

### Gazebo

Temporarily support each existing support post  
Remove existing railings  
Remove and replace existing 4"x6" support posts  
Install new 2"x10" header around upper perimeter of gazebo  
Trim new header with white, PVC trim boards  
Supply and install (2) 1/4" steel angle brackets on each support posts  
Supply and install (2) 2'0"x1'4" wood, decorative, corner scroll on each support posts  
Supply and install pressure treated, 4"x4" mid post between full posts  
Supply and install 5.5"x5.5" composite post sleeve, cap and base over mid posts  
Supply and install White, Azek Premier, composite railings  
Remove existing stair railings and decking  
Install (4) new pressure treated stair stringers  
Supply and install white, PVC trim boards over stair stringers and risers  
Supply and install Azek, Slate grey composite decking on stairs  
Supply off-site dumpster  
Supply permit

Labor and Materials- 46,599.00

**ARTICLE 4-20**  
**SCHOOL-CURRICULUM K-8 LITERACY**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Curriculum K-5 Literacy

**Description:** Purchase and implement and new K-5 Literacy program.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 578,722.40 **Funding Source:** Free Cash ▼

**Useful Life:** 15 years

**Prioritization:** 5. New or expanded service ▼

**Justification:** After our Literacy Audit in PreK-12 in 2023-2024, we reviewed our recommendations, including looking at a new curriculum. Together, with the Literacy Task Force comprised of reading specialists, administrators, and teachers K-12 across the district, we vetted four high-quality curriculum landing on CKLA Amplify for K-5. CKLA Amplify is a high-quality curriculum program aligned with MA state standards that has been endorsed by CURATE and Ed Reports.

**Alternatives Considered:** Since 2015, we have not done such a curriculum audit. We have not had an adoption of such a comprehensive nature at the elementary schools.

**Project Timeline:** Every year, we will continue to review our pacing guide, our instruction, and student progress and achievement. Every three to five years, each subject will now be on a curriculum review cycle.

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

### Warrant Article Options February 14

<a href="#"><u>Amplify CKLA K-5 Materials &amp; Professional Development</u></a>	\$430,566.40
<a href="#"><u>LTRS Early Childhood</u></a>	\$18,500.00
<a href="#"><u>Adolescent Literacy Live Online</u></a>	\$18,000.00
<a href="#"><u>Corwin Work with Dr. John PD Tier I Instruction</u></a>	\$24,000.00
<a href="#"><u>Continue Work with Gail Lovette</u></a> (with only a 0.2FTE K-5 Literacy Coach Stipend)	\$9,900.00 (difference added to Warrant)
<a href="#"><u>Continue Work with Kateri Thunder</u></a> (no K-8 Coordinator - same status K-5 Lead Math Coach)	\$30,836.00 (difference added to Warrant article)
<a href="#"><u>LTRS Volume 1 (2 Year Completion)</u></a> or teachers can do it one their own time without a cohort of 40 needed and choose their own timeline, but the price for each teacher is \$4199/participant/Volume	\$36,920.00
*Wit Wisdom Pilot Grades 6-8 to not exceed \$5,000	\$5,000
*EL Pilot Grades 6-8 to not exceed \$5,000	\$5,000
<b><u>Total</u></b>	<b><u>578,722.40</u></b>

\*Should Bonnie and I not receive a reasonable quote, then we will not do the pilot. We will just ask for free materials and what is available on Open Resource for teachers to sample and look at.

[LTRS Volume 1 \(1 Year Completion\)](#)



**ARTICLE 4-21**  
**SCHOOL-GREEN COMMUNITIES**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School

**Project Title:** Building Management System

**Description:**

The project will consist of installing a new building management system (BMS) along with supporting HVAC equipment at both Francis Wyman and Pine Glen. 10% contingency is included in the total request.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 276,888.70 **Funding Source:** free cash

**Useful Life:** 15 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**

This project has been submitted and approved by Green Communities and the Town of Burlington has been awarded \$250,000 towards the total cost of this project. The project is estimated at \$502K, and could potentially be eligible for additional utility incentives

**Alternatives Considered:**

N/A

**Project Timeline:**

The project needs to be completed prior August 29, 2026 to comply with the grant funding.

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Building	Description	Cost
Pine Glen	VFD	\$14,640
Pine Glen	Building Control	\$180,582
Francis Wyman	VFD	\$32,175
Francis Wyman	Building Control	\$274,320
Total cost		\$501,717
Grant Award		\$250,000
Balance		\$251,717
Plus 10% contingency		\$276,888.70



COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE OF  
ENERGY AND ENVIRONMENTAL AFFAIRS  
**DEPARTMENT OF ENERGY RESOURCES**  
100 CAMBRIDGE ST., 9<sup>th</sup> FLOOR  
BOSTON, MA 02114  
Telephone: 617-626-7300

**Maura T. Healey**  
Governor

**Kimberley Driscoll**  
Lt. Governor

**Rebecca L. Tepper**  
Secretary

**Elizabeth Mahony**  
Commissioner

August 29, 2024

Paul F. Sagarino Jr., Town Administrator  
Town of Burlington  
29 Center Street  
Burlington, MA 01803

Dear Administrator Sagarino:

I am pleased to inform you that the Department of Energy Resources (DOER) Green Communities Division has approved an award of \$250,000.00 for the following projects proposed in the Town of Burlington's Green Communities Competitive Grant application.

List of projects funded:

- \$6,400, Pine Glen Elementary School — VFDs on HW Circ Pump
- \$94,058, Pine Glen Elementary School — BMS Controls
- \$17,600, Francis Wyman Elementary School — VFDs on HW Circ Pump
- \$131,942, Francis Wyman Elementary School — BMS Controls

The Division reviewed Burlington's grant application and has determined these are viable projects that meet the eligibility requirements of our Competitive Grant program. **Please note that, due to the competitive nature of this grant program, the use of these funds is restricted to the specifically approved projects listed above.**

Jane Pfister, Green Communities Grant Coordinator, will follow up with the contact listed in your competitive grant application to discuss the next steps, including coordination of the grant contract process. The Green Communities Division looks forward to working with the Town of Burlington on your grant projects. We congratulate you on your grant award and applaud your efforts to create a cleaner energy future for your community and the Commonwealth as a whole.

Please do not hesitate to contact me at 617-823-4029 or by email at [Joanne.Bissetta@mass.gov](mailto:Joanne.Bissetta@mass.gov) with any questions you may have regarding your grant award.

Building Name and/or Location (as noted in MET)	Traditional, Administrative, Prescriptive Project, OR Building Decarbonization (select from dropdown list)	Project Name (description for Projects) (1)	Total Project Cost (\$)	GC Grant Funding (\$)
Pine Glen Elementary School	A. Prescriptive: VFDs ▼	Pine Glen VFDs on HW Circ Pumps	\$14,640.00	\$6,400.00
Pine Glen Elementary School	D. Traditional: Building Controls Systems ▼	BMS Controls	\$180,582.00	\$94,058.00
Francis Wyman Elementary School	A. Prescriptive: VFDs ▼	Pine Glen VFDs on HW Circ Pumps	\$32,175.00	\$17,600.00
Francis Wyman Elementary School	D. Traditional: Building Controls Systems ▼	BMS Controls	\$274,320.00	\$131,942.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
	▼			\$0.00
Green Community: Town of Burlington			\$501,717.00	\$250,000.00

## Green Communities Grant Table - 2024

### Applicant Information

Municipality Name:	Town of Burlington
Contact Name:	Robert Cunha
Contact Title:	Director of Operations - Schools
Contact E-mail:	Rcunha@bpsk12.org
Contact Phone:	781-238-5690
Date of Application :	5/10/2024
Date of update (if an update to an existing application):	n/a

### Energy Cost (\$) per Unit

(enter your community's energy costs, leave blank if the fuel is not part of the savings calculation)

Electricity (kWh)	0.21
Natural Gas (therms)	0.83
Oil Savings (gallons)	
Gasoline (gallons)	
Diesel (gallons)	
Propane (gallons)	

### Application Summary (cells will calculate based on data on next tab)

Green Communities Funding Requested	\$ 250,000.00
Projected Annual Cost Savings (\$)	\$ 41,180.49
Simple GC\$ Payback Period	6.1
MMBtu saved (annually)	1,088
GC\$/MMBtu, 3-year project average = 215	230
GHG metric tons saved (annually)	69
GC\$/GHG ton, 3-year project average = 3,078	3,607



**ARTICLE 4-22**  
**SCHOOL-BUILDING ENVELOPE AND**  
**VESTIBULE**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Building Envelope and Vestibules

**Description:** Construct exterior building vestibules and Francis Wyman and Pine Glen elementary school front entrances. 10% contingency is included in the total request.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 671,000 **Funding Source:** Free Cash ▼

**Useful Life:** 25 years

**Prioritization:** 5. New or expanded service ▼

**Justification:** Both Francis Wyman and Pine Glen lack secure vestibules at their main entrances. Constructing vestibules will provide a double door entrance at each building for visitors without restricting the flow of traffic within the building.

**Alternatives Considered:** Currently the only option is to lock the interior hallway doors which restricts student access to classrooms, cafeterias and gymnasiums.

**Project Timeline:** It will take approximately 2 years to finalize detailed plans, bid the project and complete construction.

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Building	Description	Cost	
Pine Glen	Vestibule	\$280,000.00	
Pine Glen	Architectural plans	\$25,000.00	
Francis Wyman	Vestibule	\$280,000.00	
Francis Wyman	Architectural plans	\$25,000.00	
	Total	\$610,000.00	
	Plus 10% contingency	\$671,000.00	



**DOMENIC  
SICARI  
ASSOCIATES, LTD**

*ARCHITECTURE AND INTERIOR DESIGN*

---

February 17, 2025

Neil Guanci  
Marshall Middle School  
114 Winn Street  
Burlington, MA

Re: New Secured entry at: Francis Wyman School

Dear Neil:

I am pleased to submit a letter of agreement, at: Francis Wyman School 41 Terrace Hall Ave, Burlington, MA. As discussed the space will be designed by Domenic Sicari Associates, LTD. All plans will be approved in advance in writing by you. During my visit inspecting the school entrance with you, we envisioned taking the existing school design and extending it to the new addition. This will allow the new addition to blend with the existing building. The scope of services will be to design a new safety entry room at the existing entry area. The room will comply to ADA codes. Our general way of operation will be as follows. Initially, we will consult with you to determine the requirements of each area. Next "as built" plans and elevations will be prepared. The next step will include preliminary plans and materials that will be presented to you. Upon your final approval of the preliminary plans, the following plans will be prepared.

See Exhibit "A".

1. Existing front office and entry area floor plan.
2. Existing front office and entry area reflected ceiling plan.
3. Existing front office and entry area exterior left elevation.
4. Existing front office and entry area exterior front elevation.
5. Existing front office and entry area exterior right elevation.
6. Proposed front office and entry area floor plan.
7. Proposed front office and entry area reflected ceiling plan.
8. Proposed front office and entry area exterior left elevation.
9. Proposed front office and entry area exterior front elevation.
10. Proposed front office and entry area exterior right elevation.
11. Proposed front office and entry area roof plan.
12. Proposed front office and entry area foundation plan.
13. Proposed front office and entry area roof framing plan.

- 14. Proposed front office and entry area building sections.
- 15. Proposed front office and entry area interior elevations.
- 16. Proposed front office and entry area interior elevations.
- 17. Proposed front office and entry area electrical plans.
- 18. Proposed front office and entry area interior elevations.
- 19. Proposed front office and entry area HVAC.
- 20. Proposed front office and entry area interior specifications.

Electrical fire horns, strobes, and emergency lighting plans for each area will be coordinated with our plans. We will provide digital plans for the consultant’s use.

All plans, drawings and sketches will be reviewed with you in advance and are subject to your written approval. These items will then be submitted for bidding to our contractors. The quality and supervision of the work will be the responsibility of the contractor.

The fee for our design services under this agreement is twenty-five thousand dollars. (\$25,000.00). In addition to our fee you shall pay for actual and reasonable disbursements for this project, other than normal overhead, including the following; copies, postage, and any related “out of pocket” expenses. **Electrical, plumbing, mechanical and structural engineers are included.** Fire protection will be coordinated with the fire consulting contractor. If outside consultants (such as surveyors are needed, their fees will be paid directly by you. Construction progress reports if requested will be additional, as needed, at \$250.00 per report. After your written approval of the plans and drawings, you wish to revise them, any additional services will be performed at an hourly rate. All such disbursements will be billed and payable upon receipt, except for outside consultants, who will be retained upon your approval.

We reserve the right to photograph our project after it is completed and to give permission for its use in any publication, although your name will not be used without your consent. Purchasing of FF& E items and sub contractors will be made available at our cost plus 15% if requested by you.

Schedule of payments:

Deposit upon signing of this agreement.	\$8,000.00
Payment upon approval of preliminary plans.	\$8,500.00
Balance due upon completion of plans.	\$8,500.00
Total fee for design services.	\$25,000.00

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Client's signature

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Date

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Client's signature



---

Date

02/17/25

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Domenic Sicari Associates, LTD signature

---

Date

TERMS: Payment is due upon terms stated above. A FINANCE CHARGE, based on the following PERIODIC RATES: 1 1/2% per month(18% ANNUAL PERCENTAGE RATE) may be applied to any past due balance which was billed 30 DAYS or more prior to the closing date of this statement. PROMPT PAYMENT OF BALANCES WILL PREVENT FINANCE CHARGES. Final documents will not be released without final payment per the above terms. Client agrees to pay all reasonable costs for collection and attorney's fees.





**DOMENIC  
SICARI  
ASSOCIATES, LTD**

**ARCHITECTURE AND INTERIOR DESIGN**

---

February 17, 2025

Neil Guanci  
Marshall Middle School  
114 Winn Street  
Burlington, MA

Re: New Secured entry at: Francis Wyman School

The preliminary maximum budget to construct the Francis Wyman School based on a maximum of 400 S.F. space is estimated at: \$280,000 Max.

We believe this can be achieved. Once preliminary plans have been produced we can fine tune the budget.

Yours truly,

Domenic sicari  
President



**DOMENIC  
SICARI  
ASSOCIATES, LTD**

*ARCHITECTURE AND INTERIOR DESIGN*

---

February 17, 2025

Neil Guanci  
Marshall Middle School  
114 Winn Street  
Burlington, MA

Re: New Secured entry at: Pine Glen School

Dear Neil:

I am pleased to submit a letter of agreement, at: Pine Glen School  
1 Pine Glen Way, Burlington, MA. As discussed the space will be designed by Domenic Sicari Associates, LTD. All plans will be approved in advance in writing by you. During my visit inspecting the school entrance with you, we envisioned taking the existing school design and extending it to the new addition. This will allow the new addition to blend with the existing building. The scope of services will be to design a new safety entry room at the existing entry area. The room will comply to ADA codes. Our general way of operation will be as follows. Initially, we will consult with you to determine the requirements of each area. Next "as built" plans and elevations will be prepared. The next step will include preliminary plans and materials that will be presented to you. Upon your final approval of the preliminary plans, the following plans will be prepared.

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12. Proposed front office and entry area foundation plan.
13. Proposed front office and entry area roof framing plan.

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15. Proposed front office and entry area interior elevations.
16. Proposed front office and entry area interior elevations.
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18. Proposed front office and entry area interior elevations.
19. Proposed front office and entry area HVAC.
20. Proposed front office and entry area interior specifications.

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The fee for our design services under this agreement is twenty-five thousand dollars. (\$25,000.00). In addition to our fee you shall pay for actual and reasonable disbursements for this project, other than normal overhead, including the following; copies, postage, and any related "out of pocket" expenses. **Electrical, plumbing, mechanical and structural engineers are included.** Fire protection will be coordinated with the fire consulting contractor. If outside consultants (such as surveyors are needed, their fees will be paid directly by you. Construction progress reports if requested will be additional, as needed, at \$250.00 per report. After your written approval of the plans and drawings, you wish to revise them, any additional services will be performed at an hourly rate. All such disbursements will be billed and payable upon receipt, except for outside consultants, who will be retained upon your approval.

We reserve the right to photograph our project after it is completed and to give permission for its use in any publication, although your name will not be used without your consent.

Purchasing of FF& E items and sub contractors will be made available at our cost plus 15% if requested by you.

#### Schedule of payments:

Deposit upon signing of this agreement.	\$8,000.00
Payment upon approval of preliminary plans.	\$8,500.00
Balance due upon completion of plans.	\$8,500.00
Total fee for design services.	\$25,000.00

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Client's signature

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Date

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Client's signature



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Date

02/17/25

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Domenic Sicari Associates, LTD signature

---

Date

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**DOMENIC  
SICARI  
ASSOCIATES, LTD**

**ARCHITECTURE AND INTERIOR DESIGN**

---

February 17, 2025

Neil Guanci  
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114 Winn Street  
Burlington, MA

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The preliminary maximum budget to construct the Pine Glen School based on a maximum of 400 S.F. space is estimated at: \$280,000 Max. We believe this can be achieved. Once preliminary plans have been produced we can fine tune the budget.

Yours truly,

Domenic sicari  
President

**ARTICLE 4-23**  
**SCHOOL-NETWORK EQUIPMENT**





## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** School

**Project Title:** Network Equipment Erate

**Description:**  

To purchase network equipment for school school buildings that are eligible for Erate grant funds

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 637,194.70 **Funding Source:** free cash

**Useful Life:** 10 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**  

Erate is a federal program that provides discounts to schools for telecommunications and Internet access. Burlington is eligible for approximately \$573k in discounted equipment.

**Alternatives Considered:**  

This equipment could be use to replace existing equipment. Purchasing this equipment could help offset the overall cost to the town for our 5 year network refresh.

**Project Timeline:**  

1 year

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Description	Cost	
9300X switches	\$71,413.87	
9300 switches	\$343,383.74	
Wifi 7 option	\$25,730.60	
Smart-UPS	\$54,518.70	
Network Services	\$84,221.00	
Total	\$579,267.91	
Plus 10% contingency	\$637,194.70	



Where Technology  
Means More®



## **BURLINGTON SCHOOL DISTRICT**

FY2025 BURLINGTON SCHOOL DISTRICT

Form 470 # 250017962

2/28/2025

---

Michael Dempsey

781-615-1321

[Michael.Dempsey@ePlus.com](mailto:Michael.Dempsey@ePlus.com)



Date 2/28/2025

BURLINGTON SCHOOL DISTRICT  
FY2025 BURLINGTON SCHOOL DISTRICT

**SPIN # 143006553**

Thank you for offering ePlus Technology, inc. ("ePlus") the opportunity to respond to your **Form 470 # 250017962** for **BURLINGTON SCHOOL DISTRICT**. We have reviewed BURLINGTON SCHOOL DISTRICT's stated goals and requirements contained in your request. We are confident that our solution provides a proven approach – combining appropriate practices, technology, and intellectual capital to meet and exceed your process improvement and cost savings objectives.

The following response and attachments will clearly demonstrate how ePlus will assist you in achieving your goals. Our proposal contains all the supporting information you should need.

ePlus is submitting its proposal on the understanding and with the expectation that BURLINGTON SCHOOL DISTRICT and ePlus Technology, inc. will have the opportunity to work together to enter into a mutually acceptable contract for the products and services described in an agreed upon statement of work.

The experience that ePlus will demonstrate throughout the process will highlight how our strengths and expertise can be applied to your organization to generate positive business results. We look forward to the opportunity in the very near future to personally present our solution.

Thank you for your consideration.

Sincerely,

ePlus Account Executive

Michael Dempsey



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## Table of Contents

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### **Attachments:**

Attachment 1 – Networking, Wireless, UPS Quote 23291717

Attachment 2- Install/Config Services Proposal

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### **COPYRIGHT AND TRADEMARKS**

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© 2000 – 2023 ePlus  
13595 Dulles Technology Drive  
Herndon, VA 20171  
703.984.8400  
All rights reserved.

### **ePlus as a Reseller**

ePlus is fully committed to holding the discount structure contained in our bid response for the life of the contract but is subject to future potential manufacturer changes in overall pricing models to its resellers. ePlus would require the opportunity to amend its committed discount in order to maintain an equivalent level of margin to be able to continue the supply. ePlus will provide the documentation to support manufacturer modification that supports a change any pricing structure. It is possible that changes can also occur in other manufacturer terms such as changes in warranty terms that are outside of ePlus' control and we reserve the right to modify this schedule from time to time to accommodate these potential changes by providing written notice. If changes of this nature are not something for which you would consider an exception, ePlus would merely require the opportunity to vacate the particular award(s) effected by the manufacturer's changes which are outside of our control.

### **PROPOSAL VALIDITY PERIOD**

February 28, 2025- September 30, 2026  
(Funding Year 2025)



## Executive Summary

ePlus Technology, inc. (SPIN 143006553) understands BURLINGTON SCHOOL DISTRICT is seeking Switching, Wireless, and UPS for its entities.

We are perfectly positioned to work with you on this project. Some of the qualifications that distinguish us from our competition are:

- ePlus has knowledgeable staff who has a longstanding working relationship with the Schools and Libraries E-Rate program since its inception.
- We have experience working on projects funded with both E-Rate and local government funds.
- ePlus understands the current environment and has completed similar projects in the past.
- Our team is dedicated to serving state/local government and education customers.
- We keep abreast of the manufacturers' programs for education and government clients.
- We have a proven service delivery model.
- ePlus professionals are trained in the latest networking methodologies and technologies, specifically those requested by your school or library.
- We will supply references for similar projects to those requested.

With our knowledge of the E-Rate program, our extensive service and support offerings and our highly qualified engineering staff, ePlus is more than qualified to support your needs. The information that follows is designed to help you understand ePlus' proposed solution, the associated costs, and the benefits to engaging with ePlus for your project needs.





## E-Rate Experience

In addition to our technical certifications, ePlus has an entire E-Rate team dedicated to supporting our customers who participate in Schools and Libraries Funding Mechanism, while paying strict attention to the ever-changing rules.

Our staff, matched with the highest partnerships with the world's top IT vendors and manufacturers, allows ePlus to offer a variety of comprehensive, competitively priced technology solutions to our customers. Our staff includes:

- Sales Managers and Account Executive teams who are dedicated to the SLED market.
- Inside Sales Managers and teams with experience in quoting the E-Rate eligible products that comprise our solutions.
- Pre-Sales, Implementation and Project Management Engineering Managers and teams with experience in quoting and implementing the E-Rate eligible services that comprise our solutions.
- A National SLED Team that understands all facets of the program from a Service Provider perspective.

With a dedicated public sector practice composed of inside and outside sales personnel, we have significant experience in not only E-Rate, but many other facets of supporting the education space. As a systems integrator holding hundreds of contracts across 48 states, we participate mainly in the Category 2- Internal Connections portion of the program. There is executive sponsorship and E-Rate program management at the Senior Vice President level within ePlus. In addition, all ePlus personnel active with the program undergo annual compliance training.

Over the past several years, ePlus has been selected as the preferred service provider for 50-100 entities via their Form 471 application, totaling on average over \$15 million annually. Revenues resulting from these awards have varied greatly based on past funding approval levels but have historically yielded several million in funded business. Each funding year ePlus is among the top vendors participating nationally in the E-Rate program. We have significant experience in processing orders via SPI discount billing as well as the BEAR process. Staff members who specialize in the program are available to help customers with questions in the areas allowed for service provider input.

In addition, ePlus works with Funds for Learning and participates in other educational-based trade shows and conferences to help communicate our capabilities around the E-Rate program. References are available from schools and libraries who have worked with members of our E-Rate team located across the nation. Our E-Rate team offers a joint level of experience which spans the entire life of the E-Rate program. Having team members who are trained in procurement policies and requirements of SLED/USAC/E-Rate affords us the opportunity to provide expertise and guidance to our clients.



## **E-Rate Payment Processing Requirements**

ePlus works with our customers to follow either a BEAR or SPI (discount billing) process for their E-Rate eligible purchases. All E-Rate approvals for the specific items being purchased through the program must be in place before we will process an order leveraging discount billing (SPI). For the BEAR process, the school/library will place an order to ePlus under standard net terms for the entire amount and file a BEAR invoice upon potential future approval by E-Rate. If making a purchase prior to E-Rate approval via purchase order using standard net terms, that purchase is not returnable or cancellable in the event E-Rate funding is not awarded. This proposal is valid for E-Rate Funding Year 2025 with contract term dates of 04/01/2025 - 09/30/2026 or upon extension with prior approval per USAC. For customers to leverage E-Rate-based pricing from most manufacturers, the customer must select ePlus (SPIN 143006553) on their E-Rate Form 471, prior to the processing of an order.

At the request of many E-Rate eligible entities, ePlus has been entering the eligibility percentages for requested products. This is purely an effort to assist schools and libraries in completing a portion of the required paperwork relating to the products and prices being proposed by ePlus in response to an RFP proposal. Product and maintenance eligibility information must be reviewed and confirmed by the school or library for not only accuracy and completeness but regarding the actual products, prices, and total quantities for which it would like to submit for E-Rate funding. Eligibility stated is based on product functionality, as indicated in the current Funding Year Eligible Services List. Additional guidance from USAC about the E-Rate eligible services is available at USAC's website; [usac.org/e-rate/](https://usac.org/e-rate/). Final determination of eligibility is provided by USAC during the application process. ePlus makes no guarantees or representations as to the completeness or accuracies of the information provided or regarding E-Rate eligibility of any product or service.

## **Red Light Rule**

ePlus is not currently subject to the Red-Light Rule nor are any of our principals presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation, by any Federal department or agency, from transactions involving the use of Federal funds. All our staff including Sales, Sales Operations and Inside Sales personnel who prepare your quotes stay abreast of changes in the program by attending trainings offered by the SLD on an annual basis. We have a relationship in good standing with the FCC/USAC/SLD and can provide documentation and certification upon award of proposal.

- Federal Tax ID Number: 54-1904151
- E-Rate SPIN Number: 143006553
- FCC Registration Number: 0011709979

## ePlus Company Information

ePlus is a customer first, services led, results driven and trusted industry leader that helps organizations secure, modernize, optimize, and scale their IT. For more than 30 years, we have stood side by side with over 4,300 customers across the U.S., Europe, and Asia, helping navigate an increasingly complex and dynamic IT, regulatory and workforce environment. Backed by an unparalleled bench of technical experts, more than 5,000 certifications and accreditations, top industry recognition, and a relentless commitment to innovation on behalf of everyone we serve, ePlus drives truly transformational results. We achieve these outcomes via expertise across Data Center, Cloud, Security, Networking and Collaboration, as well as a robust set of professional, managed, consultative and other services. It's equal parts strategy, execution, and results, always with our customers at the core. Each day. Every day. The Company is headquartered at 13595 Dulles Technology Drive, Herndon, VA, 20171, USA. For more information, visit [www.eplus.com](http://www.eplus.com), call 888-482-1122, or email [info@eplus.com](mailto:info@eplus.com).

## Financial Overview

Founded in 1990, ePlus inc. (NASDAQ NQGS: PLUS) is a public company with annual gross billings of \$3.1B\* and shareholders equity of \$782.3M as of its most recent fiscal year ending March 31, 2023. Our full financial statements of quarterly and annual audited financials can be viewed at <http://www.eplus.com/investors/financial-reporting/annual-reports> or [www.sec.gov](http://www.sec.gov).

**PLUS**  
Nasdaq Listed

## Locations

### National Headquarters

ePlus Technology, inc.  
13595 Dulles Technology Drive  
Herndon, VA 20171  
Phone: 703-984-8400  
Fax: 703-984-8600

[www.eplus.com](http://www.eplus.com)

[List of all ePlus Locations/Offices](#)



## Partnerships and Expertise

Our customers benefit from our deep collaborative partnerships with leading technology providers, enabling us to create solutions that connect the dots between IT investments and business outcomes so technology means more, and does more, for them. ePlus maintains deep partnerships with top manufacturers, including Arista, AWS, Check Point, Cisco, Dell Technologies, F5, Fortinet, Gigamon, HP, HPE, Intel, Juniper Networks, Lenovo, Microsoft, NetApp, Nutanix, Nvidia, Palo Alto Networks, Pure Storage, Rubrik, Splunk, and VMware—many who look to us for their own technology needs.



## Commitment to Diversity, Inclusion & Belonging

ePlus is dedicated to fostering, cultivating, and preserving a culture that embraces diversity, enables inclusion, and makes our employees feel comfortable bringing their full, genuine selves to work. We celebrate the many diverse qualities that make our employees unique—gender, ethnicity, race, sexual orientation, age, ability, veteran status, religion, culture, background, experience, strengths, perspectives and more.

We are dedicated to customer and community service, acting with integrity in all things, and putting our ethics into practice.

### ePlus Values:

**Respectful communication and cooperation.** We treat each other with dignity and respect. Always.

**Teamwork and employee participation.** We encourage the representation of all groups and perspectives in our daily interactions, both internally and externally.

**Work/life balance that supports our employees' varying needs.** The health and well-being of our employees is at the core of our success. Our Well and Good wellness program encourages and enables our employees to improve nutrition, fitness, stress, sleep, connection, and fun, and rewards them for their participation and engagement.

**Embracing the communities** in which our employees, our business partners and our customers live and work. Good corporate citizenship is fundamental to who we are as a company, and our global team is committed to making a positive difference in the communities in which we live and work. Our collective efforts include employee giving, corporate matching, and volunteerism to combat homelessness, hunger, and cancer and to increase access to education. Our employees' dedication to making a positive impact in the world is a source of great pride for our company.

At ePlus, we know that our employees are our most valuable asset. The collective sum of our individual differences, life experiences, knowledge, innovation, self-expression, unique capabilities, and talents drives not only our culture, but also our reputation and shared achievements. That is why we apply our diversity, inclusion, and belonging philosophy to all aspects of our business to help us partner with, recruit, retain, and develop the best talent.

**ePlus. Where Technology Means More.®**

## ePlus Awards and Accreditations

### Awards

#### 2023

BizLibrary: Best Overall Learning & Development Experience  
 CRN® 2023 Managed Service Provider (MSP) 500 Elite 150  
 CRN® 2023 Tech Elite 250  
 Pure Storage Fastest Growth Partner of the Year  
 Rubrik 2023 Public Sector Partner of the Year  
 Rubrik North American Partner Sales Champion of the Year  
 Top Workplaces USA 2023  
 Veeam Growth Partner of the Year



#### 2022

Cisco U.S. Partner of the Year  
 Cisco Global Marketing Partner of the Year  
 Cisco Americas Marketing Partner of the Year  
 Cisco Enterprise Networking Partner of the Year for the U.S. East Region  
 Cisco Social Impact Partner of the Year Award for the Americas  
 Cisco Mass Scale Infrastructure Partner of the Year for the Americas\*  
 Cisco Service Provider Partner of the Year for the U.S. Central Area\*  
 CRN® Triple Crown Award  
 CRN® 2022 Solution Provider 500  
 CRN® 2022 Managed Service Provider (MSP) 500 Elite 150  
 CRN® 2022 Tech Elite 250  
 Dell Technologies North America Channel Services Delivery Excellence Partner of the Year  
 Dell Technologies Server Excellence Partner of the Year  
 Gigamon Americas Partner of the Year  
 Juniper 2022 Icon Award  
 Juniper Innovation Award  
 Palo Alto Networks 2022 Americas Social Impact Award  
 Pure Storage Customer Advocacy Partner of the Year  
 Nutanix 2022 Global Reseller of the Year  
 Nutanix Americas Reseller of the Year  
 Nutanix Americas Partner Systems Engineer of the Year  
 Washington Business Journal: Elaine Marion, Women Who Mean Business



#### 2021

Cisco Social Impact Partner of the Year Award for the Americas  
 CRN® 2021 Solution Provider 500 list  
 CRN® 2021 Managed Service Provider (MSP) 500 Elite 150  
 CRN® 2021 Tech Elite 250  
 Comparably 2021: Best Sales Team, Best Places to Work in Greater Washington DC Area,  
 Best CEO for Women

\*Under CCI Systems Network Solutions Group

## Accreditations

AICPA SSAE Type 2 SOC 1  
 AICPA SSAE Type 2 SOC 1  
 AICPA SSAE Type 2 SOC 1  
 AICPA SSAE Type 2 SOC 2  
 HIPAA and HITECH  
 ISO9001 QMS  
 PCI DSS

OneSource Family of Software Products  
 Managed Services Center  
 Service Desk  
 Cloud Hosted Services  
 Cloud Hosted Services  
 Warehouse Operations  
 Managed Services Center



## Advanced Authorizations and Staff Certifications

Strategic alliances with the industry's leading manufacturers keep ePlus engineers and sales professionals at the forefront of technology, enabling them to deliver industry-leading solutions to our clients. With an extensive roster of staff certifications, we also hold the following partnership designations:

### A10 Networks

+ Elite Partner



### Amazon Web Services

+ Advanced Consulting Partner  
 + Public Sector Partner  
 + Solution Provider Partner  
 + Immersion Day Partner  
 + AWS Marketplace CPPO Partner  
 + Storage Competency  
 + Windows on EC2 Delivery Partner



### Calix

+ Elite Partner



### Check Point

+ 4 Star Partner  
 + ASCP(EMS) Certified  
 + Harmony Specialization



### Ciena

+ Elite Partner



### Cisco: Gold Level Partner

#### Master Specializations

+ Master Data Center and Hybrid Cloud Specialization  
 + Master Collaboration Specialization  
 + Master Networking Specialization  
 + Master Security Specialization  
 + Master Service Provider Technology Specialization  
 + Master Service Provider

#### Advanced Specializations

+ Advanced Collaboration Architecture Specialization  
 + Advanced Customer Experience Specialization  
 + Advanced Data Center Architecture Specialization  
 + Advanced Unified Contact Center Enterprise Specialization  
 + Advanced SP Architecture Specialization  
 + Advanced Security Architecture Specialization



### Cisco: Gold Level Partner (continued)

+ Cisco Webex Calling with Calling Plan  
 + Cisco Hyperflex Specialization  
 + Cisco IoT Specialization  
 + Cisco Webex Contact Center Specialization

### Dell Technologies: Titanium Solution Provider



#### Portfolio and Solution Competencies:

+ Core Client  
 + Server  
 + Storage  
 + Networking  
 + Data Protection

### Fortinet

Expert Partner Level  
 + SD-WAN Specialization  
 + Cloud Business Model Certified  
 + Integration Business Model Certified



### Harmonic

+ Platinum Partner



### HP Inc. Amplify Partner Program

#### Power Partner

### Hewlett Packard Enterprise Platinum Level Partner



#### Hybrid IT (Server/Storage)

+ HPE Partner Ready: Solution Provider – Platinum Partner  
 + HPE Partner Ready: Services Partner – Gold

#### Edge (Aruba/Networking)

+ HPE Partner Ready for Networking: Solution Provider – Platinum Partner  
 + Silver Peak Partner Edge Program: Platinum Partner

### Intel

+ Intel Partner Alliance Program: Titanium Partner



**Juniper Networks**

Elite Partner

**Microsoft**

Gold Level Partner

- + Cloud Solutions Provider
- + Gold Application Integration
- + Gold Data Center
- + Gold Cloud Platform
- + Gold Cloud Productivity
- + Gold Windows and Devices

**NetApp**

Solution Specializations

- + FlexPod Specialized

Implementation Services Certified

- + E-Series
- + HCI
- + ONTAP

Integration Services Certified

- + E-Series
- + ONTAP
- + ONTAP SAN

NetApp Keystone Sell-with

Professional Services Certified

- + ONTAP SAN

Support Services Certified

**Nokia**

- + Broadband Access Networks Expert
- + Fixed Wireless Access Expert
- + IP Routing
- + Optics

**NUTANIX**

Pioneer Level Partner

**NVIDIA**

Accelerated Partner

**Palo Alto**

Diamond Innovator Partner Level

SASE Specialization Partner

**Pure Storage**

Elite Partner

Service Delivery Partner (Managed Service Provider)

**VMware**

Principal Partner

- + Data Center Master Services Competency
- + Networking Master Services Competency
- + VMware Cloud on AWS Master Services Competency
- + Data Center Virtualization

Transform Networking and Security

- + Empower Digital Workspace

Cloud Management and Automation

- + Cloud Provider
- + Cloud Native

**Additional Key Vendors**



## The ePlus Difference

The future of the modern enterprise will be one driven by rapidly scaling technologies that connect everyone and everything, securely, intelligently, and automatically. Their possibilities for innovation are unimaginable, as are the challenges for any IT, business, and finance leader whose tomorrows depend on getting it right today. Helping organizations prepare and leverage market shifts and optimize technology for maximum financial results and possibility, is why ePlus exists. **Customer first. Results driven. Trusted industry leader. With the right solutions, at the right time, in the most efficient way.**

The ePlus portfolio of solutions and services spans the following:

- **CLOUD & DATA CENTER** – Leverage cloud in transformative ways by modernizing data center infrastructure, extending those capabilities to cloud, accelerating cloud migrations and optimizing cloud platforms (and spend) to meet dynamic and evolving business needs.
- **SECURITY** – Ensure security and reliability by design from end to end with cutting-edge solutions, tools, intelligence and managed services that help diagnose, predict, map, secure and protect every facet of an environment.
- **NETWORKING** – Build a resilient, efficient, agile, defensive and intelligent network capable of supporting modern initiatives. Design and deploy next-generation enterprise and service provider networks to ensure that all domains are supported with high-performing, fault-tolerant, secure, intelligent and application-aware solutions.
- **COLLABORATION** – Empower hybrid work and unleash productivity from anywhere, simply and securely. With full integration into existing business tools and processes, modern collaboration solutions accelerate workplace/workspace transformation, enhance employee and customer experiences and ensure secure interactions with predictable cost models.
- **SERVICES** – Maximize return on IT investments, facilitate implementations and enhance technology performance through our broad portfolio of consultative and managed services. Driven by technical expertise, our award-winning team brings a modular approach to designing, developing, protecting, optimizing and managing the technology that fuels our customers' business at every stage of their lifecycle.
- **FINANCING AND CONSUMPTION MODELS** – Boost investment power by aligning technology and payment solutions to provide cost predictability, flexible contract terms and fast, easy access to hardware, software and services.



## Proposed Solution

Thank you for the opportunity to respond to BURLINGTON SCHOOL DISTRICT for Form 470# 250017962. ePlus is responding for consideration to be a Tier 2 vendor under this contract, providing products and maintenance. We understand the services requested under this RFQ include a Switching, Wireless and UPS solution.

ePlus is the leader in designing and implementing enterprise solutions based on advanced technologies. We have the experience, certifications, and partnerships to deliver the world of Cisco solutions and Cisco-validated designs, including:

- Enterprise Networks (Switches, Routers, Security, Wireless, and Network Management)
- Collaboration (Web Conferencing, Voice, and Unified Communications)
- Cloud based phone and security systems
- Emergency notifications systems for campus wide alerts
- Data Center and Virtualization (Switching, Routing, Application Centric Infrastructure, Storage Networking, and Unified Computing)

ePlus is an award-winning Cisco Gold Certified Partner with the highest certifications, including:

### Master Specializations

- Master Data Center and Hybrid Cloud Specialization
- Master Collaboration Specialization
- Master Networking Specialization
- Master Security Specialization

### Advanced Specializations

- Advanced Collaboration Architecture Specialization
- Advanced Customer Experience Specialization
- Advanced Data Center Architecture Specialization
- Advanced Unified Contact Center Enterprise Specialization
- Advanced SP Architecture Specialization
- Advanced Security Architecture Specialization
- Cisco Webex Calling with Calling Plan
- Cisco Hyperflex Specialization
- Cisco IoT Specialization
- Cisco Webex Contact Center Specialization



**Customer Name:** BURLINGTON PUBLIC SCHOOLS

**Quote No:** 23291717

**Quote Name:** E-Rate 2025 Network Project

**Quotation Date:** 02/24/2025

**Sales Support Contact:** Russ Gavlak

**Sales Support Phone:** 6032633506

**Sales Support Email:** rgavlak@eplus.com

**Account Executive:** Michael Dempsey

**Account Executive Phone:** 7816151321

**Account Executive Email:** Michael.Dempsey@eplus.com

**Customer PO No:**

**Order No:**

**Expiration Date:** 03/26/2025

ePlus Technology inc, 13595 Dulles Technology Drive, Herndon, VA, 20171

**External Notes:** ePlus works with our customers to follow either a BEAR or discount billing (SPI) process for their E-Rate eligible purchases. All School and Library Division (E-Rate) program approvals for the specific items being purchased through the program must be in place before we will process an order leveraging discount billing (SPI). For the BEAR process, applicants will process an order to ePlus under standard net terms for the entire amount and file a BEAR upon potential future approval by E-Rate. This proposal is valid for E-Rate Funding Year 2025 with contract term dates of 04/01/2025 - 09/30/2026. In order for customers to leverage E-Rate-based pricing from most manufacturers, the customer must select ePlus (SPIN 143006553) on their E-Rate Form 471, prior to the processing of an order.

By issuing a purchase order for the entire amount of the quote(s) and/or Statement of Work, customer agrees to utilize the BEAR (FCC Form 472) method for invoicing via USAC. ePlus will process this purchase order as a standard net 30 order. There will be no option for discount billing on each FRN; or for cancellation/return(s) beyond what is normally allowable via manufacturer rules, regardless of final committed amount from USAC.

Customer's signature below or issuance of a purchase order in connection with this quote shall be deemed the Customer's acceptance of the foregoing terms.

\*Contract term may be extended per USAC approved extension(s).

Please Note: ePlus complies with the Federal E-Rate program, including all pricing requirements. Therefore, the following standard conditions of sale will not apply to E-Rate orders: Recent supply chain disruption and tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Related manufacturer policy changes may result in orders being non-cancelable and products non-returnable except in accordance with the manufacturer warranty.

Quoted support services are non-cancelable for any reason and will be provided in accordance with the applicable ePlus/OEM service description. At the end of term customer is responsible for affirmatively renewing the services in order to ensure continuous coverage. Customer agrees that ePlus may install a VPN router and/or hardware if necessary for the performance of monitoring responsibilities as outlined in an applicable Service Description. On expiration or discontinuation of services customer must arrange for safe return at its expense of all hardware and software to ePlus within fourteen (14) days. Customer agrees to pay for any not returned on time at its then-current market replacement value.

Line No.	Part Number	MFG	Description/Line Notes	QTY	Unit Price	Ext Price	CL#
8 9300X Switches							
001	C9300X-48HX-M	CISCO	C9300X 48-PORT MGIG UPOE+, 1100WAC PS, W/MERAKI	8	6,357.91	50,863.28	
002	LIC-C9300-48E-5Y	CISCO	MERAKI C9300 48-PORT ENTERPRISE LICENSE, 5 YEAR	8	1,645.61	13,164.88	
003	PWR-C1-1100WAC-P-M	CISCO	MERAKI C9000 1100W AC PLATINUM POWER SUPPLY	8	808.98	6,471.84	
004	STACK-T1-50CM-M	CISCO	C9000 50CM TYPE 1 STACKING CABLE, W/MERAKI	7	44.86	314.02	
005	STACK-T1-3M-M	CISCO	MERAKI C9000 3M TYPE 1 STACKING CABLE	1	147.61	147.61	

006	CAB-SPWR-30CM-M	CISCO	C9000 STACK POWER CABLE 30 CM, W/MERAKI	6	44.86	269.16	
007	CAB-SPWR-150CM-M	CISCO	C9000 STACK POWER CABLE 150 CM, W/MERAKI	2	91.54	183.08	
Sub-Total (USD)							71,413.87
47 9300 Switches							
008	C9300-48P-M	CISCO	C9300 48-PORT POE+, 715WAC PS, W/MERAKI	47	4,080.02	191,760.94	
009	LIC-C9300-48E-5Y	CISCO	MERAKI ENTERPRISE LICENSE FOR C9300-M 48-PORT, 5 Y EAR	47	1,559.00	73,273.00	
010	STACK-T1-50CM-M	CISCO	C9000 50CM TYPE 1 STACKING CABLE, W/MERAKI	37	44.86	1,659.82	
011	CAB-SPWR-30CM-M	CISCO	C9000 STACK POWER CABLE 30 CM, W/MERAKI	37	44.86	1,659.82	
012	4PT-KIT-T2-M	CISCO	C9000 4 POINT TYPE 1 RACK MOUNT KIT, W/MERAKI	47	95.16	4,472.52	
013	STACK-T1-1M-M	CISCO	C9000 1M TYPE 1 STACKING CABLE, W/MERAKI	2	83.58	167.16	
014	CAB-SPWR-150CM-M	CISCO	C9000 STACK POWER CABLE 150 CM, W/MERAKI	2	91.54	183.08	
015	CAB-SPWR-30CM-M	CISCO	C9000 STACK POWER CABLE 30 CM, W/MERAKI	37	44.86	1,659.82	
016	STACK-T1-50CM-M	CISCO	C9000 50CM TYPE 1 STACKING CABLE, W/MERAKI	37	44.86	1,659.82	
017	C9300-NM-8X-M	CISCO	C9300 8 X 10GE NETWORK MODULE, W/MERAKI	24	1,085.76	26,058.24	
018	MA-SFP-10GB-LR	CISCO	MERAKI 10G BASE LR SINGLE-MODE	24	1,701.23	40,829.52	
Sub-Total (USD)							343,383.74
WIFI 6E Wireless Option							
019	CW9166I-MR	CISCO	CATALYST 9166I AP (W6E, TRI-BAND 4X4) W/MERAKI	20	877.62	17,552.40	
020	LIC-ENT-5YR	CISCO	MERAKI MR ENTERPRISE LICENSE, 5YR	20	323.63	6,472.60	
Sub-Total (USD)							24,025.00
WIFI 7 Wireless Option							
021	CW9176I-RTG	CISCO	CISCO WIRELESS 9176I(W7,3 RADIO,3 BAND 4X4,UWB),GL OBAL	20	902.69	18,053.80	
022	LIC-ENT-5YR	CISCO	MERAKI MR ENTERPRISE LICENSE, 5YR	20	383.84	7,676.80	

							Sub-Total (USD)	25,730.60
UPS Units								
023	SMT2200RM2UNC	SCHNEIDER	SMART-UPS, LINE INTERACTIVE, 2200VA, RACKMOUNT 2U, 120V, 6X NEMA 5-15R+2X NEMA 5	30	1,817.29	54,518.70		
Professional Services								
024	SERVICES- BURLINGTON PS	EPLUS	NETWORK SERVICES	1	84,221.00	84,221.00		
<b>Shipping:</b> <b>Packing:</b>								
<p>All orders are governed by your organization's signed agreement with ePlus or applicable public sector contract; if there is no such agreement the Customer Terms and Conditions for Products and/or Services located at <a href="http://www.ePlus.com">www.ePlus.com</a> govern. No additional or contrary terms in a purchase order shall apply, and ePlus' performance shall not be deemed acceptance of any preprinted PO terms. Use of software, subscription services or other products resold by ePlus is subject to manufacturer/publisher end user agreements or subscription terms. Any periodic payment obligations for specific offerings, along with customer-incurred overages, consumption fees, add-ons, quantity adjustments and automatic renewals are non-cancelable for any reason except by public sector customers required by law to terminate due to non-appropriation of funds.</p> <p>PLEASE NOTE: Recent supply chain disruption and tariffs on certain imports are causing price increases for many IT products, with little or no notice, and beyond ePlus' control. As a result, this quote is subject to change without notice, even before the expiration date reflected above. Related manufacturer policy changes may result in orders being non-cancelable and products non-returnable except in accordance with the manufacturer warranty. Please confirm pricing and other restrictions prior to order placement. Unless freight amount is indicated, or is zero, freight will be added to the invoice. Unless Bill-To company is exempt from Sales Tax, it will be added to the invoice. Recognizing that the global pandemic has disrupted operations for many organizations, ePlus will ship products for delivery in accordance with customer's written ship-to instructions and products will be deemed delivered notwithstanding any failure of customer personnel to sign for receipt due to facility closing or otherwise.</p> <p><a href="#">ePlus offers flexible and easy leasing options for your IT equipment. Use leasing to increase your IT acquisition capability, overcome limited budgets, and manage the lifecycle of your assets. Contact an ePlus Leasing Coordinator at 1-703-984-8021 or <a href="mailto:leasing@eplus.com">leasing@eplus.com</a> to receive a lease quote today.</a></p>								
<b>Customer Acceptance</b> Signature: _____ Name: _____ Title: _____ Date: _____ Customer PO #: _____			<b>Bill To</b> BURLINGTON PUBLIC SCHOOLS 123 CAMBRIDGE ST  BURLINGTON MA 01803 UNITED STATES ATTN: ERIC CONTI			<b>Ship To</b> BURLINGTON PUBLIC SCHOOLS  UNITED STATES		





Where Technology  
Means More®

## Burlington School System

470# 250017962 Project 159501 – network Refresh/upgrade

2/25/25

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## ePlus Account Team

Michael Dempsey – Account Executive

David Lavalley – Solutions Architect

**Please Note:** This document is not an official ePlus Statement of Work or a legally binding contract. The purpose of this document is to provide budgetary labor pricing with a high level review of the level of effort for the customer's reference, and is subject to change based on final agreement between ePlus and customer. An official ePlus Statement of Work will need to be signed by both the customer and ePlus to constitute a formal project.

## ePlus Company Information

ePlus offers consultative expertise and services that empower organizations to achieve more success and innovation through sustainable IT solutions. We help customers assess their technology and business needs and advise them on the most effective IT strategy and approach for their organization. We then design, implement, and optimize the cloud, security, data center, networking, collaboration, and emerging solutions to enable that strategy. We back those efforts with local support, long-term service, and flexible financing and consumption models, all with the end result of helping customers thrive in the digital economy and multi-cloud world, drive better business outcomes, and stay ahead of the innovation curve. We are a technology company that takes great pride in designing, implementing, and managing technical solutions for a diverse customer base that spans across multiple market verticals - this includes: Government, Education, Healthcare, Retail, Manufacturing, Finance, Legal, and Mid-Market.

### Locations

#### National Headquarters

ePlus Technology, inc.  
13595 Dulles Technology Drive  
Herndon, VA 20171  
[www.eplus.com](http://www.eplus.com)

[List of all ePlus Locations/Offices](#)



### Where Technology Means More®

ePlus is a company where technology means more, and it is more than a tagline, it is our way of doing business.

- **Transform More** - smarter integration requires more listening, more inventive engineers, and more imagination. Every day we at ePlus hand craft agile data center and cloud solutions that deliver more.
- **Protect More** - safeguarding today's complex and rapidly changing IT environment demands more. More thinking, insight, and the tenacity to strengthen security posture.
- **Build More** - a solid IT infrastructure is the backbone of any organization's success. We deliver the best the industry has to offer for more performance, reliability, and scalability.
- **Expect More** - envisioning, designing, implementing, and managing—we offer more answers. Then we make it happen. When people ask for more, we deliver.

Our methodology involves working collaboratively with customers to align technology to the business, making it a strategic component of the organization's success.



## Executive Summary

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This statement of work is for professional services installation of Cisco/Meraki networking gear as described below.

## Detailed Description of Services

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### Project kick-off (remote)

#### Switches

- Inventory Switches and Gear
- Replace existing gear with Meraki 9300 Switches

#### General Prep-work

- General Prep work and planning
- Collect all switch configs for switches being replaced
- Import licenses into Meraki Dashboard
- Create any necessary vlans and networks in the Meraki Dashboard
- Review current configurations and discuss/plan any changes to be made
- Prepare timeline / roll out schedule for switch replacements
- Verify switches and Aps are online
- *Note: some switches are in 'Odd' places. Some are mounted rather high on wall racks.*
- For each switch closet:
  - Add Switch licenses to existing Meraki Dashboard
  - Export existing switch configurations and re-create in Meraki dashboard
  - Unbox switches and disposal of cardboard
  - Label and document cable/patch locations
  - Shutdown and un-install existing switch stack
  - Rack and stack new switch stack
  - Attach stacking cables
  - re-connect switch to uplink ports
  - Switch(es) will download Meraki OS code and configuration from controller
  - Verify the new switch configuration in Meraki dashboard
  - Re-attach copper lines and ports.
  - Verify uplinks and switch port traffic
  - Verify Switch and port Labeling.
  - Adjust placement of switch(es) on Meraki Dashboard map as needed

#### Locations

##### Middle School

- MS\_ArtsRM-SW1 (1)
- MS-GYM-SW1 (1)
- MS-RoomS2-SW2 (1)
- MS\_RoomS2-SW2-A (4) (1x m-gig)

**PG (Pine Glenn Elementary)**

- PG-MainOffice-SW1 (1) (1x mgig)
- PG-MDF-SW1 (2)
- PG-RM110-SW1 (2)
- PG-RM211-SW1 (2)

**High School**

- RM36 (1)
- RM220 (2)
- rm231(1)
- HS-Office (1)
- RM249(3)
- RM243 (1)
- RM304(2)
- Lab (1)
- Music197 (1) (m-gig switch)
- RM178
- Athletics (1)
- RM105(2) (1x m-gig)
- RM106(2)
- HS-IT-123

**Fox Hill**

- FH\_CompRm-SW1 (3) (1x m-gig)
- FH\_POD1-SW1 (1)
- FH\_POD2-SW1 (2)
- FH\_POD3-SW1 (1)
- FH\_POD4-SW1 (1), POD2-La (1)

**Wymann School**

- FW\_CompLab-SW1 (2)
- FW\_Custodian-SW1 (2)
- FW\_MainOffice-SW1 (2)
- FW\_RM217-SW1 (3) (1x m-gig)

**Configure Switch Voice (CER) configurations across new switching****Rack/Stack qty 30 UPS: SMT2200RM2UNC**

Rack and stack thirty (30) UPS in thirty (30) data closets. This includes:

- Unbox device
- Physical rack/stack of device
- Power on devices to ensure functionality
- Connecting ERATE related equipment to device

**APS**

20 APS:



- Inventory and scan devices
- Aps (20) installed
- New patch cords on the AP end

#### **Meraki Dashboard work**

- Assign licenses
- Name APS
- Place Aps on Maps
- Aps will be assigned to pre-existing networks and Ap groups

**Verify all Switch are online and in Meraki Maps**

**Project close out meeting**

#### **Place of Performance**

Address1: 123 Cambridge St

City: Burlington

State: MA

Zip: 01803

#### **Deliverables**

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##### **Documentation**

Documentation

Visio Diagrams and worksheets

Visio Diagram of network closets

XLS of equipment IP addresses and logins

CSV export of Meraki dashboard gear

**Wireless Documentation** - This will include providing an output of the wireless configurations (if applicable) for the customer.



### Budget Pricing:

\$84,221.00

ePlus works with our customers to follow either a BEAR or discount billing (SPI) process for their E-Rate eligible purchases. All School and Library Division (E-Rate) program approvals for the specific items being purchased through the program must be in place before we will process an order leveraging discount billing (SPI). For the BEAR process, applicants will process an order to ePlus under standard net terms for the entire amount and file a BEAR upon potential future approval by E-Rate. This proposal is valid for E-Rate Funding Year 2025 with contract term dates of 04/01/2025 - 09/30/2026. In order for customers to leverage E-Rate-based pricing from most manufacturers, the customer must select ePlus (SPIN 143006553) on their E-Rate Form 471, prior to the processing of an order.

By issuing a purchase order for the entire amount of the quote(s) and/or Statement of Work, customer agrees to utilize the BEAR ([FCC Form 472](#)) method for invoicing via USAC. ePlus will process this purchase order as a standard net 30 order. There will be no option for discount billing on each FRN; or for cancellation/return(s) beyond what is normally allowable via manufacturer rules, regardless of final committed amount from USAC.

Customer's signature below or issuance of a purchase order in connection with this quote/SOW shall be deemed the Customer's acceptance of the foregoing terms.

\*Contract term may be extended per USAC approved extension(s).

### Assumptions

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#### General Project Assumptions

- Calls and meetings will be scheduled at a mutually agreeable time between the Customer and ePlus resource. The calls and meetings will be scheduled through ePlus PM.
- No training is included in this project unless otherwise specified in this SOW.
- Services schedule reflects work effort based on non-contiguous Business Days and does not include a full-time ePlus Engineer for staff augmentation during the project.

### Customer Responsibilities

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#### General Project Responsibilities

- Customer will provide remote access
- Customer will provide floorplans/switch locations
- Customer to provide remote access to dashboard
- Customer to Provide maps and location of installation locations
- Customer to provide site location for removal of old gear



- Location for equipment onsite storage
- Remote access as required
- This project does not include the cost of a 'lift truck'. Eplus will request use of the customer's Lift availability , or one can be provided at additional cost.

## Advanced Authorizations and Staff Certifications

Strategic alliances with the industry's leading manufacturers keep ePlus engineers and sales professionals at the forefront of technology, enabling them to deliver industry-leading solutions to our clients. With an extensive roster of staff certifications, we also hold the following partnership designations:

### Cisco

Cisco Gold Certified Partner  
Cisco Master Specializations:

- + Networking
- + Cloud Builder
- + Security
- + Collaboration
- + Managed Services

Cisco Learning Partner

Cisco Lifecycle Advisor Program

AppDynamics Titan Partner

Cisco Powered:

- + Managed Business Communications
- + Managed Security Services

Cisco Advanced Specializations:

- + Data Center Architecture
- + Collaboration Architecture
- + Enterprise Networks Architecture
- + IoT – Connected Safety and Security
- + Security Architecture
- + Unified Computing Technology

Cisco Authorized Technology Provider:

- + Application Centric Infrastructure
- + TelePresence Video Master
- + Energy Management Suite Integrator
- + Telehealth Reseller
- + Unified Contact Center Enterprise



### Hewlett Packard Enterprise

HPE Platinum Partner



### HP

HP Partner First Platinum Partner



### NetApp

NetApp Star Partner

NetApp Authorized Professional Services Partner

NetApp Solution Specializations

- + Data Center – FlexPod
- + FlexPod Premium Partner
- + Server Virtualization – VMware Professional Services Certifications
- + Storage Infrastructure
- + Data Center
- + Support Services Certified



### VMware

VMware Premier Solution Provider

VMware Authorized Consulting Partner

- + Infrastructure Virtualization Competency
- + Business Continuity / Disaster Recovery Competency
- + Desktop Virtualization (VIEW) Competency



### Dell-EMC

Partner Titanium



## Additional Key Vendors



## The ePlus Difference

We bring a keen focus, in-depth knowledge, and an unwavering commitment to the customer experience to every engagement, enabling organizations to navigate challenging situations and achieve results, faster. Positioned squarely at the forefront of today's most transformative technologies, **ePlus helps organizations imagine, implement, and achieve more from technology.**



**CLOUD** - Create customized roadmaps, then design, implement, service, and support organizations on their journey to adopt private, hybrid, and public cloud services. ePlus helps customers address today's multi-cloud requirements surrounding security, compliance, cost optimization, visibility, and connectivity by helping them build and manage a cloud-enabled enterprise foundation.



**SECURITY** - Deliver custom cybersecurity programs built upon strong culture and integrated technology, aimed at defining and mitigating business risk, identifying business challenges and creating safer environments to achieve positive business outcomes.



**DATA CENTER** – Design and support all data center needs, including compute, virtualization, hyper converged, storage, and back up and disaster recovery solutions.



**NETWORKING** - Fully support automation and modernization of the network by optimizing access, connectivity, and security across on-premise, cloud, and hybrid environments, including multi-cloud/SDN, mobility/wireless, SD-WAN, and service provider networking.



**COLLABORATION** – Foster effective communication—within internal teams and with customers—through voice and video calling, real-time messaging and meetings, video conferencing, and contact center solutions deployed on-premise or in the cloud.



**SERVICES** - Apply a lifecycle approach to consult, design, architect, and implement solutions as well as monitor and manage IT environments—to attain the greatest return on technology investments and fuel innovation.



**FINANCING AND CONSUMPTION MODELS** - Enable technology acquisitions with cost predictability and contract flexibility. Accelerate transformations by aligning costs with demand using custom consumption programs.

### CONFIDENTIALITY STATEMENT

All information contained within this document is confidential and proprietary to ePlus. All rights, title, and interest in and to the information are and shall remain the sole and exclusive property of ePlus. It is not to be used, copied, scanned, distributed, or disclosed without the written permission of ePlus.

### PROPOSAL VALIDITY PERIOD

This proposal is valid for sixty (60) days from the date of submission.

Category 2 Building Calculations		
SD Name: Burlington SD		
120365		
50%		
Building name	Student Count	Pre-discount available
Fox Hill ES (934)	449	
Marshall Simonds MS (935)	770	
Pine Glen ES (937)	323	
Memorial ES (938)	394	
Francis Wyman ES (939)	540	
Burlington HS (940)	939	
	3321	\$573,979.00



# PUBLIC NOTICE

Federal Communications Commission  
45 L Street NE  
Washington, DC 20554

News Media Information 202 / 418-0500  
Internet: <https://www.fcc.gov>  
TTY: 1-888-835-5322

DA 23-819

Released: September 12, 2023

## WIRELINE COMPETITION BUREAU SEEKS COMMENT ON PROPOSED ELIGIBLE SERVICES LIST FOR THE E-RATE PROGRAM

WC Docket No. 13-184

**Comment Date: October 12, 2023**

**Reply Comment Date: October 26, 2023**

The Wireline Competition Bureau (Bureau) pursuant to section 54.502(e) of the Commission's rules seeks comment on the proposed eligible services list (ESL) for the schools and libraries universal service support mechanism (more commonly known as the E-Rate program) for funding year (FY) 2024.<sup>1</sup>

This year, the Bureau proposes several minor revisions to the draft FY 2024 eligible services list.<sup>2</sup> First, the Bureau clarifies that the software necessary to operate or maintain Category One network equipment is eligible.<sup>3</sup> Second, the Bureau also clarifies that consulting fees not related to the installation and configuration of eligible components are ineligible.<sup>4</sup> We have included the proposed FY 2024 eligible services list as an Attachment to this Public Notice with the proposed minor revisions. We invite stakeholders to comment on these proposed revisions, as well as on the proposed eligible services list for funding year 2024.<sup>5</sup>

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<sup>1</sup> See 47 CFR § 54.502(e) (detailing the procedures for seeking comment on a draft E-Rate program eligible services list); Attachment, Draft Schools and Libraries Eligible Services List for Funding Year 2024.

<sup>2</sup> As part of the "Learn Without Limits" Initiative, Chairwoman Rosenworcel circulated a Declaratory Ruling that, if adopted, would allow support for the provision of Wi-Fi on school buses, finding that it serves an educational purpose and that the provision of such service is eligible for E-Rate support. See Press Release, FCC, Rosenworcel Announces "Learn Without Limits" Initiative (June 26, 2023), <https://docs.fcc.gov/public/attachments/DOC-394625A1.pdf>. If adopted, the Bureau will separately seek comment on the specific services and equipment needed to provide Wi-Fi on school buses. We have also added a minor edit to clarify that off-campus use even if used for educational purposes is generally ineligible, and must be cost-allocated from the funding request. See Attachment at 9.

<sup>3</sup> See Attachment at 5.

<sup>4</sup> See Attachment at 5. These consulting services are not currently eligible for E-Rate support. See, e.g., *Modernizing the E-Rate Program for Schools and Libraries*, WC Docket No. 13-184, Notice of Proposed Rulemaking, 28 FCC Red 11304, 11362, para. 224 (2013) (*2013 E-Rate NPRM*) (explaining that consulting services not related to the installation and configuration of eligible components are not eligible for E-Rate support).

<sup>5</sup> The Commission recently proposed several changes to the E-Rate program that could affect the services and equipment that are eligible for E-Rate support. See generally *Schools and Libraries Universal Service Support Mechanism*, CC Docket Nos. 02-6, 96-45, 97-21, Report and Order and Further Notice of Proposed Rulemaking, FCC 23-56, 2023 WL 4730084 (FCC July 21, 2023). If those changes are adopted, the Bureau may solicit feedback and make additional corresponding modifications to the FY 2024 ESL as appropriate.

Pursuant to section 1.419 of the Commission's rules,<sup>6</sup> interested parties may file comments on or before October 12, 2023 and reply comments on or before October 26, 2023. All comments are to reference WC Docket No. 13-184 and may be filed by paper or by using the Commission's Electronic Comment Filing System (ECFS).

- Electronic Filers: Comments may be filed electronically using the Internet by accessing ECFS: <https://www.fcc.gov/ecfs/>.
- Paper Filers: Parties who choose to file by paper must file an original and one copy of each filing. If more than one docket or rulemaking number appears in the caption of this proceeding, filers must submit two additional copies for each additional docket or rulemaking number.
- Filings can be sent by commercial overnight courier, or by first-class or overnight U.S. Postal Service mail. All filings must be addressed to the Commission's Secretary, Office of the Secretary, Federal Communications Commission.
- Commercial overnight mail (other than U.S. Postal Service Express Mail and Priority Mail) must be sent to 9050 Junction Drive, Annapolis Junction, MD 20701. U.S. Postal Service first-class, Express, and Priority mail must be addressed to 45 L St., NE, Washington, D.C. 20554.
- Effective March 19, 2020, and until further notice, the Commission no longer accepts any hand or messenger delivered filings. This is a temporary measure taken to help protect the health and safety of individuals, and to mitigate the transmission of COVID-19.<sup>7</sup>

*People with Disabilities.* To request materials in accessible formats (braille, large print, electronic files, or audio format), send an e-mail to [fcc504@fcc.gov](mailto:fcc504@fcc.gov) or call the Consumer and Governmental Affairs Bureau at 202-418-0530.

*Availability of Documents.* Comments, reply comments, and *ex parte* submissions will be publicly available online via ECFS.<sup>8</sup>

*Ex Parte Rules.* The proceeding this Public Notice initiates shall be treated as a "permit-but-disclose" proceeding in accordance with the Commission's *ex parte* rules.<sup>9</sup> Persons making *ex parte* presentations must file a copy of any written presentation or a memorandum summarizing any oral presentation within two business days after the presentation (unless a different deadline applicable to the Sunshine period applies). Persons making oral *ex parte* presentations are reminded that memoranda summarizing the presentation must (1) list all persons attending or otherwise participating in the meeting at which the *ex parte* presentation was made, and (2) summarize all data presented and arguments made during the presentation. If the presentation consisted in whole or in part of the presentation of data or arguments already reflected in the presenter's written comments, memoranda, or other filings in the proceeding, the presenter may provide citations to such data or arguments in his or her prior comments, memoranda, or other filings (specifying the relevant page and/or paragraph numbers where such data or arguments can be found) in lieu of summarizing them in the *ex parte* memorandum. Documents shown or given to Commission staff during *ex parte* meetings are deemed to be written *ex parte* presentations and must be filed consistent with section 1.1206(b) of the Commission's rules.<sup>10</sup> In proceedings governed by section 1.49(f) of the Commission's rules,<sup>11</sup> or for which the Commission has made available a method of

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<sup>6</sup> 47 CFR § 1.419.

<sup>7</sup> See *FCC Announces Closure of FCC Headquarters Open Window and Change in Hand-Delivery Policy*, Public Notice, DA 20-304 (March 19, 2020), <https://www.fcc.gov/document/fcc-closes-headquarters-open-window-andchanges-hand-delivery-policy>.

<sup>8</sup> Documents will generally be available electronically in ASCII, Microsoft Word, and/or Adobe Acrobat.

<sup>9</sup> 47 CFR §§ 1.1200 *et seq.*

<sup>10</sup> 47 CFR § 1.1206(b).

electronic filing, written *ex parte* presentations and memoranda summarizing oral *ex parte* presentations, and all attachments thereto, must be filed through ECFS in the docket available for that proceeding, and must be filed in their native format (e.g., .doc, .xml, .ppt, searchable .pdf). Participants in this proceeding should familiarize themselves with the Commission's *ex parte* rules.

For further information, please contact Saswat Misra, Telecommunications Access Policy Division, Wireline Competition Bureau, by email at [Saswat.Misra@fcc.gov](mailto:Saswat.Misra@fcc.gov) or by phone at (202) 418-0944.

- FCC -

(Continued from previous page) \_\_\_\_\_

<sup>11</sup> 47 CFR § 1.49(f).



## ATTACHMENT

**ELIGIBLE SERVICES LIST FOR FUNDING YEAR 2024 SCHOOLS AND LIBRARIES  
UNIVERSAL SERVICE SUPPORT MECHANISM**

**WC Docket No. 13-184**

The Federal Communications Commission's (FCC) rules provide that all services that are eligible to receive discounts under the Schools and Libraries Universal Service Support Mechanism (otherwise known as the E-Rate program or E-Rate) are listed in this Eligible Services List (ESL). 47 CFR § 54.502(a). The E-Rate program is administered by the Universal Service Administrative Company (USAC). 47 CFR § 54.5. Eligible schools and libraries may seek E-Rate support for eligible Category One telecommunications services, telecommunications, and Internet access, and Category Two internal connections, basic maintenance, and managed internal broadband services as identified herein. 47 CFR §§ 54.500 *et seq.*

Additional guidance from USAC about the E-Rate application process and about eligible services, including a glossary of terms, is available at USAC's website at <https://www.usac.org/erate/applicantprocess/before-you-begin/eligible-services-list/>. The documents on USAC's website are not incorporated by reference into the ESL and do not bind the Commission. Thus, they will not be used to determine whether a service or product is eligible. Applicants and service providers may refer to those documents, but they should do so only for informal guidance. This ESL applies to funding requests for Funding Year (FY) 2024.

**Category One**

The first category of supported services, Category One, includes the services needed to support broadband connectivity to schools and libraries. Eligible Category One services are listed in the entries for data transmission and/or Internet access. This category consists of the services that provide broadband to eligible locations including data links that connect multiple points, services used to connect eligible locations to the Internet, and services that provide basic conduit access to the Internet. With the exception of leased dark fiber and self-provisioned broadband networks, maintenance and technical support appropriate to maintain reliable operation are only eligible for support when provided as a component of these services.

**Data Transmission and/or Internet Access**

Data transmission and/or Internet access services are eligible in Category One. These services include:

- Asynchronous Transfer Mode (ATM)
- Broadband over Power Lines
- Cable Modem
- Digital Subscriber Line (DSL)
- DS-1 (T-1), DS-3 (T-3), and Fractional T-1 or T-3
- Ethernet
- Integrated Services Digital Network (ISDN)
- Note:* Dedicated voice channels on an ISDN circuit are no longer eligible.
- Leased Lit Fiber
- Leased Dark Fiber (including dark fiber infeasible rights of use (IRUs) for a set term)
- Self-Provisioned Broadband Networks (applicant owned and operated networks)
- Frame Relay
- Multi-Protocol Label Switching (MPLS)
- OC-1, OC-3, OC-12, OC-n

- Satellite
- Switched Multimegabit Data Service
- Telephone dial-up
- Wireless (e.g., fixed wireless, microwave)

*Notes:*

- (1) Eligible costs include monthly charges, special construction, installation and activation charges, software, modulating electronics and other equipment necessary to make a Category One wired or wireless broadband service functional (“Network Equipment”), and maintenance and operation charges, including costs for software needed for the operation of or maintenance of Network Equipment. Network Equipment and maintenance and operation costs for existing networks are eligible. All equipment and services, including maintenance and operation, must be competitively bid.
- (2) Applicants that seek bids for leased dark fiber must also seek bids for leased lit fiber service and fully consider all responsive bids. Similarly, applicants that seek bids for self-provisioned broadband networks must also seek bids for the needed connectivity via services provided over third-party networks, and fully consider all responsive bids.
- (3) Applicants may seek special construction funding for the upfront, non-recurring costs for the deployment of new or upgraded facilities. The eligible components of special construction are construction of network facilities, design and engineering, and project management.
- (4) Staff salaries and labor costs for personnel of the applicant or underlying beneficiary are not E-Rate eligible.
- (5) Consulting services that are not related to the installation and configuration of the eligible components are not eligible. These include services related to application assistance, program advice, and other activities not tied directly to actual installation and initial configuration of components.

## Category Two

The second category of equipment and services eligible for E-Rate support, Category Two, includes the internal connections needed for broadband connectivity within schools and libraries. Support is limited to the internal connections necessary to bring broadband into, and provide it throughout, schools and libraries. These are broadband connections used for educational purposes within, between, or among instructional buildings that comprise a school campus (as defined below in the section titled “Eligibility Explanations for Certain Category One and Category Two Services”) or library branch, and basic maintenance of these connections, as well as services that manage and operate owned or leased broadband internal connections (e.g., managed internal broadband services or managed Wi-Fi). Category Two support is subject to district- or library system-wide budgets as set forth in 47 CFR § 54.502. The eligible components and services in Category Two are:

### Eligible Broadband Internal Connections

- Antennas, connectors, and related components used for internal broadband connections
- Cabling
- Caching
- Firewall services and firewall components separate from basic firewall protection provided as a standard component of a vendor’s Internet access service
- Racks
- Routers
- Switches
- Uninterruptible power supply (UPS)/battery backup
- Access points used in a local area network (LAN) or wireless local area network (WLAN) environment (such as wireless access points)
- Wireless controller systems
- Software supporting the components on this list used to distribute high-speed broadband throughout school buildings and libraries (applicants should request software in the same category as the associated service being obtained or installed)

#### *Notes:*

- (1) Functionalities listed above that can be virtualized in the cloud, and equipment that combines eligible functionalities, like routing and switching, are also eligible.
- (2) A manufacturer’s multi-year warranty for a period up to three years that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component.
- (3) Caching is defined as a method that stores recently accessed information. Caching stores information locally so that the information is accessible more quickly than if transmitted across a network from a distance. A caching service or equipment that provides caching, including servers necessary for the provision of caching, is eligible for funding.
- (4) Applicants may request both equipment and the software necessary to use the equipment on the FCC Form 470, or request just the equipment on the FCC Form 470, and still receive support for both the equipment and the software necessary to use the equipment (e.g., right-to-use software or client access licenses) by requesting the equipment and software either together or separately on the FCC Form 471. However, software upgrades and patches, including bug fixes and security patches, are considered basic maintenance of internal connections, and as such, applicants should seek bids for basic maintenance of internal connections if they intend to request funding for these services.

**Eligible Managed Internal Broadband Services**

- Services provided by a third party for the operation, management, and monitoring of eligible broadband internal connections are eligible managed internal broadband services (e.g., managed Wi-Fi).
- E-Rate support is limited to eligible expenses or portions of expenses that directly support and are necessary for the broadband connectivity within schools and libraries. Eligible expenses include the management and operation of the LAN/WLAN, including installation, activation, and initial configuration of eligible components and on-site training on the use of eligible equipment.
- In some eligible managed internal broadband services models, the third-party manager owns and installs the equipment and school and library applicants lease the equipment as part of the managed services contract. In other cases, the school or library may own the equipment, but have a third party manage the equipment for it.

**Basic Maintenance of Eligible Broadband Internal Connections**

E-Rate support is available for basic maintenance and technical support appropriate to maintain reliable operation when provided for eligible broadband internal connections.

The following basic maintenance services are eligible:

- Repair and upkeep of eligible hardware.
- Wire and cable maintenance.
- Configuration changes.
- Basic technical support including online and telephone-based technical support.
- Software upgrades and patches including bug fixes and security patches.

**Eligibility Limitations for Category Two Services**

**Eligibility limitations for managed internal broadband services** – The equipment eligible for support as part of a managed internal broadband service may include only equipment listed above as broadband internal connections. Upfront charges that are part of a managed service contract are eligible for E-Rate support except to the extent that the upfront charges are for any ineligible internal connections (e.g., servers other than those that are necessary to provide caching), which, if included in the contract, must be cost allocated out of any funding request.

**Eligibility limitations for basic maintenance** – Basic maintenance is eligible for support only if it is a component of a maintenance agreement or contract for eligible broadband internal connections. The agreement or contract must specifically identify the eligible internal connections covered, including product name, model number, and location. Support for basic maintenance will be paid for the actual work performed under the agreement or contract. Support for bug fixes, security patches, and technical support is not subject to this limitation.

Basic maintenance does not include:

- Services that maintain ineligible equipment
- Upfront estimates that cover the full cost of every piece of eligible equipment
- Services that enhance the utility of equipment beyond the transport of information, or diagnostic services in excess of those necessary to maintain the equipment's ability to transport information
- Network management services, including 24-hour network monitoring
- On-site technical support (i.e., contractor duty station at the applicant site), unless applicants present sufficient evidence of cost-effectiveness
- Unbundled warranties

### Eligibility Explanations for Certain Category One and Category Two Services

**National Security Supply Chain Restrictions** – Equipment or services produced or provided by a company that the FCC has designated as a national security threat to the integrity of communications networks or the communications supply chain are not eligible for E-Rate support. 47 CFR § 54.9(a). In addition, participants are prohibited from using E-Rate support to purchase, rent, lease, or otherwise obtain any covered communications equipment or service, or maintain any covered communications equipment or service previously purchased, rented, leased, or otherwise obtained. 47 CFR § 54.10. A list of covered communications equipment and services can be found on the FCC’s website at <https://www.fcc.gov/supplychain/coveredlist> and will be updated to reflect any future determinations.

**Internet access/ISP service** – Eligible Internet access services may include features such as basic firewall protection, domain name service, and dynamic host configuration when these features are provided as a standard component of a vendor’s Internet access service. Firewall protection that is provided by a vendor other than the Internet access service provider or priced out separately will be considered a Category Two internal connections component. Examples of items that are ineligible components of Internet access services include applications, content, e-mail, and end-user devices and equipment such as computers, laptops, and tablets.

**Wireless services and wireless Internet access** – As clarified in the *2014 Second E-Rate Order* (FCC 14-189), data plans and air cards for mobile devices are eligible only in instances when the school or library seeking support demonstrates that the individual data plans are the most cost-effective option for providing internal broadband access for mobile devices at schools and libraries. Applicants should compare the cost of data plans or air cards for mobile devices to the total cost of all components necessary to deliver connectivity to the end user device, including the cost of data transmission and/or Internet access to the school or library. Seeking support for data plans or air cards for mobile devices for use in a school or library with an existing broadband connection and WLAN implicates the E-Rate program’s prohibition on requests for duplicative services.

Off-campus use even if used for an educational purpose is generally ineligible for support, and must be cost allocated out of any funding request.

Managed internal broadband services, such as managed Wi-Fi, are eligible only for Category Two support.

**Connections between buildings of a single school** – The classification of connections between multiple buildings of a single school is determined by whether the buildings are located on the same campus. A “campus” is defined as the geographically contiguous grounds where the instructional buildings of a single eligible school are located. A single school may have multiple campuses if it has instructional buildings located on grounds that are not geographically contiguous. Different schools located on the same grounds do not comprise a single campus. The portion of the grounds occupied by the instructional buildings for each school is a campus for that school.

- Connections between buildings on different campuses of a single school are considered to be Category One data transmission services.
- Connections between different schools with campuses located on the same property (e.g., an elementary school and middle school located on the same property) are considered to be Category One data transmission services, unless they share the same building.

Connections between buildings of a single school on the same campus are considered to be Category Two internal connections.

**Network equipment with mixed eligibility** – On-premises equipment that connects to a Category Two eligible LAN is eligible for Category One support if it is necessary to make a Category One broadband service functional. If the price for components that enable the LAN can be isolated from the price of the components that enable the Category One service, those costs should be cost-allocated out of the Category One funding request.



**Miscellaneous**

As described below, various miscellaneous services associated with Category One or Category Two are eligible for support. Applicants should request eligible miscellaneous services in the same category as the associated service being obtained or installed.

**Fees**

Fees and charges that are a necessary component of an eligible product or service are eligible, including:

- Change fees
- Contingency fees are eligible if they are reasonable and a regular business practice of the service provider. Contingency fees will be reimbursed only if the work is performed.
- Freight assurance fees
- Lease or rental fees on eligible equipment
- Per diem and/or travel time costs are eligible only if a contract with a vendor for the eligible product or services specifically provides for these costs
- Shipping charges
- Taxes, surcharges, and other similar, reasonable charges incurred in obtaining an eligible product or service are eligible. These types of charges include customer charges for universal service fees, but do not include additional charges for universal service administration.

**Installation, Activation, and Initial Configuration**

Installation, activation, and initial configuration of eligible components are eligible. These services may include:

- Design and engineering costs if these services are provided as an integral component of the installation of the relevant services
- Project management costs if these services are provided as an integral component of the installation of the relevant services
- On-site training is eligible as a part of installation services but only if it is basic instruction on the use of eligible equipment, directly associated with equipment installation, and is part of the contract or agreement for the equipment. Training must occur coincidentally or within a reasonable time after installation.

**ARTICLE 4-24**  
**SCHOOL-SECURITY UPGRADES**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Wave Security Panels

**Description:** Replace the main wave security panel in each of the 6 schools

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 54,747 **Funding Source:** Free Cash ▼

**Useful Life:** 10 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement ▼

**Justification:** The wave security panels are the computer control unit for the emergency response notifications. Hardware age and the lack of software upgrades impede confidence in the system's reliability.

**Alternatives Considered:** Maintenance and software updates have been applied as required.

**Project Timeline:** Installs would happen during non school hours in coordination with the school calendar

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

<b>Security Upgrades</b>				
	<b>School Location</b>	<b># Panels</b>	<b>Cost per Panel</b>	<b>Total Cost Materials</b>
	High School	1	7,300	7300
	Middle School	1	7,300	7300
	Memorial	1	7,300	7300
	Francis Wyman	1	7,300	7300
	Pine Glen	1	7,300	7300
	Fox Hill	1	7,300	7300
				<b>\$ 43,800.00 (A)</b>
	Technician Labor (daily)	995		
	Estimated # of Technicians	1		
	Estimated # of Days	6		
	Total Estimated Labor Cost	<b>\$ 5,970.00 (B)</b>		
	Subtotal (A) + (B)	\$ 49,770.00		
	Plus 10% Contingency	\$4,977.00		
	Total Project Cost	<b>\$ 54,747.00</b>		

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**Wave Panels**

1 message

**dave isi-1.com** <dave@isi-1.com>

Mon, Dec 2, 2024 at 9:45 AM

To: Bob Cunha &lt;Bob.Cunha@bpsk12.org&gt;, Jose DeSousa &lt;jose.desousa@bpsk12.org&gt;

Good morning!

I hope you both had a wonderful and restful Thanksgiving.

Below is a list of the WAVE system that you purchased, and the associated dates.

Burlington High School	MA	20140xx	2/20/2014
Marshall Simonds Middle School - Burlington	MA	20140xxx	11/4/2014
Memorial School - Burlington	MA	20140xxx	11/5/2014
Francis Wyman - Burlington	MA	20140xxx	11/6/2014
Burlington - Pine	MA	20150xxx	8/26/2015
Burlington - Fox	MA	20150xxx	8/26/2015
Burlington Youth & Family Services	MA	20191xxx	10/17/2019

After speaking with the manufacturer, they do now recommend after 10 years you consider changing out the panels to a more modern panel, something that had not done in the past. This was a great recommendation from Jose, thank you.

They would send out one of their technicians to take the database and radio from the existing WAVE Plus control panel and transfer it to a new control panel. Unless the buttons are heavily used, it is not necessary to replace them or the repeaters.

They would also test the system and make any changes needed.

The cost to you would be \$7,300 per panel, plus \$995 per day for their technician to be on-site. They are typically able to get 3 panels done per day, but with only 4 at the 10-year mark we could hope for one day, worse case two days, unless you added the 2-panels from 2015 as well.

David M. Cullen

President

Intelligence Security International

[24 Auburn St](#)

[Newburyport, MA 01950](#)

[781.315.1405](#) (Cell)

[dave@isi-1.com](mailto:dave@isi-1.com)

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**ARTICLE 4-25**  
**SCHOOL-TREE MAINTENANCE**





## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School

**Project Title:** Tree Maintenance

**Description:**

Funding to provide tree maintenance and work on school properties.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 100,000 **Funding Source:** free cash

**Useful Life:** 5 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:**

The school properties account for more than 156 acres of land with a vast majority of these properties are filled with trees. The School department does not have the capabilities in house to maintain overgrown trees or remove damaged or dangerous trees.

**Alternatives Considered:**

We currently work with the Recreation and DPW to handle trees within their capabilities.

**Project Timeline:**

As needed

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

[illegible]



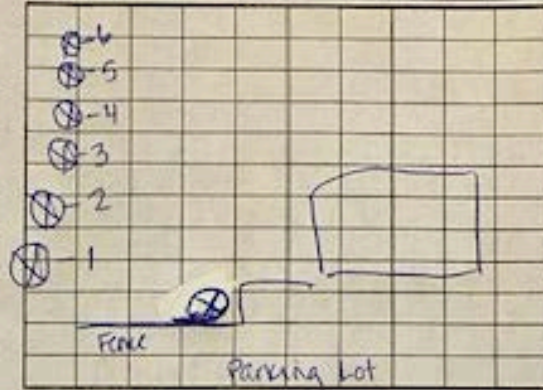
# NORTHEAST TREE, INC.

62 Holton Street • Woburn, MA 01801  
781-935-1988 • 781-944-9885 • 978-658-5177  
office@northeasttreeinc.com



Bill To: Pine Glen School / Burlington Schools  
Address: @ 1 Pine Glen Way  
City: Burlington Zip: \_\_\_\_\_  
Phone: Kenny Ganley 339-234-1250  
Email: Keganley@bpsk12.org  
Salesperson Name: Pam FitzPatrick

The Number listed below corresponds with the placement and description on grid located to the right.



Y	N		AMOUNT
<input type="checkbox"/>	<input type="checkbox"/>	* Recommended For Extra Dry or Frozen	
<input type="checkbox"/>	<input type="checkbox"/>	NE Tree Is Not Responsible For the Field	
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	1-6-Removal of 6 Total Huge & Large & 1 mid-sized	
<input type="checkbox"/>	<input type="checkbox"/>	Pines that threaten the Abutting Property	
<input type="checkbox"/>	<input type="checkbox"/>	& the Playing Field	
<input type="checkbox"/>	<input type="checkbox"/>	Cut to stumps - Tree debris cleaned up & Removed	\$ 9,400.-
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	Option while we're Here	
<input type="checkbox"/>	<input type="checkbox"/>	7 Removal of Large dying white Pine	
<input type="checkbox"/>	<input type="checkbox"/>	abutting the parking Lot just inside	
<input type="checkbox"/>	<input type="checkbox"/>	the Fence	\$ 1,600.-
<input type="checkbox"/>	<input type="checkbox"/>	Cut to stump	
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	<b>Total:</b>	<b>\$</b>

By agreeing to have Northeast Tree work on your property, all terms and conditions apply within Northeast Tree's guidelines & standards. Payment due in full upon completion of work.

A 3% convenience fee will be applied to all credit card transactions

This work has been completed. The quote is an example of the cost of tree maintenance.







Free Climb w/ Ditchwitch

DRY



# NORTHEAST TREE, INC.

62 Holton Street • Woburn, MA 01801  
781-935-1988 • 781-944-9885 • 978-658-5177  
office@northeasttreeinc.com



Bill To: Fox Hill School / Burlington Schools

Address: @ 252 Fox Hill Road

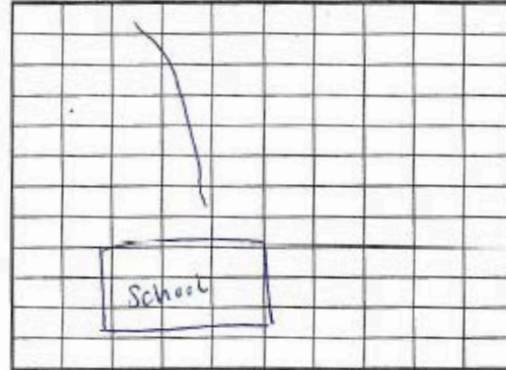
City: Burlington Zip: \_\_\_\_\_

Phone: Kenny Ganley 339-234-1250

Email: \_\_\_\_\_

Salesperson Name: Pam FitzPatrick

The Number listed below corresponds with the placement and description on grid located to the right.



Y	N		AMOUNT
<input type="checkbox"/>	<input type="checkbox"/>	* Crew to call Kenny 15 mins prior to	
<input type="checkbox"/>	<input type="checkbox"/>	Arrival & He will show them to the	
<input type="checkbox"/>	<input type="checkbox"/>	Work Side	
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	In Far Back OF School	
<input type="checkbox"/>	<input type="checkbox"/>	Uprooting & Hung up Ainc to be Put on	
<input type="checkbox"/>	<input type="checkbox"/>	the ground	3000.-
<input type="checkbox"/>	<input type="checkbox"/>	Debris to be moved aside & Away From	
<input type="checkbox"/>	<input type="checkbox"/>	Blocking the walking Path Access	
<input type="checkbox"/>	<input type="checkbox"/>		
<input type="checkbox"/>	<input type="checkbox"/>	* Burlington is Responsible for moving the	*
<input type="checkbox"/>	<input type="checkbox"/>	Walking bridge during duration of Job	
<input type="checkbox"/>	<input type="checkbox"/>	<b>Total:</b>	<b>\$</b>

By agreeing to have Northeast Tree work on your property, all terms and conditions apply within Northeast Tree's guidelines & standards. Payment due in full upon completion of work.  
A 3% convenience fee will be applied to all credit card transactions

This work has been completed. The quote is an example of the cost of tree maintenance.



# NORTHEAST TREE INC.

62 Holton Street  
Woburn, MA 01801  
(781) 944- 9885 OR (781) 935-1988  
Office@northeasttreeinc.com



Estimate Date December 5, 2024

Burlington School District  
Contact: Ken Ganley 339-234-1250

Work proposal for Summer of 2025  
Removals will be cut  
All tree debris will be cleaned up and removed

## High School

Priority Trimming and removals requiring safety of the parking lot, walkways, and building... Including:

- Removal of dead tree at the back side of the building as safety to the parking lot
- Removal of the heavily weighted and leaning oak over the right side lot
- Trimming of Numerous Trees for building clearance
- Trimming over the access walkway and stairs for safety
- Removal of the dead sugar maple next to the access road
- Removal of the dead Locust leader at the access road

\$7,700

## Memorial Elementary School

- Removal of 2 Large Sugar Maples at the front walking path that are in major decline



- Major trimming and cleaning up of sprawling Oak inclusive of dead and hazardous branches, roof/building clearance, weight alleviation, and thinning

**\$6,650**

#### **Marshall Middle School**

- Elevation of Low branches and trimming of deadwood in the trees that are amongst the parking lot
- Removal of heavily leaning Maple overhanging the walking path behind the school

**\$2,200**

#### **Pine Glen School**

- Remove Large Bull Pine in extremely close proximity to the front of the School
- Right of property remove double leadered leaning maple
- Trimming for Elevation and Deadwood along the right side parking area
- Birch Tree behind the school - Deadwooding and minor building clearance

**\$4,950**

#### **Fox Hill School**

- Right side of school overhanging the walking path, trimming including elevation and deadwood/hazardous branches
- Right side of school remove the dead, hung up tree
- Trimming for deadwood, hazardous branches, and building clearance for the trees within close proximity to the school

**\$3,600**

#### **Francis Wyman School**

- Complete wire clearance along the right side, inclusive of...
  - branches through and encroaching the wires
  - Major deadwood over the wires



- Oak leader touching the wire, cut back to the crotch
- Entire Oak tree leaning over the wire and within close proximity
- Removal of small sapling trees touching the wires
- Continued hazardous branch trimming beyond the powerlines but poses a threat to the back parking lot
- Right side of building EITHER trimming for clearance or removal of the dogwood and locust tree that are both within close proximity and overhanging the school
- Remove the White pine at the front, left inner side of the building that is completely touching it
- Aligning left of property - trimming the entire tree line for property/roadway clearance and creating ample access height for trucks
- Back left of building and touching it, remove mid-sized locust tree touching and overhanging the school
- Sprawling Oak Left side of the parking lot near the playground - major canopy trimming including; deadwood/hazardous branches, elevation, canopy thinning
- Removal of White Pines near the electrical boxes located between the corner of the parking lot and the baseball field

**\$9,850**

**ARTICLE 4-26**  
**SCHOOL-BOILER ROOM MAINTENANCE**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Boiler Room Maintenance

**Description:** Funding will provide replacement of worn or outdated equipment in the Pine Glen boiler room

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 69,873.10 **Funding Source:** Free Cash ▼

**Useful Life:** 15 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance ▼

**Justification:** The boiler room houses the infrastructure for the heating system. Key elements for the HVAC system to function are in need of replacement such as the expansion tank and circulation pump. We also need to repair the electrical conduit feed through the concrete slab.

**Alternatives Considered:** These are items that wear down or become faulty over time and need to be replaced or repairs.

**Project Timeline:** Installation would take place during non school hours with minimal impact to building functions

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Building	Description	Cost
Pine Glen	Circulation Pump	\$22,342.00
Pine Glen	Expansion Tank	\$18,780.00
Pine Glen	Asbestos Abatement	\$8,400.00
Pine Glen	Electrical Conduit Replacement	\$13,999.00
	Total	\$63,521.00
	Plus 10% contingency	\$69,873.10



147 Blossom Street      Lynn, MA 01902  
T: 781-581-0464      F: 781-581-2860

**QUOTE TO:**

Burlington Public Schools  
123 Cambridge Street  
Business Office  
Burlington, MA 01803

# QUOTE

*Burlington Schools Services*

QUOTE DATE: 1/20/2025  
QUOTE #: 805

PURCHASE ORDER:

PRICE EXPIRES: 4/20/2025  
LOCATION OF WORK: Pine Glen Elementary  
1 Pine Glen Way

ATTENTION: Neil Guanci  
nguanci@bpsk12.org

RWI JOB ID: 1914A

Description of Work	Price	Amount
1) Replace lefthand circulator pump with new and all associated fitting to make fit.		22,342.00
2) Electrical by others.		
3) Upon approval, eight (8) weeks to get from factory.		

**TOTAL QUOTED AMOUNT: 22,342.00**

*Thank you for the opportunity to provide the following proposal!*

Accepted By: \_\_\_\_\_

Accepted Date: \_\_\_\_\_

QUOTED BY: nporcella





147 Blossom Street Lynn, MA 01902  
T: 781-581-0464 F: 781-581-2860

## QUOTE TO:

Burlington Public Schools  
123 Cambridge Street  
Business Office  
Burlington, MA 01803

# QUOTE

## *Burlington Schools Services*

QUOTE DATE: 12/5/2024

QUOTE #: 781

PURCHASE ORDER:

PRICE EXPIRES: 3/5/2025

LOCATION OF WORK: Pine Glen Elementary School  
1 Pine Glen Way

ATTENTION: Neil Guanci  
nguanci@bpsk12.org

RWI JOB ID: 1914A

Description of Work	Price	Amount
Replace two (2) expansion tanks in ceiling and replace with floor mounted expansion tanks.		18,780.00

Note: If main shutoff valves on heating system do not hold, Robert W. Irvine & Sons is required to purge the building. This additional work will be performed and billed on time and material basis.

**TOTAL QUOTED AMOUNT:**

**18,780.00**

*Thank you for the opportunity to provide the following proposal!*

Accepted By: \_\_\_\_\_

Accepted Date: \_\_\_\_\_

QUOTED BY: hirvine

12/18/2024

To:  
Neil Guanci  
Burlington Public Schools

Project: Pine Glen Elementary School  
Re: Asbestos Abatement

Dear Neil:



This proposal is submitted in accordance with your invitation to provide a quotation for the removal/abatement of asbestos containing materials from the above referenced project location. The undersigned agrees to furnish all materials, to perform all labor, furnish all equipment unless specified, and otherwise to do all the things necessary to complete, in a professional workmanlike manner, the contracted work, in strict accordance with all EPA, OSHA, State, Federal and local regulations at **Massachusetts Prevailing Wage Rates**.

**SCOPE OF WORK/PRICING**

**ASBESTOS ABATEMENT/REMOVAL:**

**Repair/wet wrap approx. 95SF of ductwork in boiler room & remove 12 elbow units/fittings from the attic - \$8,400.00:**

- Provide proper protection and containment for ACM removal; and
- Provide DEP Abatement permit(s) and post-abatement documentation.



**SPECIAL CONDITIONS/EXCLUSIONS**

**Owner/General Contractor Shall:**

- Provide all permits and fees not related to DEP Notification;
- Provide Industrial Hygienist Fees/Clearance/Monitoring;
- Provide all project electrical and water requirements;
- Remove any removable objects & obstructions; and
- Perform any "make-safe" activities prior to the start of work.

**Greenleaf Environmental, Inc.**

Tel 978-685-8367  
Fax 978-450-5893

49 Blanchard Street, Ste 200  
Lawrence, MA 01843

[www.greenleafenvironmentalinc.com](http://www.greenleafenvironmentalinc.com)  
[jvillalta@greenleafincorporated.com](mailto:jvillalta@greenleafincorporated.com)



**TERMS**

Payment due thirty (30) days following receipt of invoice. A finance charge of one and one-half percent (1.50%) per month will be assessed on all amounts past due. In the event of default requiring collection, Burlington Public Schools agree to pay, in addition to the delinquent amount any finance charges thereon, and all costs of collection including court costs and attorney fees.

Any claims arising out of work performed under this proposal must be submitted in writing to Greenleaf Environmental, Inc. via certified mail within ten days following completion of said work. Failure to provide such written notice will result in waiver of said claims.

Greenleaf must receive a copy of a signed proposal/contract or purchase order prior to the project start date.

Any alterations or deviations from above scope of work involving extra cost will become an extra charge over and above the estimate. All agreements contingent upon no accidents or delays beyond our control. The above prices, specifications and conditions are submitted to you *as listed above*.

Thank you for the opportunity to submit a proposal for asbestos abatement services and selective demolition. If you have any questions, please feel free to contact me at (617) 818-4786. I look forward to hearing from you soon.



Respectfully submitted,

*/s/ J. Rogelio Villalta*

J. Rogelio Villalta

President/CEO

Proposal Acceptance

The above project scope, pricing and conditions are satisfactory and hereby accepted; I am commissioning this work as an authorized representative of the above addressed party (client). Payment will be made as outlined in this proposal. My signature denotes a legal and binding contract. Client assumes full responsibility for all payment collection actions and associated fees. Based on a rate of 1.5% per month, which is an annual percentage rate of 18%, until paid and Customer agrees to pay interest and all expenses of collection, including a reasonable attorney's fee in an amount of 20% of our billing.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
P.O. Number

**Greenleaf Environmental, Inc.**

**Tel** 978-685-8367  
**Fax** 978-450-5893

49 Blanchard Street, Ste 200  
Lawrence, MA 01843

[www.greenleafenvironmentalinc.com](http://www.greenleafenvironmentalinc.com)  
[jvillalta@greenleafincorporated.com](mailto:jvillalta@greenleafincorporated.com)



## Pine Glen Elementary School ~~Generator~~

### Nardone Electric Corp

160 Olympia Ave.  
Woburn, MA 01801  
Phone: 781 935 2727

Burlington Public Schools  
123 Cambridge St  
Burlington, MA 01803

Attention: Neil Guanci

5 November 2024  
Job ID: 2411-377  
1 Pine Glen Way

Burlington, MA 01803

### Re: Proposal for Boiler Room Conduit Replacement

We are pleased to quote the Electrical repairs as discussed at walk through conducted on November 4, 2024, with the following qualifications and exclusions.

\*, Base Bid submitted November 5, 2024.

### Qualifications:

#### Scope of Work

The following items and tasks are included in this proposal.

- \*. Disconnect [8] existing underground conduits from the existing panel, seal openings in the panel
- \*. Furnish and install support racks, conduit and conductors from the existing panel to each of the eight loads and connect were the exit the slab.
- \*. Make up final termination and test circuits

#### Note

1. No Permit fee is included in this proposal and subject to building department review and comment
2. Price includes prevailing wages
3. Burlington Schools Electrician will mark out circuits and label Panel before work is to commence.

### Exclusions:

1. Hazardous materials if found
2. Permit Fee
3. Sales tax, tax exempt certificate must be provided
4. Premium time, all work to be conducted during normal working hours

### Pricing:

For the Sum of \$ 13,999.00

## Pine Glen Elementary School Generator

### Nardone Electric Corp

160 Olympia Ave.  
Woburn, MA 01801  
Phone: 781 935 2727

We would like to thank you for the opportunity to quote this project. If you have any questions, please call us.

Authorized Signature:  \_\_\_\_\_

Acceptance Signature: \_\_\_\_\_ Date: \_\_\_\_\_

NOTE: This proposal may be withdrawn from Nardone Electrical Corporation if not accepted within 30 days.  
This document is subject to client privilege and contains confidential information  
intended for only the person(s) named above. If you have received this document  
in error, please notify us immediately by telephone.

Sincerely,

Gerald Nardone  
Nardone Electric Corp



**ARTICLE 4-27**  
**SCHOOL-HVAC MAINTENANCE**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** HVAC

**Description:**  
Funding will provide additional cooling capabilities in Francis Wyman Cafeteria and learning spaces along with additional split units in school buildings

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 753,500 **Funding Source:** Free Cash ▼

**Useful Life:** 15 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement ▼

**Justification:**  
With hot weather during the school year and programming during the summer months, air conditioning is needed in key areas within the school buildings

**Alternatives Considered:**  
Summer programming is scheduled in alternative school buildings that currently have air conditioning. Portable cooling units have been brought into spaces to help offset the high temperatures.

**Project Timeline:**  
Installation would take place during non school hours with minimal impact to building functions

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Building	Description	Cost	Quantity	Total
Francis Wyman	Cafeteria/Art Music	\$600,000.00	1	\$600,000
District	Mini Split replacement	\$17,000.00	5	\$85,000
			Total	\$685,000
			Plus 10% contingency	\$753,500



Burlington Public Schools  
Burlington, MA  
January 2025

- Trane to work with Burlington Schools and Green Communities for applicable projects



### Controls Install & Upgrade

Install Trane controllers and new Trane front end controller for Hot Water Plant, Unit Ventilators, Mini Splits, and Heat Pumps. Replacement of existing hot water valve assembly, fresh air actuators, outdoor air dampers for unit ventilators. New wireless network establishment to accommodate any future controllers. New system will have remote access capabilities for school staff and Trane technicians. **Trane to integrate and utilize Trane Ensemble for seamless transition to new system. Trane to provide controls for streamlined HW system.** Remote alarming and new intuitive graphics. Trane to utilize green communities energy expeditor for applicable grants and file rebates on behalf of Burlington Public Schools.



Price: \$307,000

Potential Rebates: \$116,706

With Rebates Price: \$190,294

### Gym and Auditorium RTU Installation

Install new RTU with cooling and hot water coil heating capabilities for Gym and Auditorium. Trane to include new unit cost, rigging, project management, electrical, installation/start-up of new unit, and on-site coordination. Trane to file any rebates on behalf of Burlington Public Schools.



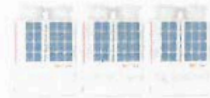
Budget Price: \$1,500,000



Burlington Public Schools  
Burlington, MA  
January 2025

#### Cafeteria Upgrade and Chosen Classroom Cooling Add

Replace existing cafeteria Unit Vents with new UVs with DX coils, to be fed by VRF condensing units through LEV kits. CUs to be pad-mounted on ground outside of cafeteria. For classrooms, Trane to replace (4) UVs with new UVs with DX coils and add mini-split indoor head to 5th classroom. All new units to be fed by roof-mounted VRF condensing units. Trane to include new unit cost, rigging, project management, electrical, installation/start-up of new unit, and on-site coordination. Trane to file any rebates on behalf of Burlington Public Schools.



Budget Price: \$600,000

Potential Rebates: \$140,000

With Rebates Price: \$460,000

#### Hot Water Pump Motors and VFDs Upgrade

Trane to replace existing hot water pump motors with high efficiency motors and add Trane TR200 Drives. Trane to include new unit cost, rigging, project management, electrical, installation/start-up of new unit, and on-site coordination. Trane to file any rebates on behalf of Burlington Public Schools.



Price: \$34,000

Potential Rebates: \$10,000

With Rebates Price: \$24,000

Please do not hesitate to reach out with any questions.

Sincerely,

Kory LeBlanc, Trane Account Manager – 508-404-5742  
Michael Murphy, Trane Controls



Burlington Public Schools  
Burlington, MA  
January 2025

#### 1<sup>st</sup> floor classrooms and office area Split System Installation

Install new Split System for 1<sup>st</sup> floor classrooms and office area. Trane to mount 1 indoor head in each room (4 total). Trane to include new unit cost, rigging, project management, electrical, installation/start-up of new unit, and on-site coordination. Trane to file any rebates on behalf of Burlington Public Schools.



Budget Price: \$75,000

Potential Rebates: 17,500

With Rebates Price: \$57,500

#### Hot Water Pump Motors and VFDs Upgrade

Trane to replace existing hot water pump motors with high efficiency motors and add Trane TR200 Drives. Trane to include new unit cost, rigging, project management, electrical, installation/start-up of new unit, and on-site coordination. Trane to file any rebates on behalf of Burlington Public Schools.



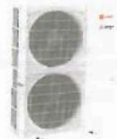
Budget Price: \$16,000

Potential Rebates: \$3,500

With Rebates Price: \$12,500

#### Campus Wide Mini Split Heat Pump Replacement

Install new Split System for selected areas as directed by Burlington Facilities. Trane to include new unit cost, rigging, project management, electrical, installation/start-up of new unit, and on-site coordination. Trane to file any rebates on behalf of Burlington Public Schools.



Budget Price: \$12,000-\$17,000\*

Potential Rebates: \$2,500/ton

\*Please note this is an estimate and each job will be investigated individually

Please do not hesitate to reach out with any questions.

Sincerely,

Kory LeBlanc, Trane Account Manager – 508-404-5742

Michael Murphy, Trane Controls



**ARTICLE 4-28**  
**SCHOOL-MIDDLE SCHOOL FURNITURE**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Middle School Furniture

**Description:** Replace existing and add furniture to the Middle School Library

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 101,038.69 **Funding Source:** Free Cash ▼

**Useful Life:** 20 years

**Prioritization:** 4. Maintain level service ▼

**Justification:** Along with being a Middle School library, the space is used for multiple small group instruction. This warrant request would provide semi permanent walls and linear dividers to allow for better separation, privacy, and soundproofing for these small groups instructional spaces.

**Alternatives Considered:** The current furniture has been organized to facilitate small group instruction. The library conference room has been converted to a classroom.

**Project Timeline:** Installation would take place during non school hours with minimal impact to building functions

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Middle School Furniture					
1	16	750.51	12,008.16		
2	32	152	4,864.00		
3	1	39.46	39.46		
4	3	363.35	1,090.05		
5	1	309.45	309.45		
6	1	91.68	91.68		
7	1	6.5	6.5	<b>18,409.30</b>	
8	6	1,201.50	7,209.00		
9	3	827.03	2,481.09	<b>9,690.09</b>	
10	11	362.86	3,991.46		
11	3	342.65	1,027.95		
12	3	48.85	146.55		
13	2	104.44	208.88		
14	5	6.5	32.5		
15	1	288.28	288.28		
16	1	108.04	108.04	<b>5,803.66</b>	
17	4	1,237.22	4,948.88	<b>4,948.88</b>	
18	1	4,483.08	4,483.08	<b>4,483.08</b>	
				<b>43,335.01</b>	
	book shelving		39,951.34	<b>22 tables @ 1815.97</b>	
	delivery & installation		2,480.00		
	digital information display		6,087.00		

# BURLINGTON LIBRARY & TECHNOLOGY



## FY26 Library and Technology Budget Requests

### Marshall Simonds Middle School Connors Library Update - Warrant Request

**Total Cost: \$92,835**

- Add semi-permanent linear track walls and panels to provide separation, privacy, and soundproofing for small group instruction using the library.
- Replace existing library furniture
- Replace sections of library book shelving with movable modular systems
- Replace seating for student and staff use
- Add new signage for organization of space
- Add new digital display for information and use of space

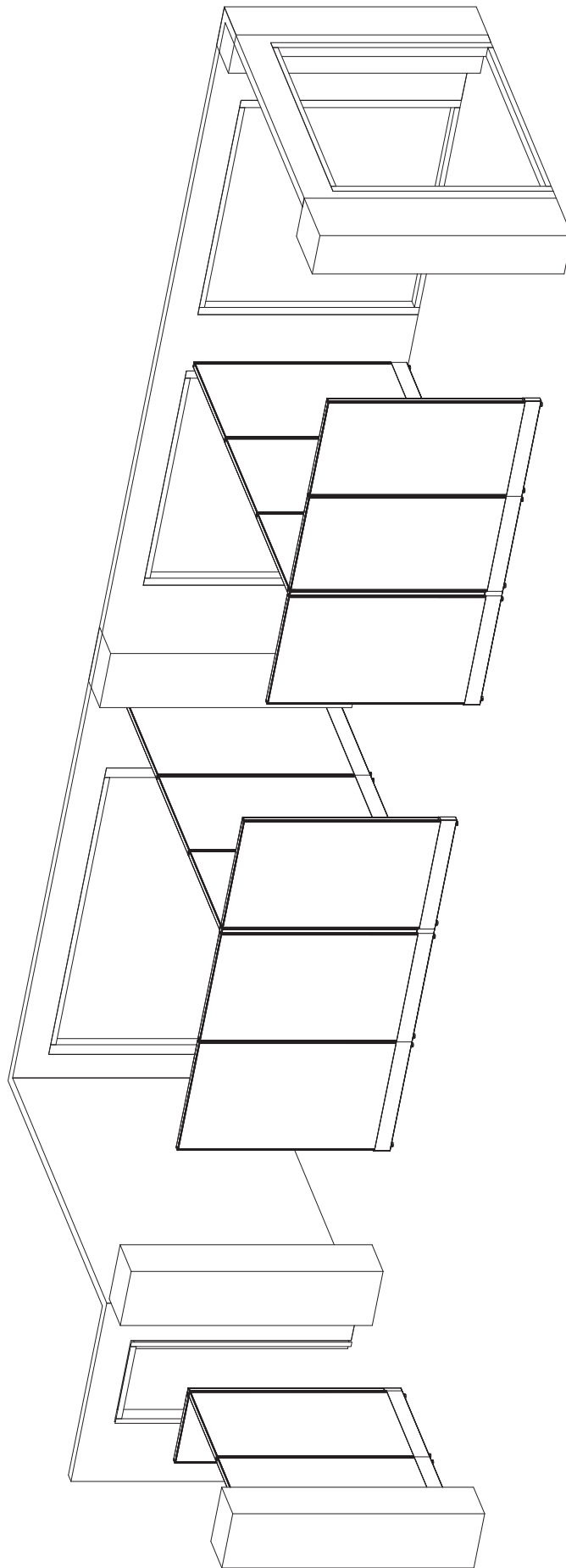
The current MSMS Connors Library opened in 2013 following a MSBA project that remodeled and added new space to the middle school. At that time, the space was used solely for library programming. Since then, the space has been used for multiple small group instruction settings and classrooms. The space now houses four small group instructional spaces and the original library conference room is also a classroom. This warrant request would provide semi permanent walls and linear dividers to allow for better separation, privacy, and soundproofing for these small groups instructional spaces. The warrant would also replace all existing furniture and book shelving that is worn and needs replacement. All current furniture and shelving is from the 2013 MSBA project.

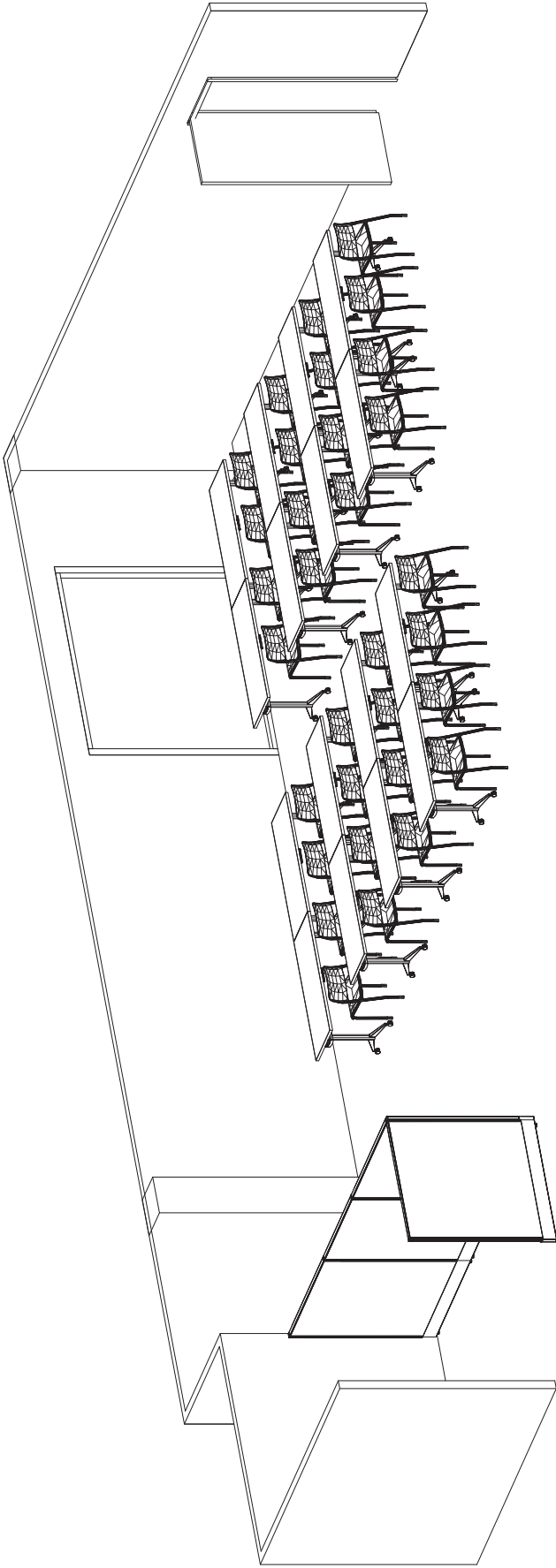
#### **Included:**

Project Budget Worksheet

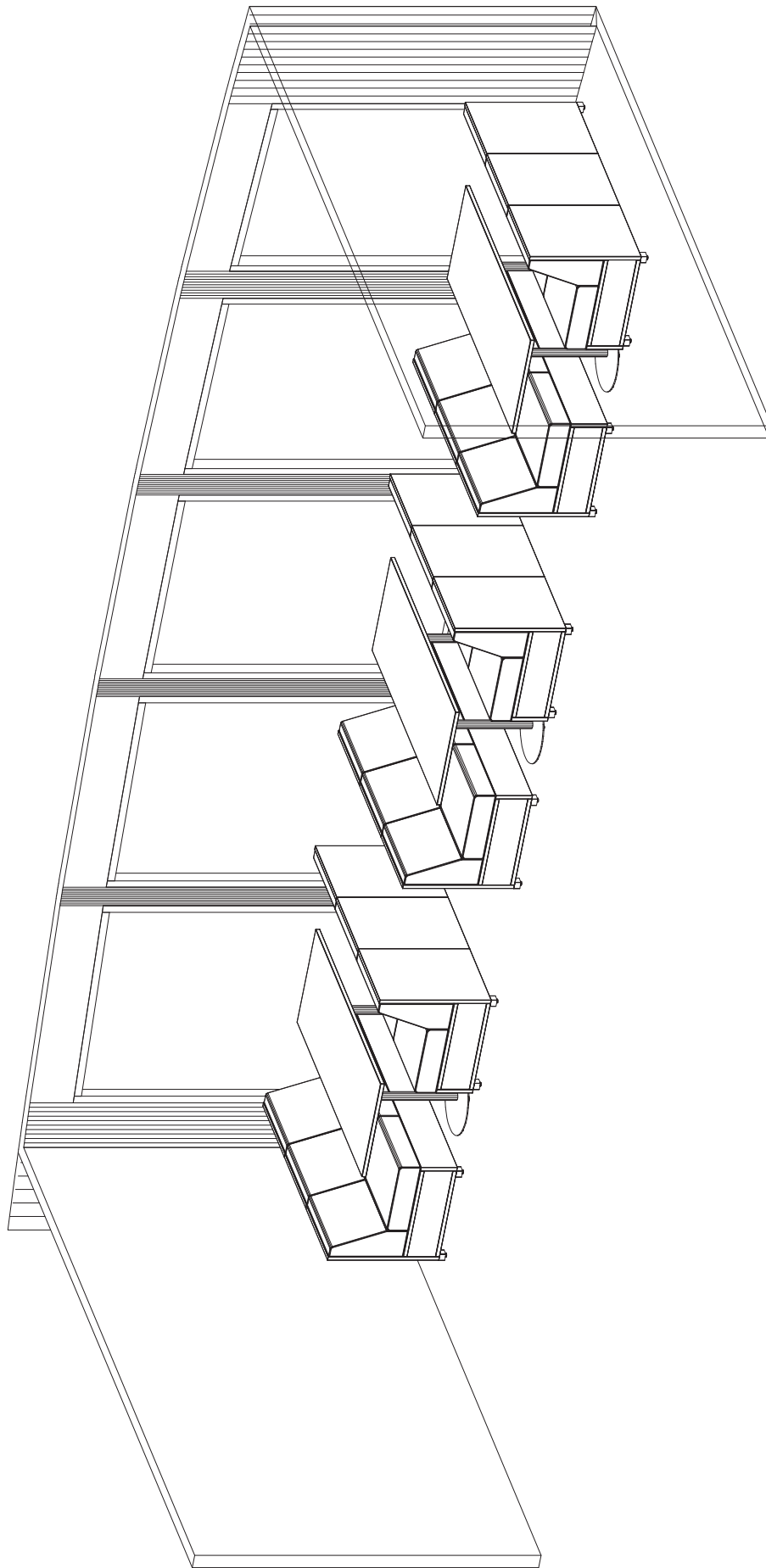
3D Small Group Space Renderings

3D Furniture Design Renderings









Item	✓	Mfg	Qty	Part Description	Alias 1	Alias 2	Sell	Ext Sell
1	🤖	AIS	16	TBL, REC, 2mm, 24Dx60Wx29H, FLIP, CSTR  2mm Grade A Skipped Option Skipped Option	CLASSROOM		\$ 750.51	\$ 12,008.16
2	🤖	AIS	32	Pierce - Side Chair - Baltic Blue Shells - Grey Frame - Glid	CLASSROOM		\$ 152.00	\$ 4,864.00
3	🤖	AIS	1	Divi Linear Wall Mount Kit - 66H  Skipped Option	CLASSROOM		\$ 39.46	\$ 39.46
4	🤖	AIS	3	Divi Linear Tack Panel - Perm/Mono - NPWR - 66H x 60W Skipped Option Skipped Option Skipped Option Skipped Option Skipped Option Skipped Option	CLASSROOM		\$ 363.35	\$ 1,090.05
5	🤖	AIS	1	Divi Linear Tack Panel - Perm/Mono - NPWR - 66H x 48W Skipped Option Skipped Option Skipped Option Skipped Option Skipped Option Skipped Option	CLASSROOM		\$ 309.45	\$ 309.45
6	🤖	AIS	1	Divi Linear Post Filler - 2 -Way 66H  Skipped Option	CLASSROOM		\$ 91.68	\$ 91.68
7	🤖	AIS	1	Divi Linear Base - End of Run Shroud  Skipped Option	CLASSROOM		\$ 6.50	\$ 6.50
sub				<b>Subtotal</b>				<b>\$ 18,409.30</b>
8	🤖	AIS	6	LB Lounge 3 Seat 34"H X 72"W X 30" Solid Base  Skipped Option LB Lounge Back B1 Skipped Option LB Lounge Back B2 Skipped Option LB Lounge Back B3 Skipped Option LB Lounge Seat S1 Skipped Option LB Lounge Seat S2 Skipped Option LB Lounge Seat S3 Skipped Option	STUDY AREA		\$ 1,201.50	\$ 7,209.00
9	🤖	AIS	3	TBL, REC, 2mm, 30Dx72Wx29H, DISC, GLD  2mm Grade A Skipped Option Skipped Option Skipped Option	STUDY AREA		\$ 827.03	\$ 2,481.09
sub				<b>Subtotal</b>				<b>\$ 9,690.09</b>
10	🤖	AIS	11	Divi Linear Tack Panel - Perm/Mono - NPWR - 82H x 48W Skipped Option Skipped Option Skipped Option Skipped Option Fabric/Laminate Applied Vertically (Original Option/D... Skipped Option	OFFICE		\$ 362.86	\$ 3,991.46

Item	✓	Mfg	Qty	Part Description	Alias 1	Alias 2	Sell	Ext Sell
11	🤖	AIS	3	Divi Linear Tack Panel - Perm/Mono - NPWR - 82H x 42W Skipped Option Skipped Option Skipped Option Skipped Option Fabric/Laminate Applied Vertically (Original Option/D... Skipped Option	OFFICE		\$ 342.65	\$ 1,027.95
12	🤖	AIS	3	Divi Linear Wall Mount Kit - 82H Skipped Option	OFFICE		\$ 48.85	\$ 146.55
13	🤖	AIS	2	Divi Linear Post Filler - 3 Way - 82H Skipped Option	OFFICE		\$ 104.44	\$ 208.88
14	🤖	AIS	5	Divi Linear Base - End of Run Shroud Skipped Option	OFFICE		\$ 6.50	\$ 32.50
15	🤖	AIS	1	Divi Linear Tack Panel - Perm/Mono - NPWR - 82H x 30W Skipped Option Skipped Option Skipped Option Skipped Option Fabric/Laminate Applied Vertically (Original Option/D... Skipped Option	OFFICE		\$ 288.28	\$ 288.28
16	🤖	AIS	1	Divi Linear Post Filler - 2 -Way 82H Skipped Option	OFFICE		\$ 108.04	\$ 108.04
sub				<b>Subtotal</b>				<b>\$ 5,803.66</b>
17	🤖	HON	4	Flock Square Lounge Chair Skipped Option Skipped Option Skipped Option			\$ 1,237.22	\$ 4,948.88
18	🌐	B&M	1	to: receive, deliver and install normal hours			\$ 4,483.08	\$ 4,483.08
				<b>Grand Total</b>				<b>\$ 43,335.01</b>





Telephone: 1-888-WBMASON

Quotation

W.B. Mason  
P.O. Box 981101  
Boston, MA 02298-1101

Quotation SF00349103  
Customer Number C1057569  
  
Order Number SF00349103  
Date 2/24/2025  
Sales Rep Name Joe Larson  
Project ID PROJ143686

Billing Address:

Burlington Public Schools  
Attn: Bus Off/Asst Superintend  
123 Cambridge St  
Burlington, MA 01803  
Purchase Order:

Delivery Address:

Marshall Simonds Middle School  
Attn: Dennis Villano  
114 Winn Street  
Burlington, MA 01803

ADDITIONAL DELIVERY:

Line No - ItemID	Description	Qty	Unit Price	UOM	Ext Price
Line 1 - DFT-36-4824SD-OS-L-M	drift straight double faced open storage 36" x 24" x 48" : mobile HPL construction : PVC edge 4 adj shelves Tag1: Tag2:	41	\$1,815.97	EA	\$74,454.77
Line 2 - freight	freight  Tag1: Tag2:	1	\$0.00	EA	\$0.00
Line 3 - installation	To: receive, dleiver and install normal hours street delive : lift gate needed Tag1: Tag2:	1	\$2,480.00	EA	\$2,480.00
Line 4 - .	pricing per Comm of Ma. MHEC contract MC12-C07  Tag1: Tag2:	1	\$0.00	EA	\$0.00

Payment Information			
<b>Bank Address</b>		EFT Routing Number:	211070175
Citizens Bank		Wire Routing Number:	011500120
1 Citizens Drive ROP150		Account Number:	1303273133
Riverside, RI 02915		SWIFT Number:	CTZIUS33
Remittance Notification Email: payments@wbmason.com			

Product Subtotal:	\$76,934.77
Tax Subtotal:	\$0.00
Order Total:	\$76,934.77
Deposit Percentage:	0.00%
Deposit Due:	\$0.00



TERMS AND CONDITIONS / COMMENTS

BALANCE OF PAYMENT DUE UPON RECEIPT OF GOODS

PROFORMA INVOICE -- NOTE ACTUAL PRICES MAY VARY UPON FINAL DELIVERY AND BILL





We have prepared a quote for you

**TouchView G5 86 BBC**

Quote # 009711  
Version 1

Prepared for:

**Burlington Public Schools**

Main

Dennis Villano  
villano@bpsk12.org

## Hardware

Description	Price	Qty	Ext. Price
<b>TOUCHVIEW 86 INCH ULTRA INTERACTIVE PANEL GEN 5 - with 40 Points of Touch, Ultra HD, Built-In WEBCAM &amp; MICROPHONE ARRAY, Google Play, USB HID, AGG (MDM not included) – Optional add on</b>	\$3,849.00	1	\$3,849.00
<b>e-Box® Motorized Height Adjustable Mobile Stand II - 25.6" travel - Max. 98" flat panel, max. 140kg / 308.6lb.*</b>	\$892.00	1	\$892.00
<b>BalanceBox® Universal Flatscreen / VESA Interface</b>	\$74.67	1	\$74.67
<b>Lockable Rear Cover e-Box II Mobile</b>	\$85.33	1	\$85.33

**Subtotal: \$4,901.00**

## Services

Description	Price	Qty	Ext. Price
<b>LABOR-AV      Ockers Classroom Audio Visual Installation Labor, TOUCHVIEW INTERACTIVE PANEL</b> Ockers Certified Installation - Classroom AV Labor OFF50 AV SERVICES, TOUCHVIEW INTERACTIVE PANEL, INSTALLATION, CONFIGURATION, DELIVERY, SETUP, COMMISSIONING, SETUP per UNIT	\$875.00	1	\$875.00

**Subtotal: \$875.00**

## TouchView G5 86 BBC



### Prepared by:

#### Ockers Technologies

Jonathan Velozo  
(508) 818-8226  
Fax 508-584-9180  
jvelozo@ockers.com

### Prepared for:

#### Burlington Public Schools

Main  
123 Cambridge Street  
Burlington, MA 01803  
Dennis Villano  
(781) 367-7060  
villano@bpsk12.org

### Ship To:

#### Burlington Public Schools

Main  
123 Cambridge Street  
Burlington, MA 01803  
Dennis Villano  
(781) 367-7060  
villano@bpsk12.org

### Quote Information:

#### Quote #: 009711

Version: 1  
Delivery Date: 02/21/2025  
Expiration Date:  
03/23/2025

## Quote Summary

Description	Amount
Hardware	\$4,901.00
Services	\$875.00

**Subtotal:** \$5,776.00

**Shipping:** \$311.00

**Total:** \$6,087.00

### Terms and Conditions

This quote is valid for thirty (30) days from the date of issue. Any payments not made within thirty (30) days of the date of the invoice shall be subject to a late payment charge of 1 ½% per month (compounded) on the unpaid balance of any amount then passed due. All products quoted are subject to availability.

Terms for Purchases are NET30 Days from date of invoice. All Services will be invoiced separately and are payable on receipt of Invoice. Any payments not made within thirty (30) days of the date of the invoice shall be subject to a late payment charge of 1½% per month (compounded) on the unpaid balance of any amount then passed due.

#### Binding Effect of Document:

This document when signed by the client and accepted by the Company shall constitute a binding contract for services described.

#### Suspension or Cancellation for Non- Payment:

The Company may forthwith suspend or cancel SAAS service upon a written notice if any payment is overdue, in addition to any other right or remedy it may have.

#### Assignability of Agreement:

Neither this agreement nor the Company's SAAS service are transferable without the Company's written consent.

Returns are allowed for 30 days. Non-defective returns must be unopened, and factory sealed. All merchandise must be returned with original packing, accessories, and instructions. A valid RMA number must be obtained from Ockers Company before a return is allowed. Note - Some manufacturers have special returns policies which may supersede the above.

#### Custom Orders are not Returnable.

Returns over the 30 days will be subject to the acceptance by the distributor or manufacturer and may require a restocking fee.

Ockers at its discretion may invoice product prior to delivery to client via a Bill and Hold (Transfer of Property) document if required. All stored product will be fully insured. This may occur via a Standard invoice or via a Bill and Hold

Customer responsible for any permit fee costs that may be required. Fees are determined by local municipality and will be billed accordingly.

\*\* For EANS Purchases - Customer is responsible for payment of products and services if EANS order is not approved by the state.

## Ockers Technologies

Signature: \_\_\_\_\_

Name: Jonathan Velozo

Title: Account Executive

Date: 02/21/2025

## Burlington Public Schools

Signature: \_\_\_\_\_

Name: Dennis Villano

Date: \_\_\_\_\_

**ARTICLE 4-29**  
**SCHOOL-SCOREBOARDS AND TECHNOLOGY**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Scoreboards and Technology

**Description:** Replace existing scoreboards and technology within the gymnasiums and on athletic fields.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 98,950.70 **Funding Source:** Free Cash ▼

**Useful Life:** 20 years

**Prioritization:** 4. Maintain level service ▼

**Justification:** The scoreboards in the BHS wooden and rubber gyms are antiquated and need to be replaced. New scoreboards will have more efficient lights and add more connection options which the current scoreboards do not accomodate.

**Alternatives Considered:** The current scoreboards have been maintained and the bulbs replaced to provide continual funtionality.

**Project Timeline:** Installation would take place during non school hours with minimal impact to building functions

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_



Building	Description	Cost	
BHS	Gymnasium Scoreboards	\$33,811.00	
BHS	Gymnasium Scoreboards	\$14,528.00	
BHS	Athletic Field Scoreboard	\$25,970.00	
BHS	Athletic Field Audio System	\$15,646.18	
	Total	\$89,955.18	
	Plus 10% contingency	\$98,950.70	

# Scoreboard Enterprises Inc.

SALES - INSTALLATION - SERVICE

274 Fruit Street  
508-339-8113

Mansfield, MA 02048  
Fax 508-339-0184

www.scoreboardenterprises.com

## QUOTE

Burlington High School  
123 CAMBRIDGE STREET

123 Cambridge Street

Burlington, Massachusetts 01803  
Burlington  
MA 01803-

**Date**  
02 January 2025

**Expiry Date**  
03 March 2025

**Quote Number**  
15078

**Tax Number**  
042605006

274 Fruit St.  
Mansfield, MA 02048  
mike@scoreboardenterprises.com  
Cell - 860.948.8112

Description	Quantity	Amount
<b>Scoreboard Components</b>		
Daktronics BB-2103 PanaViewTuff Sport Basketball/Volleyball/Wrestling 6' x 8' Scoreboard	1	4,320.00
Daktronics PanaView BB-2101 Basketball Scoreboard	1	3,375.00
Vinyl Team Name in place of Home	2	106.00
Indoor Border Stripe	2	190.00
	Total	7,991.00

### Statistical Panel Components

Daktronics SD-2102 Tuff Sport, PanaView Statistics Displays; Includes cable to connect directly to a basketball scoreboard	1	8,795.00
Indoor Border Stripe	2	190.00
6 Feet Splice Kit, 3-Section	1	670.00
	Total	9,655.00

### Control Components

Daktronics All Sport 5010 R6 Control Console	1	1,510.00
Gen VI Scoreboard Receiver Kit	2	1,010.00
	Total	2,520.00

### Shot Clock Components

Daktronics PanaView BB-2114 Basketball Scoreboard, Shot Timer, 2 Displays, Permanent Mount	1	2,835.00
Gen VI Scoreboard Receiver Kit	2	1,010.00
	Total	3,845.00

### Shipping

Shipping	1	1,450.00
	Total	1,450.00

### Installation

Indoor Installation	1	8,350.00
	Total	8,350.00

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Subtotal	33,811.00
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<b>Total USD</b>	<b>33,811.00</b>
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#### Installation scope for the above estimate includes the following:

- Lift Rental
- Receive, inspect and transport Daktronics scoreboard equipment to install location.
- Remove and dispose of existing equipment to include the center hung.
- Uncrate new scoring equipment and mounting hardware.
- Mount new Daktronics Scoreboards + BB-2114 Shot Clocks on existing walls.
- Mount radio receiver, calibrate radio frequencies, and test radio receiver(s).
- Test all functions.
- Provide on-site owner training.

#### Standard Exclusions to include:

- All projects with logos, ad panel copy and/or graphics of any kind, are required to be provided to SEI in vectorized format and be fully approved before an order can be placed with Daktronics. During the Final pre-production approval process with Daktronics, any changes or delays that affect the artwork approval deadline will result in Daktronics shipping the equipment blank and the customer is responsible for sourcing any graphics, logos, ad panel copy etc with a 3rd party - including furnishing and installation of the logos/graphics.
- SEI requires full access to the gym for the duration of the installation to include but not limited to - Lift, ladders, power tools, etc
- SEI requires power within 6' of the Scoreboard mounting locations by others.
- SEI is not responsible for the integrity of the existing walls, structures, etc

**Terms of Estimate:**

All quotes are valid for 60 days. Expired quotes will require all pricing to be reviewed and updated.





# Scoreboard Enterprises Inc.

SALES - INSTALLATION - SERVICE

274 Fruit Street  
508-339-8113

Mansfield, MA 02048  
Fax 508-339-0184

www.scoreboardenterprises.com

## QUOTE

Burlington High School  
123 CAMBRIDGE STREET

123 Cambridge Street

Burlington, Massachusetts 01803  
Burlington  
MA 01803-

**Date**  
02 January 2025

**Expiry Date**  
03 March 2025

**Quote Number**  
15079

**Tax Number**  
042605006

274 Fruit St.  
Mansfield, MA 02048  
mike@scoreboardenterprises.com  
Cell - 860.948.8112

Description	Quantity	Amount
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### Scoreboard Components

Daktronics PanaView BB-2101 Basketball Scoreboard	1	3,375.00
Vinyl Team Name in place of Home	1	53.00
Indoor Border Stripe	1	95.00
Total		3,523.00

### Control Components

Daktronics All Sport 5010 R6 Control Console	1	1,510.00
Gen VI Scoreboard Receiver Kit	1	505.00
Total		2,015.00

### Shot Clock Components

Daktronics PanaView BB-2114 Basketball Scoreboard, Shot Timer, 2 Displays, Permanent Mount SW 32	1	2,835.00
Gen VI Scoreboard Receiver Kit	2	1,010.00
Total		3,845.00

### Shipping

Shipping	1	1,150.00
Total		1,150.00

### Installation

Indoor Installation	1	3,995.00
Total		3,995.00



Subtotal 14,528.00

**Total USD 14,528.00**

**Installation scope for the above estimate includes the following:**

- Lift Rental
- Receive, inspect and transport Daktronics scoreboard equipment to install location.
- Remove and dispose of existing equipment.
- Uncrate new scoring equipment and mounting hardware.
- Mount new Daktronics Scoreboard + BB-2114 Shot Clocks on existing walls.
- Mount radio receiver, calibrate radio frequencies, and test radio receiver(s).
- Test all functions.
- Provide on-site owner training.

**Standard Exclusions to include:**

- All projects with logos, ad panel copy and/or graphics of any kind, are required to be provided to SEI in vectorized format and be fully approved before an order can be placed with Daktronics. During the Final pre-production approval process with Daktronics, any changes or delays that affect the artwork approval deadline will result in Daktronics shipping the equipment blank and the customer is responsible for sourcing any graphics, logos, ad panel copy etc with a 3rd party - including furnishing and installation of the logos/graphics.
- SEI requires full access to the gym for the duration of the installation to include but not limited to - Lift, ladders, power tools, etc
- SEI requires power within 6' of the Scoreboard mounting locations by others.
- SEI is not responsible for the integrity of the existing walls, structures, etc

**Terms of Estimate:**

All quotes are valid for 60 days. Expired quotes will require all pricing to be reviewed and updated.

## RENDERING DETAILS

**Scoreboard Model:**  
Daktronics BB-2101 4' x 8'

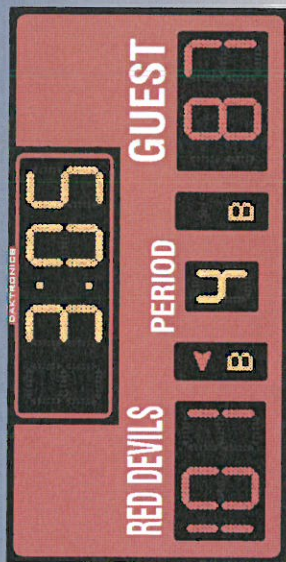
PanaView LED Digits

BB-2114 Shot Clocks

**Paint Color:**  
Red #1956  
White Captions  
Black Border Striping

**Decorative Accents:**  
N/A

**SCOREBOARD**  
**ENTERPRISES**  
SALES - INSTALLATION - SERVICE



ALL DIMENSIONS ARE APPROXIMATE



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All registered trademarks are the property of their respective owners. All other marks are the property of their respective owners.



# Scoreboard Enterprises Inc.

SALES - INSTALLATION - SERVICE

274 Fruit Street  
508-339-8113

Mansfield, MA 02048  
Fax 508-339-0184

www.scoreboardenterprises.com

## QUOTE

Burlington High School  
123 CAMBRIDGE STREET

123 Cambridge Street

Burlington, Massachusetts 01803  
Burlington  
MA 01803-

**Date**  
02 January 2025

**Expiry Date**  
03 March 2025

**Quote Number**  
15080

**Tax Number**  
042605006

274 Fruit St.  
Mansfield, MA 02048  
mike@scoreboardenterprises.com  
Cell - 860.948.8112

Description	Quantity	Amount
<b>Scoreboard Components</b>		
Daktronics FB-2018 - 8' x 18' - White LED Digits	1	13,525.00
Outdoor Team Name in place of HOME	1	65.00
Border Striping for FB-2018/3010, SO-2018/2019	1	220.00
PANAVIEW for FB-2018/2019/2020 - White LEDs	1	475.00
12VDC Trumpet Horn w/Power Supply.	1	495.00
Total		14,780.00
<b>Control Components</b>		
Daktronics All Sport 5010 R6 Control Console	1	1,510.00
Gen. VI Radio Receiver	1	505.00
Total		2,015.00
<b>Shipping</b>		
Shipping	1	1,450.00
Total		1,450.00
<b>Installation</b>		
Existing Outdoor Installation	1	7,725.00
Total		7,725.00
Subtotal		25,970.00
<b>Total USD</b>		<b>25,970.00</b>

**Installation scope for the above estimate includes the following:**

- Crane Truck Rental
- Receive, inspect and transport Daktronics scoreboard equipment to install location.
- Remove and dispose existing scoring equipment.
- Uncrate new scoring equipment and mount hardware.
- Mount new Daktronics FB-2018 on existing structure.
- Mount radio receiver, calibrate radio frequencies, and test radio receiver(s).
- Test all functions.
- Provide on-site owner training.

**Standard Exclusions to include:**

- SEI requires full access to the site for the duration of the installation to include but not limited to - Crane Truck, Van, Trailer, Lift, Concrete Truck and Excavation Equipment access
- SEI is not responsible for finish landscaping around excavated areas
- SEI is not responsible for repairs to finish landscaping as a result of required installation access, however we will work diligently and closely with the owner to limit any impact to the area.
- SEI requires power to the base of the structure by others
- SEI is not responsible for removing excavated material from site - SEI does not provide soil testing required by us to move off site
- SEI is not responsible for the integrity of the existing structure or existing power/data feeds.
- SEI will pull through conduits provided by others
- Scoreboard Enterprises, Inc. is not responsible for unforeseen obstruction while excavating, i.e. rock, ledge, water, and pipe - additional cost may be incurred as a result of excavation obstructions to be invoiced separately
- Scoreboard Enterprises, Inc has based the above installation on normal soil conditions, if abnormal soil conditions are encountered, additional cost may be incurred as a result of additional footing design.
- The installation quote is based the scoreboards sizes provided on this quote, if larger scoreboards are selected it may result in increased installation costs due to footing & steel requirements.
- Scoreboard Enterprises, Inc has based the above installation price on our standard Certificate of Insurance, if additional coverage or wording is required, additional fees will be the responsibility of the requestor for additional coverage/wording.

Terms of Estimate:

All quotes are valid for 60 days. Expired quotes will require all pricing to be reviewed and updated.



## RENDERING DETAILS

### Scoreboard Model:

Daktronics FB-2018  
White LED Digits

### Decorative Accents:

N/A  
Paint Color:  
Red #1956  
White Border Striping  
White Captions

Total Equipment Height:  
8'

Total Equipment Width:  
18'

DEVILS				GUEST			
21	<	7:23		14			
DOWN		TO GO	BALL ON	QTR			
31		10	40	33			
T.O.L.				T.O.L.			

ALL DIMENSIONS ARE APPROXIMATE



# SCOREBOARD

## ENTERPRISES

SALES - INSTALLATION - SERVICE

Do not use for design/building or as copy approval.  
Copyright © 2011 by Daktronics, Inc. All rights reserved.  
The website and equipment shown are for informational purposes only. Final design and specifications are subject to change without notice.  
All equipment shown is the property of Daktronics, Inc. and is not to be used for any other purpose without the written consent of Daktronics, Inc.





Aztec Sound and  
Communications  
374 Main Street  
Wilmington, Massachusetts 01887  
United States

[www.aztecsound.com](http://www.aztecsound.com)  
Cassandra Coughlin  
[ccoughlin@aztecsound.com](mailto:ccoughlin@aztecsound.com)

## Quote



### **Burlington High School**

123 Cambridge Street  
Burlington, MA 01803  
United States

[hart@bpsk12.org](mailto:hart@bpsk12.org)

(339) 234-0809

Presented By  
**Aztec Sound and Communications**

Presented On  
**Jan 8, 2025**

# Philosophy

At Aztec Sound and Communications, we're proud to be a HTA (Home Technology Association) Certified company and a premium provider of residential and commercial AV installation services throughout the greater Boston area and Massachusetts. We are committed to enhancing your quality of life with functional, reliable and easy-to-use smart home technology for your home or business!

We are veterans in the business whose roots began with recording studio systems & designs - we know what's needed and how to make it hassle-free. Through our expert consultation, we'll help you discover the latest in home automation technology to turn your beautiful home into a truly smart space

## Why Choose Us



**THE FIRST AND ONLY STANDARD OF EXCELLENCE FOR HOME TECHNOLOGY COMPANIES**

**WHY YOU SHOULD ONLY CONSIDER AN HTA CERTIFIED INTEGRATOR**

- Seasoned professionals with proven technical expertise
- Phenomenal, ongoing aftercare service
- Endorsements from manufacturers, local industry peers, and design/build professionals
- Background checks for all new employees
- Proven, strong business performance
- Ability to deliver high-performance enterprise-grade computer networks
- A reputation you can trust

**WHAT TO EXPECT FROM AN HTA CERTIFIED COMPANY**

When you hire someone to enhance your home, the installation firm you choose will have an immense impact on how you live in your home. The Home Technology Association, a non-biased third party organization, has taken the guesswork out of deciding who is trustworthy, who is technically qualified, and which companies have a proven history

[Learn More Here](#)



James Harris from the TV



**Budget Tool**

[Click](#)

## Portfolio



Custom Basement

[View](#)



TV Mount Above

[View](#)



TV in Bathroom

[View](#)



Martin Logan

[View](#)

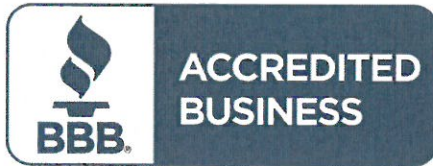


## Professional Affiliations

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DESIGN  
DEPLOY  
MAINTAIN



## Residential & Commercial: Design | Installation | Programming | Integration Services

---

Sound & Video

Home Cinema

Smart Technology

Motorized Shades

Automation & Voice Control

Tunable Lighting and Design

Landscape Lighting and Design

Low Voltage Wiring

Digital Signage

Network and Wi-Fi Solutions

Video Conferencing Solutions

Training and Multi Use Office Spaces

Sports Bar | Restaurant Audio & Video

Service and Support Solutions



Control4

Extron



JOSH



## Overview

---

Based on one or many of the factors below,

- a visit with the client
- emails exchanged with the client
- design meetings conducted or received with the client
- documents provided via email by the client

We are pleased to present this proposal for the design and installation of your system detailed on the following pages. This estimated pricing is specific to the design detailed below and is valid for 15 calendar days from the proposal date.

Aztec's scope of work, as defined on the following pages, will include the design, purchase of equipment, wiring, installation, programming, and set-up as well as initial training on how to use your system, as described in this document.

This estimate includes only those line items described in this document and is based on a walkthrough of the property. Any changes to conditions observed by Aztec during initial site visits may incur additional cost if it impacts the scope of work herein.

The client agrees that they are executing on all sections of this proposal as written, which is invalid if not signed.

Aztec will not remove or dispose of any owner furnished equipment from the job site unless otherwise specified in this proposal.

## Project Description

---

This proposal is to replace the 6 aging Electro Voice speakers surrounding the main track field with a JBL upgrade. This includes mounting hardware and speaker cable proprietary connectors. This work will require the client provide a scissor lift for the work to be completed.

## Existing Systems | Unforeseen Circumstances

---

Although Aztec Sound has done its due diligence, either through a Discovery, Site visit inspection, or via documents provided by the client, there still may remain variables that cannot be known at this time. Aztec Sound will do its best to keep within the allotted time, Aztec will notify the client as unforeseen issues are detected. Sometimes it is related to unknown status of existing equipment, internal wiring that can not be verified until a later stage, or other factors that might delay the project and push over the allotted time, like site conditions, other trades or obstructions related to the clients customers in commercial situations.




When Aztec Sound conducts site inspections, discovery's, or reviews documents provided by a client or contractor, an undetermined component still exists. Any quote provided by Aztec reflects our best case scenario based on the landscape presented to us but occasionally a concealed complication does present itself. This may appear through damaged existing cable, inconsistent installation practices from previous contractors, or environmental legacy situations. Every effort will be made to adhere to the allotted time, such unanticipated factors will require a candid discussion and potential change order in the proposal to allow for these discoveries.

## Locations

### Stadium field

Replace 6 aging Electro Voice speakers.

#### AV System

ITEM		QTY	TOTAL
	<b>JBL Professional</b> All-Weather Compact 2-Way Coaxial Loudspeaker, 15" Low Frequency Driver, 90 X 90 Degree Coverage Pattern	6	\$10,803.18
	<b>Misc. Installation Supplies</b> Wire ties, interconnects, cabling & other related materials required for the completion of the project.	1	\$250.00
	<b>Majorcom</b> 4-pole Speakon Connector	12	\$168.00
			\$11,221.18
			\$11,221.18

## Installation & Programming

Total

Installation (2 Technicians)	\$4,200.00
------------------------------	------------

<b>Total</b>	<b>\$4,200.00</b>
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## Summary

Product	\$11,221.18
Installation	\$4,200.00
Shipping / Freight	\$225.00
Subtotal	\$15,646.18
Total Price	\$15,646.18

## Payment Terms

Amount

 Deposit	\$10,170.02
 Payment 2	\$5,476.16

## Custom Order Disclosure

- Your order includes items that are custom fabricated. All custom fabricated items are not returnable for any reason other than defects specifically covered by an existing warranty. Once this document is signed and a deposit is taken, the client acknowledges that the ability to change or cancel these items no longer is possible.

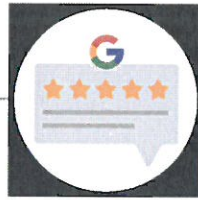
## Social Media





## What our clients say about us!

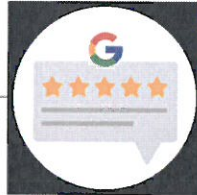
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“

We called Aztec because we knew from prior work they have done for us that we could trust them to do an amazing install, exact to our request with no "up-selling". They were prompt, polite, and meticulous. I would recommend they without hesitation.

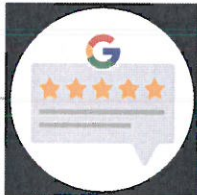
**Jacob Spector**



“

Excellent service and great selection for those who take their music seriously. I have gone back already for add ons.

**Attila Herczeg**



“

I've really enjoyed working with Steve, Nancy, Kyle and the rest of the Aztec Team! Aztec handled all of our speaker, security cameras, IT rack and networking needs which were extensive. I worked with Steve and his team for about a year prior to opening a ground up construction beer hall. There was a lot of moving parts and coordination between the GC and Aztec and we opened on time and on budget. I would highly recommend Aztec and will use them again in the future.

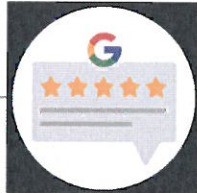
**The Great American Beer Hall**



“

I've really enjoyed working with Steve, Nancy, Kyle and the rest of the Aztec Team! Aztec handled all of our speaker, security cameras, IT rack and networking needs which were extensive. I worked with Steve and his team for about a year prior to opening a ground up construction beer hall. There was a lot of moving parts and coordination between the GC and Aztec and we opened on time and on budget. I would highly recommend Aztec and will use them again in the future.

**Btone Fitness**



“

So far, we are very happy with Aztec and our new audio and visual equipment. From the outset everyone at the company has been polite and professional. It was easy to start the process and schedule time with the salesman, Ryan, who was extremely personable, very responsive to our wishes and knowledgeable about the products. He made it easy to see what was available for our needs and space and fine tuned a plan which resulted in a perfect set up for our home. The installers, Jeff and Owen, are terrific and easy to have around. They were extremely professional and managed to fit a complicated system into our older home that fits beautifully. Every speaker fits seamlessly into its surrounding. Not a rough edge in sight! And our new frame TV is beautiful. We hope to be happy customers for many years to come.

**Jean Roberts**





“

We have been customers of theirs for many years now. They always do impeccable work, leaving everything crisp and clean. We had some trouble recently with our system and they stuck with it until they were able to figure it out and now everything is absolutely perfect. There was initially some frustration on our part and they were patient, kind, and always consummate professionals. Very grateful for their team. If you are looking for a speaker system or seamless Wi-Fi throughout your home, they are a no-brainer!

**Gary Mendese**

## Terms & Conditions

1. Proposal pricing is valid for *15-days* from the date of the proposal unless otherwise specified, except displays and other volatile pricing items which can change daily. Any product that has been discontinued and must be replaced by another product is subject to price changes.
2. All estimates are based on a walkthrough, description by the client or drawing provided by the client and includes only Aztec provided labor and purchased materials at the time of design. Unless otherwise noted, estimates do not include:
  - a. Reimbursable expenses:
    - i. Travel (mileage, parking, tolls), only if specified or otherwise agreed upon
    - ii. Permits (cost of permit) and inspections (\$175 per inspection) required by the appropriate jurisdiction
    - iii. Sub-consultants (when authorized by the client)
3. Prices on certain electronics can change without notice and will be updated before starting the project with the client's consent.
4. Payment is due upon completion of the project unless otherwise agreed to in writing. A deposit may be required to begin projects.
5. The client is responsible for any fees for payments made by wire transfer, or third-party services like PayPal, Venmo, etc.
6. All charges, including reimbursable expenses, are due upon completion of the project.
7. Proposals are based on the availability and efficiency of third-party electronic equipment. Aztec reserves the right to select the most appropriate back-end equipment based on efficiency and scale of system to provide the best system functionality. Changes to front-end equipment will require client approval.
8. Returns, changes to products ordered or cancellations after deposit are subject to a 25% cancellation/restocking fee plus estimated freight to the manufacturer as well as applicable sales tax. Returns or changes to product cannot be honored after it has been in the possession of Aztec Sound for more than 30 days.
9. Special-order and custom products are final sale and are non-refundable.
10. All works are performed Monday-Friday, between the hours of 8 am to 6 pm, excluding Federal and State holidays.
11. Aztec is not responsible for client-supplied items or owner furnished equipment (OFE) which can include, but is not limited to existing cabling and wiring, networking, Wi-Fi, electronics, furniture or enclosures, any other systems infrastructure, or any other systems that Aztec need for the system to operate as designed including that may be included in the final design.
12. Running cables in finished areas may require making holes which Aztec will patch. Aztec will not provide labor or materials required for finished areas such as painting or sanding walls, fixing drop or hard ceilings etc.

13. Manufacturer's warranties are extended for hardware and do not include any labor related support or troubleshooting. Aztec warrants its labor, installation, and programming for 30-days. Other support agreements are available upon request. Aztec warranty does not cover water or fire damage, misuse, accidental damage or Aztec-unauthorized tampering or modification. Aztec warranty starts on the final day of installation independent of training schedule.

14. Aztec does not provide support or warranty on incomplete systems or on systems in progress of completion. Warranty and support start when final payment is received. Completed system that have an unpaid balance are not eligible for support or warranty and support term starts retroactive to the requested final payment date.

15. The client is required to provide safe working conditions. Owner furnished equipment or equipment by others that is integrated into the systems or infrastructure is assumed to be current industry acceptable and in good working order. If it is determined that this equipment is faulty upon installation, additional project charges may be incurred.

16. This system may include OvrC Pro, a platform that gives Aztec limited remote access to your system for the purposes of troubleshooting and diagnosis.

17. Aztec is not responsible for the strength and stability of existing infrastructure.

18. Aztec is not responsible for failure of equipment, programming and assumes no liability for any electronic failures or programming.

19. Aztec may require a credit card on file for any projects over \$10,000. If any payments in the schedule are missed, Aztec reserves the right to charge the credit card on file, and late fees equal to 2.5% of the payment due.

20. Failure to pay in full may result in Aztec disabling functionality remotely.

21. All logins, drawings, and documentation to be delivered to the client upon final payment of contract.

22. If any OFE is not supplied on the day of installation and another mobilization is needed to complete the scope of work, the client will be responsible for the extra time and costs associated.

23. Client is required to provide infrastructure for installed equipment and if necessary or if not specifically included in proposal:

- a. Electrical power, electrical wiring, receptacles, fixtures, conduits
- b. Millwork, including cabinets, closets, credenzas, lecterns and podiums, workstations and tables
- c. Adequate ventilation and cooling for all audiovisual system equipment and components. Costs for the repair of components damaged by excessive heat are not covered by warranty
- d. Concrete saw cutting or core drilling
- e. Fire wall, ceiling, roof and floor penetration, patching, removal or fire stopping
- f. Sheet rock replacement, ceiling tile, T-bar replacement or repair
- g. Painting, patching or finishing of architectural surfaces
- h. HVAC or plumbing relocation
- i. Rough-in, bracing, framing or finish trim carpentry for installation
- j. Cutting, structural welding, or reinforcement of structural steel members required for support of assemblies
- k. Voice/data cabling, IE analog phone lines, ISDN lines, network ports, etc.
- l. Network connectivity, routing, switching and port configuration
- m. Permits, unless otherwise specified
- n. Unless otherwise stated in the proposal, any ceiling height over 15 feet will require the client to rent a lift, or more as required for the installation at their own cost.

## Signature

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Signature

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Date

**ARTICLE 5**  
**ACCEPTANCE OF CHAPTER 90 FUNDS**





**TOWN OF BURLINGTON**  
**DEPARTMENT OF PUBLIC WORKS**  
*Engineering Division*

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MEMORANDUM

To: Brian White, P.E., Director of Public Works

Date April 7, 2025

From: Meghan Cavalier, P.E., Assistant Town Engineer

Subject: Chapter 90 FY2026 Apportionment

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The FY2026 Chapter 90 state apportionment for Burlington is **\$1,077,970.43**. A proposed Bill by the Governor's Office may supplement this apportionment with an estimated **\$321,236.24** of additional funding. The intent of this article is for approval to receive the state apportionment plus any supplemental funding.





OFFICE OF THE GOVERNOR  
COMMONWEALTH OF MASSACHUSETTS  
STATE HOUSE BOSTON, MA 02133  
(617) 725-4000

MAURA T. HEALEY  
GOVERNOR

KIMBERLEY DRISCOLL  
LIEUTENANT GOVERNOR

February 27, 2025

Paul Sagarino  
Town Administrator  
Town of Burlington  
29 Center St.  
Burlington, MA 01803

Dear Paul Sagarino:

We are pleased to announce that under the Governor Maura Healey and Lieutenant Governor Kim Driscoll Administration, a bill has been filed to authorize a total of \$1.5 billion in local Chapter 90 Program funding over five years. This figure reflects an additional \$500 million commitment to the program. This multi-year authorization seeks to enable communities to better plan investments in local transportation systems to reach long-term goals. Under this filing, communities will receive an annual apportionment of the overall program budget based on two distribution formulas. Every fiscal year, \$200 million will be distributed by the traditional Chapter 90 formula (local road mileage (58.33%), population (20.83%), and employment (20.83%)), and an additional \$100 million will be distributed by a factor of road mileage only.

This filing demonstrates the Administration's continued support in strengthening municipal partnerships and providing financial resources that support transportation improvements at the local level.

**This letter certifies that, contingent upon legislative approval of the \$1.5 billion multi-year bond authorization, Burlington's Chapter 90 apportionment for Fiscal Year 2026 is \$321,236.24.**

Once the bill is enacted, this apportionment will automatically be incorporated into your existing Chapter 90 contract with MassDOT with no further action needed by the municipality. Apportionments for all communities are available online at [www.mass.gov/chapter-90-program](http://www.mass.gov/chapter-90-program). Please note that while the bill enacting these funds has been filed, the funds are not available for municipal use until final legislative approval is obtained.

The Chapter 90 Program is an integral part of maintaining and enhancing your community's infrastructure and is an essential component of our state-local partnership. We look forward to working with you in the coming year to continue the success of this program.

Sincerely,

Handwritten signature of Maura T. Healey in blue ink.

GOVERNOR MAURA T. HEALEY

Handwritten signature of Kim Driscoll in blue ink.

LT. GOVERNOR KIMBERLEY DRISCOLL

## **ARTICLE 6**

### **MWRA SEWER INFLOW/INFILTRATION DEBT SERVICE**



# TOWN OF BURLINGTON

## Finance Team

John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney

To: Ways and Means Committee  
From: Finance Team  
Date: March 25, 2025  
Re: Article 6 – MWRA I/I Debt Services

The purpose of this article is to transfer \$107,975 from the Sewer Inflow / Infiltration Fund for the purpose of paying the FY26 debt service on the Town's 0% MWRA I/I loans as follows:

<u>Loan Year</u>	<u>Total Loan Amount</u>	<u>Payment Status</u>	<u>Amount Due</u>
2017	\$224,750	9 of 10	\$22,475
2019	\$277,500	7 of 10	\$27,750
2021	\$277,500	5 of 10	\$27,750
2024	\$300,000	3 of 10	\$30,000
			<u>\$107,975</u>

The Town regularly participates in an MWRA Loan/Grant Assistance program to eliminate the inflow and infiltration of water into the Town's sewer system. The amounts reflected above represent the repayment of four 10 year, 0% interest loans that represent 25% of the Town's allotment for that program phase. The Town also received 75% of the total allotment for each program phase as direct grant which does not need to be repaid. All loan payments are fully encumbered within the Sewer (I/I) Inflow Infiltration Fund at the time of their approval at Town Meeting and thus there is no impact on property taxes from the repayment of these loans. The Sewer (I/I) Inflow Infiltration Fund is funded through fees collected for connecting to the Town's sewer system.

**ARTICLE 7**  
**SEWER ENTERPRISE FUND**



# TOWN OF BURLINGTON

## *Finance Team*

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*John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney*

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To: Ways and Means Committee  
From: Finance Team  
Date: March 25, 2025  
Re: Article 7 – Sewer Enterprise Fund

---

The Sewer Enterprise is funded through the sewer bill collections for both residential and commercial properties. In a typical year, the estimated revenue to be collected matches the projected expenditures for the year. However, for several years we were working our way back from a decrease in sewer revenue experienced during the pandemic.

For FY26, we estimate sewer revenue to be \$6,585,000, which is expected to be sufficient to fund operations without the need to reserve any additional funding from retained earnings. This marks the first year since FY22 that no retained earnings will be budgeted to balance the budget, reflecting the continued recovery and stabilization of sewer revenues.

**ARTICLE 8**  
**TRANSFER FROM WATER STABILIZATION**  
**FUND**





## TOWN OF BURLINGTON

### *Finance Team*

*John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney*

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To: Ways and Means Committee  
From: Finance Team  
Date: March 26, 2025  
Re: Article 8 – Transfer from Water Stabilization Fund Memo

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In May of 2018, Town meeting voted to establish a Water Stabilization Fund as a mechanism for capturing water revenue from the general fund and applying it to the costs associated with admission fees, debt service and water supply expenses related to the Town's connection to the MWRA. Since water revenue comes into the general fund as a local receipt, it must be closed out to free cash and then transferred to the stabilization fund in order for it to become accessible for this purpose.

In January of 2019, Town meeting approved the first transfer from Free Cash into the Water Stabilization Fund. Due to the timing of this initiative and creation of the fund, that first transfer represented a partial year of collections made between July 1 and November 30 of 2018.

In May of 2019, Town meeting made the first authorization of expenditures from that fund to operating expenses budgeted for FY20, and the same was done in May of 2020 for expenses budgeted in FY21.

This process has been followed each fiscal year since. In January of 2025, Town meeting authorized a transfer of free cash to the Water Stabilization Fund. We are now requesting that the body authorize a transfer from the Water Stabilization Fund for expenditures to fund operating expenses budgeted for FY26.

The amount requested for FY26 is \$1,586,954.

Authorization of expenditures from the Water Stabilization Fund requires a two-thirds vote of Town Meeting.

**ARTICLE 9**  
**SEWER VACTOR**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Fleet Maintenance

**Project Title:** DPW Vehicle Replacement Program (Vactor Only)

**Description:** Continuing with the replacement program for vehicles and equipment. See attached list of Vehicles.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 790,000.00 **Funding Source:** Borrowing

**Useful Life:** 12 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** Maintaining a fleet of reliable vehicles and equipment.

**Alternatives Considered:**

None

**Project Timeline:**

2026

**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Year: \_\_\_\_\_

ID# \_\_\_\_\_

# 2026 DPW Vehicle Replacement List

Vehicle Number	Description	Replace With	Cost
C-08	2011 JCB BACKHOE	Excavator - mini	\$105,000
W-05	2012 Freightliner M2 106	Dump Truck - 6 Wheel w.Plow	\$270,000
C-09	0 New Loader	Loader - compact	\$155,000
H-07	2012 Ford F-450	Bucket Truck	\$205,000
S-04	2015 International VACTOR	Vactor Truck	\$790,000

**S-4**

**Sewer Vector Truck**



MUNICIPAL AND CONTRACTORS' EQUIPMENT

200 Merrimac St  
Woburn MA 01801

QUOTE

Tel. (781) 935 1919  
Fax [781] 937 9809

To:  
Town of Burlington  
Department of Public Works  
1 Great Meadow Rd  
Burlington, MA 01803  
Att; Mike Desimone Department of Public Works Fleet Supervisor

Date:  
November 4, 2024

C. N. Wood Enviro LLC is pleased to offer the following Vactor **budget** proposal through the Sourcewell contract for your consideration.

1 New Vactor 2100I DF combination sewer cleaner with 10 yard hopper, 1000 gallons of water tanks, dual fan, 600' jetting hose, hydro excavation package, single engine, mounted on a Western Star single axle chassis and all other standard equipment

**Total Selling Price... \$685,000.00**

**NOTE: due to the current market conditions and the on-going supply chain issues pricing is subject to change.**

C. N. Wood Co, Inc. is looking forward to providing the Town of Burlington with the premium Vactor products and first class service. Please do not hesitate to contact me if you have any questions or need further information.

Best Regards,  
Stephen M. Russell  
Sales Representative

Proposed S-4

No warranties are made other than those extended by the manufacturer of the equipment, and in the event of alleged breach of warranty, expressed or implied, the liability of C. N. Wood Co., Inc., shall be limited to the liability of the manufacturer to it, and shall be subject to all limitations and conditions imposed by the manufacturer.

Seller shall not be liable for any default or delay in delivery, as a result of shipping delays, strikes, fires, lockouts, or inability to procure materials.



## **PRODUCT DESCRIPTION**

- 2100i with Single Engine Dual Stage Fan, 10 Yard Debris Body, 1000 Gallons of Fresh Water

## **STANDARD FEATURES**

- Aluminum Fenders
- Mud Flaps
- Electric/Hydraulic Four Way Boom
- Color Coded Sealed Electrical System
- Intuitouch Electronic Package
- Double Acting Dump Hoist Cylinder
- 3" Y-Strainer at Water Pump Inlet
- Ex-Ten Steel Cylindrical Debris Tank
- Flexible Hose Guide
- (3) Nozzles with Carbide Inserts w/Rack
- Vacuum Tube Storage: Rear Door (2) Pipe
- 1" Nozzle Pipe
- 10' Leader Hose
- Flat Rear Door w/Hydraulic Locks
- Dual Stainless-Steel Float Shut Off
- Debris Body Vacuum Relief System
- Debris Deflector Plate
- 48" Dump Height
- Additional Water Tank Sight Gauge
- Liquid Float Level Indicator
- Boom Transport Post Storage
- 3" Y-Strainer @ Water Pump
- Performance Package
- 1" Water Relief Valve
- Midship Handgun Coupling
- Side Mounted Water Pump
- Hose Wind Guide (Dual Roller)
- Hose Reel Manual Hyd. Extend/Retract
- Hose Reel Chain Cover (Full)
- Hydraulic Extending 15", Rotating Hose Reel, 1" x 800' Capacity
- Tachometer & Hourmeter/Blower
- Circuit Breakers
- LED Lights. Clearance, Back-Up, Stop, Tail & Turn
- Tow Hooks, Front and Rear
- Electronic Back-Up Alarm
- Hydraulic Tank Shutoff Valves
- Module Paint, Dupont Imron Elite - Sanded Primer Base
- 8" Vacuum Pipe Package
- Emergency Flare Kit
- Fire Extinguisher 5 Lbs.
- Fixed Rear Door Pipe Rack, 8" Pipe
- Low Water Alarm with Water Pump Flow Indicator
- Joystick Boom Control
- Rodder System Accumulator- Jack Hammer on/off control w/ manual valve
- Digital Hose Footage Counter
- Water Pump Hour Meter
- PTO Hour Meter
- Hydraulic Oil Temp Alarm
- Digital Water Pressure Gauge
- Vactor Standard Manual and USB Version - 1 + Dealer

## ADDITIONAL FEATURES

- 24" x 26" x 69" Curb Side Aluminum Toolbox with Lighting
- 180 Degree Rotation, 10 Ft. Hydraulic Telescoping Boom, Front Loading 8" Suction Hose
- 80 GPM Variable Flow Water System
- 2500 PSI Water Pressure
- 1" x 600' Piranha Sewer Hose, 2500 PSI
- Debris Body Washout
- 6" Butterfly Valve, Rear Door, 3:00 Position
- 6" Rear Door Knife Valve w/ Camloc w/Port, 6:00 position
- Externally Mounted Trash Pump w/Floating Arm
- Full Rear Door Swinging Screen
- Centrifugal Separators (Cyclones)
- Folding Pipe Rack, Curbside, 8" Pipe
- Folding Pipe Rack, Streetside, 8" Pipe
- Debris Body Vibrator, Electric
- Rear Door Splash Shield
- Lube Manifold
- Plastic Lube Chart
- Air Purge
- Bellypack Wireless Controls with hose reel controls, 2-way communications, and LCD Display
- Rotatable Boom Inlet Hose
- Cold Weather Recirculator, PTO Driven, 25 GPM
- Handgun Couplers, Front and Rear
- Hydro Excavation Kit - Includes Lances w/ Shield, Nozzles, Storage Tray, and Vacuum Tube
- Hose Wind Guide (Dual Roller), Auto, Non-Indexing
- Fan Flushout System
- Rodder Hose Pinch Roller
- High Pressure Hose Reel
- Front Hose Reel Tool Storage
- Rodder Pump Drain Valves
- Rear Directional Control, LED Arrowstick
- 14 Lighting Package, 14 Federal Signal Strobe Lights, LED
- LED Mid-Ship Turn Signals
- Worklights (2), LED, Boom
- Worklights (2), LED, Rear Door
- Worklight, LED, Operators Station
- Worklight, LED, Hose Reel Manhole
- Worklight, LED, Curb Side
- Worklight, LED, Street Side
- Toolbox, Front Bumper Mounted, 16 x 12 x 18 w/ (2) LED Side Markers
- Toolbox, Behind Cab
- Toolbox, Driver Side Subframe, 48w x 20h x 12d
- (4) Long Handle Tool Storage Locations Behind Cab
- Camera System, Front and Rear
- Safety Cone Storage Rack - Drop in Style
- Digital Water Level Indicator
- Digital Debris Body Level Indicator
- (1) 8" x 3' Aluminum Vacuum Tube
- (1) 8" x 5' Aluminum Vacuum Tube
- (1) 8" x 78" Higbee C/B Nozzle Assembly
- (6) 8" Quick Clamp Assembly
- (2) 3" Y-Strainer Screen
- 1/2" Handgun Hose Assembly - 10ft
- (1) Flexible Hose Guide
- (1) 8" to 6" Flanged Reducer
- (1) 8" x 6" Flanged Transition

Pump off System

Quote Number: 2023-52107



## Existing S-4 (Sewer)



## Proposed S-4 (Sewer)



**ARTICLE 10**  
**TOWN HALL AND ANNEX HVAC UPGRADES**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

Department:	DPW-Cemetery/Facilities		
Project Title:	Town Hall/Town Hall Annex HVAC and Generator Upgrade		
Description:	<div>The Town Hall and Annex buildings have outdated HVAC systems. The project is at ~80% design. The new system will incorporate energy efficient equipment and humidity controls. This will include new roofing for the affected areas and any restoration of the Town Hall Cupola. This will also include replacing the aged generator and relocating it in conjunction with the placement of the new chiller.</div>		
Request Type:	<input checked="" type="checkbox"/> New Request	<input type="checkbox"/> Continuation of Prior Request	
Estimated Cost:	\$ 5,300,000.00	Funding Source:	Borrowing
Useful Life:	20 years		
Prioritization:	2. Maintain asset condition, asset longevity, cost avoidance		
Justification:	<div>To improve the air quality in both the Town Hall and Annex buildings.</div>		
Alternatives Considered:	<div>None</div>		
Project Timeline:	<div>2026-2027</div>		
Vehicles or Equipment:	<input type="checkbox"/> New	<input type="checkbox"/> Replacement	<input type="checkbox"/> Repair
		Make:	
		Model:	
		Year:	
		ID#	



## Burlington DPW 1/30/25

Inflation = 4%

	Item	2023 Price	2025 Price	Budget
60% Design Est	Option C (Multistack-most expensive)	\$ 2,056,042.00	\$ 2,223,815.03	\$ 2,500,000.00
	FCU Design	\$ 65,000.00	\$ 84,364.80	\$ 100,000.00
60% Design Est	FCU Construction	\$ 1,250,694.90	\$ 1,352,751.60	\$ 1,500,000.00
	Generator	\$ 160,000.00	\$ 273,056.00	\$ 300,000.00
			\$ 3,933,987.43	\$ 4,400,000.00
				C/A(20%) = \$ 880,000.00
				Total = \$ 5,280,000.00



Andover, MA

NV5

P 978-296-6200

200 Brickstone Square

F 978-296-6201

Andover, MA 01810-1488

W www.NV5.com

## CONSTRUCTION COST ESTIMATE

Project phase: 60% CD Spec. Section: 26 - Electrical	Project: Burlington Town Hall Chiller and HVAC upgrades OPT C					Sheet: 6 of: 6 Date: 2/7/2023
By: DAP	Checked By: JWS	NV5 Project Number: 0210377				
Description	Qty	Units	Material		Labor	
			Unit Cost	Total	Unit Cost	Total
				0.00		0.00
Disconnect Chiller	1	EA	500.00	500.00		500.00
Disconnect Pump	2	EA	250.00	500.00		500.00
Disconnect MAU	2	EA	250.00	500.00		500.00
Disconnect Fan	2	EA	100.00	200.00		200.00
Connect Chiller	1	EA	1,000.00	1000.00		1000.00
Connect Pump	2.0	EA	250.00	500.00		500.00
Connect MAU	2.0	EA	250.00	500.00		500.00
Connect ERU	2	EA	250.00	500.00		500.00
Connect Fan	2	EA	200.00	400.00		400.00
Rewiring allowance (for unforeseen site conditions)	7	Ea	500.00	3500.00		3500.00
				0.00		0.00
				0.00		0.00
Subtotal				8,100.00	0.00	8,100.00
10% Overhead				810.00	0.00	810.00
Subtotal				8,910.00	0.00	8,910.00
10% Profit				891.00	0.00	891.00
SUBTOTAL				9,801.00	0.00	9,801.00



Andover, MA

NVS

P 978-296-6200

200 Brickstone Square

F 978-298-6201

Andover, MA 01810-1488

W www.NVS.com

## CONSTRUCTION COST ESTIMATE

Project phase: 60% CD Spec. Section: 23 - Integrated Automation		Project: Burlington Town Hall Chiller and HVAC upgrades OPT C				Sheet: 5 of: 6 Date: 2/7/2023	
By: DAP	Checked By: JWS	NV5 Project Number: 0210377					
Description		Qty	Units	Material		Labor	
				Unit Cost	Total	Unit Cost	Total
					0.00		0.00
New DDC Thermostat Town Hall Basement		8	EA	2,000.00	16000.00	0.00	16000.00
New DDC CO2 monitor Town Hall Basement		1	EA	2,000.00	2000.00	0.00	2000.00
New DDC Humidistat Town Hall Basement		1	EA	2,000.00	2000.00	0.00	2000.00
New DDC Tstat Town Hall First Floor		8	LF	2000.00	16000.00	0.00	16000.00
New DDC CO2 monitor Town Hall First Floor		1	EA	2,000.00	2000.00	0.00	2000.00
New DDC Tstat Town Hall Second Floor		9	EA	2000.00	18000.00	0.00	18000.00
New DDC CO2 monitor Town Hall Second Floor		1	EA	2,000.00	2000.00	0.00	2000.00
New DDC Tstat Annex Basement		7	LF	2000.00	14000.00	0.00	14000.00
New DDC CO2 monitor Annex Basement		1	LF	2000.00	2000.00	0.00	2000.00
New DDC Tstat Annex First Floor		11	EA	2000.00	22000.00	0.00	22000.00
New DDC CO2 monitor annex first floor		1	EA	2000.00	2000.00	0.00	2000.00
New DDC Tstat Annex Second Floor		9	EA	2000.00	18000.00	0.00	18000.00
New DDC CO2 monitor annex second floor		1	EA	2000.00	2000.00	0.00	2000.00
New DDC Points for ERU (Town Hall)		18	EA	2000.00	36000.00	0.00	36000.00
New DDC Points for ERU (Annex)		18	EA	2000.00	36000.00	0.00	36000.00
New DDC Points for MAU (Town Hall)		17	EA	2000.00	34000.00	0.00	34000.00
New DDC Points for MAU (Annex)		17	EA	2000.00	34000.00	0.00	34000.00
New DDC Points for Chiller and Pumps		21	EA	2000.00	42000.00	0.00	42000.00
BMS Fan Coil Control (6 Points per i		6	288 EA	2,000.00	576000.00	0.00	576000.00
					0.00		0.00
					0.00		0.00
Subtotal					876,000.00	0.00	876,000.00
10% Overhead					87,600.00	0.00	87,600.00
Subtotal					963,600.00	0.00	963,600.00
10% Profit					96,360.00	0.00	96,360.00
SUBTOTAL					1,059,960.00	0.00	1,059,960.00



Andover, MA

NV5

P 978-296-6200

200 Brickstone Square

F 978-296-6201

Andover, MA 01810-1488

W www.NV5.com

## CONSTRUCTION COST ESTIMATE

Project phase: 60% CD		Project: Burlington Town Hall		Sheet: 4			
Spec. Section: 23 - Mechanical Scope		Chiller and HVAC upgrades OPT C		of: 6			
By: JAP		Checked By: JWS		Date: 2/7/2023			
NV5 Project Number: 0210377							
Description	Qty	Units	Material		Labor		Total
			Unit Cost	Total	Unit Cost	Total	
Demo Pump	2	EA	500	1000.00		0.00	1000.00
Demo Tstat Town Hall Basement	6	EA	50.00	300.00		0.00	300.00
Demo Tstat Town Hall Flr 1	8	EA	50.00	400.00		0.00	400.00
Demo Chiller Town Hall Flr 1	1	EA	8000.00	8000.00		0.00	8000.00
Demo Chiller piping	50	FT	5.00	250.00		0.00	250.00
Demo Tstat Town Hall Flr 2	9	EA	50.00	450.00		0.00	450.00
Demo MAU Town Hall Attic	1.0	EA	500.00	500.00		0.00	500.00
Demo Ductwork Town Hall Attic	80	LF	5.00	400.00		0.00	400.00
Demo Fan Town Hall Attic	1	EA	200.00	200.00		0.00	200.00
Demo Flue	30	LF	5.00	150.00		0.00	150.00
Demo Tstat Annex Basement	7.0	EA	50.00	350.00		0.00	350.00
Demo Tstat Annex First Floor	10	EA	50.00	500.00		0.00	500.00
Demo Tstat Annex Second Floor	9	EA	50.00	450.00		0.00	450.00
Demo Exhaust Fan Annex Second Floor	2	EA	100.00	200.00		0.00	200.00
Demo Ductwork Annex Attic	40	LF	5.00	200.00		0.00	200.00
Demo MAU Annex Attic	1	EA	500.00	500.00		0.00	500.00
Demo Ductwork Annex Roof	10	LF	5.00	50.00		0.00	50.00
Demo Fan Annex Roof	2	EA	100.00	200.00		0.00	200.00
				0.00		0.00	0.00
New Pump 5HP base mount Town Hall Basement	2	EA	4,500.00	9000.00	1,000.00	2000.00	11000.00
New Pump Close Piping& Accessories Town Hall Basement	2	EA	1,000.00	2000.00	1,000.00	2000.00	4000.00
New Chiller Town Hall First Floor (Multistack)	1	EA	255,000.00	255000.00	10,000.00	10000.00	265000.00
New Chiller Piping	30	LF	50.00	1500.00		0.00	1500.00
New Chiller Valves	2	EA	300.00	600.00		0.00	600.00
				0.00		0.00	0.00
New Condensate drain line second floor	20	LF	5.00	100.00		0.00	100.00
New ERU Town Hall Attic	1	EA	40,000.00	40000.00	2,000.00	2000.00	42000.00
New MAU Town Hall Attic	1.00	EA	24,000.00	24000.00	2,000.00	2000.00	26000.00
New Chilled water coil town hall attic	1.00	EA	1,500.00	1500.00	500.00	500.00	2000.00
New Chilled water piping and accessories town hall attic	1	EA	1,000.00	1000.00	1,000.00	1000.00	2000.00
New Ductwork town hall attic	100.00	LF	10.00	1000.00	10.00	1000.00	2000.00
New Furnace OA and Flue Duct Town Hall Attic	20.00	LF	5.00	100.00	5.00	100.00	200.00
New Duct terminations Town Hall Roof	3.00	EA	300.00	900.00		0.00	900.00
New Chilled water Piping from Basement to Attic (2.5")	100	LF	40.00	4000.00		0.00	4000.00
New Pipe hangers (est count) Annex Attic	10	EA	30.00	300.00		0.00	300.00
New Chilled water piping insulation town hall Attic	100.00	LF	12.00	1200.00		0.00	1200.00
New ductwork insulation town hall attic	400.00	SF	5.00	2000.00		0.00	2000.00
				0.00		0.00	0.00
New condensate pipe Annex second floor	10	LF	50.00	500.00		0.00	500.00
New bathroom exhaust fan (self contained) annex second floor	2	EA	200.00	400.00	200.00	400.00	800.00
				0.00		0.00	0.00
New MAU annex Attic	1.00	EA	24,000.00	24000.00	2,000.00	2000.00	26000.00
New Chilled water coil town hall attic	1.00	EA	1,500.00	1500.00	500.00	500.00	2000.00
New Chilled water piping and accessories town hall attic	1	EA	1,000.00	1000.00	1,000.00	1000.00	2000.00
New ductwork annex attic	80	LF	10.00	800.00	10.00	800.00	1600.00
New ductwork insulation annex attic	400.00	SF	5.00	2000.00		0.00	2000.00
New insulation -insulate existing ducts annex attic	300.00	SF	5.00	1500.00		0.00	1500.00
New Pipe hangers (est count) Annex Attic	10	EA	30.00	300.00		0.00	300.00
				0.00		0.00	0.00
New ductwork annex roof	50	LF	10.00	500.00	10.00	500.00	1000.00
New ductwork insulation annex roof	200.00	SF	5.00	1000.00		0.00	1000.00
New ERU Annex Attic	1	EA	40,000.00	40000.00	2,000.00	2000.00	42000.00
		EA		0.00		0.00	0.00
				0.00		0.00	0.00
Subtotal				431,800.00		27,800.00	459,600.00
10% Overhead				43,180.00		2,780.00	45,960.00
Subtotal				474,980.00		30,580.00	505,560.00
10% Profit				47,498.00		3,058.00	50,556.00
SUBTOTAL				522,478.00		33,638.00	556,116.00



P 978-296-6200  
F 978-296-6201  
W [www.NV5.com](http://www.NV5.com)

### CONSTRUCTION COST ESTIMATE

[illegible]





**ARTICLE 11**  
**WATER METER REPLACEMENT PROGRAM**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Admin

**Project Title:** Water Meter Replacement Program

**Description:** The current water meter system was installed in 2009. Meters have a typical service life of 15 years and slow down with time, reflecting less volume than the actual volume used. The Department intends to implement a 4 year program at \$1M/year to replace meters and upgrade water billing systems.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 1,000,000.00 **Funding Source:** Borrowing

**Useful Life:** 15 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:** Delay in replacing water meters will lead to higher meter failure rate and reduction in water/sewer revenues due to unaccounted for water passing through worn-out meters that no longer accurately calculate actual volume used. Additionally, MassDEP requires annual statistic reporting. If unaccounted for water becomes large, they will likely require meter replacements at a much more aggressive schedule.

**Alternatives Considered:**

None

**Project Timeline:**

2026-2030

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

# Town of Burlington AMI Replacement Program

## Preliminary Opinion of Probable Construction Costs

The engineer's preliminary opinion of probable costs enclosed are intended to provide the Owner with source information to budget for a 4-year AMI installation and implementation program. Our estimates are based on several projects of similar type and size that were bid in 2024. Our design engineering services estimate include the drafting and advertising of an RFP for the supply of an AMI system, and IFB for installation. The engineering services estimate provides implementation support for the duration of the program lifecycle.

### Opinions of Probable Construction Costs

Supply of 9,440 Water Meters & AMI Modules*	\$2,810,000
AMI Software and Hardware*	\$120,000
Installation of 9,440 Water Meters & AMI Modules*	\$1,330,000
Construction Contingency (10%)	\$440,000
<b>Construction Subtotal</b>	<b>\$4,686,000</b>
Engineering Services - Design	\$135,000
Engineering Services - Implementation	\$275,000
<b>Subtotal (Engineering Services)</b>	<b>\$410,000</b>
<b>Grand Total</b>	<b>\$5,096,000</b>
<b>*Estimates include Boston ENR 12-month price escalation</b>	

This estimated opinion of probable costs is based on the following assumptions:

### AMI Water Meter & Module Requirements

<b>Quantities</b>	<b>Requirement Description</b>
1,700	AMI Replacement Modules Only
7,074	5/8-inch water meter with integrated AMI Module, furnished, per unit
119	3/4-inch water meter with integrated AMI Module, furnished, per unit
117	1-inch water meter with integrated AMI Module, furnished, per unit
185	1-1/2-inch water meter with integrated AMI Module, furnished, per unit
192	2-inch water meter with integrated AMI Module, furnished, per unit
38	3-inch water meter with integrated AMI Module, furnished, per unit
12	4-inch water meter with integrated AMI Module, furnished, per unit
3	6-inch water meter with integrated AMI Module, furnished, per unit

**Included in this estimate:**

- \*Estimated costs include Boston ENR 12-month price escalation
  - To Oct 2025 for supply estimates \$17,982.91
  - To Jan 2026 for installation estimates \$18,025.63

**Not included in this estimate:**

- CIS, AMI, and installer field software integration design, development, and testing
- Long term cellular communication fees [for cellular AMI system]
- Long term AMI network connection fees [for fixed base network AMI system]
- Long term software licensing fees (AMI, MDMS, CEP, etc...)
- Owner's responsibility for the costs associated with replacement of warrantied AMI items where RMA prorations apply.

**ARTICLE 12**  
**WATER MAIN UPGRADE/REPLACEMENT**





## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Engineering

**Project Title:** Water Main Upgrade/Replacement

**Description:**

The overall system is approaching its 50 year pipe design life. Several major water main projects are planned for Middlesex Turnpike, Blanchard & Wheeler Roads, and Burlington Mall Road. The Department intends to replace the existing AC pipe with Ductile Iron water main in these areas as well as in other smaller projects.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 1,500,000.00 **Funding Source:** Borrowing

**Useful Life:** 50 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance

**Justification:**

Catastrophic pipe failure with significant road damage and loss of water service to important business/retails areas.

**Alternatives Considered:**

None

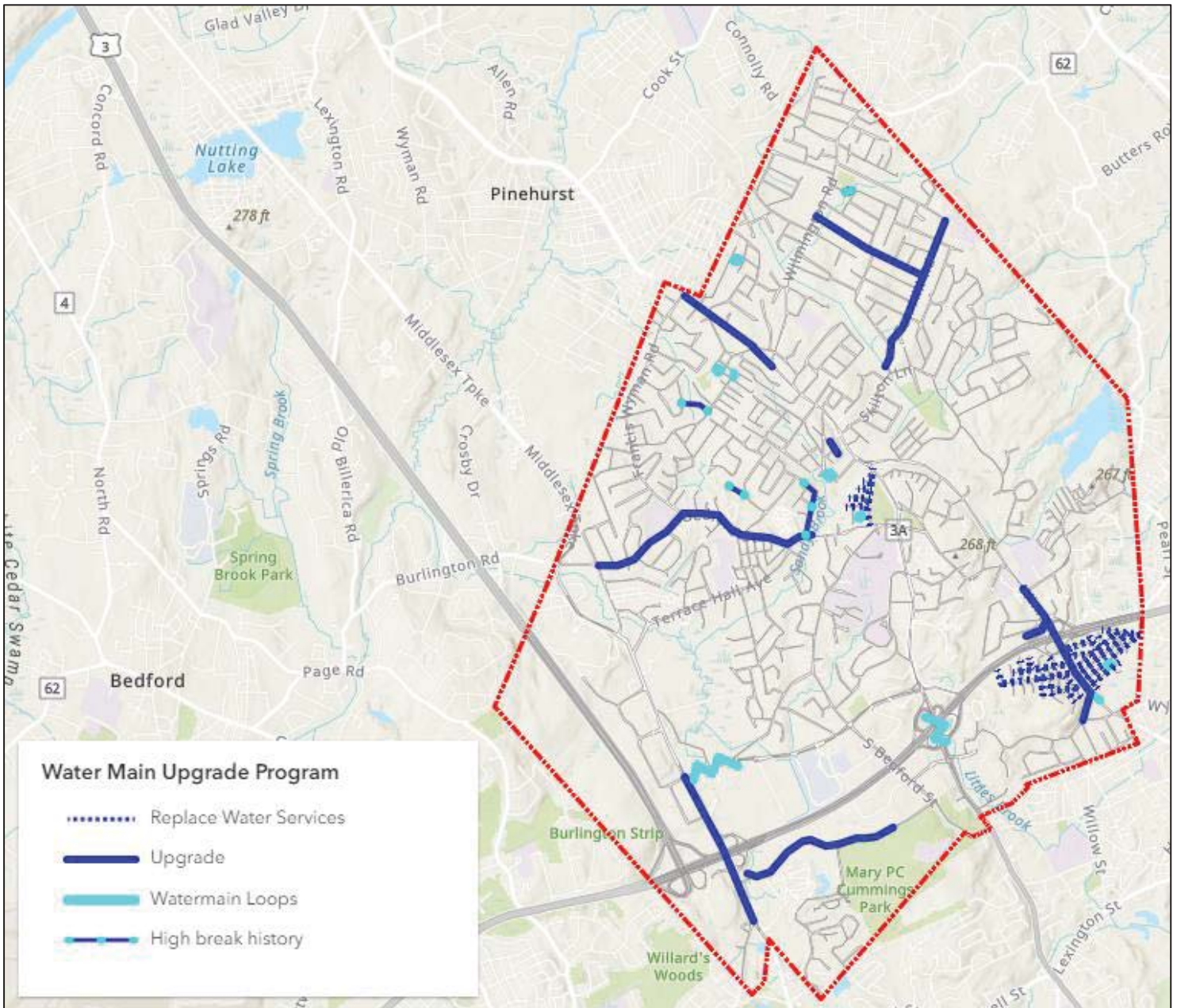
**Project Timeline:**

2026-2027

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

# Water System Improvement Program



Burlington DPW  
February 2024

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## Water System Priorities Cost

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### High break history

	<i>From</i>	<i>To</i>	<i>Source</i>	<i>Length</i>	<i>Unit Cost</i>	<i>Cost</i>
Fairfax St	Bedford St	end of road	Water Division	1800	\$450.00	\$810,000.00
Marion Rd			DPW ArcGIS OnLine Incident	560	\$400.00	\$224,000.00
Phillip Ave	House No.7		Water Division	60	\$450.00	\$27,000.00
Violet Rd			Water Division	900	\$450.00	\$405,000.00

### Upgrade

	<i>From</i>	<i>To</i>	<i>Source</i>	<i>Length</i>	<i>Unit Cost</i>	<i>Cost</i>
Beaverbrook Rd	Wilmington R	Fox Hill Road	Wight-Pierce 2016 Water Syste	3750	\$450.00	\$1,687,500.00
Bedford St	Terrace Hall	Francis Wym	Wight-Pierce 2016 Water Syste	3500	\$500.00	\$1,750,000.00
Bedford St	Francis Wym	MTP Extensi	Wight-Pierce 2016 Water Syste	3300	\$500.00	\$1,650,000.00
Blanchard Rd/Wheeler Rd	Middlesex Tu	Existing wate	Phase II SEA 1999 Water Rpt	5500	\$600.00	\$3,300,000.00
Cambridge St	Nelson Road	County Road	Phase I SEA 1999 Water Rpt	2100	\$500.00	\$1,050,000.00
Cambridge St	County Road	Francis Wym	Phase I SEA 1999 Water Rpt	2700	\$500.00	\$1,350,000.00
Fox Hill Rd	Skilton Lane	Westwood St	Phase I SEA 1999 Water Rpt	4800	\$500.00	\$2,400,000.00
Fox Hill Rd	Skilton Lane	Westwood St	Phase I SEA 1999 Water Rpt	4800	\$500.00	\$2,400,000.00
Middlesex Tpk	Burlington M	Adams St	MWRA Phase 2B Connection u	5000	\$800.00	\$4,000,000.00
Winn St	Peach Orcha	Mountain Ro	Phase II SEA 1999 Water Rpt	3800	\$500.00	\$1,900,000.00

*Water System Priorities Cost*

## *Upgrade*

	<i>From</i>	<i>To</i>	<i>Source</i>	<i>Length</i>	<i>Unit Cost</i>	<i>Cost</i>
Woodcrest Ave			Engineering Div	1500	\$450.00	\$675,000.00

## *Watermain Loops*

	<i>From</i>	<i>To</i>	<i>Source</i>	<i>Length</i>	<i>Unit Cost</i>	<i>Cost</i>
Burlington Mall Rd	MTP	Lexington St	Engineering Div	1600	\$600.00	\$960,000.00
Cambridge St	64 Cambridg	Former Moun	Engineering Div	1500	\$500.00	\$750,000.00
Carlton Ave	Wildmere Av	Glendale Rd	Engineering Div	400	\$450.00	\$180,000.00
Johns Rd	Douglas Rd	Ivy Lane	Engineering Div	425	\$450.00	\$191,250.00
Long St	Dale	Terry	Engineering Div	600	\$450.00	\$270,000.00
Nichold St	Church Ln	Ainsworth St	Engineering Div	500	\$450.00	\$225,000.00
Olean Rd	Winona	Sumpter	Water Division	300	\$450.00	\$135,000.00
Skelton Rd	Olean	Rahway	Water Division	250	\$450.00	\$112,500.00
Winn St	Mountain Rd	Wyman Rd	Engineering Div	1000	\$450.00	\$450,000.00

***Total Cost:***

**\$26,902,250.00**

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## *Water Service Replacement Costs*

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### *Replace Water Services*

	<i>From</i>	<i>To</i>	<i>Source</i>	<i>No. Services</i>	<i>Unit Cost</i>	<i>Cost</i>
Ardmore Ave	Harriett Ave	dead end	DPW ArcGIS OnLine Incident	12	\$6,600.00	\$79,200.00
Ardmore Ave	Glen Ave	Harriett Ave	DPW ArcGIS OnLine Incident	12	\$6,600.00	\$79,200.00
Church Ln			DPW ArcGIS OnLine Incident	14	\$6,600.00	\$92,400.00
Crawford Rd			DPW ArcGIS OnLine Incident	8	\$6,600.00	\$52,800.00
Derryfield Ave			DPW ArcGIS OnLine Incident	9	\$6,600.00	\$59,400.00
Edgemere Ave	Glen Ave	end of road (	DPW ArcGIS OnLine Incident	10	\$6,600.00	\$66,000.00
Edgemont Ave			DPW ArcGIS OnLine Incident	11	\$6,600.00	\$72,600.00
Elizabeth Ave			DPW ArcGIS OnLine Incident	6	\$6,600.00	\$39,600.00
Elm Ave			DPW ArcGIS OnLine Incident	5	\$6,600.00	\$33,000.00
Frances Rd			DPW ArcGIS OnLine Incident	11	\$6,600.00	\$72,600.00
Glen Ave	Winn St	Derryfield	DPW ArcGIS OnLine Incident	26	\$6,600.00	\$171,600.00
Hampden Ave			DPW ArcGIS OnLine Incident	32	\$6,600.00	\$211,200.00
Harriett Ave	Edgemere Av	Winn St	DPW ArcGIS OnLine Incident	50	\$6,600.00	\$330,000.00
Harriett Ave	Winn St	Lowell St	DPW ArcGIS OnLine Incident	50	\$6,600.00	\$330,000.00

---

*Water Service Replacement Costs*

*Tuesday, January 28, 2025*

*Page 1 of 2*

## *Replace Water Services*

	<i>From</i>	<i>To</i>	<i>Source</i>	<i>No. Services</i>	<i>Unit Cost</i>	<i>Cost</i>
Hillside Ave			DPW ArcGIS OnLine Incident	6	\$6,600.00	\$39,600.00
Josephine Ave			DPW ArcGIS OnLine Incident	7	\$6,600.00	\$46,200.00
Lowell St	Harriet	end	DPW ArcGIS OnLine Incident	14	\$6,600.00	\$92,400.00
Newbridge Ave			DPW ArcGIS OnLine Incident	24	\$6,600.00	\$158,400.00
Overlook Ave	Glenn Ave	end (south)	DPW ArcGIS OnLine Incident	19	\$6,600.00	\$125,400.00
Overlook Ave	Winnmere	Glen	DPW ArcGIS OnLine Incident	19	\$6,600.00	\$125,400.00
Pinevale Ave			DPW ArcGIS OnLine Incident	5	\$6,600.00	\$33,000.00
Raymond Rd			DPW ArcGIS OnLine Incident	11	\$6,600.00	\$72,600.00
Richardson Rd			DPW ArcGIS OnLine Incident	25	\$6,600.00	\$165,000.00
Ruthven Ave			DPW ArcGIS OnLine Incident	8	\$6,600.00	\$52,800.00
Sunnyfield Ave			DPW ArcGIS OnLine Incident	6	\$6,600.00	\$39,600.00
Sylvester Rd			DPW ArcGIS OnLine Incident	15	\$6,600.00	\$99,000.00
Wildmere Ave			DPW ArcGIS OnLine Incident	17	\$6,600.00	\$112,200.00
Winnmere Ave	Winn St	Sunnyside	DPW ArcGIS OnLine Incident	24	\$6,600.00	\$158,400.00
<b><i>Total Cost:</i></b>						<b>\$3,009,600.00</b>

---

*Water Service Replacement Costs*

*Tuesday, January 28, 2025*

*Page 2 of 2*



# **ARTICLE 13**

**INFLOW/INFILTRATION – MWRA PHASE 16**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** DPW-Engineering

**Project Title:** Inflow/Infiltration– MWRA Phase 16

**Description:** As required under the Administrator Consent Order issued by the MassDEP the Town is obligated to remove identified sources of Inflow and Infiltration. MWRA's Local Financial Assistance Program provides 75% grant/25% loan to member communities. The loan will be repaid using funds from a sewer capacity charge account and will have no financial impact to the budget.

**Request Type:** ☐ New Request ☒ Continuation of Prior Request

**Estimated Cost:** \$ 1,432,000.00 **Funding Source:** Sewer I/I

**Useful Life:** 50 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:** As required under the Administrator Consent Order (ACO) issued by the Department of Environment Protection (DEP) the Town is obligated to remove identified sources of Inflow (illicit connections to the sewer system) and Infiltration (leaking sewer pipes and structures). The Town is subject to fines and penalties for non-compliance with the ACO.

**Alternatives Considered:**

None

**Project Timeline:**

2026-2027

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_



Observed Infiltration GPD

- Manhole
- 144 GPD
- 288 GPD
- 432 GPD
- 576 GPD
- 720 - <1,440 GPD
- 1,440 - <2,880 GPD
- 2,880 - <7,200 GPD
- 7,200+ GPD

Capitl Improvement Schedule

- CIP 8 (40,420 Linear Feet)
- CIP 9 (36,493 Linear Feet)
- CIP 10 (39,782 Linear Feet)
- CIP 11 (39,248 Linear Feet)
- CIP 12 (37,057 Linear Feet)
- CIP 13 (38,321 Linear Feet)
- CIP 14 (35,412 Linear Feet)
- Sewer Manholes

Sewer Features

- Pump Station
- MWRA Meter
- Mainline Sewer Previously Televised
- Sewer Pipes
- Force Main
- Pump Station Tributary Area

Basemap

- Stream
- Marsh/Bog
- Wooded marsh
- Open Water
- Reservoir (with PWSID)

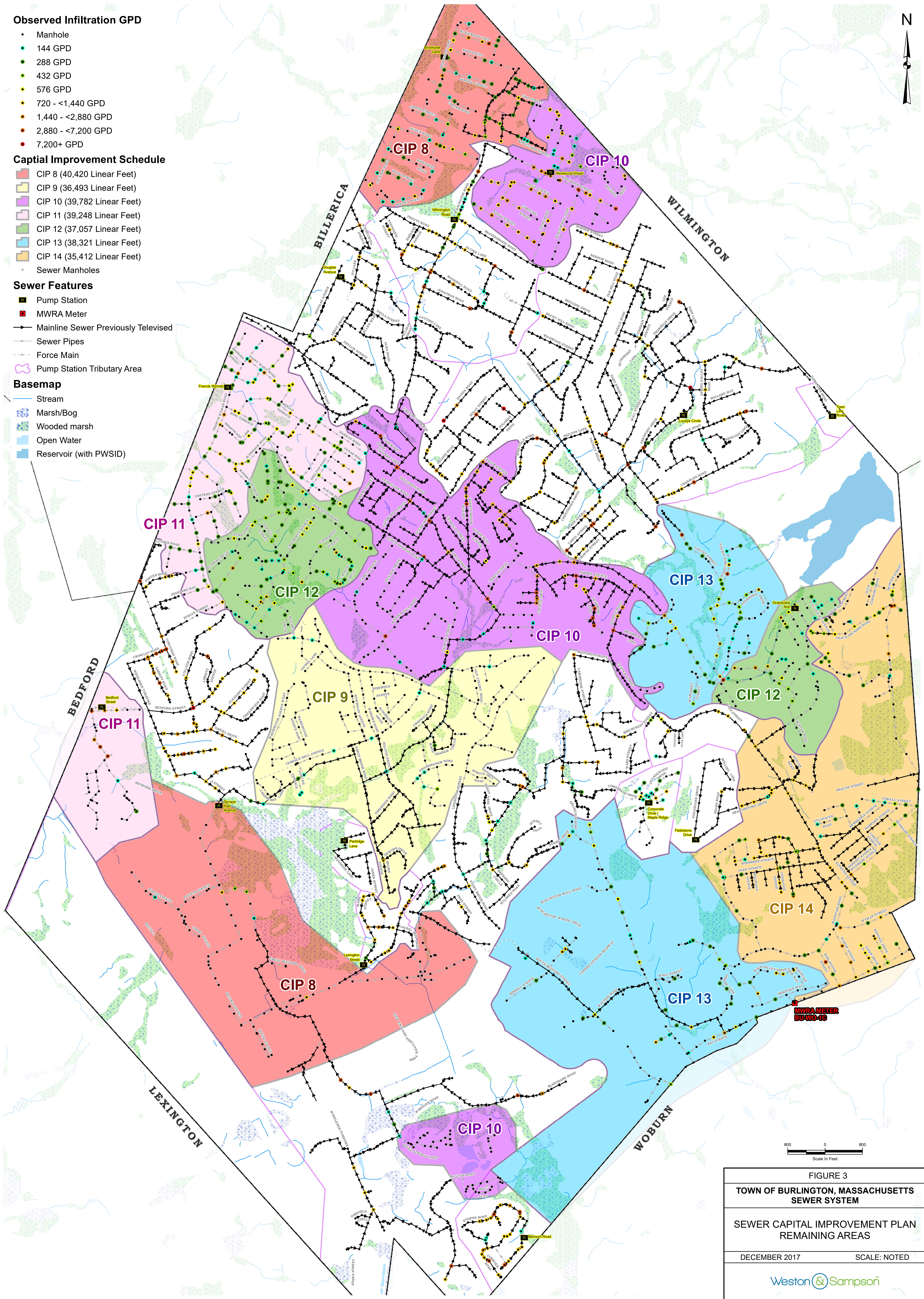


FIGURE 3  
TOWN OF BURLINGTON, MASSACHUSETTS  
SEWER SYSTEM  
SEWER CAPITAL IMPROVEMENT PLAN  
REMAINING AREAS  
DECEMBER 2017 SCALE: NOTED  
Weston & Sampson



**Table 7  
CIP Cost Summary**

**Sewer Collection System Capital Improvement Plan - Updated with Actual Cost through April 11, 2023**

PROJECT NAME	ESTIMATED COST	ACTUAL COST
<b>FY 2018</b>		
CIP Project 8 Inspection and Assessment (40,000 linear feet) - Spring 2018	\$228,000	\$188,132
<b>SUBTOTAL</b>	<b>\$228,000</b>	<b>\$188,132</b>
<b>FY 2019</b>		
CIP Project 9 Inspection and Assessment (40,000 linear feet) - Spring 2019	\$239,400	\$190,431
<b>SUBTOTAL</b>	<b>\$239,400</b>	<b>\$190,431</b>
<b>FY 2020</b>		
Phase 8 and 9 Design - Fall/Winter 2019	\$79,380	\$74,100
CIP Project 10 Inspection and Assessment (40,000 linear feet) - Spring 2020	\$251,370	\$203,684
Phase 8 and 9 Construction/Construction Services - Spring/Summer 2020	\$701,850	\$531,629
<b>SUBTOTAL</b>	<b>\$1,032,600</b>	<b>\$809,414</b>
<b>FY 2021</b>		
CIP Project 11 Inspection and Assessment (40,000 linear feet) - Spring 2021	\$263,939	\$258,385
<b>SUBTOTAL</b>	<b>\$263,939</b>	<b>\$258,385</b>
<b>FY 2022</b>		
Phase 10 and 11 Design - Fall/Winter 2021	\$87,516	\$83,000
<b>SUBTOTAL</b>	<b>\$87,516</b>	<b>\$83,000</b>
<b>FY 2023</b>		
Phase 10 and 11 Construction/Construction Services - Spring/Summer 2023	\$648,545	\$1,469,482
<b>SUBTOTAL</b>	<b>\$648,545</b>	<b>\$1,469,482</b>

Average per year = \$500,000

Average per year = \$333,333

**Table 7  
CIP Cost Summary**

**Sewer Collection System Capital Improvement Plan - Updated with Actual Cost through April 11, 2023**

PROJECT NAME	ESTIMATED COST	ACTUAL COST
<b>FY 2024</b>		
CIP Project 12 Inspection and Assessment (40,000 linear feet) - Spring 2024	\$305,542	
<b>SUBTOTAL</b>	<b>\$305,542</b>	
<b>FY 2025</b>		
CIP Project 13 Inspection and Assessment (40,000 linear feet) - Spring 2025	\$320,819	
<b>SUBTOTAL</b>	<b>\$320,819</b>	
<b>FY 2026</b>		
Phase 12 and 13 Design - Fall/Winter 2025	\$101,311	
Phase 12 and 13 Construction/Construction Services - Spring/Summer 2026	\$772,328	
<b>SUBTOTAL</b>	<b>\$873,639</b>	
<b>FY 2027</b>		
CIP Project 14 Inspection and Assessment (40,000 linear feet) - Spring 2027	\$353,703	
<b>SUBTOTAL</b>	<b>\$353,703</b>	
<b>FY 2028</b>		
Phase 14 Design - Fall/Winter 2027	\$111,696	
Phase 14 Construction/Construction Services - Spring/Summer 2028	\$534,602	
<b>SUBTOTAL</b>	<b>\$646,297</b>	
<b>Total Program Cost</b>	<b>\$5,000,000</b>	

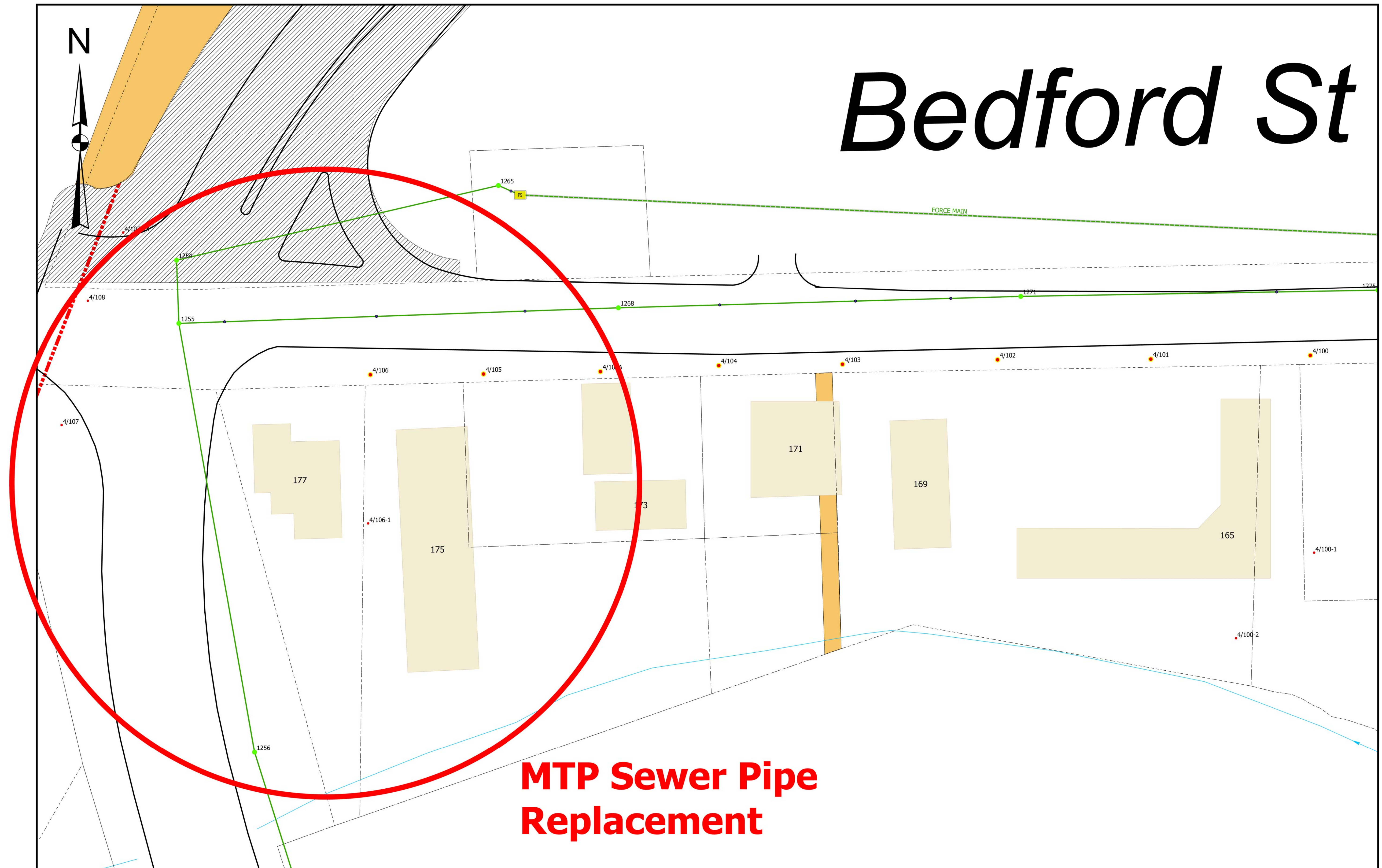
Average per year = \$500,000

Average per year = \$500,000

Notes:

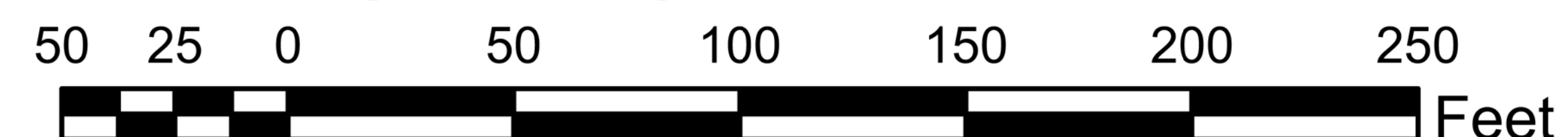
1. Each CIP area is assumed to be approximately 40,000 linear feet. Actual estimated quantities are slightly higher or lower and are included on the Capital Improvement Plan map. 40,000 linear feet was assumed for each CIP area to account for additional unidentified sewers.





## Middlesex Turnpike Sewer Pipe Replacement

DPW/Engineering Division - April 5, 2025







Meghan Cavalier &lt;mcavalier@burlington.org&gt;

---

**MTP Sewer Pipe Estimate**

4 messages

---

**Meghan Cavalier** <mcavalier@burlington.org>

Fri, Mar 21, 2025 at 8:03 AM

To: "Angelico, Ryan" &lt;AngelicoR@wseinc.com&gt;, "Terrien, Patrick" &lt;terrienp@wseinc.com&gt;

Hi Ryan,

Do you have a rough estimate for the MTP Project? I have to fill out my annual spending survey for the MWRA. It does not need to be exact, just a ballpark.

Regards,  
Meghan Cavalier

---

Meghan Cavalier, P.E.  
Assistant Town Engineer  
25 Center Street  
Burlington, MA 01803  
781 270-1640  
[mcavalier@burlington.org](mailto:mcavalier@burlington.org)

Please visit us [@burlington.org](https://www.burlington.org)

---

**Angelico, Ryan** <AngelicoR@wseinc.com>

Fri, Mar 21, 2025 at 9:08 AM

To: Meghan Cavalier &lt;mcavalier@burlington.org&gt;, "Terrien, Patrick" &lt;terrienp@wseinc.com&gt;

Hi Meghan,

I can get a cost estimate together and sent over to you for MTP.

Thanks,

Ryan

**Ryan J. Angelico, EIT**

PROJECT ENGINEER

direct: 978-573-4043

mobile: 978-587-6918



Weston & Sampson

55 Walkers Brook Drive, Suite 100 | Reading, MA 01867

tel: 978-532-1900

westonandsampson.com

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---

**Angelico, Ryan** <AngelicoR@wseinc.com>  
To: Meghan Cavalier <mcavalier@burlington.org>  
Cc: "Terrien, Patrick" <terrienp@wseinc.com>

Fri, Mar 21, 2025 at 3:30 PM

Hi Meghan,

We estimate approximately \$600,000 for a planning level estimate for MTP Sewer Replacement. This includes construction, construction services, and police details.

We will refine/update the engineer's cost estimate as we continue the design.

Please let me know if you have any questions.

Thanks,

Ryan

**Ryan J. Angelico, EIT**

PROJECT ENGINEER

direct: 978-573-4043

mobile: 978-587-6918



Weston & Sampson

55 Walkers Brook Drive, Suite 100 | Reading, MA 01867

tel: 978-532-1900

westonandsampson.com

Facebook | Twitter | LinkedIn

---

**From:** Meghan Cavalier <[mcavalier@burlington.org](mailto:mcavalier@burlington.org)>

**Sent:** Friday, March 21, 2025 8:03 AM

**To:** Angelico, Ryan <[AngelicoR@wseinc.com](mailto:AngelicoR@wseinc.com)>; Terrien, Patrick <[terrienp@wseinc.com](mailto:terrienp@wseinc.com)>

**Subject:** MTP Sewer Pipe Estimate

Hi Ryan,

[Quoted text hidden]

All email messages and attached content sent from and to this email account are public records unless qualified as an exemption under the [Massachusetts Public Records Law](#).

[Quoted text hidden]

---

**Meghan Cavalier** <[mcavalier@burlington.org](mailto:mcavalier@burlington.org)>  
To: "Angelico, Ryan" <[AngelicoR@wseinc.com](mailto:AngelicoR@wseinc.com)>  
Cc: "Terrien, Patrick" <[terrienp@wseinc.com](mailto:terrienp@wseinc.com)>

Mon, Mar 24, 2025 at 7:54 AM

Thank you!

Regards,  
Meghan Cavalier

---

Meghan Cavalier, P.E.  
Assistant Town Engineer  
25 Center Street  
Burlington, MA 01803

4/3/25, 11:40 AM

Town of Burlington Mail - MTP Sewer Pipe Estimate

781 270-1640

[mcavalier@burlington.org](mailto:mcavalier@burlington.org)

Please visit us [@burlington.org](https://www.burlington.org)

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## **ARTICLE 14**

**TRANSFER FROM RECEIPTS RESERVED  
ACCOUNT FOR AMBULANCE SERVICES-  
PURCHASE AMBULANCE**



## Town of Burlington FY 26 Capital Improvement Plan Request Form

**Department:** Fire

**Project Title:** Ambulance and Emergency Medical Equipment

**Description:** Purchase a new ambulance, 2 stretchers, 2 stair chairs, 1 chest compression device and 3 automatic external defibrillators to replace older ones.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** \$ 615,000.00 **Funding Source:** Receipts Reserved

**Useful Life:** 7-9 years

**Prioritization:** 1. Risk to health, safety, environment/regulatory or mandated requirement

**Justification:** The number of Medical calls continues to increase. A new front-line ambulance replaces an old ambulance. The current front-line ambulance will be reassigned as the 2nd ambulance. The 2nd ambulance will be reassigned as the 3rd ambulance and is held in reserve in case of repair or maintenance of Ambulance 1 or Ambulance 2. A reliable fleet of ambulances in which to respond to the community is important for one of our primary functions.

**Alternatives Considered:** Delaying ambulance purchases subjects the Town to delayed availability of emergency care.

**Project Timeline:** Delivery of the ambulance is expected in 3 years. Other associated equipment is readily available.

**Vehicles or Equipment:** ☐ New ☒ Replacement ☐ Repair

**Make:** Horton/International

**Model:** DuraStar

**Year:** 2009

**ID#** A-3





**Specialty Vehicles, Inc.**



18 Commerce Boulevard  
Plainville, MA 02762  
Tel: 508.699.0616  
Fax: 508.699.0977  
Toll Free: 888.699.0616  
[www.svine.com](http://www.svine.com)

**SUBMITTED TO:**

Chief Andrew Connerty  
Burlington Fire Department  
21 Center Street  
Burlington MA 01803

**BIDDER:**

Specialty Vehicles, Inc.  
18 Commerce Blvd.  
Plainville MA 02762  
Sales Rep: Mark Hooper

**MANUFACTURER:**

Life Line Emergency Vehicles  
1 Life Line Drive  
Sumner IA 50674

**DESCRIPTION OF VEHICLE**

**DATE: November 13, 2024**

One (1) New / Unused Ford F550 4x4 (Diesel Engine) custom-built Life Line "Superliner" Type 1-AD, Class I Emergency Medical Vehicle, per the attached proposal #10065-0001.

All pricing based off H-GAC Collective Group Purchasing contract.

**PRICING:**

Price of Vehicle, Less Chassis:	\$ 359,480.00
2025 Ford F550 Chassis Cost W/ Specified Options:	\$ 73,583.00
Estimated Chassis Increase (\$3,000 / Model Year):	\$ 6,000.00
Stryker #6390 Power-LOAD:	\$ 30,721.00
Estimated Stryker #6390 Power-LOAD Increase:	\$ 6,000.00
Stryker #6507 Power-PRO 2 MTS High-Config Ambulance	
Cot W/ (1) Add'l Battery, (1) Battery Charger & (1) Charger Cord:	\$ 36,084.00
Estimated Stryker #6507 Ambulance Cot Increase:	\$ 7,000.00
Material Fee / Contingency Allowance:	<u>\$ 15,000.00</u>

**TOTAL DELIVERED PRICE OF VEHICLE: \$ 533,868.00**

**DELIVERY:**

Current delivery lead-time is approximately 30-36 months from proposal date. A signed sales contract is required.

Final delivery to be determined based on chassis arrival, inbound orders at Life Line along with any vendor component supply chain delays that are out of the control of Specialty Vehicles, Inc. and Life Line Emergency Vehicles.

In no event shall Specialty be liable for damages, third-party vendor/supplier surcharges, increases in final price, or other expenses arising from delays in the final delivery because of supplier delays or any other circumstances or other causes beyond Specialty's control.

This proposal valid thru December 31, 2024.

Terms: COD - Full payment is due at delivery.

Any / all Federal, State or Local Taxes are NOT included.

Thank you for the opportunity to submit our proposal. If you have any questions please feel free to contact me at (888) 699-0616.

Respectfully Submitted,

*Mark C. Hooper*

Mark C. Hooper  
President



# TOWN OF BURLINGTON

## FIRE DEPARTMENT

[FIRE@burlington.org](mailto:FIRE@burlington.org) • [www.burlington.org](http://www.burlington.org)

21 Center Street • Burlington MA 01803 • Tel: (781) 270-1925 • Fax: (781) 270-1980



**Andrew J. Connerty**  
Fire Chief

**Steven M. McLean**  
Assistant Fire Chief

January 30, 2025

### Ambulance Replacement

Providing ambulance service to the Town of Burlington is a primary function of the Fire Department. Every member of the firefighting force is either a Paramedic or Basic Emergency Medical Technician (EMT). 70% of our incidents involve emergency medical services (EMS). We had 3,908 ambulance runs last year, the highest ever. We have consistently experienced an increased number of ambulance runs year over year with an average of 13 ambulance runs per day.

The Fire Department has three ambulances. Ambulance 1 (A-1) is our primary ambulance. It is housed at Headquarters and is staffed at the Advanced Life Support (ALS) level. Ambulance 2 (A-2) is at Station 2 and is staffed at either the Basic Life Support (BLS) level or ALS level. Ambulance 3 (A-3) is a reserve ambulance which is used when either A-1 or A-2 are out of service for repair or maintenance.

A-1 was obtained in 2020. It has 96,050 miles. A-2 was obtained in 2016. It has 100,892 miles. A-3 was obtained in 2009 and has 122,516 miles. There are serious concerns. First is the age and mileage of A-3. Then there is the mileage of A-2. Next is the availability of parts for both A-2 and A-3. The A-2 model chassis is discontinued. The A-3 chassis is old and some parts are unavailable. Also of concern is the high number of miles already on A-1. It is forecast to have over 100,000 miles when it is replaced this year and transitioned to be A-2. Additionally, with more frequent usage and high mileage, there is inevitably corrosion of the structural members of the chassis as well as the body parts. Finally, there is a 3-year expected delivery time for ambulances. Delaying this purchase will have an impact on the reliability of our ambulance response capabilities.

This ambulance will also include a new stretcher and new stair chair.

We are looking to put a new ambulance into service every 3 years to keep up with the demand being placed on the ambulance fleet. Our goal is to have two quality ambulances in service at all times to respond to EMS calls and have a reliable 3<sup>rd</sup> ambulance when either A-1 or A-2 are out of service for repair or maintenance.

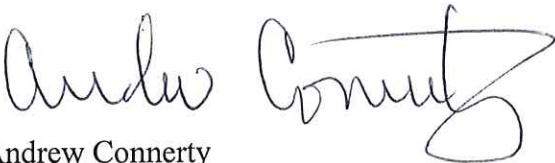
### Ambulance Equipment Replacement

Currently, the Department has a practice of outfitting new ambulances with all of the new equipment necessary for them to function, i.e. stretcher, powerload, stair chair, etc. However, prior to this recent practice, when a new ambulance was purchased, this old equipment was transferred from the old ambulance to the one. This has now left the Department in a position where two-thirds of the equipment in use is past its life expectancy. Ultimately, when devices are utilized past their life expectancy, there is the possibility for more time out of service for repairs, inability to put them under service plans, and inability for the equipment to be cross-compatible with newer ambulance if the need arises.

The Department currently has 2 stretchers, 3 stair chairs, 1 chest compression device, and 6 automatic external defibrillators (AEDs) past their life expectancy. We are proposing that the Department replaces 1 stretcher, 1 stair chair, 1 chest compression device, and 3 AEDs with the anticipation of also receiving new equipment with the already ordered ambulance that should be delivered this calendar year. This would leave the Department in a position where all the front-line and some spare equipment is under their life expectancy. Attached you will find several documents. One is a table with all equipment at the Department, the life expectancy, and the age of the equipment. You will also find quotes to purchase the equipment and maintenance plans for the equipment proposed above.

Thank you for your consideration.

Respectfully,

A handwritten signature in black ink, appearing to read "Andrew Connerty". The signature is fluid and cursive, with a large, stylized "C" at the end.

Andrew Connerty  
Fire Chief  
Burlington Fire Department



Ambulance 3



### Ambulance 3



Drivers side mirror held together by tape. Mirrors are discontinued and are no longer available.



Frame that the step is bolted to is rotted, causing the step to be dangerously loose.



Leveling and the anti-sway bars. Rot and delamination.



Battery tray rotted.





The floor is delaminated and is lifting the stainless trim plate. Doesn't close well.



1 of 2 reserve air tanks for the rear suspension. Both are rotted and no longer available.



1 of 2 rear crash supports. Both are badly rotted and these parts are discontinued.



Structural cross-member above the transmission. Showing signs of delamination.



# BURLINGTON: 20018105

Description	Contract Start	End	Serial Number	Date Acquired	Expected Service Life (Yrs)	Current Age (Yrs)
STAIR PRO - MODEL 6252	7/1/2023	6/30/2025	130540057	5/29/2013	7	11
STAIR PRO - MODEL 6252	7/1/2023	6/30/2025	130739078	7/31/2013	7	11
STAIR PRO - MODEL 6252	7/1/2023	6/30/2025	160141478	2/28/2016	7	8
STAIR CHAIR W NEW AMB				Apr-25	7	
MTS POWER LOAD	12/20/2019	12/18/2026	1911012400188	12/20/2019	7	5
MTS PWL D EXCLUDES FLOOR PLATE	11/30/2020	11/29/2027	2011012700045	11/30/2020	7	4
POWER LOAD W NEW AMB				Apr-25	7	
POWER PRO AMBULANCE COT	7/1/2023	6/30/2025	130639844	6/28/2013	7	11
POWER PRO AMBULANCE COT	7/1/2023	6/30/2025	141139945	11/26/2014	7	10
POWER PRO AMBULANCE COT	7/1/2023	6/30/2025	1912003500594	1/27/2020	7	4
POWER PRO 2 W NEW AMB				Apr-25	7	
LUCAS 2, 2.2, IN SHIPPING BOX,	7/1/2023	6/30/2025	3016J017	11/7/2016	8	8
LUCAS 3, 3.1, IN SHIPPING BOX	7/1/2024	6/30/2025	3523EY85	5/15/2023	8	1
LUCAS 3, 3.1, IN SHIPPING BOX	7/1/2024	6/30/2025	3523EY88	5/15/2023	8	1
LP1000,EN,STD,M			45211876	11/22/2016	8	8
LP1000,EN,STD,M			47617780	10/11/2018	8	6
LP1000,EN,STD,M			42615095	7/18/2014	8	10
LP1000,EN,STD,M			43663268	7/6/2015	8	9
LP1000,EN,STD,M			43660042	7/1/2015	8	9
LP1000,EN,STD,M			43660043	7/1/2015	8	9
LP1000,EN,STD,M			43543984	5/22/2015	8	9
LP1000,EN,STD,M			40625386	8/14/2012	8	12



## BURLINGTON- BUDGET PP2 & Stair Chair for July 2025

Quote Number: 11022066

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: BURLINGTON FIRE DEPT  
Attn:

Rep: Robert Stewart  
Email: robert.stewart@stryker.com  
Phone Number:

Quote Date: 11/15/2024

Expiration Date: 02/13/2025

Contract Start: 11/15/2024

### Delivery Address

Name: BURLINGTON FIRE DEPT  
Account #: 20018105  
Address: 21 CENTER ST  
BURLINGTON  
Massachusetts 01803-3014

### Bill To Account

Name: BURLINGTON FIRE DEPT  
Account #: 20018105  
Address: 21 CENTER ST  
BURLINGTON  
Massachusetts 01803-3014

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	650705550001	6507 POWER PRO 2, HIGH CONFIG	1	\$33,532.41	\$33,532.41
2.0	650707000002	KIT, ALVARIUM BATTERY, SERVICE	1	\$982.23	\$982.23
3.0	650700450301	ASSEMBLY, BATTERY CHARGER	1	\$1,405.92	\$1,405.92
4.0	650700450102	ASSEMBLY, POWER CORD, NORTH AM	1	\$32.19	\$32.19
5.0	6252000000	Stair-PRO Model 6252	1	\$4,416.12	\$4,416.12
5.1	6252009001	Stair-Pro Operations Manual		\$0.00	\$0.00
5.2	6250001162	In-Service Video (DVD)		\$0.00	\$0.00
5.3	6252026000	Common Components		\$0.00	\$0.00
5.4	6250021000	2 Piece ABS Panel Seat		\$0.00	\$0.00
5.5	6250160000	Polypropelene Restraint Set(Plastic Buckles)		\$0.00	\$0.00
5.6	6252022000	Main Frame Assy Option		\$0.00	\$0.00
5.7	6250024000	Standard Length Lower LiftHandles		\$0.00	\$0.00
5.8	6252027000	Footrest Option		\$367.14	\$367.14
5.9	6252040000	Removable Head Support		\$99.18	\$99.18
5.10	6250140000	O2 Bottle Holder		\$198.36	\$198.36
5.11	6252024000	No IV Clip Option		\$0.00	\$0.00





BURLINGTON- BUDGET PP2 & Stair Chair for July 2025

Quote Number: 11022066

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1  
Prepared For: BURLINGTON FIRE DEPT  
Attn:

Rep: Robert Stewart  
Email: robert.stewart@stryker.com  
Phone Number:

Quote Date: 11/15/2024  
Expiration Date: 02/13/2025  
Contract Start: 11/15/2024

Equipment Total: \$41,033.55

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-SPCOT-PP2	TR-SYK PCOT TO PP2	1	-\$2,500.00	-\$2,500.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
6.1	POWERPRO-PROCARE	Power Pro 2 for 6507 POWER PRO 2, HIGH CONFIG 11/16/2024 - 11/15/2029 Parts, Labor, Travel Preventative Maintenance Batteries Service	1	\$6,624.00	\$6,624.00
6.2	STR-CHAIR-PROCARE	Stair-Pro for Stair-PRO Model 6252 11/16/2024 - 11/15/2030 Parts, Labor, Travel Preventative Maintenance	1	\$1,516.80	\$1,516.80

ProCare Total: \$8,140.80

Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$579.49
Grand Total:	\$47,253.84

Prices: In effect for 30 days  
Terms: Net 30 Days



## BURLINGTON- BUDGET PP2 & Stair Chair for July 2025

Quote Number: 11022066

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: BURLINGTON FIRE DEPT  
Attn:

Rep: Robert Stewart  
Email: robert.stewart@stryker.com  
Phone Number:

Quote Date: 11/15/2024

Expiration Date: 02/13/2025

Contract Start: 11/15/2024

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).



BURLINGTON- BUDGET LUCAS w Trade In

Quote Number: 11022088

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1  
Prepared For: BURLINGTON FIRE DEPT  
Attn:

Rep: Robert Stewart  
Email: robert.stewart@stryker.com  
Phone Number:

Quote Date: 11/15/2024  
Expiration Date: 02/13/2025  
Contract Start: 11/15/2024  
Contract End: 11/14/2025

Delivery Address		Bill To Account	
Name:	BURLINGTON FIRE DEPT	Name:	BURLINGTON FIRE DEPT
Account #:	20018105	Account #:	20018105
Address:	21 CENTER ST	Address:	21 CENTER ST
	BURLINGTON		BURLINGTON
	Massachusetts 01803-3014		Massachusetts 01803-3014

Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99576-000063	LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device	1	\$18,230.08	\$18,230.08
Equipment Total:					\$18,230.08

Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TIM-LUC2-LUC3	TRADE-IN-STRYKER LUCAS 2 TOWARDS PURCHASE OF LUCAS 3.1	1	-\$2,500.00	-\$2,500.00

ProCare Products:

#	Product	Description	Qty	Sell Price	Total
3.1	LUCAS-FLD-PROCARE	LUCAS 3, 3.1 for LUCAS 3, v3.1 Chest Compression System, Includes Hard Shell Case, Slim Back Plate, (2) Patient Straps, (1) Stabilization Strap, (2) Suction Cups, (1) Rechargeable Battery and Instructions for use With Each Device  11/16/2024 - 11/15/2030  Parts, Labor, Travel Preventative Maintenance Batteries Service	1	\$9,072.90	\$9,072.90
ProCare Total:					\$9,072.90





## BURLINGTON- BUDGET LUCAS w Trade In

Quote Number: 11022088

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: BURLINGTON FIRE DEPT

Attn:

Rep: Robert Stewart

Email: robert.stewart@stryker.com

Phone Number:

Quote Date: 11/15/2024

Expiration Date: 02/13/2025

Contract Start: 11/15/2024

Contract End: 11/14/2025

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$227.88
Grand Total:	\$25,030.86

Prices: In effect for 30 days

Terms: Net 30 Days

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).





## BURLINGTON- BUDGET LP1000 (x3)

Quote Number: 11022103

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: BURLINGTON FIRE DEPT

Attn:

Rep: Robert Stewart

Email: robert.stewart@stryker.com

Phone Number:

Quote Date: 11/15/2024

Expiration Date: 02/13/2025

### Delivery Address

Name: BURLINGTON FIRE DEPT

Account #: 20018105

Address: 21 CENTER ST

BURLINGTON

Massachusetts 01803-3014

### Bill To Account

Name: BURLINGTON FIRE DEPT

Account #: 20018105

Address: 21 CENTER ST

BURLINGTON

Massachusetts 01803-3014

### Equipment Products:

#	Product	Description	Qty	Sell Price	Total
1.0	99425-000023	LIFEPAK 1000 Graphical Display - includes one non-rechargeable battery, one carrying case w/ shoulder strap, two pair QUIK-COMBO REDI-PAK electrodes and Ship Kit	3	\$2,988.18	\$8,964.54
2.0	41425-000034	Ship Kit - Literature, LP1000, W RCHG, English	3	\$0.00	\$0.00
4.0	11141-000156	LP1000 Non-Rechargeable LiMnO2 Battery Replacement Kit	3	\$0.00	\$0.00
5.0	26500-003457	INSTRUCTIONS,OPER,W RCHGBTY,LP1000,ENGLISH	3	\$0.00	\$0.00
6.0	41425-000044	LP1000,SHIPKIT,ELECTRODE	3	\$0.00	\$0.00
7.0	11425-000012	LIFEPAK 1000 Soft Shell Carrying Case Shoulder Strap	3	\$0.00	\$0.00
Equipment Total:					\$8,964.54

### Trade In Credit:

Product	Description	Qty	Credit Ea.	Total Credit
TR-LP1K-LP1K	TRADE-IN-STRYKER LIFEPAK 1000 TOWARDS PURCHASE OF LIFEPAK 1000	3	-\$250.00	-\$750.00



## BURLINGTON- BUDGET LP1000 (x3)

Quote Number: 11022103

Remit to: Stryker Sales, LLC  
21343 NETWORK PLACE  
CHICAGO IL 60673-1213  
USA

Version: 1

Prepared For: BURLINGTON FIRE DEPT

Attn:

Rep: Robert Stewart

Email: robert.stewart@stryker.com

Phone Number:

Quote Date: 11/15/2024

Expiration Date: 02/13/2025

### Price Totals:

Estimated Sales Tax (0.000%):	\$0.00
Freight/Shipping:	\$112.05
Grand Total:	\$8,326.59

Prices: In effect for 30 days

Terms: Net 30 Days

### Terms and Conditions:

Deal Consummation: This is a quote and not a commitment. This quote is subject to final credit, pricing, and documentation approval. Legal documentation must be signed before your equipment can be delivered. Documentation will be provided upon completion of our review process and your selection of a payment schedule. Confidentiality Notice: Recipient will not disclose to any third party the terms of this quote or any other information, including any pricing or discounts, offered to be provided by Stryker to Recipient in connection with this quote, without Stryker's prior written approval, except as may be requested by law or by lawful order of any applicable government agency. A copy of Stryker Medical's terms and conditions can be found at [https://techweb.stryker.com/Terms\\_Conditions/index.html](https://techweb.stryker.com/Terms_Conditions/index.html).

# **ARTICLE 15**

**TRANSFER FROM RECEIPTS RESERVED FOR  
AMBULANCE SERVICE FUND-OFFSET FY26  
BUDGET**



# TOWN OF BURLINGTON

## *Finance Team*

*John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney*

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To: Ways and Means Committee

From: Finance Team

Date: March 30, 2025

Re: Article 15 – Transfer from Receipts Reserved for Ambulance

---

The purpose of this memo is to provide supporting information for Article 15 on the May 2025 Town Meeting warrant. This article authorizes the allocation of funds collected from ambulance services to offset the FY26 operating budget. This will mark the fourth consecutive fiscal year that these funds have been used for this purpose. The fire department's operating budget request in Article 3 has been reduced by \$360,000 as a result of this transfer.

Below is some history on the source and use of the funds and the details of this article.

### History

In May 2019 Town Meeting authorized the establishment of a “Receipts Reserved for Appropriation” account. This account was created specifically for ambulance services. Pursuant to Massachusetts General Laws Chapter 40, §5F, receipts from a specific revenue source may be segregated from the general fund, reserved in a separate fund, and earmarked for appropriation for a specified purpose. At the time of approval of this account the Town was in the initial planning stages of a major enhancement to the ambulance services provided by the Fire Department. The department began delivering paramedic level advanced life support (ALS) services in-house with our own paramedics for the first time in March 2020. By providing this service through our Fire Department staff, rather than a contract, the Town has been able to increase ambulance revenues. The creation of this account provides the town with the legal mechanism needed to set aside ambulance revenues in the Receipts Reserved Account so that they can be used to offset any costs associated with operating our ambulance services. Use of these reserved funds requires Town Meeting approval of an appropriation, which is the purpose of this article.

**ARTICLE 16**  
**CABLE ACCESS ENTERPRISE FUND**





# TOWN OF BURLINGTON

## *Finance Team*

*John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney*

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To: Ways and Means Committee  
From: Finance Team  
Date: March 30, 2025  
Re: Article 16 – Cable Access Enterprise Fund

---

In January of 2018, Town Meeting voted to establish a Cable Access Enterprise Fund, pursuant to Chapter 352 of the Acts of 2014, which required municipalities receiving Public, Educational, and Government (PEG) Cable Access Funds from service providers to create a new funding mechanism through which those funds are submitted for the approval of the municipality's legislative body.

After the creation of the enterprise fund, cable access funds and associated fees paid to the Town from the cable providers are deposited into the fund. In accordance with regulations governing the operation of enterprise funds, each year Town Meeting needs to vote the appropriation from the enterprise fund to Burlington Cable Access Television (BCAT).

Since the payments from cable providers are based on the number of subscribers, the appropriation amount varies from year to year. For the past few years, the article has been approved at an amount not to exceed \$575,000. However, due to declining subscriber numbers, the proposed amount for this year is \$550,000

The creation and annual funding of this enterprise fund has no impact on the Town's budget, or the operation of BCAT. It is merely a mechanism used to ensure the Town's compliance with DOR regulations.

**ARTICLE 17-22**  
**FUND COLLECTIVE BARGAINING AND**  
**COMPENSATION PLANS**



# TOWN OF BURLINGTON

## Finance Team

John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney

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To: Town Meeting Members  
From: John Danizio, Assistant Town Administrator  
Date: April 14, 2025  
Re: Articles 17 - 22 Funding Collective Bargaining Agreements and Compensation Plans

---

Below you will find a brief summary and status for of each contract or compensation plan proposed for funding in articles 17 thru 22.

### Article 17 - Administrative and Professional Compensation Plan

The Administration and members of the Administrative and Professional group support a one-year agreement that includes a 3.5% wage adjustment, with no changes to contract language or benefits. This article represents a transfer from the existing FY26 negotiated settlements account and does not increase the operating budget. The requested transfer amount is **\$208,714**.

### Article 18 - Burlington Municipal Employees' Association Contract

The Union and the Administration have reached a three-year agreement covering FY26, FY27, and FY28. The contract includes a 3.5% wage increase in each year. In addition to financial terms, the contract includes non-financial updates that permit the sharing of electronic copies instead of printed versions and formalize changes to position grades that were made in the previous contract. This article also represents a transfer from the existing FY26 negotiated settlements account, with no impact on the operating budget. The requested transfer amount is **\$250,278**.

### Article 19 – Department of Public Works Contract

The Union and the Administration have reached a three-year agreement covering FY26, FY27, and FY28. The contract includes a 3.5% wage increase in each year. In addition to financial terms, the contract includes non-financial language updates to reflect current division names, adjust summer hours of operation, and allow internal and external job postings to occur simultaneously. This article also represents a transfer from the existing FY26 negotiated settlements account, with no impact on the operating budget. The requested transfer amount is **\$143,833**.

### Article 20 – Burlington International Firefighters' Association Contract

As of the writing of this memo, the Administration and the Union have not yet reached an agreement on the terms of a successor contract. However, both sides remain hopeful that an agreement can be reached prior to Town Meeting.

### Article 21 – Burlington Police Patrolmen's Association Contract

Same status as Article 20.

### Article 22 – Burlington Police Command Officers' Contract

Same status as Article 20.

**ARTICLE 23**  
**WILL OF MARSHALL SIMONDS**



Center for Human Services  
61 Center Street, Burlington, MA 01803  
Mailing Address: Town Hall, 29 Center Street, Burlington, MA 01803

Phone (781) 270-1695 \* Fax (781) 270-1657  
Email: [recreation@burlington.org](mailto:recreation@burlington.org)

## Simonds Trust

The Simonds Trust was established in 1906 with a gift of land to the Town of Burlington now known as Simonds Park and a parcel of land which is presently the Town Common. With the gift of land came a yearly appropriation of funds from a Trust which is intended to help maintain the facilities on the two parcels. The appropriation grew from \$2,000 to \$9,500 where it remained for 20 years. Currently, thanks to the generosity of the Trustees, the annual appropriation is **\$73,762.09**.

The land and the expenditure of the \$ **\$73,762.09** is under the control of the Recreation Commission. The Trust is controlled by three individuals; Joshua Simonds, who replaces Marshall Simonds and is a relative of the original founder of the Trust; Karen Hoyt a Burlington resident and former Recreation Department Supervisor and Recreation Commissioner and Lauren Cerullo, who is representing Bank of America, which manages the Trust.

Past projects which the Trust money has been spent include renovating the bathrooms/snack bar, construction of the bandstand and Visco building, renovating the tennis courts and skate park, installing a new Musco lighting system, stone walls, sprinkler systems, wading pool, and purchasing picnic tables, park benches and landscape materials. More recently the Trustees have expressed an interest in seeing a portion of the appropriation go towards programming, special events and scholarships for participants in Simonds Park programs. Previously the disbursement, along with a generous private donation, went to the construction of the universally accessible treehouse.

The provisions of the Trust require two votes of Town meeting. To meet disbursement requirements of the Trust the votes are scheduled for May and September, in order for the funds to be appropriated by the end of the calendar year. The votes are necessary in order to accept the Simonds Trust gift for 2025 in the amount of \$ **\$73,762.09**.

Each year when the disbursement figure has been approved by the Trustees, a meeting with the Trustees is scheduled to hear proposals for the expenditure of the funds. We will be scheduling a meeting later this spring and will have a list of projects in the backup for Fall Town Meeting.

- Hire a Landscape Architect to design phase 3 of the accessible path – connecting the front of the Visco building to the pickleball courts
- Program funds for special events
- Scholarship Fund for programs in the park
- Program funds for entertainers
- Replace the flag pole
- Installation of public art and creation of a mural on Visco building foundation wall



**ARTICLE 24**  
**FOURTH OF JULY PARADE**

To: Town Meeting Members  
From: Nick Priest, Chair of 4<sup>th</sup> of July Committee  
Date: April 14, 2025  
Re: Article 24 – Fourth of July Parade

To Whom It May Concern,

The Burlington 4th of July Committee is seeking the sum of \$20,000 for the operation and management of the annual Burlington 4th of July Parade. In prior years this committee has come before you asking for less funding and had been successful in our endeavors to produce an enjoyable parade for the residents of our wonderful community.

With the COVID-19 pandemic continuing to affect how we fundraise and sponsor this event we continue to struggle with successfully operating this parade free from town funding. We do strive to develop a sustainable process for the operations of a full parade as we have in years past. With the uncertainty around corporate sponsorships we are concerned that we will not be able to meet our pre-COVID numbers which will put the success of this parade in jeopardy.

I am humbly asking that the Town fund this sum to ensure we can deliver to the community a parade the likes of which they are accustomed.

Nicholas Priest  
Chair, 4th of July Committee

**ARTICLE 25**  
**SCHOOL COMMUNITY FACILITY USAGE**  
**SUPPORT**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Community Custodial

**Description:**

To fund the custodial coverage of school buildings during usage of designated civic and youth organizations as per the collective bargaining agreement.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 74,783 **Funding Source:** Free Cash ▼

**Useful Life:** 1 year

**Prioritization:** 4. Maintain level service ▼

**Justification:**

This funding allows these groups to maintain and control cost of the offered programs while utilizing school buildings.

**Alternatives Considered:**

The designated groups may utilize school facilities at no cost for custodial services, in some instances, if a regularly scheduled custodial shift is in place at the requested building

**Project Timeline:**

1 year

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

Community Facility Support				
FY 26				
	Current Anticipated Hours	New Anticipated Hours	Avg. Cost/Hr	Total
Adopt a class	25	40	\$70.55	\$2,822.00
Youth Soccer	45	40	\$70.55	\$2,822.00
Youth Baseball	45	40	\$70.55	\$2,822.00
Youth Basketball	62	100	\$70.55	\$7,055.00
Pop Warner	60	80	\$70.55	\$5,644.00
Boosters	85	50	\$70.55	\$3,527.50
Youth Wrestling	40	40	\$70.55	\$2,822.00
Youth Lacrosse	40	40	\$70.55	\$2,822.00
Boys Scouts	204	180	\$70.55	\$12,699.00
Girls Scouts	204	180	\$70.55	\$12,699.00
PTO	205	230	\$70.55	\$16,226.50
Misc	0	40	\$70.55	\$2,822.00
	1015	1060		\$74,783.00



**ARTICLE 26**  
**MIDDLE SCHOOL FIELD RENOVATION**  
**PHASE 2**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** Marshall Simonds Turf and Track renovation

**Description:**

Replace the turf and resurface the track at Marshall Simonds middle school.

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 1,710,000 **Funding Source:** Free Cash ▼

**Useful Life:** 10 years

**Prioritization:** 2. Maintain asset condition, asset longevity, cost avoidance ▼

**Justification:**

The front track and turf field at Marshall Simonds was installed in 2014 and is in need of a renovation to maintain safe and functioning playability.

**Alternatives Considered:**

Regular maintenance has allowed us to extend the useful life of existing turf and track.

**Project Timeline:**

It will take approximately 2 years to finalize detailed plans, bid the project and complete construction.

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_  
Model: \_\_\_\_\_  
Year: \_\_\_\_\_  
ID# \_\_\_\_\_

**Town of Burlington**  
**Athletic Facility Master Plan**  
**Cost Estimate - Marshall Simonds Track and Field Alt. 1**  
**(Prepared 2/1/2025)**



**NESRA**  
**ENGINEERING**

ITEM	DESCRIPTION	UNIT	QUANTITY	UNIT COST	COST	TOTAL COST
1	General Conditions					\$ 75,000.00
A	Bond, Mobilization and General Conditions					
2	Demolition and Site Preparation					\$ 150,000.00
A	Temporary Facilities (Fencing, Const. Entrance Portable Toilets, etc.)					
B	Demolition and Erosion Control					
3	Track Repairs and Respray					\$ 450,000.00
A	Repair Track Rubber Surfacing					
B	Respray Track Rubber					
C	Provide Track Striping					
4	Field Surfacing					\$ 750,000.00
A	Filled synthetic turf system					
Subtotal						\$ 1,425,000.00
Contingency (10%)						\$ 142,500.00
Soft Costs (10%)						\$ 142,500.00
TOTAL						\$ 1,710,000.00

**ARTICLE 27**  
**MIDDLE SCHOOL FIELD BATHROOMS**



## Town of Burlington FY 25 Capital Improvement Plan Request Form

**Department:** School ▼

**Project Title:** MSMS Field Bathroom Facility

**Description:** Construct an outdoor bathroom facility for the fields at Marshall Simonds

**Request Type:** ☒ New Request ☐ Continuation of Prior Request

**Estimated Cost:** 1,650,000 **Funding Source:** Free Cash ▼

**Useful Life:** 25 years

**Prioritization:** 5. New or expanded service ▼

**Justification:** Portable restrooms have been in use for many years. The school facility is not in close proximity to the playing fields and is not always open during field use.

**Alternatives Considered:** Renting portable restrooms and opening the school when possible.

**Project Timeline:** It will take approximately 2 years to finalize detailed plans, bid the project and complete construction.

**Vehicles or Equipment:** ☐ New ☐ Replacement ☐ Repair

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Year: \_\_\_\_\_

ID# \_\_\_\_\_

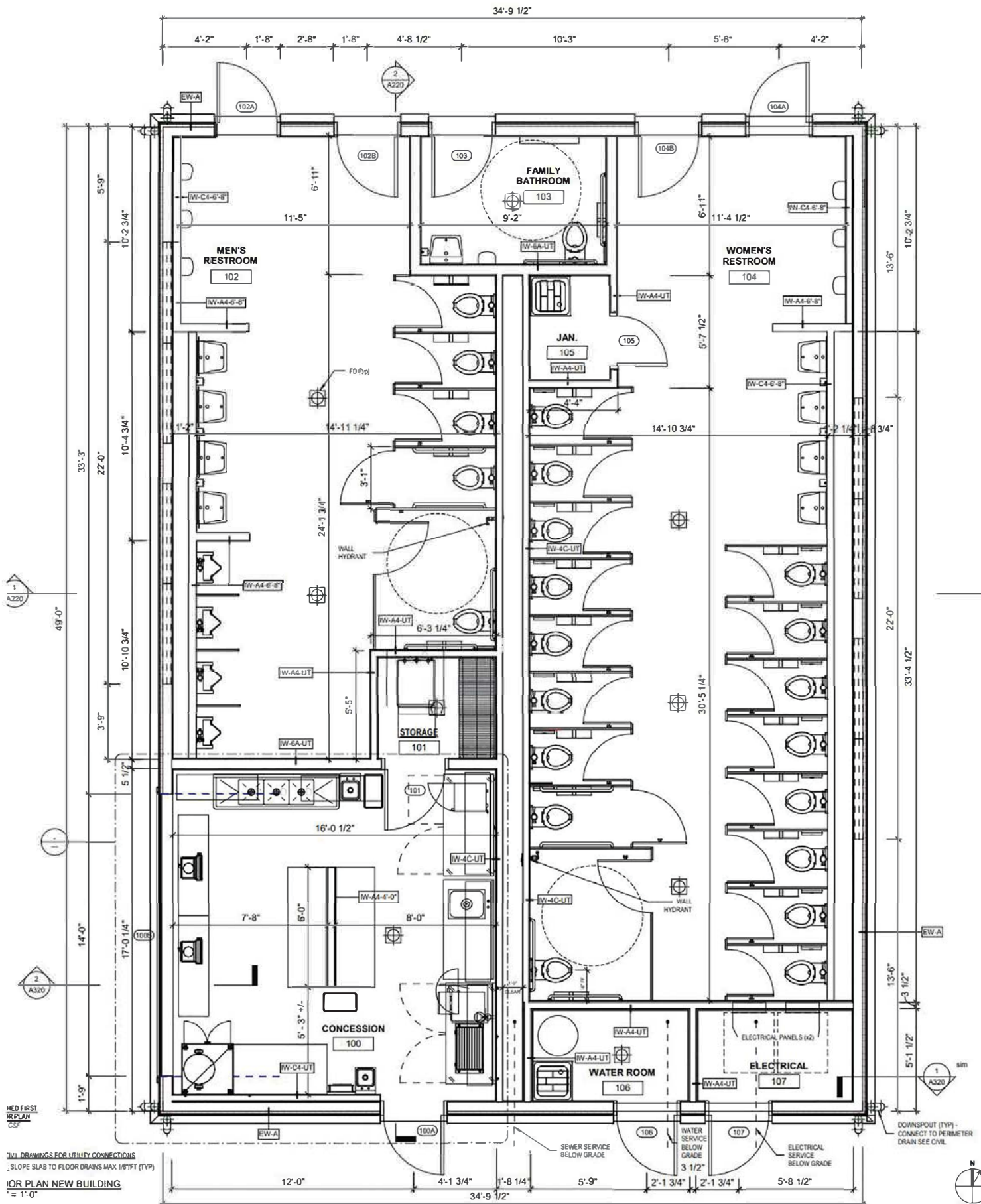
# FIELD HOUSE



## Marshall Simonds Bathroom Building

Size	Cost
Small	\$1M
Medium	\$1.5M
Large	\$2M





## **ARTICLE 28**

**ACCEPTING AN EASEMENT FOR THE FIRE  
HYDRANT AT 180 CAMBRIDGE STREET**



# TOWN OF BURLINGTON

## *Department of Public Works*

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### MEMORANDUM

To: John Danizio, Assistant Town Administrator

Date: April 8, 2025

From: Brian White, Director of Public Works

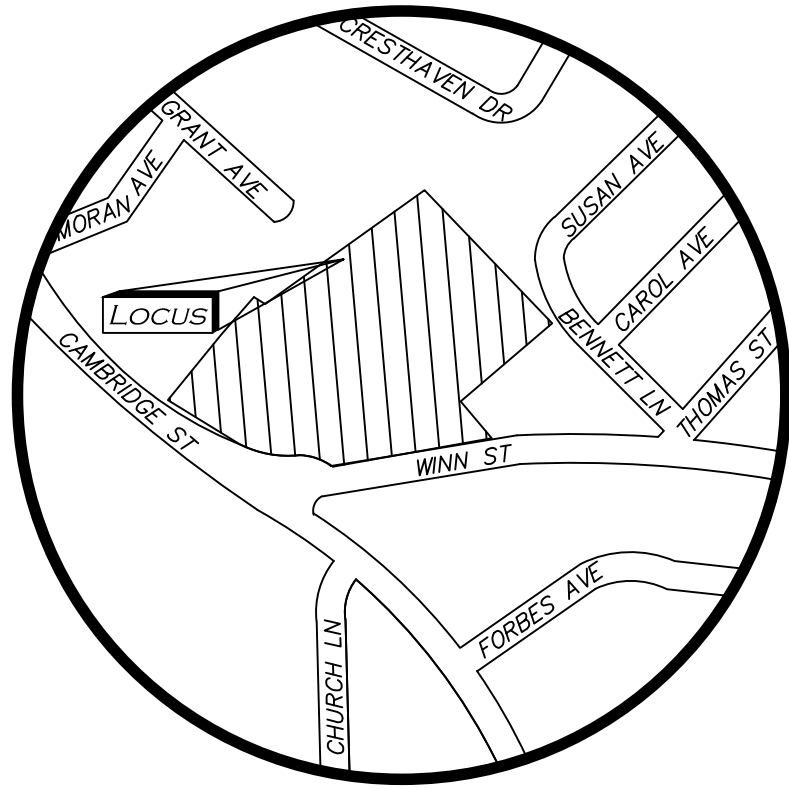
Subject: Accepting an Easement for the Fire Hydrant at 180 Cambridge St

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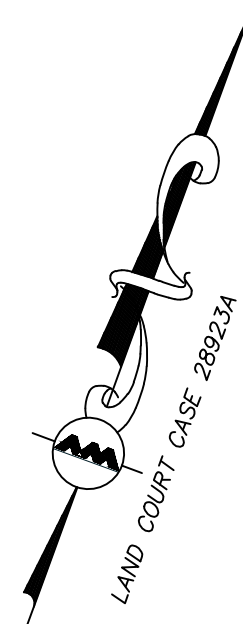
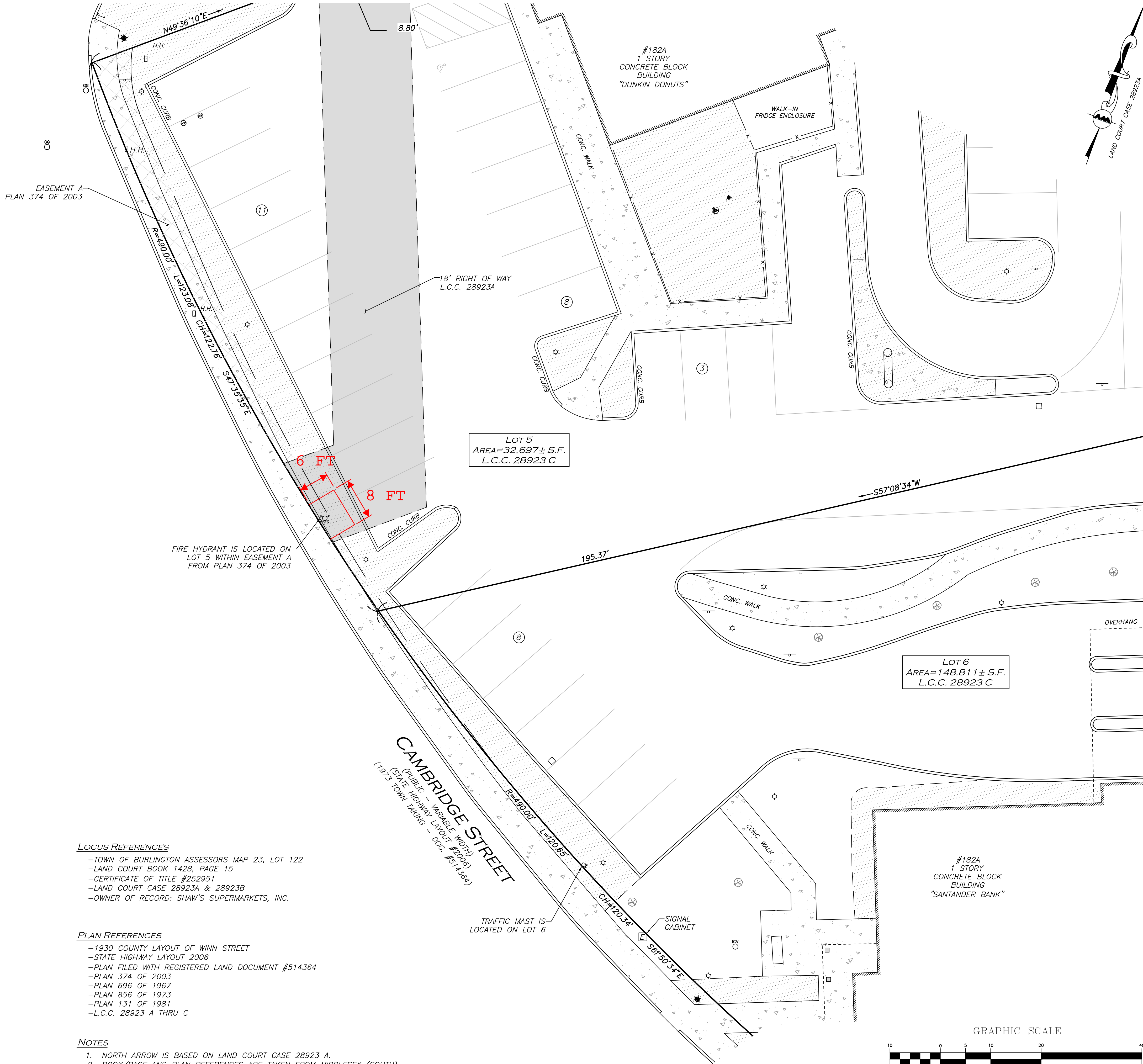
During a roadway reconstruction project performed by MassDOT around 2003, a fire hydrant owned by the Town of Burlington was relocated onto the property of 180 Cambridge St. The property owner has indicated a willingness to grant the Town an easement so that the hydrant can remain and be properly maintained. This article is to accept an easement of approximately 48 square feet for these purposes.







LOCUS MAP  
(NOT TO SCALE)

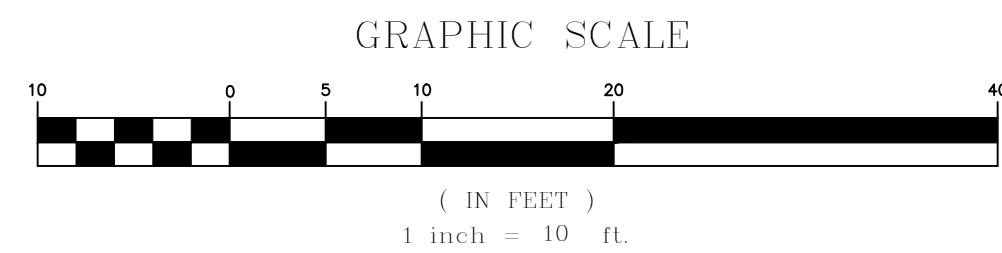


LEGEND	
MONITOR WELL	(M)
CATCH BASIN (CB)	□
UTILITY POLE	⊕
GUY WIRE	—
FIRE HYDRANT	⊕
WATER GATE	⊕
GAS GATE	⊕
LIGHT	⊕
FLOODLIGHT	⊕
TRAFFIC PEDESTRIAN SIGNAL	⊕
TREE	⊕
BUSH / SHRUB	⊕
SIGN	⊕
SIGN	⊕
HAND HOLE	⊕
CONCRETE	⊕
LANDSCAPED AREA (LSA)	⊕
BUILDING	⊕
BUILDING OVERHANG	⊕
EASEMENT LINE	⊕
PROPERTY LINE	⊕
EDGE OF PAVEMENT	⊕
CURB	⊕
CHAIN LINK FENCE	⊕
FOUND	FND
NOW OR FORMERLY	N/F
BOOK	BK.
PAGE	PG.
DOCUMENT	DOC.
CERTIFICATE OF TITLE	COT
LAND COURT	L.C.
LAND COURT CASE	L.C.C.

**LOCUS REFERENCES**  
—TOWN OF BURLINGTON ASSESSORS MAP 23, LOT 122  
—LAND COURT BOOK 1428, PAGE 15  
—CERTIFICATE OF TITLE #252951  
—LAND COURT CASE 28923A & 28923B  
—OWNER OF RECORD: SHAW'S SUPERMARKETS, INC.

**PLAN REFERENCES**  
—1930 COUNTY LAYOUT OF WINN STREET  
—STATE HIGHWAY LAYOUT 2006  
—PLAN FILED WITH REGISTERED LAND DOCUMENT #514364  
—PLAN 374 OF 2003  
—PLAN 696 OF 1967  
—PLAN 856 OF 1973  
—PLAN 131 OF 1981  
—L.C.C. 28923 A THRU C

**NOTES**  
1. NORTH ARROW IS BASED ON LAND COURT CASE 28923 A.  
2. BOOK/PAGE AND PLAN REFERENCES ARE TAKEN FROM MIDDLESEX (SOUTH) REGISTRY OF DEEDS IN CAMBRIDGE, MA.  
3. ALL CURBING SHOWN HEREON IS GRANITE UNLESS OTHERWISE NOTED.



N:\PROJECTS\3190-01\SURVEY\DRAWINGS\CURRENT\5-3190-01-TOWN-EXHIBIT.DWG

WE HEREBY CERTIFY THAT:

THIS PLAN IS THE RESULT OF AN ACTUAL ON THE GROUND SURVEY PERFORMED ON OR BETWEEN OCTOBER 11, 2022 AND DECEMBER 7, 2022.

THE ABOVE CERTIFICATION IS INTENDED TO MEET REGISTRY OF DEEDS REQUIREMENTS FOR THE RECORDING OF PLANS AND IS NOT A CERTIFICATION TO THE TITLE OR OWNERSHIP OF THE PROPERTY SHOWN.

THE ABOVE IS CERTIFIED TO THE BEST OF MY PROFESSIONAL KNOWLEDGE, INFORMATION AND BELIEF.

ALLEN & MAJOR ASSOCIATES, INC.

**ISSUED FOR REVIEW**

SEPTEMBER 11, 2024

PROFESSIONAL LAND SURVEYOR FOR ALLEN & MAJOR ASSOCIATES, INC.

REV	DATE	DESCRIPTION

APPLICANT/OWNER:

ALBERTSONS COMPANIES  
750 WEST CENTER ST.  
WEST BRIDGEWATER, MA 02379

PROJECT:

180 CAMBRIDGE STREET  
BURLINGTON, MA

PROJECT NO.	3190-01	DATE:	09/01/24
SCALE:	1" = 10'	DWG. NAME:	TOWN-EXHIBIT
DRAFTED BY:	COB	CHECKED BY:	AJR

PREPARED BY:

**ALLEN & MAJOR ASSOCIATES, INC.**  
civil engineering • land surveying  
environmental consulting • landscape architecture  
www.allenmajor.com  
100 COMMERCE WAY  
WOBURN MA 01801-8501  
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FAX: (781) 935-2896

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**ARTICLE 29**  
**RENAMING A REVOLVING FUND**



# TOWN OF BURLINGTON

## *Finance Team*

---

John Danizio ▪ Juiling de los Reyes ▪ Gary Gianino ▪ Rachel Leonardo ▪ Paul Tierney

To: Town Meeting Members  
From: John Danizio, Assistant Town Administrator  
Date: April 14, 2025  
Re: Articles 29 – Renaming a Revolving Fund

---

This requested bylaw change updates outdated language in Article IV, Section 6.6.5, specifically in the Revolving Fund table. The proposed revision renames the account for the Local Transportation program from its former title, "*B-Line Local Mini Bus*," to "*Local Transportation*." Additionally, the managing department and funding sources will be updated to reflect current practices.



## **ARTICLE 30**

**AMEND AND RENAME STORMWATER AND  
EROSION AND SEDIMENTATION CONTROL  
BYLAW**



## TOWN OF BURLINGTON

### *Conservation Department*

*Eileen Coleman, Conservation Administrator*

*Lucy Hansen, Asst. Conservation Administrator*

*Lisa Crockett-Crowe, Principal Clerk*

The purpose of this article is to update the existing Stormwater (Erosion & Sedimentation Control) Bylaw and to promulgate Regulations under the amended Bylaw.

The purpose and authority remain in the Bylaw. The thresholds, which control when the bylaw is applied, remains in the Bylaw. The detailed objectives, procedures and material required to apply for either a Standard or Abbreviated Stormwater permit, including references to state and federal requirements, performance standards, process for approving or waiving all or a portion of a project, are contained within the proposed Regulations.

Since the Bylaw would remain in place, any proposed changes to the purpose, authority, or applicability would still have to be approved by Town Meeting. Proposed changes to the [Regulations](https://www.burlington.org/220/Bylaws-Regulations-Policies) (found at: <https://www.burlington.org/220/Bylaws-Regulations-Policies>) would go through the Conservation hearing process. In advance of any hearings before the Commission, a subcommittee containing members of the Conservation Commission and “up to 3 members of the public, with 2 members representing the development community,” as detailed in the proposed Regulations, would review proposed changes to the Regulations.

This reformatting and streamlining facilitates the administration and implementation of the Stormwater Bylaw and proposed Regulations in a timely manner. The proposed structure brings Burlington in line with most other towns in the Commonwealth. It provides a more efficient approach to make changes to the application process and technical requirements for a permit if needed.

<b>Current Stormwater &amp; Erosion &amp; Sedimentation Control Bylaw</b>	<b>Proposed Stormwater Management Bylaw</b>	<b>Proposed Stormwater Management Regulations</b>
Section 6.0	Propose to rename the Bylaw as Stormwater Management	
	Is now in 6.1 Purpose: administration and application, with some additions	Purpose is also detailed in 1.0
Section 6.1 Definitions	became 6.2 Definitions	several definitions went into Definitions section of Regulations
Section 6.2 Detailed Objectives	partly in Section 6.1 with some wording changes and 2 additions	the rest moved to section 3, with more detail regarding Low Impact Development
Section 6.3 Authority	Same as proposed Section 6.3	
Section 6.4 Applicability	Reconfigured into proposed Section 6.4 and Section 6.5. Exemptions is in proposed 6.4.2	
Section 6.5 Responsibility for Administration	Authority now in Section 6.1.2; Waiver subsection into proposed Section 6.7.	Waiver request details in Section 18
Section 6.6 Standard Stormwater Permit		detailed in Section 4
Section 6.6.4.2 Standards		in Section 5
Section 6.7 Abbreviated Stormwater Permit		detailed in Section 4.2
Section 6.8 Performance Standards		detailed in section 5
Section 6.9 Entry		moved to Section 6
Section 6.10 Fee Structure		detailed in Section 7; details regarding fees for outside consultants in Section 11.
Section 6.11 information Requests		moved to section 8

Section 6.12 Approval Process for a Standard Stormwater Permit		moved to Section 9
Section 6.13 Project changes for a Standard Stormwater Permit		moved to section 10
Section 6.14 Project Completion for a Standard Stormwater Permit		moved to Section 15
Section 6.15 Inspection and Site Supervision		moved to section 12
Section 6.16 Surety		moved to section 13
Section 6.17 Final Reports		moved to Section 14
Section 6.18 Enforcement		moved to Section 16
Section 6.19 Certificate of Completion		moved to Section 15
Section 6.20 Severability		moved to Section 17

## **ARTICLE 31**

**AMEND ARTICLE V – AUTHORITIES,  
COMMISSIONS, AND COMMITTEES**

## **GENERAL BYLAW ARTICLES**

### **ARTICLE NUMBER -**

### **ARTICLE NAME – Amend Article V - AUTHORITIES, COMMISSIONS, AND COMMITTEES**

### **AMOUNT -**

To see if the Town will vote to amend Article V, Authorities, Commissions, and Committees, Section 1.1 Conservation Commissions as follows: (**underline and bold** new and ~~erossout~~ removed):

#### **1.1 Conservation Commission**

Voted that the Town accept the provisions of General Laws, Chapter 40, Section 8C as amended, and establish a Conservation Commission of the Town of Burlington for the purposes and with the rights and duties provided by law, to be composed of seven residents of the Town appointed by the Select Board for the terms of three years except that the initial appointments shall be one for one year, two for two years, and two for three years, **and up to two non-voting Associate Commissioners, also residents of the Town and also for the terms of three years,** and there be established a Conservation Fund.

, or to act in any other manner in relation thereto.

Submitted by the Select Board

Requested by the Conservation Commission & Department

Please know, you  
may only use the  
assosiate members  
for the purpose of  
voting on the local  
bylaw. If you want  
associate members  
to vote on WPA  
applications you  
need a special act to  
add associate  
members. c. 40 sec  
8C does not allow for  
associate members.  
IF the are truly for  
"not voting" then this  
is fine, but they may  
not fill in.



## **ARTICLE 32**

### **HOME RULE PETITION TO AMEND CHAPTER 686 OF THE ACTS OF 1970, AS AMENDED-AN ACT TO ADD A NEW PARAGRAPH, SECTION 12(H)- TOWN MEETING ACCESSIBILITY**

(No additional backup information has been included as of the print deadline.)

## **ARTICLE 33**

### **Create AD Hoc Implementation Committee for the Electronic Voting System Implementation Committee (EVSIC)**

(No additional backup information has been included as of the print deadline.)

## **ARTICLE 34**

**AMEND ARTICLE VIII, SECTION 8.1, 100-YEAR  
FLOODPLAIN DISTRICT**

## **2025 Floodplain Zoning Bylaw Amendment**

The National Flood Insurance Program (NFIP), administered by FEMA, requires participating communities to have floodplain management bylaws that contain specific language for compliance with the NFIP program. Adoption of the approved wording allows property owners to continue to obtain flood insurance to protect properties. Burlington updated our Floodplain Bylaw in 2024 to reflect that required language.

At this time, it is proposed to amend the Bylaw to reference the date of approval of the FEMA mapping relevant to Burlington and to update addresses and make minor edits.

The boundaries of the Floodplain District are to be defined by the base flood elevations shown on the Flood Insurance Rate Maps (FIRM) and Flood Insurance Study (FIS) report dated July 8, 2025. The current FIRM and/or FIS report will remain in effect until the July 8, 2025 map and/or report, as applicable, have been adopted.

# **ARTICLE 35**

## **ZONING USE TABLE ADVANCEMENT**

(No additional backup information has been included as of the print deadline.)