

Utility Permit Application



Town of Burlington Engineering Division
25 Center Street
Burlington, MA 01803
Phone 781-270-1640
<http://www.burlington.org/departments/dpw.php>

Type of Permit: Street Opening Trench Permit Water Permit Demo
 Sewer Permit Driveway Permit Drain Permit Sketch

Address

Contactor Name and Phone Number:

Purpose of project:

Length/Width of Street Opening:

Digsafe Number:

Approval

Step 1. Demo Permit

| | | |
|-----------------------|---------------------------------------|-----------------|
| Meter Removal | Meter-Toters pulled/water off - DPW | _____ (initial) |
| Cap Sewer Service | Demo Permit - Engineering | _____ (initial) |
| Confirm Water Service | 1" copper service to main-Engineering | _____ (initial) |
| Demo Letter | DPW | _____ (initial) |

Step 2. Meter Application

| | | |
|---------------------------------|------------------------------------|-----------------|
| Meter Application | Meter right size – DPW | _____ (initial) |
| Back Flow (if applicable) | DPW | _____ (initial) |
| Sewer Allocation | Copy of Permit – Engineering | _____ (initial) |
| W/S Permit (must be signed off) | Inspection-Engineering | _____ (initial) |
| 1" water upgrade | Schedule Shutdown-Notify Residents | _____ (initial) |

* Contractor should request copy of completed permit signed by the General Development Inspector

Step 3. Certificate of Occupancy Permit

| | | |
|-------------------------------------|-------------|-----------------|
| Meter Sealed | DPW | _____ (initial) |
| Utility Permit Inspection/Tie Cards | Engineering | _____ (initial) |
| Backflow Inspected | DPW | _____ (initial) |

***STREET OPENING/
 UTILITY CONNECTION
 RULES & REGULATIONS
 November2020***