

Utility Permit Application



Town of Burlington Engineering Division
25 Center Street
Burlington, MA 01803
Phone 781-270-1640
<http://www.burlington.org/departments/dpw.php>

Type of Permit: Street Opening Trench Permit Water Permit Demo
Sewer Permit Driveway Permit Drain Permit Sketch

Address

Contactor Name and Phone Number:

Purpose of project:

Length/Width of Street Opening:

Digsafe Number:

Approval

Step 1. Demo Permit

Meter Removal	Meter-Toters pulled/water off - DPW	_____ (initial)
Cap Sewer Service	Demo Permit - Engineering	_____ (initial)
Confirm Water Service	1" copper service to main-Engineering	_____ (initial)
Demo Letter	DPW	_____ (initial)

Step 2. Meter Application

Meter Application	Meter right size – DPW	_____ (initial)
Back Flow (if applicable)	DPW	_____ (initial)
Sewer Allocation	Copy of Permit – Engineering	_____ (initial)
W/S Permit (must be signed off)	Inspection-Engineering	_____ (initial)
1" water upgrade	Schedule Shutdown-Notify Residents	_____ (initial)

* Contractor should request copy of completed permit signed by the General Development Inspector

Step 3. Certificate of Occupancy Permit

Meter Sealed	DPW	_____ (initial)
Utility Permit Inspection/Tie Cards	Engineering	_____ (initial)
Backflow Inspected	DPW	_____ (initial)

**STREET OPENING/
UTILITY CONNECTION
RULES & REGULATIONS**
November 2020