



# CONSTRUCTION CONTROL REQUIREMENTS

## TOWN OF BURLINGTON

Office of Inspector of Buildings  
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Be advised that the construction authorization under this permit is subject to Article 1, Section 105&107.0 Construction Control of the Commonwealth of Massachusetts State Building Code.

All construction documents, including but not limited to, working drawings, shop drawings and specifications shall be prepared and approved by a registered professional architect or engineer. These documents shall be submitted to the Building Department for permit review and code compliance approval.

Progress reports shall be submitted by a registered professional architect or engineer to the Building Department on a periodic basis. (As specified in Article 1, Section 107.6.) Periodic may be daily, weekly or equal to which is satisfactory to the Inspector of Buildings; and on the size, type and extent of construction.) Reports shall contain all information regarding the readiness of the project to proceed and any comments pertinent to the problems encountered on the site that effect compliance with any and all codes. Deviations from approved plans shall be brought to the attention of the Building Department immediately.

At the completion of the project, a **FINAL CONSTRUCTION CONTROL DOCUMENT** shall be submitted by the registered professional architect or engineer commenting on the readiness of the project for occupancy and list any pertinent deviations from the approved building permit documents.

Also, at the completion of the project, the general contractor recorded on the permit shall submit a **GC - FINAL CONSTRUCTION CONTROL DOCUMENT** that certifies the work has been performed in accordance with the approved construction documents and in a safe and satisfactory manner, in accordance with all applicable local, state and federal statutes and regulations.

Failure to produce reports shall result in a *Cease-and-Desist Order* placed upon the project within five (5) days after an established due date has passed.

Should there be any additional questions, please do not hesitate to contact our office.

**FINAL DOCUMENTS ARE REQUIRED AT THE END OF  
THE JOB!**

**Remember First & Foremost  
BE SAFE!**