

Welcome to Summer Discovery!



My name is Jenn Macleod and I am the director of Summer Discovery 2025. Summer Discovery runs weekly, Monday through Friday, from June 30th-August 8th (Monday-Thursday during the first week due to the holiday). The program will start at 9:00 AM and end promptly at 1:00 PM each day.

Each week, we will have a new theme including gardening and bugs, ocean, outer space, dinosaurs, animals and camping. The daily schedule will include arts and crafts, science activities, songs, games, and stories focused on the theme. We also plan to spend time each day outside (weather permitting). We are going to have so much fun this summer and cannot wait to make it a memorable one!

FOOD POLICY

Please send your child with a **labeled** water bottle and a nut-free snack & lunch each day. Please **label** all lunch boxes, lunch bags and containers. Please inform the director of any food allergies your child has upon drop off. Be sure to clearly **label all** of your child's belongings that they bring to the program. Especially water bottles and lunch boxes, as they are easily mixed up!!

PICK-UP/DROP OFF POLICY

Drop Off: Summer Discovery begins at 9:00 AM and children should be dropped off in Function Room 1 at the Burlington Parks and Recreation Department. **Please walk in with your child when dropping them off!** This allows the opportunity for the staff and director to greet you and your child during the drop off process, and ensures that the children walk into the building safely and to the correct room. In an effort to stay on schedule, please try to drop off your child on time. It is also very helpful if you let the director know if someone different will be picking up your child that day.

Pick Up: The program ends promptly at 1:00 PM each day. We will have the children ready for dismissal, so we ask that you please arrive to pick up your child on time. Some staff have commitments to attend immediately following the program, so it is important and appreciated that children are picked up on time.

Important Information: *If you need to pick up your child early from the program, please let us know during drop off that morning or via email the night before. If there is a change in who will be picking up your child from the program on any day, please communicate this to us prior to pick up. We will ask for this person's first and last name and they will need to provide a photo I.D. when picking up the child.*

Reminders

- Children must be potty-trained before coming to Summer Discovery. However, accidents happen - please pack a change of clothes in case this occurs. We also ask that you refer to our Toileting procedures that can be found in the parent portal.
- Please apply sunscreen to your child before they arrive at Summer Discovery in the morning! We do not provide sunscreen for the children.

What to Bring

- A **labeled** water or water bottle.
- Nut-free snack (**label** containers and lunch bags/lunch boxes).
- Nut-free lunch (**label** containers and lunch bags/lunch boxes).
- Dress in layers. For example, a long sleeved shirt or sweatshirt along with a t-shirt underneath is a good idea (the function room tends to get chilly).
- A **labeled** towel (on water play days only, you will be notified via email and/or a handout if we are having a water day).
- A **Labeled** bag or backpack with a change of clothes. (Sometimes friends have the same lunchboxes, backpacks, water bottles, etc. Having things labeled really helps).

Water Days

Water Days will be weather permitting on a week to week basis. It is asked that caregivers send their children to the program dressed in their bathing suits under their clothing. Please apply sunscreen, bring a labeled towel, and a change of shoes or shoes that can get wet on these days. Please be on the lookout for emails and/or handouts regarding this!

Sincerely,

Jennifer MacLeod

Summer Discovery Director

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