

Agenda:

- Review last week's and resolve some outstanding issues
 - 3 meeting schedule
 - Warrant article timelines – usually contained in bylaw for flexibility.
 - Number of Town Meeting Members
 - Attendance provision
 - Moderator
 - Term and method of appointment
 - Appointments
 - Draft Charter Language

Warrant Timelines

Towns	Warrant Submission Deadline
Burlington	Zoning and General Bylaw -- 90 Days; all other articles 45 days
Dedham	Set by Select Board -- roughly two months
Milford	Set annually by Select board
Milton	Not clear in charter or bylaws
Reading	Closing of the Warrant All Articles for the Annual Town Meeting shall be submitted to the Select Board not later than 8:00 PM on the fifth (5th) Tuesday preceding the date of election of Town officers, unless this day is a holiday in which case the following day shall be substituted. All articles for the Subsequent Town Meeting shall be submitted to the Select Board not later than 8:00 PM on the seventh (7th) Tuesday preceding the Town of Reading Subsequent Town Meeting in which action is to be taken, unless this day is a holiday in which case the following day shall be substituted. (about 8 weeks)
Walpole	Date set by SB. Closes in August for October meeting; Closes in January for May Town meeting; 2-4 months
Winchester	45 days prior for all articles

Dates and Frequency

Town	Scheduled Town Meetings	Extra Special Meetings Recent years
Burlington	3: May, Sept., and Jan.	0
Dedham	2: Spring and Fall	0
Milford	2: Annual and Scheduled Special	0
Milton	1: Annual	1 or 2 a year
Reading	2: Annual and Subsequent	0-2
Walpole	2: Spring and Fall	0
Winchester	2: Spring and Fall	0-1

Dates and Frequency

Town	Members
Burlington	126
Dedham	273
Milford	230
Milton	279
Reading	192
Walpole	150
Winchester	192

Moderator Terms:

Burlington	1
Dedham	3
Milford	3
Milton	3
Reading	1
Walpole	1
Winchester	1

Attendance Trends

Date	1/30/23	5/8/23	5/10/23	9/27/23	1/22/24	5/13/24	5/15/24	5/20/24	5/22/24	9/23/24	9/25/24	9/30/24	1/27/25	1/29/25
Members present	73	90	81	94	96	109	108	104	89	112	94	79	109	96
Percentage	58%	71%	64%	75%	76%	87%	86%	83%	71%	89%	75%	63%	87%	76%

Referendum

Town	Referendum thresholds
Burlington	14 days for 5% of voters to petition
Dedham	14 days for 5% of voters to petition
Milford	5 days for 5% of voters to petition
Milton	7 days for 5% of voters to petition
Reading	7 days for 3% of voters to petition
Walpole	10 days; 50 voters from each precinct for total of 4%
Winchester	5 days for 3% of voters to petition