

**The HOMEOWNER is responsible for:**

- The purchase of the water meter from DPW
- There must not be an outstanding Water& Sewer bills (or charges)
- \$325.00 payable to the TOWN OF BURLINGTON at the Tax Collector's Office (Town Hall – 1<sup>st</sup> Floor)
  - Paid receipt of plumbing permit application
  - Paid receipt from Tax Collector for meter
  - Approved DPW Cross Connection Plan (See plumbers responsibilities)
  - 2<sup>nd</sup> Water Meter Application
  - Contract a licensed plumber

**NOTE:** DPW will conduct an initial test and annual test on all testable devices, as required. The homeowner will be billed for the cost of these tests (\$50 per year – subject to change).

**The PLUMBER is responsible for:**

- The PLUMBING permit Application
- The PLUMBER will apply for the Plumbing Permit
- Include homeowners phone number and whether for SILLCOCKS and/or NEW or EXISTING lawn sprinkler system (\$45.00 – 3 fixtures)
- The completion of 2<sup>nd</sup> Water Meter/DPW Cross Connection plan w/ schematic (form provided by DPW) can be either faxed to 781-238-4695 or emailed to [dpw@burlington.org](mailto:dpw@burlington.org)  
NOTE: If the device is a PVB, indicate the distance/clearance on your attached drawing.
- Plan up to 2 weeks for approval of plan

**NOTE:** Please be aware that the Town's Right-Of-Way includes several feet of property along the roadway.

**The INSTALLATION:**

- DPW Cross Connection plan must be approved by DPW – including schematic
- Must have a non-removable backflow device (must be State & Town approved)
- \*\*In-Ground sprinkler systems MUST have a testable backflow device. This must be verified by the plumbing contractor submitting plumbing permit application.
- \*\* If SILLCOCKS, draw-off, or drain pipes, install hose bib vacuum breakers with non-testable, dual-check valve in-line after meter.
- The Water Department will then test the backflow device if applicable, and inspect the new meter, install & connect the reading device and seal the meter. This inspection requires at least a 24 hour notice. Call 781-270-1675 to make the appointment.

**The Plumbing INSPECTION (Building Dept.) will be scheduled by the licensed PLUMBER and after the DPW inspection and testing.**

- Final inspection, approval and tagging by the Plumbing Inspector – call 781-270-1618

**The Town reserves the right to inspect the 2<sup>nd</sup> Meter with a 24 hour notice.**

**IN CASE OF AN OUTSIDE WATERING BAN, THE TOWN RESERVES THE RIGHT TO TURN OFF THE OUTSIDE WATER METER.**

**NOTE: The 2<sup>nd</sup> Meter CANNOT be a deduct meter. Outdoor spigots may be connected to the 2<sup>nd</sup> water meter. However, only outside water shall flow thru the 2<sup>nd</sup> water meter.**

**The Town has been on an outdoor water ban since March 2017. Automated outside watering is allowed every other day based on your house number (odd/even) and not between the hours of 9 am and 5 pm.**